

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from August 28, 2024 Board Meeting

The Terrell County Independent School District convened for the regular meeting on Wednesday, August 28, 2024 at 7:00 P.M., in the conference room at the Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mr. Jon Tom Lowrance Mr. Enrique Rivera Mr. Marco Fuentez (arrived at 7:39)

Mr. Clay Houston Mr. Chris Case Mr. Fernando Sanchez

Board members absent were: Mrs. Lali Ortiz.

Administration and TCISD Staff Present: Tanna Lowrance, Superintendent, Justin Hilliard, Athletic Director, Blain Chriesman, Chief Financial Officer, Virginia Garza, Counselor, Trisha Stannard, Cody Sandleback

Community Members:

Judy Houston, Trevin Houston, Gabby Lopez, Elizabeth Barron, Lilianna Rodriguez, Jaylie Ramirez, Jadelin Mendoza, Kai Hilliard, Austin McDonald

Regular Meeting

A quorum was established with Mr. Houston presiding.

The meeting was called to order at 7:15 P.M. The pledges were said, and a moment of silence was observed.

Public Comments/Audience Participation TCISD Policy BED (LOCAL) pursuant to Gov't Code §551.007:

The Junior Class asked the board members to donate to the junior class fish fry Friday, September 13, 2024.

District Reports:

- a. Yearbook Update: Mrs. Lowrance reported for Mrs. Roberts. Mrs. Roberts has completed the 2024 yearbook. A sample was presented for the board members to look at. Yearbooks will cost \$35.00. She is currently working on the 2023 and 2025 yearbooks.
- b. Technology Report: Mr. David Carrasco reported via text. Mrs. Lowrance presented the following: All students have their chromebooks or Windows Laptops. All teachers have been using their new Clevertouch Panels and the kids have been engaged in learning with them. There have been a few issues with some of the new air conditioners. VGI has been working with Mr. Carrasco to schedule a time to repair two doors and two cameras. They are waiting on replacement parts to arrive. The new website will go live on Friday morning. It will be a 'work in progress' site.
- c. Athletic Director Report: Coach Hilliard reported that football and cross country are going well. We have a large number of girls participating in cross country. Meet the Eagles is planned and we have a large number of silent auction items. We are working towards homecoming.
- d. Counselor's Report: Mrs. Virginia Garza reported that the first two weeks have been busy but everyone has a schedule except for some of the dual credit students. We currently have 16 high school students taking a total of 32 dual credit courses. We will take the high school to a career fair in Alpine in October. October 17 is the ASVAB. We will attend the College Day in Fort

Stockton September 26th. She has planned her counseling groups. December 3-14 is STAAR testing, we are working on scheduling CPR for juniors and seniors who do not already have it. TSI testing started this week and again next week. Seniors are working on Texas College Bridge.

e. **Financial Report**- Mr. Chriesman reported on the monthly expenditures, bills and budget amendments.

f. **Superintendent's Report** – Mrs. Lowrance reported: Meet the Teacher was a huge success. We had 90% of our students and parents attend. We received many compliments on the science lab, new signage and painted library wall. We are currently testing students to obtain their BOY data in reading and STAAR tested subjects to create new 5 year goals. Our enrollment is currently 111. First weeks of school have gone well. We had our first fire and tornado drills. Library lights are being installed. I met with Paz Salazar from the Mitchell Group to discuss possible donation projects for the school. They also presented the school with a check for \$1000 for our teachers' classroom supplies. Maintenance is currently working on projects to get us ready for our 3 year safety audit (ceiling tiles, light bulbs, exit flights, mechanical room, signage). We had some issues with the new A/C units, but they seem to be working now. Mr. Valentine was approved to do warranty work to our new mini bus. Our next projects will be the slab, Fisher house, fencing, and science lab flooring.

Consent Agenda:

Minutes from the Regular Board Meeting on July 10, 2024, Called Board Meeting of August 8, 2024 and minutes of the Budget Workshop and called Board Meeting of August 14, 2024 and Budget Amendments as presented were approved with a motion from Mr. Lowrance and a second by Mr. Rivera. The motion was approved 5-0. Mr. Fuentez abstained from the vote.

Action Items:

- a. **Discussion and Possible Approval of the adjunct faculty contract**
Mr. Lowrance motioned to approve the adjunct faculty contract for the 24-25 school year. Mr. Rivera seconded the motion. The motion passed 6-0.
- b. **Discussion and Possible Approval of an overnight Senior Trip for the 2025 Graduating Class**
Mr. Rivera motioned to approve overnight senior trips for the 2025 graduating class with specific guidelines as presented by Mrs. Lowrance. Mr. Case seconded the motion. The motion passed 6-0.
- c. **Discussion and Possible Approval of TCISD CDL Requirements**
Mr. Case motioned to approve the TCISD CDL Requirements as presented. TCISD will incur all costs for required employees to obtain their CDL, however the employee must stay employed with the district for a total of 3 years. If the employee leaves the district before 3 years the total amount incurred by the district will be deducted from the final payroll check for the employee. Mr. Lowrance seconded the motion. The motion passed 6-0.
- d. **Discussion and Possible Approval of the TCISD CDL Physical Reimbursement Requirements**
Mr. Lowrance motioned to approve the TCISD CDL physical reimbursement requirements. TCISD will no longer reimburse for CDL physicals. Mr. Sanchez seconded the motion. The motion passed 6-0.
- e. **Discussion and Possible Approval of the 2024-2025 TCISD Salary Schedule**
Mr. Sanchez motioned to approve the 2024-2025 TCISD Salary Schedule and a 5% raise for all employees (excluding the superintendent) for the 24-25 school year. Mr. Lowrance seconded the motion. The motion passed 6-0.
- f. **Discussion and Possible Approval of the 2024-2025 Stipend Schedule**

Mr. Sanchez motioned to approve option #3 for the 2024-2025 Stipend Schedule. (see attachment) Mr. Rivera seconded the motion. The motion passed 6-0.

g. Discussion and Possible Approval of the 2024 Tax Rate (M&O and I&S)

Mr. Rivera motioned to approve the 2024 Tax Rate of \$.7355 for M&O and \$. 49243 for I&S (see attachment). Mr. Case seconded the motion. The motion passed 6-0.

h. Discussion and Possible Approval of Summer Compensation for 2024 summer hours (coaches)

No action was taken.

i. Discussion and Possible Approval of the 2024-25 TCISD Budget

Mr. Sanchez motioned to approve the 2024-2025 TCISD Budget of \$4,33,043 (see attachment) as presented. Mr. Fuentez seconded the motion. The motion passed 6-0.

The board to a break from 8:55 to 8:58. The board retired to executive session at 8:58 pm.

Executive Session:

Pursuant to Texas Governmental Code §551, the Board retired to closed session at 8:07 P.M., for discussion of the items listed below.

- a. Personnel
- b. Superintendent Compensation for the 2024-2025 School Year based on Salary Schedule
- c. Operations

Return to open meeting for consideration / adoption of closed meeting items.

At 9:51 P.M., the Board returned to an open meeting.

Mr. Case motioned to approve a 5% raise for the superintendent for the 2024-2025 school year. Mr. Rivera seconded the motion. The motion passed 5-0. Mr. Lowrance abstained from voting.

Adjourn:

A motion was made by Mr. Rivera and seconded by Mr. Fuentez to adjourn the meeting. The adjournment was unanimously approved 6-0.

Mr. Houston adjourned the meeting at 9:52 pm.

X 

Mr. Houston
Vice-President

X 

Mr. Fernando Sanchez
Secretary