

1 Great Falls School District

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3 **BOARD OF TRUSTEES**

1113

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5 Vacancies

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7 A Trustee position becomes vacant before the expiration of a term, when any of the following  
8 occurs with the exception of provisions in §10-1-1008, MCA which outlines leaves for military  
9 service:

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- 11 • Death of the Trustee;
  - 12 • Resignation in writing with the effective date stipulated in the written resignation of the  
13 Trustee filed with the Clerk;
  - 14 • Trustee moves out of the nominating district, establishing residence elsewhere;
  - 15 • Trustee is no longer a registered elector of the District under the provisions of §20-20-  
16 301, MCA;
  - 17 • Trustee is absent from the District for sixty (60) consecutive days;
  - 18 • Trustee fails to attend three (3) consecutive meetings of the Trustees without good  
19 reason;
  - 20 • Trustee has been removed under the provisions of § 20-3-310, MCA; or
  - 21 • Trustee ceases to have the capacity to hold office under any other provision of law.
  - 22 • A Trustee position also shall be vacant when an elected candidate fails to qualify.
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24 When a Trustee vacancy occurs, the remaining Trustees shall declare such position vacant and  
25 fill such vacancy by appointment. The Board will receive applications from any qualified  
26 persons seeking to fill the position after suitable public notice. The Board will appoint one (1)  
27 candidate to fill the position.

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29 Should the Board fail to fill a vacancy within sixty (60) days from the creation of a vacancy, the  
30 County Superintendent shall appoint, in writing, a competent person to fill such vacancy. An  
31 appointee shall qualify by completing and filing an Oath of Office with the County  
32 Superintendent within fifteen (15) days after receiving notice of the appointment and shall serve  
33 until the next regularly scheduled school election and a successor has qualified.

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35 Cross Reference:

36 Policy 1240                      Duties of Individual Trustees  
37 Policy 1112                      Resignations

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39 Legal References:

40 §2-16-501(3), MCA      Vacancies Created  
41 §10-1-1008, MCA      Leave of Absence for Elected Officials Restoration to Office  
42 §20-3-308, MCA      Vacancy of Trustee Position  
43 §20-3-309, MCA      Filling Vacated Trustee Position - Appointee Qualification and Term of  
44 Office  
45 §20-3-310, MCA      Trustee Removal  
46 §20-20-301, MCA      Qualifications of Election

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48 Policy History:

49 Adopted on: November 25, 2013

50 Revised on: July 15, 2019

51 Reviewed on: December 6, 2024