

Lakeview District and School Parent and Family Engagement Policy

2024-2025

Lakeview School is committed to providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and homework together to support the high achievement of our children. We can't do this job alone. Parents and families play a vital role as children's first teachers. A family's support for their children and school is critical to their child's success.

Part I. District Expectations

Lakeview School agrees to implement the following requirements:

1. The school district will implement programs, activities, and procedures for engaging parents and family members in all its schools with Title I, Part A programs, consistent with section 1116 of Every Student Succeeds Act (ESSA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent with section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of section 1116(b) of the ESSA, and each include, as a component, a school-parent compact consistent with section 1116(d) of the ESSA.
3. In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district will provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.
4. The school district will incorporate this district wide parent and family engagement policy into its district plan developed under section 1112 of the ESSA.
5. If the district plan for Title I, Part A found in MEGS, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the Minnesota Department of Education.
6. The school district with a Title I, Part A allocation of over \$500,000, will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 90 percent of the 1 percent reserved goes directly to the schools.

7. The school district will be governed by the following definition of the term “parent” includes legal guardian or another person standing in place of a parent (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child’s welfare).
8. Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - a. that parents play an integral role in assisting their child’s learning;
 - b. that parents are encouraged to be actively involved in their child’s education at school;
 - c. that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - d. that other activities are carried out, such as those described in section 1116 of the ESEA.

Part II. Description of How the District and School Will Implement Required Components

1. Lakeview School will engage parents and families who have Title I students in developing/revising the district and school policy.
 - Parent surveys are offered twice a year. Parents are asked to give feedback through an anonymous survey. This survey will be sent out in an email following the end of quarter 2 and in the spring. The district will host a Title I family engagement event. During the event, parents receive Title I funding information, educational sessions, and materials to bring home for additional student support. Parents are also reminded of contact information for any further questions or comments. Parents of children served in intervention programming, are asked to complete a survey to rate their level of satisfaction. The survey also asks for recommendations for improvements in intervention programming. Parents also make up the majority of the Lakeview Title 1 Advisory Committee. This group helps to plan, problem-solve, and recommend future Title 1 support and events during in-person meetings. The goals for family engagement are based on allowing student choices and valuing parent input.
2. Lakeview School will take the following actions to engage the parents and families in jointly developing the district Title I plan (section 1112) which is in the MEGS application and the development and review of the Title I Targeted Assistance Plan. If applicable the Comprehensive Support and Improvement and the Targeted Support and Improvement plan, in the schools’ identified for improvement plans. [Section 1111(D) (1)(2)]
 - Parent surveys are offered twice a year, following semester 1 and in the spring near the end of semester 2. Parents are asked to give feedback through this anonymous survey emailed to families participating in reading interventions. The district will host a Title I family engagement event during two November parent-teacher conference evenings from 4 to 8 pm. During this event, parents receive Title I funding information, educational sessions, and materials to bring home for additional student practice. Parents are also reminded of contact information for any further questions or

comments. Every spring, parents of children served in intervention programming, are asked to complete a survey. Parents rate their level of satisfaction and are asked to share further recommendations for improvements in intervention programming. Parents make up the majority of the Lakeview Title 1 Advisory Committee. This group helps to plan, problem-solve, and recommend future Title 1 support and events. The goals for family engagement are based on allowing student choices and valuing parent input.

3. Lakeview School will coordinate technical assistance and other support that is necessary to build the capacity of staff in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance. This could include meaningful consultation with employers, business leaders and philanthropic organizations or individuals with this experience in effectively engaging families in education.
 - Lakeview School is fortunate to be able to work closely with the local Booster Club and PTO organization who are very supportive of literacy and educational initiatives. Local grants are also accessible through the Prairielands library service, Dollar General Store, and Community Foundation.
4. Lakeview School will coordinate and integrate with federal, state and local programs, including public preschool programs, to implement effective parent and family engagement strategies that improve student achievement and school performance.
 - The Lakeview Preschool program is housed in the same building as the K-12 students. The literacy/intervention coordinator is available to support Preschool activities. Federal, state, and local programs for PreK-12 weave together and coordinate supports as students move through grade levels. These programs include: preschool scholarships, ECFE classes, Title I, ADSIS, local funding, and district budget.
5. Lakeview School will take the following actions to conduct, with the engagement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy (programs/activities) in improving the academic achievement of Title I students and the schools. Reviewing and evaluating the parent and family engagement activities/programs:
 - a. Identify barriers and the needs of parents and family members that keep them from participating in their child's education especially the economically disadvantaged, disabled, limited English proficiency or any racial or ethnic minority.
 - b. Identify the needs of the Title I parent and family members to assist the learning of their children and the teachers and school staff.
 - c. Identify strategies to support successful school and family interactions.
 - The intervention/literacy coordinator is responsible for the following: Parent surveys are offered twice a year. Parents are asked to give feedback through an anonymous survey to rate their satisfaction level and ask for further recommendations for improvements in the district's intervention programming. Surveys will be emailed to parents of students receiving Title I and other reading interventions following semester 1 and in the spring. During the Title I engagement event, held from 4-8 pm during November parent-teacher conference evenings, parents receive Title I funding information, engage in discussions

with intervention staff, and receive materials to bring home for additional student support. Parents are also reminded of contact information for any further questions or comments. Parents also make up the majority of the Lakeview Title 1 Advisory Committee. This group helps to plan, problem-solve, and recommend future Title 1 support and events. The goals for family engagement are based on allowing student choices and valuing parent input.

6. Lakeview School will use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement as necessary and to revise the parent and family engagement policy as necessary.
 - Parent responses are shared with intervention teachers and administration. Parent suggestions are considered by the team and added into current policies and practice. The coordinator attends professional development on family engagement when applicable.
7. Lakeview School will involve parents in activities. This could be establishing a parent advisory board that represents the population of Title I parents and family members, that develops, evaluates and reviews or revises the parent and family engagement policy.
 - The Lakeview Title 1 Parent Advisory Committee members are communicated with in two ways. 1. Parents and teachers are asked for input through 1-1- conversations with the intervention coordinator. 2. Parents are emailed digital documents used in the Title 1 program and are asked to provide input. This group helps to plan, problem-solve, and recommend future Title 1 support and events. The goals for family engagement are based on allowing student choices and valuing parent input.
8. Lakeview School will convene an annual meeting at a convenient time when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.
 - The annual parent meeting will occur during the Title I family engagement event in November. Informational packets, including information on strategies and resources for parents about literacy learning and information about Title I programming, will be shared with parents. Childcare and a translator will be available.
9. Lakeview School will offer flexible meeting times during morning, evening or weekends and may provide transportation, child care or home visits.
 - Meetings with parents align with regularly scheduled parent-teacher conferences. The family engagement event takes place in the evening (4 to 8 pm) to accommodate working parents. This engagement event will occur on two Thursday evenings on parent-teacher conference dates during November. Materials are available for those who are unable to attend. Childcare is provided at the event.
 - If needed, virtual will be offered.
10. Lakeview School will assist parents of Title students:
 - a. Timely information about programs offered to engage in their child's education.

- b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
- c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.

(List activities, such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success.)

- Quarterly intervention progress reports are shared with parents
- Mid-term and quarterly standards-based classroom reports are shared with parents
- Student progress is shared at parent/teacher conferences
- Program information, assessment, and standards expectations are shared at the family engagement event
- Parent input is gathered from the Title 1 Advisory Committee
- Educational resources are available on teacher websites
- Parent communication is translated when needed

Part III. Description of the Shared Responsibilities for High Student Academic Achievement

Lakeview School will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the state academic standards. The compact should:

1. Describe the curriculum and instruction that helps their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.
2. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
 - Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child
 - Provide frequent reports to parents on their children's progress.
 - Provide information on how parents can contact staff and how staff can best contact parents, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
 - Make sure that two-way, meaningful communication between family members and school staff is addressed and, when possible, is in a language the parents and family members can understand.

Part IV. Accessibility

Lakeview School will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including

providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

- Parent communication is translated as needed.
- A School Cultural Liaison provides support for students and families. Translation for in-person meetings is provided.
- The EL teacher provides support for students and families. The intervention coordinator is in frequent contact with the EL teacher.

Part V. Adoption

The Lakeview School Parent and Family Engagement Policy has been developed jointly with agreement of parents of children participating in Title I programs, as evidenced by a meeting agenda and sign-in sheets.

The Lakeview School Parent and Family Engagement Policy will be in effect for the period of one school year.

Lakeview School will make the policy available to all parents of participating Title I children and to the community. The document will be posted on the school website.