

**Annual Organizational Meeting**  
**12/18/2024 5:30:00 PM**  
Board of Trustees  
Caruthers Unified School District  
Caruthers High Media Center

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**1. CALL TO ORDER-Superintendent Orin Hirschhorn**

**2.PLEDGE OF ALLEGIANCE**

**3.ROLL CALL**

**4.ELECTIONS-Orin Hirschhorn, Superintendent**

**1.Approval of Resolution #2024-24 Seating of Board Members**

**2.Approval of Resolution #2024-25 Declaring Board Members Elected**

**3.OATH OF OFFICE**

**4.Board President Nominations and Election**

**5.Board Clerk Nominations and Election PRESIDENT WILL CONDUCT THE MEETING  
FROM HERE ON**

**5.ORGANIZATIONAL BUSINESS**

**1.Establish time/date for Board Meetings for both Pacific Standard Time and Daylight  
Savings Time - Date: Fourth Monday of every month at 5:30PM. Place: CHS MEDIA CENTER  
for regular meetings of the Governing Board**

**2.Appoint Superintendent as Secretary to the Board.**

**3.Appoint Orin Hirschhorn, Superintendent as authorized agent for the Governing Board  
and School District.**

**4.Approve the signing of the verification of signature form authorizing Board Members and  
Authorized Agents to sign orders and other matters for or in the name of the Governing Board.**

**5.Appoint Board member and Alternate as voting member designated for County  
Committee on School District Organization elections and approve the signing of the Statement of  
Facts Roster.**

**6.Designate trustee to serve as the District's legislative representative with the Trustee  
Network established by Fresno County Trustees Association.**

**7.Authorize the Fresno County Superintendent of Schools - Finance Dept. to address the  
district's mail to Ms. Debra Haney, Chief Business Official.**

**8.Authorize the delegating of authority to the Superintendent/Secretary to approve  
statements to the State Department of Real Estate for the benefit of sub-dividers under provision  
of the Business and Professional Code, Section 11010(1).**

**THE REMAINING ITEMS (9-21) MAY BE DONE IN ONE MOTION**

9.Appoint Orin Hirschkorn, Superintendent, Marla Enmark, Assistant Superintendent, Shelley Manser, Assistant Superintendent, Debra Haney, Chief Business Official, Alisha Cogburn, CES Principal, Larry Almeida, CES Assistant Principal, Danita Ramos, MES Principal, Barry Watts, CHS Principal, Julio Zelaya, CHS Vice Principal, Tod Tompkins, Director MARC High, Trisha Hirschkorn, Director of Social Emotional and Academic Services, Gursharan Rahal Director of Curriculum and Instruction, Kasandra Arias, CHS Counselor, Alicia Hardcastle, CHS Counselor, Fernando Sanchez, CHS Counselor, Reyna Sanchez, CHS Counselor, Viviana Guerrero, CES Counselor, Raffy Chekerdemian, School Psychologist, Armando Villalobos, School Psychologist, Brett Knott, Speech/Language Pathologist and Angel Alvarez, Community Schools Coordinator to the District's Management Team and exclude them from representation by an exclusive representative in any "Collective Bargaining" process.

10.Designate Susan McCoy, Dir of Admin Services, Patrice Woolhouse, Business Office Technician, Kristina Delgado, Accounting Technician, Tiffany Huber, Financial Technician, Nancy Zuniga, District Office Receptionist/Data and Accountability Asst., Jennifer Rodriguez, Data/Assessments, Sydney DeLancy, Behavior Health Clinician, Gladys Mendoza, Behavioral Health Clinician, Michelle Booker, Behavioral Health Clinician, Aaron Severin, Athletic Trainer, Patricia Benegar, ELOP Coordinator, James Esquivel, Asst. ELOP Coordinator, and Chanda Lanzillotti and Lupe Silva, Data/Instructional Asst. as confidential employees; and Tracy Bratton, Food Service Director, Jonny Nason, Director of Maintenance and Operations, Nicole Gibson, Supervisor Caruthers Family Service Center, Jack Manser, Food Service Coordinator and Penny Nason, Food Service Manager as supervisory employees and exclude these employees from representation by an exclusive representative in any "Collective Bargaining: process as per SB-160, Section 35434.

11.Appoint Orin Hirschkorn, Superintendent, as the Board's Representative in the "Collective Bargaining" process and spokesperson on related matters.

12.5.12. Authorize Orin Hirschkorn as District Representative to acquire government surplus property.

13.Authorize the Superintendent to approve the use of school facilities under Civic Center Act by individuals, groups, and organizations.

14.Authorize the administration to organize and approve school sponsored recreation programs and otherwise cooperate with local organizations in their sponsored recreation programs.

15.Authorize the Superintendent to make arrangements and sign necessary documents with teacher training institutions for practice teachers and interns.

16.Authorize the Superintendent to approve attendance of Staff, School Advisory Committee members, Trustees, and Administrators at in-service education meetings and conferences with reasonably necessary expenses paid from District funds.

17.Approve renewal of service agreements with Fresno County Dept. of Education for Physically Handicapped Minors, Pupil Personnel, Welfare and Attendance, Learning Handicapped Students, County SELPA, Testing Services, Migrant Education Program, Automated Business Services, Library, and Audio-Visual Services.

18.Authorize the District's participation in the Fresno County School Attendance Review Board.

19.Approve renewing the annual authorization for the District to participate in the Fresno County School supply bid list.

20.Approve renewing adoption of Free and Reduced Price Meal Guidelines for breakfast and lunch programs.

21.Authorize renewal of the District's membership in Fresno County School Trustee's Association, California School Boards Association, California League of Middle Schools, Small School Districts' Association, California League Of High Schools, School Services of California, California Interscholastic Federation, Accrediting Commission for Schools, California Association of School Business Officials, California School Nutrition Association, Cooperative Organization for the Development of Employee Selection Procedures, National Council for Social Studies, San Joaquin County Office of Education – ED Join, California Association of Directors of Activities and San Joaquin Valley Officials Association

6.CONTINUE WITH REGULAR MEETING