



**FREE**  
**JOB TRAINING & EDUCATION**  
 MADE POSSIBLE WITH YOUR GENEROSITY

## KITSAP COUNTY JOB TRAINING AND EDUCATION

4209 WHEATON WAY, BREMERTON, WA, 98310 | 360.373.3692 | EVERGREENGOODWILL.ORG

**CLASS SCHEDULE:** JAN 6 – FEB 27, 2025

**WALK-IN OPEN REGISTRATION:** | DEC 9 – 12, DEC 16 – 19 9AM – 3PM  
 MONDAY - THURSDAY

### Vocational Training

Online Work Readiness	M, W	9:15 AM – 10:45AM	Dan	Online & Computer Lab
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### Reading & Writing / High School Completion & Beyond

High School Completion Guidance, GED, & College Readiness	M, W	1:30 PM – 3:30 PM	Dan	Online & Computer Lab
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### Computers / Digital Literacy

Computer Basics / Keyboarding Microsoft Word & Google Docs	T, TH	9:15 AM – 11:15 AM	Dan	Online & Computer Lab
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### Citizenship

Citizenship Preparation	T, TH	1:30 PM – 3:30 PM	Dan	Online & Computer Lab
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**CONTACT:** PLEASE CALL 360.373.3692 FOR ANY QUESTIONS ABOUT REGISTERING.



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## EMPLOYMENT SERVICES:

Are you currently unemployed? We can help you reach your weekly job search or work-related activity goals. Get ahead of the crowd and start learning new employment skills now. Let us help you refresh or gain new employment-related skills to help you find a job.

## OPEN JOB LAB FOR STUDENTS:

Open, walk-in lab for students looking for help with job searches, resumes, cover letters, interviews and more. No registration or appointment is needed.

### Digital Learning & Job Lab Schedule

Monday / Thursday	11:30 am - 1:00 pm	In-Person, Rm 2
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## EMPLOYMENT PREPARATION WORKSHOP SCHEDULE:

### Public Workshops

Resume Essentials	Wednesday, January 8 <sup>th</sup> or February 5 <sup>th</sup>	11:30 AM - 1:30 PM	Tina	Room 2
Essentials of Online Job Search	Wednesday, January 15 <sup>th</sup> or February 12 <sup>th</sup>	11:30 AM - 1:30 PM	Tina	Room 2
Dressing for an Interview	Wednesday, January 22 <sup>nd</sup> or February 19 <sup>th</sup>	11:30 AM - 1:30 PM	Tina	Room 2
Interviewing Essentials	Wednesday, January 29 <sup>th</sup> or February 26 <sup>th</sup>	11:30 AM - 1:30 PM	Tina	Room 2

## WORKSHOP REGISTRATION:

Please contact [tina.ricketson@evergreengoodwill.org](mailto:tina.ricketson@evergreengoodwill.org) to register for a workshop. One-on-one assistance is available in-person or online.