SIEMBRA LEADERSHIP
HIGH SCHOOL

Regular Monthly Board Meeting: December
Date: Wednesday - December 18, 2024
Time: 4:00 pm - 5:30 pm
Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR
https://us02web.zoom.us/j/5706969183 passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)

2. ROLL CALL *5 minutes*
   ____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
   ____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
   ____ Kelly Callahan, Board Secretary, Executive & Audit Committee
   ____ Brian Kennedy, Board Treasurer, Finance Committee, Parent (on mute, via chat)
   ____ Angelica Maestas, Entrepreneurial Committee
   ____ Theresa Torres, Entrepreneurial Committee
   _NO Melissa Sawyer
   ____ Adam Tafoya

   ____ Quorum

3. Action: APPROVAL OF AGENDA

MOTION: To approve October Board Meeting Agenda

4. Public Input: (*capped at 3 minutes per public member or 15 minutes total)*

5. Finance Committee Report Out: *5 minutes (Rebekah Runyan, Daniel Gutierrez, Chris Moore & Brian Kennedy)*
   a. Finance Committee Meeting: October 2024 *(Brian & Daniel)*
   b. Financial Statement Reports (as of September 2024) *(Rebekah & Chris)*
   c. Payroll & Accounts Payable
      i. Payment Vouchers,
      ii. Monthly Financial Statement Reports
      iii. Bank reconciliation
      iv. Journal entries
      v. Budget Adjustment Requests

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6. Board Strategy: Board Training, Board Development & Discussion
   Daniel Gutierrez, Kelly Callahan & Melissa Sawyer (30 minutes)
   Progress Updates on Board Strategic Plan

7. Consent Agenda & Board Discussion Items (15 *minutes)*
   a. Minutes_November 2024 Board Meeting 11.13.24
   b. Financial Statement Reports (as of October 2024)
   c. Senior Trip Cost Review:
      - Siembra Leadership High School_Orlando Service Agreement Total $119,296.03
      - SLHS Invoice #694 Airfare $39,800.00
      - SLHS Invoice #695 Transportation $20,656.00
      - SLHS Invoice# 696 Accommodations $38,640.03
      - SLHS Invoice #697 Final $60,000
   d. AMENDED POLICY: Special Education Programming
   e. AMENDED POLICY: Stipends Hard to Staff Endorsements FY25
   f. AMENDED POLICY: Stipends for Special Education Programming FY24
   g. Community Experiences Policy
   h. Approval of updated 2024-2025 school year calendar. Student and Staff Calendars

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - h

***Per board request and in being responsive to the needs of the board and school, Director Report Out and Entrepreneurial Committee Report Out will take place quarterly.

8. **CLOSED EXECUTIVE SESSION**
   a. Closed Session for the Siembra Audit Committee to report the results of the audit to the remainder of the Governing Board. Pursuant to §12-6-5 NMSA and the NM Attorney General's Open Meetings Act Compliance Guide (p. 19).

   Action: MOVE INTO CLOSED SESSION

   MOTION: To move into closed session (Roll call vote)

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b. Return to open session. Chair statement of closed session discussion limited to the item listed on the agenda.

9. Items for Future Agendas: *(Board Chair)*
   Mid-year Progress on ED Performance (January)
   Facilities (monthly)
   Policy Work (monthly)

10. Upcoming Board Meetings *(Board Chair)*
    January Board Meeting: Wednesday, 01/8/25 @4
    December Entrepreneurial Committee Meeting: Tuesday, 12/17/24 @4pm
    January Finance Committee Meeting: Thursday, 01/2/25 @noon
    December Executive Committee Meeting: Monday, 12/30/24

11. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.