

Universal Screening SEL/Behavior/ Mental Health Referral Process

1

Teacher Nomination: Teacher identifies up to 6 students (3 internalizing, 3 externalizing) in need of potential SEL/behavior/mental health support, completes a [nomination form](#), and returns to the Supplemental Problem Solving Team (SPS).

District-Approved Universal Screening Tool: Teacher and/or student completes universal screening tool and resulting data is provided to the Supplemental Problem Solving Team (SPS).

2

Teacher begins to gather all relevant data for each student nominated such as historical Educator's Handbook data, attendance, grades, and completes [data collection form](#) for each student.

3

SPS or PLC Team will schedule meeting with additional student services members (school counselor, school social worker, school psychologist) to review nominated students.

4

SPS/PLC Team will determine which students require SEL, Behavior, Mental Health support beyond core using the SEL/Behavior Standard Treatment Protocol (STP) and/or refer for individual or group counseling.

5

The student services team members will determine which students will be seen by in-school providers (and which provider) or communicate to the Mental Health Teacher Lead regarding students who need an outside service provider.

6

Interventions will be implemented and data will be collected regularly to track student progress. Progress Monitoring data will be reviewed according to the schedule identified in the intervention plan.

Teacher SEL/Behavior/Mental Health Referral Process

1 Teacher identifies a student in need of potential SEL/behavior/mental health support and begins to gather all relevant data for the student, such as historical Educator's Handbook data, attendance, grades, etc. and completes [data collection form](#). Teacher submits referral to the Supplemental Problem Solving Team (SPS) or PLC.

2 SPS/PLC Team will schedule meeting with additional student services members (school counselor, school social worker, school psychologist) to review referred student.

3 SPS/PLC Team will determine if student requires SEL, Behavior, Mental Health support beyond core using the SEL/Behavior Standard Treatment Protocol (STP) and/or refer for individual or group counseling.

4 The student services team members will determine if student will be seen by in-school provider (and which provider) or communicate to the Mental Health Teacher Lead regarding student who needs an outside service provider.

5 Interventions will be implemented, and data will be collected regularly to track student progress. Progress Monitoring data will be reviewed according to the schedule identified in the intervention plan.

Parent Initiated SEL/Behavior/ Mental Health Referral Process

1

Parent requests SEL/behavior/mental health support for student.

2

Parent is given a [data collection form](#) to gather input and document concerns. SPS/PLC is notified that the parent requested SEL/behavior/mental health support for student.

3

SPS/PLC Team will schedule meeting with additional student services members (school counselor, school social worker, school psychologist) to review parent request.

4

Teacher begins to gather all relevant data for student (including observations, screenings, social history, Educator's Handbook data, attendance, and grades).

5

SPS/PLC meets to discuss parent referral. SPS/PLC Team will determine if student requires SEL, Behavior, Mental Health support beyond core using the SEL/Behavior Standard Treatment Protocol (STP) and/or refer for individual or group counseling.

6

The student services team members will determine if student will be seen by in-school provider (and which provider) or communicate to the Mental Health Teacher Lead regarding student who needs an outside service provider.

7

Interventions will be implemented, and data will be collected regularly to track student progress. Progress Monitoring data will be reviewed according to the schedule identified in the intervention plan.

Mental Health Referral from Risk Assessment (suicide, threat, and self-injury assessments)

- 1** Risk assessment completed by Student Support Team members.
- 2** Based on results from risk assessment, Student Support Team members will determine whether student requires no further support, a referral to SPS/PLC team, or referral to a service provider.
- 3** Decision will be documented on student action plan completed at the end of the risk assessment.