



# Minneapolis Public Schools Health Related Services



## Overnight Field Trip Student Health Information Form

Field Trip/Destination: \_\_\_\_\_ Date(s) of trip: \_\_\_\_\_

**Dear Parent/Guardian:** Please complete the following health information form and sign below. This information will help field trip staff be aware of the health concerns & needs of participating students.

Student Name: \_\_\_\_\_ Teacher/Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Alternate Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

**Health History Information:** Please check all that apply.

**No Health Concerns**

ADHD/ADD  Allergies (to what?): \_\_\_\_\_

Asthma  Bladder/Bowel Problems (Describe): \_\_\_\_\_

Diabetes, Type: \_\_\_\_\_  Exposure to drugs and/or alcohol before birth

Heart Problems  Is the student pregnant? Due date: \_\_\_\_\_ Does the student have children? \_\_\_\_\_

Seizures, Type: \_\_\_\_\_  Sleep Concerns (Nightmares, Sleepwalks, etc.): \_\_\_\_\_

Social/emotional/behavioral/mental health concerns (Describe): \_\_\_\_\_

Activity Restrictions (Describe): \_\_\_\_\_

Recent exposure to communicable diseases (If yes, explain): \_\_\_\_\_

Recent surgeries or hospitalizations (If yes, explain): \_\_\_\_\_

Date of Student's last tetanus shot: \_\_\_\_\_

Please describe any other special medical conditions, information or directions: \_\_\_\_\_

Is your Student currently taking any medication?  Yes  No If yes, Specify Medication(s): \_\_\_\_\_

**The Licensed School Nurse will NOT be available outside of school hours. All questions regarding medications and/or treatments occurring outside of school hours will be directed to the parent/guardian. No on-site or off-site nursing supervision will be provided for this event and parent(s)/guardian(s) will need to be available for calls and emergencies. \*\*911 or emergency medical services will be called in the event of a medical emergency and the student will be transferred to the nearest medical facility\*\***

**If your child requires ANY MEDICATION on the field trip, the backside of this form must be completed and returned with the parent/guardian and physician signatures.**

**The above named student has my consent to take the field trip as described. This health information may be shared with MPS School Staff as needed.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Turn Over and Complete Back Side for Medications ➔**



MINNEAPOLIS  
PUBLIC SCHOOLS  
Urban Education. Global Citizens.

**Minneapolis Public Schools  
Health Related Services**



Date: \_\_\_\_\_  
Entered in Disc. \_\_\_\_\_  
Scanned to WebNow \_\_\_\_\_

**Authorization for Administration of Medication at School**

Parents/guardians asking school staff to give medications to their child must provide (written) permission every school year that has been signed by parent/guardian **and** the child's health care provider.

Student: \_\_\_\_\_ BD: \_\_\_\_\_ ID#: \_\_\_\_\_

School: \_\_\_\_\_ School year: \_\_\_\_\_ Grade/Rm: \_\_\_\_\_

**Physician/licensed prescriber's order for Administration of Medication by School Personnel**

*\* Medical Diagnosis & ICD-10-CM Code **MUST** be completed by Physician/Licensed Prescriber\**

Medical Diagnosis	ICD-10-CM Code	Medication	Dose	Time	Route	Possible Side Effects
1.						
2.						

Other considerations/directions: \_\_\_\_\_

Start date: \_\_\_\_\_ Stop date: \_\_\_\_\_

**(All authorizations expire at the end of the school year or following the summer school session.)**

\_\_\_\_\_  
Signature of Physician/Licensed Prescriber      Print name of Physician/Licensed Prescriber      Date

\_\_\_\_\_  
Clinic address      Phone      Fax

**Parent/Guardian Authorization**

- I request that the above medication(s) be given during school hours as ordered by my child's physician/licensed prescriber. I also request the medication(s) be given on field trips, as prescribed.
- I will notify the school of any change in the medication(s), (i.e., dosage change, medication is stopped, etc.).
- I give permission for the medication(s) to be given by school personnel as delegated, trained, and supervised by the school nurse.
- Legally, I may refuse to sign for the medication. If I refuse to sign, we will not be able to administer the medication at school.
- This consent may be revoked at any time, by sending a written notice to the licensed school nurse.

**NOTE: Medication must be supplied in original/prescription bottle.**

**Permission for Release of Information**

- I give permission for the school nurse to communicate, as needed, with school staff about my child's medical condition(s) and the action of the medication(s).
- I give permission for the school nurse to consult with my child's physician/licensed prescriber about any questions regarding the listed medication(s) or medical condition(s) being treated by medication(s).
- I give permission for the physician/licensed prescriber to release information related to the above medication(s) and medical condition(s) to the licensed school nurse.

\_\_\_\_\_  
Parent/Guardian Signature      Date      Relationship to Student

**Return to:** \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
RN, Licensed School Nurse

TO BE COMPLETED BY HEALTH CARE PROVIDER

TO BE COMPLETED BY PARENT/GUARDIAN