

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, NOVEMBER 12, 2024 – 5:30 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:34 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Max Gilluly, Vice-President, Tim Hand, Michelle Kelley, Jamie Willson, Shawn Grusendorf, James Cartwright

District Personnel: Brian Schmitt, Superintendent, Erin Ostrander, Business Official, Brian Edmister, PK-6 Principal, Sara Donlon, 7-12 Principal, Sarah Taylor, Director of Special Education/CSE & CPSE Chair, Paula Mighells, Curriculum Coordinator/ Dean of Students, Pam Winterhalter, District Clerk,

Staff Members: Kim Marciano

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No persons to address the Board

Presentations to the Board:

- No presentations scheduled

APPROVE MINUTES: Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated October 8, 2024, as submitted.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

~ **Brian Edmister:** Mr. Edmister stated the UPK Audit will be submitted this week, and they will be visiting on December 4, 2024.

BOARD COMMITTEE REPORTS: *NEW*

~ **Max Gilluly - Athletic Committee:** 1) The overnight trip requests for the varsity basketball team and the varsity baseball team are being funded by either the boosters and/or fundraising. 2) Due to the large number of boys that signed up for modified basketball a second team was added. 3) No bowling team this year – not enough students signed up.

~ **Michelle Kelley - Policy Review Committee:** 1) The policy committee met and reviewed 17-19 board policies that were either new required policies or have suggested updates/changes on existing policies. 2) Our policy on Child Abuse & Neglect was brought up for discussion. Who is a mandated reporter? Anyone with a certificate (ex: Administrators, Teachers, Teacher Assistants, etc.). Board members are mandated to report if someone reports something to them. There is training for board members and staff. This policy will be discussed with the Safety & Security Committee, and the Wellness Committee.

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Ms. Ostrander – 1) School tax collection ended on November 8, 2024. 2) Updated Financial Reserve Plan was sent in your board packet. 3) Started working on next year's budget.

APPROVE TREASURER'S REPORTS: Motion made by James Cartwright, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Payroll Account 10/1-10/31/2024; Agency Account 10/1-10/31/2024; General Fund – Community Bank, N.A. 9/1-9/30/24; School Lunch Fund 9/1-9/30/24 & 10/1-10/31/2024; Capital Fund 10/1-10/31/2024; Special Aid Account 10/1-10/31/2024; Scholarship Fund 10/1-10/31/2024; Risk Retention (U.I. Reserve) 10/1-10/31/2024.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

APPROVE FINANCIAL RESERVE PLAN: Motion made by Tim Hand, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Financial Reserve Plan document, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE AGED TAX EXEMPTION: Motion made by Michelle Kelley, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to increase the Allegany County Aged Tax Exemption to \$18,000 income level sliding scale.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AWARD 2024-25 CAPITAL OUTLAY PROJECT BID: Motion made by Shawn Grusendorf, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School awards the following bid for the Capital Outlay Project:

- General Trades Work is awarded to **Erie Contracting** of Lancaster, New York in the amount of \$82,750 = Base Bid (dock lift and ballistic transaction window) \$58,000 + Alt. #1 (security film) \$8,000 + Alt #2 (Room 1250 floor finish) \$6,650 + Alt #3 (Room 1253 floor finish) \$4,100 + Alt #4 (Room 1252 floor finish) \$1,650 + Alt #5 (Room 1254 floor finish) \$4,350

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve to **Excise** ice cream freezer (cafeteria); and eWaste (technology department).
2. Approve service contract with **Cassandra Bogey** from Parker-Jordan Christian Academy for instructional services, as submitted, for the period of September 3, 2024 through June 30, 2025, unless terminated by either party. The rate of pay shall be \$15.00 per hour.
3. Approve **2025-26 Budget Development Calendar**, as submitted.
4. Approve **Revised Professional Development Plan** for 2024-2026.
5. Approve the following New Substitutes: **Connor Ordway** as substitute teacher aide, custodial, etc., fingerprint clearance on file; **Kaitlin Villanueva** as substitute teacher, etc., fingerprint clearance on file; **Marlin Carlin** as substitute cleaner, etc., pending fingerprint clearance; **Raina Haight** as substitute teacher aide, etc., fingerprint clearance on file; **Kim Johnson** as substitute teacher aide, etc., pending fingerprinting clearance.
6. Approve **2024-25 Board of Education Goals**, as submitted.

7. Approve the following Volunteers: 1) **Ryan Helm-McMurray** of Belmont with the Drama Club under the supervision of Donna Slawson; 2) **Hunter Nickens** of Angelica with the Swim Team, under the supervision of Brian Edmister III and Shawn Clancy; 3) **Sarah Taylor** as a volunteer with the Girls Modified Basketball team under the supervision of Matthew Kichman; and 4) **William Swanson** as a volunteer with the Boys Varsity Baseball team under the supervision of Dennis Miles.
8. Approve **overnight trip request** from Raegan Ryan ~ GV/BC Varsity Boys Basketball Team to travel to Cleveland, Ohio on December 1-2, 2024, as submitted.
9. Approve **overnight trip request** from Dennis Miles ~ GV/BC Varsity Baseball Team to travel to Warwick, New York on April 13-16, 2025, as submitted.
10. Approve **overnight trip request** from Donna Slawson ~ Drama Club to travel to New York City on October 10-12, 2025, as submitted.
11. Approve the **CSE/CPSE recommendations** dated November 6, 2024, as submitted.
12. Approve the following **Memorandum of Agreement** with the GVEA:
~ Archery Advisors (2) – adjust the rate of pay for each advisor, as submitted
13. Approve service contract with **Laurie Warner** from Parker-Jordan Christian Academy for instructional services, as submitted, for the period of September 3, 2024 through June 30, 2025, unless terminated by either party. The rate of pay shall be \$15.00 per hour.
14. Approve the following **Basketball and Swimming Bookkeepers/Timers/Shot Clock Timers** for the 2024-25 school year: Rita George, Nicole Norasethaporn, Tracy George, Rollie Duttweiler, Sarah Miller, Nanette Vossler, Brock Mapes, Brooke Bradt, Mackenzie Edmister, Josie Preston, Erin White and Denise Baker.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONTRACT OF SERVICE: Motion made by Max Gilluly, seconded by Tim Hand – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves contract for service as submitted with **Terie Delahunt & Assoc.**, as grant writer, for the period of July 1, 2024 until August 31, 2025. Either party may extend or terminate this contract upon 30 days' written notification. Fee schedule submitted with contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

APPOINT SUBSTITUTE MONITOR: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Penny Shipman** as a substitute monitor for the 2024-25 school year, at her current rate of \$24.20/hour.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SUBSTITUTE MONITOR: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Karen Bliven** as a substitute monitor for the 2024-25 school year, at her current rate of \$27.58/hour.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT FULL TIME CUSTODIAN: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kara Layman** to the position of full-time custodian, effective November 13, 2024, fingerprint clearance on file. There is a 10-month probationary period from November 13, 2024 – September 12, 2025. The rate of pay shall be as per CSEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by James Cartwright, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Michaela Avallone** as a Long-Term Substitute Teacher Aide, effective October 18, 2024. Michaela would like to be put back on the substitute list for 2024-25 school year.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM TEACHER AIDE: Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Cynthia Shipman** to a non-probationary position of Long-Term Teacher Aide effective October 28, 2024, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*replaces Michaela Avallone*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM TEACHER AIDE: Acting on the recommendation of the Superintendent Motion made by Tim Hand, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Kaitlyn Nerys** to a non-probationary position of Long-Term Teacher Aide effective October 23, 2024, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*working with a new student*).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Sebrina Harrington** to a non-probationary position of Long-Term Teacher Aide effective October 24, 2024, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*working with a new student*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT ADVISOR AND COACH FOR THE 2024-25 SCHOOL YEAR: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Shawn Grusendorf – BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following advisor for the 2024-25 school year, pay as per GVEA contract:

Advisor:

~ Drama Set Assistant – **Payton Werner**

Coach:

~ Modified Boys Basketball – **Bret Longwell**

~ Modified Boys Basketball – **Cooper Weinman**

~ **Amend** appointment for **Mackenzie Hamer** from the July 9, 2024 Board of Education meeting as follows: Change from Boys Modified Basketball Coach to Boys JV Basketball Coach

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT EXTENDED SCHOOL DAY PROGRAM AIDE: Acting on the recommendation of the Superintendent - Motion made by Tim Hand, seconded by Michelle Kelley – BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Sebrina Harrington** as an aide with the Extended School Day Program for the 2024-25 school year. The rate of pay shall be \$15.00 per hour.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Michelle Kelley – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a leave of absence request for **Marie Hutchison** from her position of Teacher Aide, for the period of on or about November 19, 2024 through on or about December 20, 2024, using accumulated time off.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves a leave of absence request for **Bridget Chichester** from her position of Science Teacher, for the period of on or about February 24, 2025 through on or about August 26, 2025, using accumulated time off and the sick bank.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Kristy Herring** as a Teacher Aide, effective November 5, 2024.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM TEACHER AIDE: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Shawn Grusendorf – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Riley Watson** to a non-probationary position of Long-Term Teacher Aide effective November 13, 2024, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*replaces Kristy Herring*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Wednesday, November 20, 2024 at 4:15 p.m. – **Health & Wellness Committee Meeting**
- Tuesday, December 10, 2024 at 5:30 p.m. – **Regular Board of Education Meeting**
- Wednesday, December 18, 2024 at 4:15 p.m. – **Budget, Personnel & Negotiations Committee Meeting**
- Tuesday, January 14, 2025 at 5:30 p.m. – **Regular Board of Education Meeting**

Informational / Discussion:

- The Board of Education Work Session scheduled for March 25, 2024 is changed to April 8, 2025 at 5:30 p.m. in the Media Lab Room.
- Senior Citizens Concert & Dinner is Tuesday, December 10, 2024 at 4:00 p.m.

ENTER INTO EXECUTIVE SESSION: Motion made by James Cartwright, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:02 p.m. to enter into executive session for the purpose of contract discussion.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

****Dr. Schmitt left the meeting at 6:26 p.m.**

****Max Gilluly left the meeting at 6:30 p.m.**

EXIT EXECUTIVE SESSION: Motion made by Tim Hand, seconded by Michelle Kelley – BE IT RESOLVED that the Board of Education of Genesee Valley Central School exits executive session - resume regular order of business at 7:24 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by Shawn Grusendorf, seconded by Jamie Willson – BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 7:24 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter
District Clerk