



EXECUTIVE OFFICE
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**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on December 14, 2023 beginning at 2:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, and 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 2:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.

- _____ 2:01 **B. INVOCATION**

- _____ 2:02 **C. PLEDGES OF ALLEGIANCE**

- _____ 2:04 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to review the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

- _____ 2:05 **E. OPEN FORUM**

Executive Director: Dr. Armando Aguirre

Board of Directors: José M. Limón - Chairman • Blanca Topete - Vice-Chairman • David Sublasky - Secretary
Adela Carr - Member • Raul L. Muñoz - Member • Patricia Ramirez - Member • Fred Sanchez - Member • Nellie Morales - Member

- _____ 2:10 F. **CONSENT AGENDA – ACTION ITEMS**
1. Consideration and Possible Approval of Minutes of
 - Regular Board of Director’s Meeting of 11/15/2023
 2. Consideration and Possible Ratification of Two Budget Amendments

- _____ 2:20 G. **INFORMATION ITEMS**
3. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

New Contract:

- RFP #22-7433 Event Center Products, Services and Related – ESC Region 19 Only

New Purchasing Co-op Contracts:

- RFP #24-7474 Consulting, Instructional, and Training Resources – ESC Region 19 Allied States Cooperative
- RFP #24-7475 Guidance and Counseling, Mental Health Support, Intervention, and Therapy Services – ESC Region 19 Allied States Cooperative
- RFP #24-7476 Water Delivery, Filtration, Purification, And Drinking Systems – ESC Region 19 Allied States Cooperative
- RFP #24-7477 Automotive, Bus Parts, Tires, and Supplies - ESC Region 19 Allied States Cooperative

RFP Co-op Contract Extensions:

- RFP #20-7361 Fuel Cards, Bulk Fuel and Related (Supplement) – ESC Region 19 Allied States Cooperative
- RFP #21-7397 Special Education, Assistive Technology, Curriculum & Related – ESC Region 19 Allied States Cooperative
- RFP #21-7398 Paper Products – ESC Region 19 Allied States Cooperative
- RFP #21-7399 Construction and Heavy Equipment – ESC Region 19 Allied States Cooperative
- RFP #21-7400 Printing and Duplication Equipment, Supplies, Services and Related – ESC Region 19 Allied States Cooperative
- RFP #23-7456 Security Services and Gear – ESC Region 19 Allied States Cooperative

Interlocal Agreements with:

- Brownsville Navigation District of Cameron County, Brownsville TX

- City of Sierra Vista, Arizona, Sierra Vista AZ
- Dora Consolidated Schools, Dora NM
- Howard County Junior College District, Big Spring TX

4. Executive Director's Report

- 2022-2023 Financial Audit Report

5. Announcements/Information

- ESC19 Board Election Process
- TASB Federal Advocacy Conference, Washington, DC
2/12-13/2024
- NSBA 2024 Annual Conference, New Orleans, LA
4/6-8/2024

6. Quarterly Investment Report

7. Head Start Policy Council Meetings

8. Head Start Director's Report

2:55 **H. DISCUSSION ITEMS**

9. Finance Report

- Starlight Event Center & Parking Garage

3:00 **I. ACTION ITEMS**

10. Consideration and Possible Approval of 2022-2023
Financial Audit Report

11. Consideration and Possible Approval of ESC19
Head Start Employee Stipends

12. Consideration and Possible Approval of an Extension for
an Additional Year for RFQ #20-7364 Professional Services
for Projects of Limited Scope – ESC Region 19 Only

13. Consideration and Possible Adoption of Resolution
to Initiate ESC19 Board Member Election Process

3:15 **J. HEAD START GOVERNANCE ACTION ITEMS**

14. Consideration and Possible Approval of Governing
Action Items for the Head Start Program

- Program Self-Assessment (PSA) Plan and Training
- Criteria Priorities for Recruitment, Enrollment,
Selection and Placement
- Annual Independent Audit

3:25 **K. *ADJOURN TO CLOSED SESSION**

For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.

- Personnel Matters – Reviewed
 - a) Appointments
 - b) Resignations
 - c) Terminations
 - d) Worker’s Compensation
- Evaluation of Executive Director
- Review of Executive Director’s Employment Contract

- _____ 3:50 L. ****RECONVENE IN OPEN SESSION**
- _____ 3:51 M. **ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL**
- _____ 3:55 N. **COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS**
- O. *****CONFIRMATION OF UPCOMING MEETING DATE January 18, 2024 at 3:00 p.m.**
- P. **ADJOURNMENT**

* Closed Session
** Reconvene in Open Session
*** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation, or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiation with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- To deliberate the deployment, or specific occasions for implementation, of security personnel, devices or audit.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: December 8, 2023

Time: 2:00 p.m.

By:



Dr. Armando Aguirre, Executive Director