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 Superintendent of Schools

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 Assistant Superintendent of  
 Finance and Operations

To: Substitute Candidates  
 From: James Kiely, Assistant Superintendent of Finance and Operations  
 Subject: Substitute Eligibility Requirements and Compensation Schedule

We appreciate your interest in applying for work as a substitute teacher or education support professional in Dartmouth. The following information may be useful to you in completing your application.

**ELIGIBILITY:**

Only those persons meeting the following criteria will be considered for substitute teaching positions:

- Those who have acquired a Bachelor’s Degree from an accredited college or university or completed two full years of study at an accredited college or university.
- Those who are of sound moral character as evidenced through background and reference checks.

The compensation schedule for substitute teachers is outlined below:

	<u>NON-CERTIFIED</u>	<u>CERTIFIED</u>
Daily	\$115.00	\$130.00
After 21 consecutive days (in the same position)	\$120.00	\$140.00
After 60 consecutive days (in the same position)	\$130.00	Step B1 of Salary Schedule

Education Support Professional Daily Rate: \$105.00

If you have any questions concerning the above compensation rates, you may contact the payroll office at (508) 997-3391 ext 1126.

(Revised 12/2024)

*Together with students, staff, families, and community, we are committed to cultivating a safe, supportive, and inclusive learning environment that empowers all students to become compassionate, informed, and contributing members of our local and global community.*