

Pleasant Hill School District No. 1

Budget Committee Orientation
May 6, 2024





Purpose of the budget

- Presents the financial plan estimating expenditures and revenues for a fiscal year.
- Creates authority to spend public money in accordance to Oregon Budget Law.
- Provides certification of property taxes to the county assessor.

School district finances are distinguished from many others because it is the adopted budget that authorizes the district to legally spend money or levy taxes. Your role in the process is very important to us.



Oregon Budget Law

The budget process is designed to be a joint effort between the people affected by the budget and the officials responsible for providing the services. All committee members have equal authority and responsibility.

- Budget law requires each district to:
- Designate a **Budget Officer**
 - Set up a **Budget Committee**
 - Publish public **Notice of the Budget Committee Meeting**

The budget committee is representing the public is reviewing and questioning the budget. There will be an opportunity for community members to address both the budget committee and board before the budget is finalized.



Budget Committee Responsibilities

- Receive the Superintendent's Budget Message and review the Proposed Budget.
- Hear and consider public comment.
- Discuss and make changes to the Proposed Budget as needed.
- Approve the Budget.
- Approve an amount or rate of total *ad valorem* taxes to be certified by the county assessor.
- Forward the Approved Budget to the School Board for additional public hearing and adoption.

This slide shows the Budget Committee's key responsibilities.

Ad valorem for this purpose is the tax on property expressed as a percentage of the assessed value



Budget Committee Requirements

- All meetings are subject to public meeting laws.
 - All budget discussions must be held in public meetings.
- A quorum (6 for PH) must be present to conduct business.
- A majority vote is required to take action.
- The budget committee may request and receive additional information from district staff.
- Any member of the public may speak.
- The budget committee may establish time limits and other policies for the public comment period.
- The Proposed Budget becomes public as soon as the budget document is released to the Budget Committee.

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There are specific requirements of the Budget Committee and the first one is important to consider.

It is important to remember that all Budget Committee meetings are subject to the requirements of public meetings laws – which means the process must be totally transparent to the public.

Consequently, all discussions must be held in public. Committee members cannot get together in person, by telephone or by email before the advertised public meeting to discuss the budget.

Prior to the **May 20** meeting, any discussion among budget committee members is limited to general comments – such as the district’s organization, types of activities funded in the budget, spending priorities and general projections which may affect revenues or expenditures next year.

A quorum = 6



2024-25 Budget Calendar

May 5 Publish Notice of Budget Committee Meeting

May 20 First Budget Committee Meeting
Elect officers, receive the Budget Message, review the Proposed Budget and hear public comment

June 3 Second Budget Committee Meeting
Approve the Budget and set the date for the public hearing by the Board

June 9 Publish Notice of Budget Hearing (if approved)

June 10 Third Budget Committee meeting (if needed)

June 17 Public hearing on Approved Budget and **Board adoption** of the Budget

June 30 Final date for Board adoption of the Budget

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We will have copies of the proposed budget document available by **Friday, May 17**, prior to the **May 20** meeting. It will become a public document at that point.

Prior to **May 20**, the budget committee is not permitted to deliberate on the budget document.

It is recommended that Budget Committee members not discuss

- Specific estimates or appropriation amounts associated with any fund or line item, resource or requirement
- The question of whether to fund specific programs or expenditures
- The question of whether to impose any tax levy or the amount of any levy.

Questions or comments? Observations of past year's process that you'd like to share?



Funds - Sources

Fund	Source
General Fund	State funding, local property taxes, interest earnings, other local sources
Special Revenue Fund	<ul style="list-style-type: none">•Grants - Federal, state and local grants•Student Body Funds - Fees, payments and donations related to student activities•Reserves - General Fund transfers•Nutrition Services Fund - Breakfast and lunch sales, federal reimbursement and commodities, state matching funds, General Fund transfers
Debt Service Fund	Local property taxes

General Fund is the district's main operating fund. Key sources of revenue are local property taxes and funding from the state.

The Special Revenue Fund is where grants, reserves, student body funds, the food service fund and the district's preschool are accounted for. Sources of funding reflect the specific nature of each of those areas.

The Debt Service Fund is primarily funded with local property taxes.



Funds - Uses and Restrictions

Fund	Use	Restrictions
General Fund	District general operations	Not restricted
Special Revenue Fund	<ul style="list-style-type: none">•Grants - Purposes identified by the grant•Student body funds - Funds received by schools to support student activities•Reserves - For specific services, projects, property or equipment•Nutrition Services Fund - To support the district food service program	<ul style="list-style-type: none">•Grants - Restricted by the terms of the grant•Student body funds - Restricted to purposes for which funds were collected•Reserves - Restricted for certain uses by board resolution•Nutrition Services Fund - Restricted to support the food service program
Debt Service Fund	Payment of principal and interest on G.O. bonds	Restricted for debt service on outstanding bonds

How resources in each fund can be spent varies by the purpose of the fund.

The General Fund is the only one for which there are no restrictions on the use of funds. For all other funds, resources are legally required to be spent on activities which meet the purposes for which the funds were established.

[Even if money is moved back to the general fund from one of these funds, it must be used for the purpose for which the fund was established. Only if the fund is abolished through board resolution can those funds be accessed to support the general operations of the district.]

[A general obligation bond is a common type of municipal bond in the United States that is secured by a state or local government's pledge to use legally available resources, including tax revenues, to repay bond holders.]



State School Fund

- Distributed through a formula developed to provide equal funding to all districts
- Allocated on per student basis, with extra weighting for certain special needs
- The 2023-2025 State School Grant was approved at \$10.2 billion dollars.
- We are going into the second year of the biennium. Funds will be distributed 49%/51% over the two years of the biennium.

Because the State School Fund formula governs a very large percentage of our district's general fund revenue, it is important for you to understand what it is and how it works.

[It was created in the wake of Measure 5 in 1991, and distributes funding to K-12 school districts through a formula which was developed to equalize amounts paid, so that students in different areas of the state were not overly advantaged or disadvantaged by their local economic circumstances.]



2024-25 State School Fund Grant Estimate dated 3/25/2024

STATE SCHOOL FUND GRANT
2024-2025

Based on \$10.2 Billion Budget with a 49/51 split as of 3/25/2024

Lane County, Pleasant Hill SD 1 - 2081

2024-2025 Local Revenue		2024-2025 Transportation Grant	
Property Taxes and in-lieu of property taxes from local sources =	\$3,073,188.00	Salaries =	N/A
Federal Forest Fees =	\$0.00	Payroll =	N/A
Common School Fund =	\$137,029.57	Purchased Services =	N/A
County School Fund =	\$25,000.00	Supplies =	N/A
State Managed Timber =	\$0.00	Other =	N/A
ESD Equalization =	\$0.00	Garage Depreciation =	N/A
In-Lieu of Property Taxation-local sources =	\$0.00	Bus Depreciation =	N/A
Revenue Adjustments =	\$0.00	Fees Collected =	N/A
Sum of Local Revenue =	\$3,835,197.57	Non-Reimbursable =	N/A
		Net Eligible Trans Expenditures =	\$650,000.00
		Transportation per ADM Rank =	20%
		Transportation Reimbursement Rate =	70.00%
		70.00% of the Net Eligible Transportation Expenditures =	\$455,000.00
		the Transportation Grant	\$455,000.00
2024-2025 Experience Adjustment			
District Average Teacher Experience =	10.73		
State Average Teacher Experience =	11.85		
Experience Adjustment (Difference in District and State Teacher Experience) =	-1.12		
2024-2025 Extended ADMw			
2024-2025 ADMw	1,151.16	2023-2024 ADMw	1,151.97
		Extended ADMw	1,151.97
2024-2025 General Purpose Grant			
Multiply the Teacher Experience Adjustment of -1.12 by \$25 then add \$4500 to the result = \$4,472.00			
Then multiply \$4,472.00 by the Extended ADMw 1151.9875 and then by the funding ratio 2.349386528924 = \$12,059,323.38			
2024-2025 Total Formula Revenue			
Add the General Purpose Grant \$12,059,323.38 to the Transportation Grant \$455,000.00 = \$12,514,323.38			
2024-2025 State School Fund Grant			
Subtract the Local Revenue \$3,835,197.57 from the Total Formula Revenue \$12,514,323.38 = \$8,679,125.79			
2024-2025 Rates per ADMw			
General Purpose Grant per Extended ADMw =	\$10,468	Total Formula Revenue per Extended ADMw =	\$10,863
Charter Schools Rate (CRS 338.105) =	\$10,476		

This is the estimate that forms the framework of our 2024-25 budget. This is an estimate only and the details will change many times over the next few years.




State School Fund (SSF) formula

2024-2025 Local Revenue

Property Taxes and in-lieu of property taxes		
from local sources	=	\$3,673,168.00
Federal Forest Fees	=	\$0.00
Common School Fund	=	\$137,029.57
County School Fund	=	\$25,000.00
State Managed Timber	=	\$0.00
ESD Equalization	=	\$0.00
In-Lieu Property Taxes (non-local sources)	=	\$0.00
Revenue Adjustments	=	\$0.00
Sum of Local Revenue	=	\$3,835,197.57

These amounts are based on our March 25th estimate and are subject to change

This slide shows what local revenues our school district is estimated to receive. These amounts will be deducted from our share of the State School Fund.



State School Fund (SSF) formula

2024-2025 Experience Adjustment

District Average Teacher Experience = 10.73
State Average Teacher Experience = 11.85
Experience Adjustment (difference in
District and State Teacher Experience) = -1.12

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Every school is given an experience adjustments based on our average teacher's experience compares to the state average. If we are above the state average, we get a positive adjustment. If we are below the state average, we get a negative adjustment.

This adjustment is made to recognize the higher cost of employing more experienced teachers.

For this year, our teachers are currently estimated to average 10.73 years of experience, which is 1.12 years less than the state average.



State School Fund (SSF) formula

2024-2025 Transportation Grant
Net eligible transportation expenditures x our
transportation reimbursement rate (70%)


$$\$650,000 \times 70\% = \$455,000$$

- ODE reimburses eligible transportation costs, according to district costs per ADMr
- For us, the state reimburses 70% of approved home to school transportation costs

The transportation grant is based on our March 25th estimate and is subject to change.

Projected Net Eligible Transportation Expenditures represent current year regular education and special education transportation costs incurred on the district's behalf under its contract with First Student.

Our district is not in a position to get transportation funding higher than 70%.



SSF Formula - General Purpose Grant

2024-2025 Extended ADMw

2024-2025 ADMw 1,151.16
2023-2024 ADMw 1,151.97

Extended ADMw 1,151.97

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The District receives a per pupil dollar amount per student enrolled, defined in terms of Average Daily Membership (ADM), and weighted to recognize costs associated with serving students who have special needs.

The extended ADMw is recalculated regularly, but to help smooth out budgeting from year to year, the state uses the higher of the most recent year and the upcoming year.

We will be budgeting off the 2023-24 ADMw of 1,151.97



State School Fund (SSF) formula


2024-2025 General Purpose Grant

*(Extended ADMw x [\$4500 +
(\$25 x Experience Adjustment)]
x Funding Ratio)*

*(1151.97 x \$4472 x 2.340889528924 =
\$12,059,323.36)*

The General Purposed Grant takes our ADMw and multiplies it by our teacher experience adjustment and then by the funding ration used fir every school in the state, based on the estimates provided last December.

This shows our estimated funding before the transportation grant is added in.



State School Fund (SSF) formula

2024-2025 Total Formula Revenue
General Purpose Grant + Transportation Grant
= \$12,059,323.36 + \$455,000.00 =
\$12,514,323.36

2024-2025 State School Fund Grant
Total Formula Revenue - Local Revenue
= \$12,514,323.36 - \$3,835,197.57 =
\$8,679,125.79

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The first calculation shows our General Purpose Grant added to our Transportation Grant, which is the amount we are eligible for in the 2024-25 school year.

The second calculation deducts the local revenue that we are estimated to receive. The difference is the amount that is estimated to be paid to the district through the State School Fund.

Risk factors which could alter this amount include:

1. Student enrollment
2. Teacher experience
3. Transportation Costs
4. Local revenues

We track each of these variables regularly and will provide any updates when we present the Proposed Budget at future budget meetings.



SSF Formula - General Purpose Grant

2024-2025 Rates per ADMw


General Purpose Grant per Extended ADMw = \$10,468
(before Transportation Grant)

Total Formula Revenue per Extended ADMw = \$10,863
(includes Transportation Grant)

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The District receives a per pupil dollar amount per student enrolled, defined in terms of Average Daily Membership, and weighted to recognize costs associated with serving students who have special needs.

This tells us that for every student enrolled (plus their weighted adjustment), the district will receive \$10,468. This helps us calculate whether our reimbursements are likely to go up or down, based on the students we educate.



SSF Formula - Student Count

STATE SCHOOL FUND GRANT
2024-2025 As of 3/26/2024


Lane County, Pleasant Hill SD 1		District ID: 2081
2024-2025 Extended ADMw		
Pleasant Hill SD 1: District total extended ADMw for funding calculations		
	2024-2025	2023-2024
ADMr:	982.00 X 1.00 = 982.00	982.75 X 1.00 = 982.75
Students in ESL programs:	3.00 X 0.50 = 1.50	2.33 X 0.50 = 1.17
Students in Pregnant and Parenting Programs:	0.00 X 1.00 = 0.00	0.31 X 1.00 = 0.31
149 IEP Students capped at 11% of District ADMr:	108.02 X 1.00 = 108.02	108.10 X 1.00 = 108.10
Students on IEP Above 11% of ADMr:	2.60 X 1.00 = 2.60	2.60 X 1.00 = 2.60
Students in Poverty:	95.00 X 0.25 = 23.75	95.00 X 0.25 = 23.75
Students in Foster Care and Neglected/Delinquent:	6.00 X 0.25 = 1.50	6.00 X 0.25 = 1.50
Remote Elementary School Correction:	0.00 X 1.00 = 0.00	0.00 X 1.00 = 0.00
Small High School Correction:	31.79 X 1.00 = 31.79	31.79 X 1.00 = 31.79
Post Graduate Scholars:	0.00 X 0.25 = 0.00	0.00 X 0.25 = 0.00
	2024-2025 ADMw 1,151.16	2023-2024 ADMw 1,151.97
	Pleasant Hill SD 1 Extended ADMw	1,151.97
	Pleasant Hill SD 1 Extended ADMw	1,151.97

This document shows how the ADMw is calculated. It reflects the initial projections which we provided to the state back in December. We have increased our estimate since then to include estimated students accepted through inter-district transfer.

Student count is measured in terms of Resident Average Daily Membership or ADMr. This represents the year-to-date average of daily student enrollment for students who live within the district’s boundaries or have been accepted under open enrollment or inter-district transfers.

The district is paid based on ADMw – Average Daily Membership, weighted. This includes additional “weights” for the number of students enrolled in certain programs or qualifying for special assistance.

Extended ADMw refers to whichever ADMw is greater, in the current or the prior year.



2024-25 Projected ADMr

Grade	District ADMr (Actual Jan 2024 Grades 1-12)	Total Projected ADMr
K - 5	443	441
6 - 12	527	559
Total	970	1000

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As of January 2024, the District's enrollment included 995 students in district schools.

We have projected next year's roll-forward enrollment, although it may be affected by interdistrict transfers

(Again, this information will be reflected in future SSF estimates.)



Additional State Funding

2024-25 State Funding	ODE Grant Projected Mar 25, 2024
State School Fund Grant	\$8,679,126
+ Small High School Grant	55,000
+ High Cost Disability Grant	45,000
Total State Funding	\$8,779,126

- Small High School Grant - \$2.5 million for small districts
- High Cost Disability Grant - \$55 million per year to partially reimburse districts for costs greater than \$30,000 per IEP student
- This estimate does not show prior year adjustments - e.g., final ADM, changes in local revenue and state resources

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Outside the funding formula, there are a few other grants provided to school districts.


We expect to receive a Small High School and a High Cost Disability Grant in the 2023-24 year.

The Small High School Grant was created to help with the increased per student costs for schools with less than 350 students in grades 9-12. The closer you get to 350 students, the smaller your portion of the grant becomes.

The High Cost Disability Grant was created to help with the cost of educating students with disabilities. We can apply for this grant on behalf of any student that costs more than \$30,000, and we are reimbursed a portion if that overage.

It is also important to note that in May of any given year, there is likely to be an upward or downward adjustment to the prior year's state funding.

This concludes the discussion on revenues. Do you have any questions?



- Budget Orientation, Monday, May 6

- Budget Committee Meeting, Monday, May 20
 - Receive Superintendent's Budget Message
 - Review Proposed 2024-25 Budget
 - Hear and discuss public comment

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That concludes our discussion of financial projections and assumptions.

Are there any questions or comments before we return to the board agenda?



36386 Highway 58
Pleasant Hill, OR 97455
Phone: 541-746-9646
FAX: 541-746-2537
www.pleasanthill.k12.or.us

Commitment, Excellence, Community

**PLEASANT HILL SCHOOL DISTRICT NO. 1
SCHOOL BOARD MEETING MINUTES**

Monday, April 22, 2024; 7:00 p.m.; Pleasant Hill Community Center

1. CALL TO ORDER

Board Vice Chair Drew Gottfried called the April 22, 2024 board meeting to order at 7:00 p.m. with the Pledge of Allegiance. Board members present were John Oldham, Jennifer Woodland and Rusty Rexius. Others present were Superintendent Jim Crist, Elementary Principal Devery Stoneberg, Special Education Director Whitney Connolly, Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond, Board Secretary Kimberly Silbernagel and Business Manager Sheri Longobardo, via Zoom.

Jennifer Woodland read the mission statement.

2. CHANGES OR ADDITIONS TO THE AGENDA

Move 8.1 to 5.3

3. INTRODUCTIONS AND ATTENDANCE

Audience members were Angela White, Katie Dutton, Savannah White, Tressa Geyer, Alyssa Basaraba, Abigail Blatch, Alea Blatch, Lydia Whitney, Kimberly Basaraba, Cole Baker, Jace Harris, Gavin Haratyk, Ashton Moncrief, Jacody Hawkins, Matt Nguyen, Cody Rusche, Chloe Gates, Alex Ramos, Nate Curtis, Jon Fitzpatrick.

There were three online viewers of the April 8, 2024 board meeting.

4. PUBLIC FORUM

There was no public comment.

5. PRESENTATIONS/RECOGNITION

5.1 Student of the Month/Most Improved Student of the Month

Students of the Month for March

- Freshman – Mark Buchan, Sophomore – Skyler Anderson, Junior – Rian Busby, Senior – Dakota Hyland

Most Improved Students of the Month

- Freshman – Jasper Bruington, Sophomore – Tina Cloyd, Junior – Athena Sprague, Senior – Brodrick Hill

Principal Reiersgaard spoke about senior Dakota Highland. Dakota will attend Emerson College and major in writing, literature and publishing. Ms. Hyland will also play women's soccer for Emerson College. She also plans to study abroad in the Netherlands. When Dakota graduates from college she plans to become a literary agent at Penguin Random House Publishing in Manhattan.

5.2 High School Student Representative Reports

Student Body President Emily Krauss shared her report with the board. Student Council is currently working on Springfest. They plan to have inflatables, a gaga ball pit, food trucks and spend the morning cleaning up the campus. National Honor Society is finishing up their projects for the year. A blood drive was recently hosted at the high school. The student athlete leadership council is planning a breakfast for spring season. Student athletes attended a leadership summit where they were able to work on collaboration with other schools. Prom will be May 11, 2024 at the Springfield Armory. Baseball, softball, track and boys' club volleyball are all having great season.

5.3 FFA/AG CTE Presentation

Students from the FFA/AG CTE program shared their presentation with the board. Students spoke about the purpose of the program, the AG CTE curriculum, and the credentials and qualifications they can earn.

In November 2023, FFA attended the National Convention in Indianapolis, Indiana. Zoey Brott won first place in her category and division in the National Agriscience Competition. FFA members use the Agriculture Experience Tracker (AET) to keep track of Student Agriculture Experience (SAE) and classroom hours. FFA and Oregon Department of Education use this tracker to award state and national FFA degrees and scholarships. FFA has won many awards and participated in community service and leadership events. Cody Rusche shared about his SAE project where he transformed his truck. Woodshop and metals have created community service projects. Greenhouse management and horticulture will put on their annual plant sale May 4, 2024. FFA also participated in the 2023 Lane County Youth Fair.

Seniors Cole Baker, Alyssa Basaraba, Jacody Hawkins, Abigail Blatch, Ashton Moncrief, Tressa Geyer, Cody Rusche, Alea Blatch, Gavin Haratyk, Chloe Gates, Nate Curtis, Alex Ramos, Jon Fitzpatrick, Lydia Whitney and Matt Nguyen gave their senior testimony.

6. ACTION ITEMS

6.1 Approve Consent Agenda

6.101 March 18, 2024 Board Meeting Minutes (Exhibit 2324.121)

6.102 April 8, 2024 Board Meeting Minutes (Exhibit 2324.122)

Jennifer Woodland moved to approve 6.1 Consent Agenda. Drew Gottfried seconded the motion. The motion passed unanimously.

6.2 Licensed Staff Appreciation Week Resolution, May 6-10, 2024 (Resolution 2324.123)

Vice Chair Drew Gottfried read aloud the resolution.

Rusty Rexius moved to approve 6.2 Licensed Staff Appreciation Week Resolution. Jennifer Woodland seconded the motion. The motion passed unanimously.

6.3 Accept Quarterly Enrollment Report, Ending March 31, 2024 (Exhibit 2324.124)

Jennifer Woodland moved to approve 6.3 Quarterly Enrollment Report. Rusty Rexius seconded the motion. The motion passed unanimously.

6.4 Accept Quarterly Financial Report, Ending March 31, 2024 (Exhibit 2324.125)
Business Manager Sheri Longobardo presented her report to the board.

Rusty Rexius moved to approve 6.4 Quarterly Financial Report. Jennifer Woodland seconded the motion. The motion passed unanimously.

6.5 Approve Science Adoption Recommendation (Exhibit 2324.126)

The science curriculum that has been recommended for adoption was presented to the board at the April 22, 2024 board meeting.

Jennifer Woodland moved to approve 6.5 Science Adoption Recommendation. Rusty Rexius seconded the motion. The motion passed unanimously.

7. BOARD DISCUSSION

7.1 Trauma Informed Care (Exhibit 2324.127)

Superintendent Crist and the board discussed articles about trauma, adverse childhood experiences (ACES) and trauma informed care. The purpose of the articles that Mr. Crist and the board have discussed that last few months is to give them the same information that district staff is discussing daily.

8. REPORTS AND INFORMATION

8.1 CTE/AG Presentation – MOVED to 5.3

9. SUPERINTENDENT REPORT

9.1 District Equity Committee Update (Exhibit 2324.128)

Superintendent Crist shared an update on the formation of a district equity committee that needs to be in place by the start of the 2025-26 school year. Mr. Crist spoke about the purpose, goals, additional duties, timeline, target membership, and the application and review process. He shared a copy of the application and the applicant scoring rubric. Mr. Crist also shared an analysis of representation of historically underserved student populations among proposed committee members.

10. BOARD COMMUNICATION

10.1 Committee or Community News/Announcements

Superintendent Crist shared an update about field/gym usage concerns. Mr. Crist contacted board member Rusty Rexius for a contact to get the lower fields cleaned up and ready to be used. Winter and spring availability is the biggest issue when it comes to scheduling and the district is looking at new ways to schedule those sports. It might be possible for the Booster Club to obtain an umbrella insurance policy that local community teams/groups could sign up under that would allow them to use district facilities without individuals having to provide insurance.

11. OTHER BUSINESS

There was no other business.

12. NEXT MEETING

- Board Meeting (Budget Orientation) – May 6, 2024; 7:00 p.m.; Pleasant Hill Community Center

13. ADJOURNMENT – 8:12 p.m.

Signed: _____, this _____ day of _____, 2024

Date: May 6, 2024
Resolution: 2324.131

Personnel action

Relevant Data:

Each month the Board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hire. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board.

Recommendation:

It is recommended that the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- Licensed Resignation(s)
- Licensed New Hire(s)

Submitted and Recommended By:

Jim Crist
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
NEW HIRES					
1	PAXTON MILLER	PROBATIONARY 1	1.0	4/30/2024	
RESIGNATIONS					
1	101801	CONTRACT	1	6/14/2024	
2	101803	PROBATIONARY 2	1	6/14/2024	
3	101967	PROBATIONARY 1	1	6/14/2024	
4	101889	PROBATIONARY 3	1	6/14/2024	
RETIREMENTS					

Pleasant Hill School District #1 Monthly Principal's Report

Date: April 30, 2024 **PHHS**____ **PHES**__**X**_ (Check one)

Successes/Items of Interest:

- Elementary monthly attenders, defined as a student who attends at least 90% of the days for which they were enrolled each month:

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Kg.	93%	91%	89%	93%	94%	92%	92%	91%		
1 st	94%	93%	93%	94%	94%	92%	93%	94%		
2 nd	94%	93%	91%	94%	92%	94%	91%	92%		
3 rd	90%	95%	93%	96%	95%	92%	93%	95%		
4 th	97%	94%	93%	93%	94%	92%	93%	95%		
5 th	96%	95%	92%	94%	91%	93%	92%	92%		

- The State of Oregon defines a regular attender as a student who attends school at least 90% of the days for which they are enrolled cumulatively in school.

	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
K-5	77.95%	79.19%	79.33%	79.55%	82.33%		

- We are beginning to prepare for the 2024-2025 school year. Next week in the Billie News we will be sending home the classroom placement input form. This form provides parents an opportunity to have a voice in the classroom placement process. All staff will be working together June 7th to begin formulating classes for next year.
- As of today, we have 27 out of 40 who attended our Kindergarten Orientation / Registration enrolled. We have reached out to those families who have yet to enroll to see if we can be of assistance. In addition, we have 6 additional students who have enrolled who were not able to attend enrolled for a total 33 enrolled for the 2024 – 2025 school year.
- We have opened at the elementary the 2024-2025 verification of information process formerly known as Spring Registration, to all of our current families.
- Our 3rd, 4th and 5th grade students are actively completing the required OSAS, Oregon State Assessment Systems, test. If you would like to explore the sample tests of what the students are taking, please go to <https://osasportal.org/students.html> click on Sample and Training Tests.

Our OSAS Participations rate is:

3rd Grade – 97% (SEED Survey, ELA, Math)
 4th Grade – 94% (SEED Survey, ELA, Math)
 5th Grade – 96% (SEED Survey, ELA, Math, Science)

- We have a very talented group of Billies at the elementary. To showcase all of that Talent students have auditioned for the Billies GoAt Talent Show. You are invited to join us May 9th as our Billie's display their talents. The first show will be at 1:00 p.m. during the day. The second show will be at 6:30 p.m. Hope to see you at one of the shows if you can make it.

Respectfully submitted,

Devery Stoneberg, PHES Principal

Pleasant Hill Middle School Board Report May 6, 2024

Updates

Congratulations to our March Students of the Month:

Student of the Month

6th grade- Junie Epperson, 7th grade- Ariana Bowman, 8th grade- Eva Aguilar

Most Improved Student of the Month

6th grade- James Dooley, 7th grade- Steele Hubbard, 8th grade- Alysa Sealy

Citizen of the Month

6th grade- Harper Quinones, 7th grade- Ainsley Simmons, 8th grade- Nelly Smith

Last week 25 students from the Shakespeare Club attended a performance of Macbeth at the Oregon Shakespeare Festival in Ashland. We also had 30 students participate in a Fly Fishing Ecology Workshop courtesy of Cascade Fly Fishers last Friday.

Grades

Percentage of 6th Grade Students with D's or F's by Core Class

	October	Nov.	December	January	February	March	April
ELA	13%	13%	9%	13%	25%	13%	4%
Math	14%	12%	13%	11%	16%	20%	13%
Science	8%	8%	14%	5%	16%	12%	9%
Social Studies	5%	6%	9%	5%	12%	17%	6%

Percentage of 7th Grade Students with D's or F's by Core Class

	October	Nov.	December	January	February	March	April
ELA	20%	12%	15%	12%	16%	15%	6%
Math	18%	23%	25%	20%	23%	20%	19%
Science	11%	26%	23%	22%	22%	18%	16%
Social Studies	20%	15%	15%	12%	16%	15%	6%

Percentage of 8th Grade Students with D's or F's by Core Class

	October	Nov.	December	January	February	March	April
ELA	4%	26%	8%	7%	32%	24%	18%
Math	26%	25%	26%	17%	26%	30%	31%
Science	5%	14%	19%	17%	20%	15%	18%
Social Studies	4%	2%	4%	8%	28%	21%	21%

Attendance

Percentage of students with 90% attendance or better

	November	December	January	February	March	April
6th Grade	74%	79%	81%	70%	75%	75%
7th Grade	76%	81%	82%	77%	80%	82%
8th Grade	79%	74%	77%	71%	72%	72%

Looking Forward

We start ELA OSAS this week. On Friday the 8th grade will be taking a field trip to tour the University of Oregon. Next Friday evening we will have our spring "Glow in the Dark" dance.

Pleasant Hill School Board of Directors: Self-Evaluation

Performance Standards

1. **Leadership: Mission, Vision, and Goals:** The Board annually reviews the District's vision and mission statement, and annually adopts Board Goals which support the District vision and mission.

- Board members can clearly articulate the vision, mission and goals of the District.
- Annually the Board, with the administrative team's input and collaboration, has reviewed, rewritten and adopted the Board and District Goals.
- The Board has created an action plan and calendar to implement its goals.
- The superintendent's evaluation instrument for the current year has been developed and adopted by the Board

Good____

Acceptable_____

Unacceptable_____

Comments:

2. **Policy and Governance:** The Board establishes and follows local policies, procedures, and good governing practices.

- The Board has established, adopted and/or revised policies so they are clear, up-to-date, and in compliance with state and federal laws and rules, and a procedure is in place for established policies to be reviewed on a regular basis.
- The Board requests the superintendent's recommendation on all proposed policies.
- The Board provides opportunities for public and staff review of proposed policies before taking final action.

Good____

Acceptable_____

Unacceptable_____

Comments:

3. **Community Relations:** The Board establishes and promotes effective communication with parents, students, staff, and community members.

Good____

Acceptable_____

Unacceptable_____

Comments:

4. **Cultural Responsiveness and Educational Equity:** The Board develops and promotes understanding and awareness of cultural diversity and ensures fair and equitable policies, practices, and educational opportunities for all members of the educational community.

Good_____

Acceptable_____

Unacceptable_____

Comments

5. **Accountability and Performance Monitoring:** The Board monitors progress toward District goals and compliance with written Board policies using data as the basis for assessment.

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Good_____

Acceptable_____

Unacceptable_____

Comments

6. **Board Operations-Meetings:** Board meetings are effective, efficient, orderly and respectful. Board members focus on the policy and governance roles of the Board.

Good_____

Acceptable_____

Unacceptable_____

Comments

7. **Board Operations-Board Member Communications:** Board members are all kept equally fully informed on matters of Board business, and communicate with each other in a respectful and lawful manner.

Good_____

Acceptable_____

Unacceptable_____

Comments

8. **Board Operations-Board-Staff relations:** Board members are respectful of staff members in all communications and follow board-staff communication policy and procedures.

Good_____

Acceptable_____

Unacceptable_____

Comments

9. **Board Operations-Board-Superintendent relations:** The Board and superintendent treat each other honestly and respectfully, and communicate openly in a professional manner.

Good_____

Acceptable_____

Unacceptable_____

Comments

10. **Values, ethics, and responsibility for self:** The Board collectively and individually takes full responsibility for Board activity and behavior, the work it choose to do and how it does the work.

Good_____

Acceptable_____

Unacceptable_____

Comments

11. **Board Systematic Improvement:** The Board participates in professional development and at least annually meets as a team with the superintendent in a *Charge Meeting* to focus on goals and assessment and to include action plans to accomplish the District's vision and goals.

Good_____

Acceptable_____

Unacceptable_____

Comments

Board Goals for School Year: