



Redwood Christian Schools
Job Description:
Teacher

Supervised and Evaluated by: Principal, Academic Dean, and Superintendent
Employment Category: Exempt, full- or part-time, exempt
Employment Status: 10-month
Minimum Degree Requirement: BA or BS from a regionally accredited college/university

The Teacher Goals Include:

1. Presenting the ministry of RCS to the people involved with any aspect of the school.
2. Modeling Christ and when necessary using words.
3. Maintaining for a safe, loving, secure campus environment.
4. Fostering a Culture of CARE: Consideration, Affirmation, Respect, and Enthusiasm.
5. Providing an excellent academic program.
6. Attending to the spiritual

The Responsibilities for the Teacher Include the Following:

1. Striving to implement, by instruction, the Redwood Christian Schools' philosophy of Christ-centered education and meeting instructional goals and objectives as outlined in staff and student handbooks, policy manuals, curriculum guides, unit plans, and subject matter outlines.
2. Providing an effective program of instruction in accordance with the adopted curriculum and consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
3. Making provisions for being available to students and parents for education related purposes outside the instructional day when necessary and under reasonable terms.
4. Working to establish and maintain open lines of communication with students, parents, and colleagues concerning both the academic and behavior progress of all students.
5. Modeling, by word and lifestyle, the finest principles of Christian character development.
6. Developing and maintaining a classroom environment conducive to effective learning within the limits of the resources provided.
7. Preparing for classes assigned and showing written evidence of preparation upon request of the immediate supervisor.
8. Encouraging students to set and maintain high standards of classroom behavior in accordance with Biblical principles.
9. Meeting and instructing the students in the location at the time designated.
10. Attending and participating in all training sessions as directed by school administrators, including teacher orientation, teacher workdays, faculty, grade-level, and curriculum meetings.
11. Cooperating with other members of the faculty in planning instructional goals, objectives, and methods.
12. Assisting in the selection of texts, equipment, and other instructional materials.
13. Assisting with new student assessment.
14. Serving on accreditation committees.
15. Establishing and maintaining cooperative professional relations with others.
16. Showing initiative in implementing professional growth and development by attending workshops, reading professional journals, etc.
17. Meeting deadlines established by administration or getting an extension before the due date.
18. Taking all necessary and reasonable precautions to protect students, equipment, materials and facilities.
19. Maintaining records as required by law, school policy, and administrative regulation.
20. Assisting in upholding and enforcing school rules and administrative regulations.
21. Performing other tasks, duties, or assignments, as may be called upon by the Principal, Academic Dean, Athletic Director, or Superintendent.

The Essential Functions of the Job (Daily):

A qualified individual must be able to perform the following essential functions with or without reasonable accommodation:

FUNCTION	REQUIREMENTS
Lifting	0-50 lbs
Pushing/Pulling	0-50 lbs
Sitting	0-8 hours
Standing	0-8 hours
Stooping, Kneeling, Crawling	1-4 hours
Walking (flat and incline), Climbing Stairs	1-4 hours
Vision-viewing (computer screen, reading, etc)	0-8 hours
Technology Proficiency with both a PC computer and an iPad for: Google Office Suite, MS Office Programs, Navigating the Web	

Qualifications:

- Be a person of Christian love, faith, truthfulness, and virtue, who exemplifies and articulates a saving and growing relationship with Christ.
- Be active in a local church, with a substantial record of service and leadership in the body of Christ.
- Be in agreement with the *Mission Statement, The Basis and Purpose of RCS, The Teacher At Redwood Christian Schools, Core Values, and Doctrinal Statement.*
- Be passionate about educating children in a Christian environment.
- Be committed to excellence.
- Be committed to personal life-long learning.
- Prior experience with satisfactory references is desired.

Revised: 2021.03.11