

The regular meeting of the Putnam County Educational Service Center Governing Board was held on November 18, 2024 at 9:00 AM in the Putnam County Educational Service Center.

- ❑ Approved board agenda and minutes of last meeting and approved to pay bills as presented. Treasurer, Mike Siebeneck, presented the financial report.
- ❑ The treasurer reviewed appropriation modifications and any purchase orders over \$25,000 and all contracts. The board approved the financial report as presented.
- ❑ Dr. Jan Osborn, Superintendent, reported on the following:
 1. I want to take this opportunity to thank those individuals who expressed well wishes regarding my future retirement.
 2. Thank you to local school board members and administrators who attended our All-County School Board meeting on October 29th. Numerous attendees expressed their appreciation for both the content presented as well as the opportunity to share with other board members.
 3. Congratulations to ESC Board member Cynthia Erickson for your participation in the NW OSBA Regional members on October 24th. Numerous Putnam County School Board members were recognized for ten and fifteen years of service as local board member.
 4. The first Putnam County Operation Warm Coat and Shoes event was held at the ESC on November 14th. Approximately 140 coats and pairs of shoes were provided for children. Family and Children First Coordinator, Beth Tobe coordinated the event along with Early Intervention staff and volunteers.
 5. Also, our sincere thanks to Heather Bolitho and Kim Trehan for being chaperones for our high school students attending the Ottawa-Glandorf Home Coming dance.
 6. The Putnam County Business Advisory Council's fall meeting is this Friday, 7:30 am, November 22, 2024, here at the ESC. Guest speaker is **Mary Ellen Dobransky from Ohio Dept. of Education & Workforce**: Ms. Dobransky, Associate Administrator for the Office of Innovative Approaches to Teaching and Learning, will present on building effective partnerships between schools and businesses, along with innovative strategies for career exploration and workforce development.
 7. The Ohio School Board Association's annual statewide meeting was held at the Columbus Convention Center on November 10-12. Dozens of high-quality presentations and student performances were part of the conference.
 8. All the required ESC staff needing to complete training in the Science of Reading courses have completed their courses. Our treasurer, Mike Siebeneck has submitted payment to our staff meeting the criteria for Department of Education and Workforce reimbursement.
 9. There are no new updates regarding the request for easement through the west side of the ESC property.
 10. As of November 6th, we have a second educator requesting to have their school psychology internship with our ESC during the 2025-26 school year.
 11. Since our last board meeting five new students have been enrolled in our school-age classrooms. Discussion of needs and for future plans.
 12. Ohio School Council Consortium gas savings.
- ❑ Approved the following personnel actions:
 - School Psychologist**: Beth Wolke, hourly daily rate as needed basis retroactive to 10/21/2024.
 - Maternity Leave**: Katelyn Recker approximately beginning May 7, 2025, until the end of the school year.
 - Resignation**: Dolores Garcia, Parent Mentor effective November 27, 2024.
 - Project MORE**: Barb Hochstetler, DSS, contingent upon funding.
- 1. Approved an addendum to the substitute teacher list as presented.
- 2. Approved the ESC temporary substitute teacher list as presented.
- 3. ESC board discussed the packet presented by Mr. Ruhe regarding the Superintendent search. Discussed an executive session at the end of the December meeting to discuss the timeline of the supt. posting, interviews, and hire date for the next Superintendent.

The next regular governing board meeting will be held on Monday, December 9, 2024, at 9:00 AM in the Putnam County ESC Board room.