

**NOTICE OF MEETING OF
POINT OF DISCOVERY SCHOOL
GOVERNANCE BOARD
MIDNIGHT MONSTER DASH SUBCOMMITTEE
WEDNESDAY, SEPTEMBER 14, 2016, 6:30 p.m.
POINT OF DISCOVERY SCHOOL
1900 WEST ZINDA DRIVE, STEVENS POINT, WI 54481**

MINUTES

1. CALL TO ORDER

Jen Zach called the meeting to order at 6:30 p.m. on Wednesday, September 14, 2016.

2. ROLL CALL AND VERIFICATION OF QUORUM

☒ Ray Ackerlund	☒ Dan Lathrop	☐ Andrew Halverson	☒ Christine Munson
☐ Connie Negaard (non-voting)	☒ Terry Rothmann	☐ Jeremy Solin	☒ Tim Thompson
☒ Brad Van Den Elzen	☒ Jen Zach		

Dan Lathrop and Tim Thompson left at 7:15 pm

Excused: Andrew Halverson, Jeremy Solin
Guests: Alicia Razvi, Sarah O'Donnell, Cathy Cooper

3. APPROVAL OF AGENDA

It was moved and seconded (Rothmann, Ackerlund) to approve the agenda.
Motion carried by voice vote 7-yes 0-no.

4. INTRODUCTIONS

5. BUSINESS (INFORMATION AND/OR ACTION)

- A. Minutes from August 29, 2016 Subcommittee Meeting
It was moved and seconded (Van Den Elzen, Rothmann) to approve the Minutes from August 29, 2016 with corrections.
Motion carried by voice vote 7-yes 0-no.
- B. Lion's Camp Update and Bill
It was moved and seconded (Van Den Elzen, Thompson) to pay the balance due \$8522.00 to Wisconsin Lions Camp for 2016 beginning year experience.
Motion carried by voice vote 7-yes 0-no.
- C. Committee reports: Marketing, Sponsors, Family Activity Event Planning, Run Activity Event Planning, Volunteer Coordination
Marketing
 - All live and able to share
 - "Monsterdash" search brings to 1 mi and 5K event
 - Posters printed by Spectra: EmyJs, Coop, YMCA, Main Grain, Portage County Libraries (except Amherst), Schools
 - First release for media will go out this week
 - Employee wellness committee in district will cover cost
 - Timing on Parent Email – Friday, Sept 30
 - Flyers went to cross country meet
 - Sarah will print ¼ sheets for: YMCA, Adventure 212, Allen Center, Anytime Fitness, Cross Fit, Rogans, Establishment on the Square, Shippys, Goodwill, Call it New Call it Antique
 - Newsletter to parents – Drop off in offices
 - Portage County Live – Dan

Ad in City Pages

Send letter to people in area making them aware of the event

Request CJS Students assist with parking – NTC (Chris)

Sponsors

Letter stuffed and mailed; waiting for envelopes to finish

No follow up calls until Jen states

Script sent by Ray; also on Google drive

Spreadsheet on Google drive to track confirmed sponsored

Ellis is already a sponsor

In-kind donations also included on spreadsheet

Food for runners – Subway, E&G, Jimmy Johns

Water

Cups

Pumpkins

Sharpies

Water Coolers

LED Clock – SPASH

Family Activity Event Planning

Costume contest at 8 pm geared for young kids and families

GloStick Sale – timing – 7pm to Midnight

Thinking about set up and space

Run Activity Event Planning

Road ID sending 500 bibs, 500 Road ID, and 16 gift certificates – sponsorship is \$365.00

Fire Dept – Lt Tracy Aldrich; turned down; on radar but will not be at event

Ministry does event monitoring – will check if they can be present

Red Cross looking to fill packs

Radios and Bull Horn reserved

Volunteer Coordination

https://www.volunteersrock.org/aem/general/event/?doc_id=3355

6. NEXT STEPS

Help with parking

Letter to neighbors

UWSP follow up

Web site updates

Sponsor Spreadsheet

Subway sponsor

Distribute posters

7. FUTURE MEETING DATES

A. Wednesday, September 28, 2016 @ 6:30 pm

8. ADJOURNMENT

It was moved and seconded (Rothmann, Ackerlund) to adjourn at 7:25 pm.

Joe Zach
Jimmy Leli

12-7-16