

## **CCSD Procedure for Approved Use of Electronic Devices in Classrooms and Activities**

### [Policy JICJ](#)

In coordination with Policy JICJ, the following procedure should apply:

The Superintendent hereby designates authority to the building level principal to accept or deny the use of student electronic devices in the classroom or in student school activities pending the following steps:

- 1) Teacher completes the school based [form](#) (draft) indicating a request for students to use the device.
- 2) The use of the device is aligned with state or national content standards.
- 3) Classroom learning objectives cannot be reasonably achieved without the use of a device or by using district-owned devices.
- 4) Students will be provided with clear instructions on the appropriate use of devices and ensure that their use aligns with the approved educational objectives.
- 5) Access to the device for an approved school sponsored trips or activity is aligned with the need for communication beyond the classroom.
- 6) School based principal approves use of device.