



TOWN CLERK
SUFFIELD, CT

TOWN OF SUFFIELD

2024 DEC 12 AM 8:00

REC'D BY: 

**MEETING MINUTES
PERMANENT BUILDING COMMISSION
REGULAR MEETING
December 5, 2024
7:00 p.m.**

**Locations: Town Hall
83 Mountain Road
Suffield, CT**

Meeting Name: Permanent Building Commission

By: Kristen Lambert - Recording Secretary

Type of Meeting: Regular Meeting

Permanent Building Commission Members Present

Kevin Goff - Chairman, Glenn Neilson - Vice Chairman, Joe Sangiovanni - Member, Heather Van Deusen - Member, Marty Page - Alternate Member

Also Present

Lee Corbert - Director of Public Works, Cindy Karlson - Law Offices of Cindy J. Karlson, Environmental and Land Use Law and Robert "Bob" May - Senior Vice President, Buildings and Hazardous Materials Business Line Leader, Fuss & O'Neill

Absent

Billy Gozzo - Member, Cathie Ellithorpe - Member and Brian Baril - Alternate Member

Chairman Kevin Goff called the Regular Meeting of the Permanent Building Commission to order for Thursday, December 5, 2024 at 7:00 p.m. and explained that due to the complexity of the conversation expected this evening it would be difficult to predict what time the Suffield Public School employees should arrive for their discussion on the Facilities Master Plan review. A decision was made to push the Facilities Master Plan review to a January meeting.

Public Comment

None

Approval of the Minutes of the Regular Meeting held on November 7, 2024

Commissioner Van Deusen MOTIONED and Commissioner Neilson seconded to approve the minutes of the Regular Meeting held on November 7, 2024. Motion passed unanimously.

Adoption of Regular Meeting Schedule for 2025

Commissioner Sangiovanni MOTIONED and Commissioner Van Deusen seconded to approve the Regular Meeting Schedule for 2025 as presented. Motion passed unanimously.

Suffield High School HVAC Progress Update

Chairman Goff noted that a mandatory walk through is scheduled for Monday morning at 10:00 a.m. and explained what would be happening during this process. Alternative arrangements will be made in the event of inclement weather.

Public Works Update

Chairman Goff invited Lee Corbert, Director of Public Works and Bob May, the town’s consultant for the EPA, who has been assisting with the PCB issues at the Kent Memorial Library, to address the commission. Chairman Goff asked Mr. May to walk the commission through the entire process that has taken place since the discovery of PCB’s. Mr. May provide an in-depth account of what transpired, who was involved, the remediation decisions that were made, the removal methods performed and the results of various testing. By providing this history, the commission was able to get a clear picture of the overall issues and how they have been addressed in the past as well most recently. The commission members asked numerous questions, expressed their concerns and provided their personal perspectives based on their own industry knowledge. The big question at this point is how to move forward with ongoing PCB issues that may result in higher than allowable levels. Mr. May answered all questions to the best of his ability and offered suggestions on ways in which the town can handle possible continuing PCB issues. The commission plans to consider Mr. May’s recommendations and determine a direction in the near future.

Facilities Master Plan Review Continued

- a. BOE and Administration Discussion for Schools Building Requirements - Tabled
- b. Consolidate Information from Site Visits - Tabled
- c. Review member’s notes and comments to be added to the report - Tabled

New Business

None

Public Comment

None

Next Meeting

The next meeting of the Permanent Building Commission has not been determined yet.

Commissioner Neilson MOTIONED and Commissioner Van Deusen seconded, to adjourn the meeting at 8:10 p.m. Motion passed unanimously.

Respectfully submitted,
Kristen Lambert
Recording Secretary