



EMPOWERING ALL STUDENTS

Learners Today - Leaders Tomorrow

March 26, 2021

Lindsey Krog
Vice President & Treasurer
KCG Management LLC
PO Box 7112
Algonquin, IL. 60102

Re: Freedom of Information Request

Dear Ms. Krog:

On March 26, 2021, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email, in which you requested the following:

- Full bid specifications for the prior landscape bid (prior to the April 2021) as well as the awarded bidder's landscape package. Please also provide the bid tabulations for all bidders.

Please find the attached documents which fulfill our obligation to your FOIA.

If you have any questions, please feel free to contact me 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

300 Commerce Dr. Crystal Lake, IL 60014 815.788.5000

www.d47.org D47schools [crystallakesd47](https://twitter.com/crystallakesd47)

REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)

Date of Request: 3/25/21

FOIA Record # _____

Name: Lindsey Krog

Organization: KCG Management LLC

Address: PO Box 7112
Algonquin, IL 60102

Phone Number: 847-489-0460

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

Please provide the full bid specifications for the prior landscape bid (prior to the April 2021 bid) as well as the awarded bidder's landscape package. Please also provide the bid tabulations for all bidders. Please provide electronically and email to lindseykrog@kcgmanagement.org as soon as possible.

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days). When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

FOR OFFICE USE ONLY:

The District's response and records were accessed by : ☐ In House Inspection ☐ Pick-up ☐ Mail ☐ Fax ☐ Email

Date: _____ Time: _____

AMT REC'D: _____ Check# _____ Cash _____

FOIA Officer: _____

Witness: _____



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566





Crystal Lake Elementary District 47

300 Commerce Dr., Crystal Lake, IL 60014 (815) 788-5000

www.d47.org  /D47schools  @crystallakesd47

2018 Landscaping Bid – Addendum 1

April 27, 2018

TO:

Kyle Cook	langtongroup@att.net	Langton Group
Alex Tenorio	alex@nilcoinc.com	Nilco, Inc.
Lisa Smith	lsmith@rycolandscaping.com	Ryco Landscaping
Jim Tomasello	tomaselloslandscaping@gmail.com	Tomasellos Landscaping
Brian Stern	bas@clausbrothersinc.com	Clauss Brothers, Inc.
Eriberto Olvera	olverabrotherslandscape@yahoo.com	Olvera Brothers Landscape

**SUBJECT: ADDENDUM NO. 1 TO THE PROPOSAL DOCUMENTS
2018 LANDSCAPING BID**

This addendum forms a part to the proposal and contract documents and modifies the original bidding proposal documents as of the mandatory pre-bid walk through on April 19, 2018.

ALL CONTRACTORS SHALL ACKNOWLEDGE WRITTEN RECEIPT OF THIS ADDENDUM ON THEIR PROPOSAL SUBMISSION FORM. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION. This addendum consists of the following:

1. Questions / answers:
 - a. What if there are changes in the future to the landscaping conditions as this bid is for a 3-year contract?
 - i. Please see section 13 on page 17. "Adjustments shall be made for any significant alterations to the grounds during the period of the contract".
 - b. Does the district maintain bushes / shrubs as needed?
 - i. Yes the district maintains bushes / shrubs.
 - c. For the schools with limestone tracks, are we responsible to add limestone?
 - i. No. Limestone that needs to be added to properly grade the tracks will be handled under a separate purchase order. The contractor is only responsible for edging, weeding and re-grading the limestone tracks.



Crystal Lake Elementary District 47

300 Commerce Dr., Crystal Lake, IL 60014 (815) 788-5000

www.d47.org  /D47schools  @crystallakesd47

- d. The South Elementary courtyard is listed on the bid proposal form but not highlighted in yellow on the aerial photo. Is this considered a courtyard to be done annually with the others?
 - i. No. This is a typo on the bid submission form and has been removed. (Please see attached). This area is part of the overall landscaping of the school and will not be done annually with the other courtyards.
- e. Would it be possible that we could get the winning bid results from the previous bidding selection (3) years ago?
 - i. This would be a FOIA but please note this is the first time we are bidding landscaping so we don't have prior bid results.
- f. Which schools were the last ones completed last season?
 - i. Lundahl, North, Glacier Ridge and Bernotas were completed last season.

Except as modified herein, Addendum No. 1, Bid Specifications remain in full force and in effect.

PLEASE REMEMBER TO COMPLETE AND SIGN THE NEW PROPOSAL SUBMISSION FORM (ATTACHED) WITH YOUR SEALED PROPOSAL ALONG WITH THE REQUESTED INFORMATION LISTED ON PAGE 13.

Sincerely,



Dave Schuh, CPMM
Director of Operations



Operations Center

221 Liberty Rd.
Crystal Lake, IL 60014
815.788.5061

www.d47.org



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SCHOOL DISTRICT 47 LANDSCAPING BID MAY 8, 2018, 10:00 A.M.

BID PROPOSAL FORM

Landscaping services per bid specifications as indicated on the attached aerial photos.

List cost per annual occurrence itemized below:

- | | | |
|---|----|-------|
| 1. Bernotas Middle School – 170 N. Oak Street, Crystal Lake, IL | \$ | _____ |
| 2. CORE Center – 300 Commerce Drive, Crystal Lake, IL | \$ | _____ |
| 3. Canterbury Elementary School – 875 Canterbury Drive, Crystal Lake, IL | \$ | _____ |
| 4. Coventry – 820 Darlington Lane, Crystal Lake, IL | \$ | _____ |
| 5. Glacier Ridge Elementary School – 1120 Village Road, Crystal Lake, IL | \$ | _____ |
| 6. Hannah Beardsley Middle School – 515 E. Crystal Lake Ave, Crystal Lake, IL | \$ | _____ |
| 7. Husmann Elementary School – 131 W. Paddock St. , Crystal Lake, IL | \$ | _____ |
| 8. Indian Prairie – 651 Village Road, Crystal Lake, IL | \$ | _____ |
| 9. Lundahl Middle School – 560 Nash Road, Crystal Lake, IL | \$ | _____ |
| 10. North – 500 Woodstock Street, Crystal Lake, IL | \$ | _____ |
| 11. Operations Building – 221 Liberty Road, Crystal Lake, IL | \$ | _____ |
| 12. South Elementary School – 601 Golf Road, Crystal Lake, IL | \$ | _____ |
| 13. West Elementary School – 100 Briarwood, Crystal Lake, IL | \$ | _____ |
| 14. Woods Creek – 1100 Alexandra Blvd., Crystal Lake, IL | \$ | _____ |

Annual Work (not included in above figures):

- | | | |
|----------------------------------|----|----------------------|
| A. Coventry Limestone Track | \$ | _____ |
| B. Glacier Ridge Courtyard | \$ | _____ |
| C. Glacier Ridge Limestone Track | \$ | _____ |
| D. Hannah Beardsley Courtyard | \$ | _____ |
| E. North Courtyard | \$ | _____ |
| F. ~~South Courtyard~~ | \$ | include in #12 above |
| G. West Courtyard | \$ | _____ |
| H. Woods Creek Courtyard | \$ | _____ |

CONTINUED ON NEXT PAGE

Required Documentation Checklist (refer to bid specs for specific requirements)

- ☐ Product Manufacturer specification sheet (indicating compliance with bid specifications as applicable)
- ☐ Documentation supporting years of existence and operation
- ☐ Project Manager Qualifications documentation
- ☐ Project references documentation
- ☐ Documentation supporting Workmen's Comp Experience Modification Rate (EMR) per specs
- ☐ Letter from President regarding 1) absence of bankruptcy filings 2) sound fiscal management and resources 3) absence of terminated contracts 4) absence of bid bond claims
- ☐ 10% bid bond submitted
- ☐ Addendum Acknowledgement(s) signed below
- ☐ Certificates completed (Anti-Collusion, Proof of Insurability, Hold Harmless, Drug-Free Workplace, Sexual Harassment Policy, Smoking and Tobacco Policy)

ALL required documentation must be included for bid to be accepted.

SCHOOL DISTRICT 47 LANDSCAPING BID – MAY 8, 2018, 10:00 A.M.

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ **FAX NUMBER:** _____

E-MAIL ADDRESS: _____

Please PRINT name

Receipt of all addenda is hereby acknowledged (as applicable):

Addendum No: 1 Dated: 4/27/18
Addendum No: _____ Dated: _____

AUTHORIZED SIGNATURE

DATE

SCHOOL DISTRICT 47 LANDSCAPING BID MAY 8, 2018, 10:00 A.M.

BID PROPOSAL FORM

Landscaping services per bid specifications as indicated on the attached aerial photos.

List cost per annual occurrence itemized below:

1. Bernotas Middle School – 170 N. Oak Street, Crystal Lake, IL	\$	<u>1870.00</u>
2. CORE Center – 300 Commerce Drive, Crystal Lake, IL	\$	<u>1870.00</u>
3. Canterbury Elementary School – 875 Canterbury Drive, Crystal Lake, IL	\$	<u>1545.00</u>
4. Coventry – 820 Darlington Lane, Crystal Lake, IL	\$	<u>2195.00</u>
5. Glacier Ridge Elementary School – 1120 Village Road, Crystal Lake, IL	\$	<u>2862.00</u>
6. Hannah Beardsley Middle School – 515 E. Crystal Lake Ave, Crystal Lake, IL	\$	<u>2862.00</u>
7. Husmann Elementary School – 131 W. Paddock St. , Crystal Lake, IL	\$	<u>1610.00</u>
8. Indian Prairie – 651 Village Road, Crystal Lake, IL	\$	<u>2862.00</u>
9. Lundahl Middle School – 560 Nash Road, Crystal Lake, IL	\$	<u>1740.00</u>
10. North – 500 Woodstock Street, Crystal Lake, IL	\$	<u>3780.00</u>
11. Operations Building – 221 Liberty Road, Crystal Lake, IL	\$	<u>1545.00</u>
12. South Elementary School – 601 Golf Road, Crystal Lake, IL	\$	<u>2634.00</u>
13. West Elementary School – 100 Briarwood, Crystal Lake, IL	\$	<u>2195.00</u>
14. Woods Creek – 1100 Alexandra Blvd., Crystal Lake, IL	\$	<u>2360.00</u>
Annual Work (not included in above figures):		
- A. Coventry Limestone Track	\$	<u>~~886.00~~</u>
B. Glacier Ridge Courtyard	\$	<u>2796.00</u>
C. Glacier Ridge Limestone Track	\$	<u>~~886.00~~</u>
D. Hannah Beardsley Courtyard	\$	<u>2196.00</u>
E. North Courtyard	\$	<u>476.00</u>
F. ~~South Courtyard~~	\$	include in #12 above
G. West Courtyard	\$	<u>446.00</u>
H. Woods Creek Courtyard	\$	<u>876.00</u>

CONTINUED ON NEXT PAGE

Required Documentation Checklist (refer to bid specs for specific requirements)

- ☒ Product Manufacturer specification sheet (indicating compliance with bid specifications as applicable)
- ☒ Documentation supporting years of existence and operation
- ☒ Project Manager Qualifications documentation
- ☒ Project references documentation
- ☒ Documentation supporting Workmen's Comp Experience Modification Rate (EMR) per specs
- ☒ Letter from President regarding 1) absence of bankruptcy filings 2) sound fiscal management and resources 3) absence of terminated contracts 4) absence of bid bond claims
- ☒ 10% bid bond submitted
- ☒ Addendum Acknowledgement(s) signed below
- ☒ Certificates completed (Anti-Collusion, Proof of Insurability, Hold Harmless, Drug-Free Workplace, Sexual Harassment Policy, Smoking and Tobacco Policy)

ALL required documentation must be included for bid to be accepted.

SCHOOL DISTRICT 47 LANDSCAPING BID – MAY 8, 2018, 10:00 A.M.

COMPANY NAME:

Ryco Landscaping

ADDRESS:

8595 Ryott Rd, Unit C, Lake in the Hills, IL

PHONE NUMBER:

815 459-7926

FAX NUMBER:

815 477-1171

60156

E-MAIL ADDRESS:

KKrutwig@rycolandscaping.com

Kevin Krutwig
Please PRINT name

Receipt of all addenda is hereby acknowledged (as applicable):

Addendum No: _____

Dated: _____

Addendum No: _____

Dated: _____

AUTHORIZED SIGNATURE

DATE

**APPENDIX 2
REFERENCE SCHEDULE**

1. Organization Village of Lake in the Hills
Contact Person Guy Fehrman
Telephone number 847-960-7500
Work Description Complete landscape Management

2. Organization Village of Cary
Contact Person Scott Fish
Telephone number 847-639-0003
Work Description Mowing

3. Organization Village of Carpentersville
Contact Person Dennis Tiliks
Telephone number 824-465-9993
Work Description Mowing

4. Organization Pubcor Management
Contact Person Gary Kotsiris
Telephone number 847-520-4200 x103
Work Description Complete Landscape Management

} see other
side

5. Organization Lake in the Hills Sanitary District
Contact Person Tamara Mueller
Telephone number 847-658-5122
Work Description Mowing and landscape service

} see other
side

5-15-16 Lm for Guy

Ryco replaces items as well as does landscaping from the ground up. Have done business w/ Ryco for over 12 years - highly recommend them. Jobs have been done on time and on budget.

Ryco does mowing, weeding, tree trimming, edging. If something needs to be redone, it is completed right away. Ryco has done business for Lake In The Hills - Sanitary District for many years and just received a renewal for 2 more years. The work goes out for bid every 2 years. They cover 8.4 acres and are very satisfied with the work Ryco's does.

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

Colin Taheny, being first duly sworn, deposes and says:
(Print name)

that he/she is Vice President of Ryco Landscaping
(Owner, president, partner, etc.) (Name of company)

the party making the foregoing bid, that this bid is genuine and not collusive or sham; that Contractor has not colluded, conspired, connived or agreed, directly or indirectly, with any other person, to put in a sham bid or to refrain from submitting a bid, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of this bid or that of any other contractor, or to secure any advantages against any other person interested in the contract.

The undersigned further states that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale and that he/he is in compliance with Community Consolidated School District 93 Board Policy 500.12, Gift Ban, which states" ... no school personnel or Board of Education member shall solicit or accept any gift from any prohibited source. A "prohibited source" means any person or entity who (1) is seeking official action by school personnel or the Owner or a Board of Education member, (2) does business or seeks to do business with school personnel or the Owner or a Board of Education member..."

For: Ryco Landscaping
(Company name)

By: [Signature]
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18

PROOF OF INSURABILITY

BID SUBMITTED BY: Ryco Landscaping
(Contractor Name)

ADDRESS: 8595 Pryor Rd, Unit C, Lake in the Hills, IL 60156

Being duly sworn, I do hereby acknowledge that I have read the insurance specifications herein and agree the above Contractor is eligible for insurance per aforesaid specifications. (Enclose copies of insurance certificates with amounts required herein.)

Subscribed and sworn before me on the 7 day of May, 2018.

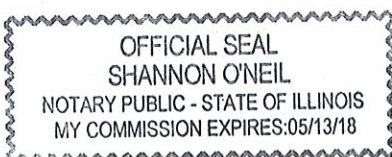
Signed: [Signature]

Printed name: COLIN TAHENY

Insurance Company: ACUITY

Address: 2800 S. Taylor Dr. Sheboygan, WI 53081

Notary Public: Shannon O'Neil



HOLD HARMLESS CERTIFICATION

The Contractor agrees to indemnify, keep and save harmless Community Consolidated School District 47 its Board of Education, agents, officials and employees against all injuries, judgments, costs and expenses that may accrue against any of them in consequence of granting this contract or that may result from it, whether or not it will be alleged or determined the act was caused through negligence or omission of the Contractor or his employees, of Community Consolidated School District 47, or its agents, officials and employees, its Board of Education, agents, officials and employees, arising from or incurred against any of them in any such action, and will at his own expense discharge same.

The Contractor also agrees to indemnify, keep and save harmless Community Consolidated School District 47, its Board of Education, agents, officials and employees, against all injuries, judgments, costs and expenses that may in any way accrue against any of them in consequence of use by the Contractor's employees of any equipment owned, rented or leased by Community Consolidated School District 47.

The Contractor understands and agrees that any insurance protection required by this contract, or otherwise provided by Contractor, will in no way limit the responsibility to indemnify, keep, save harmless and defend Community Consolidated School District 47 as herein provided.

For: Ryco Landscaping
(Company name)

By: [Signature]
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18

INDIVIDUAL'S DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 et seq. (the "Drug Free Workplace Act"), the undersigned certifies to Community Consolidated School District 47 that he/she will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this contract. Failure to abide by this Individuals' Drug Free Workplace Certification will subject the individual to the penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

NOTICE: This Individual's Drug Free Workplace Certification is to be completed by any individual directly responsible for the performance of a contract of \$5,000 or more with the Owner.

For: Ryco Landscaping
(Company name)

By: [Signature]
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18

CONTRACTOR'S DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 et seq. ("Drug Free Workplace Act"), the undersigned certifies to Community Consolidated School District 47 that it will provide a drug-free workplace by:

1. Publishing a statement:
 - a. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace;
 - b. specifying actions that will be taken against employees for violations of this prohibition;
 - c. notifying employees that, as a condition of employment on this contract, employees will:
 - 1) abide by the terms of the statement,
 - 2) notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace;
 - b. the Contractor's policy of maintaining a drug-free workplace;
 - c. available drug counseling, rehabilitation, and employee assistance programs;
 - d. penalties that may be imposed upon employees for drug violations.
3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.
4. Notifying the Owner within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving notice of such conviction.
5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.
6. If required, assisting employees in selecting drug counseling, treatment, and/or rehabilitation, and indicating a trained referral team is in place.
7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Contractor's Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: Ryco Landscaping
(Company name)

By: [Signature]
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18

NOTICE: This Drug Free Workplace Certification must be completed by Contractors with (25) or more employees at the time of contract: or a department, division, or unit thereof, directly responsible for the performance of a contract of \$5,000 or more with the Owner.

CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

Ryco Landscaping (Contractor), does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that (he, she, it) has a written sexual harassment policy that includes, at a minimum, the following information; (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; (vii) protection against retaliation.

For: Ryco Landscaping
(Company name)

By: ATC
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18

**PER ILLINOIS SCHOOL CODE
SMOKING AND TOBACCO POLICY**

THE USE OF TOBACCO BY ANY SCHOOL PERSONNEL, STUDENT, OR OTHER PERSON IS PROHIBITED ON COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47 PROPERTY. THIS PROHIBITION APPLIES TO SUCH PROPERTY BEFORE, DURING, AND AFTER THE REGULAR SCHOOL DAY, AND ON DAYS WHEN SCHOOL IS NOT IN SESSION.

THE TERM "TOBACCO" WILL MEAN CIGARETTES, CIGARS, PIPES, OR TOBACCO IN ANY FORM, INCLUDING SMOKELESS TOBACCO WHICH IS ANY LOOSE, CUT, SHREDDED, GROUND, POWDERED, COMPRESSED OR LEAF TOBACCO INTENDED TO BE PLACED IN THE MOUTH WITHOUT BEING SMOKED.

"SCHOOL PROPERTY" INCLUDES, WITHOUT LIMITATION, ANY AREA WITHIN A BUILDING OR OTHER INDOOR FACILITY USED FOR SCHOOL PURPOSES, AND AREAS OUTSIDE BUILDINGS AND FACILITIES, WHETHER OWNED, LEASED OR CONTRACTED BY COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47.

"SCHOOL PURPOSES" INCLUDE ALL EVENTS, ACTIVITIES OR OTHER USES OF SCHOOL PROPERTY THAT THE OFFICIALS OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 93 AUTHORIZE OR PERMIT, INCLUDING WITHOUT LIMITATION, ALL INTERSCHOLASTIC OR EXTRA-CURRICULAR ATHLETIC, ACADEMIC OR OTHER EVENTS SPONSORED BY COMMUNITY CONSOLIDATED SCHOOL DISTRICT 93 OR IN WHICH STUDENTS OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47 PARTICIPATE.

THIS ACTION IS TAKEN IN COMPLIANCE WITH THE ILLINOIS SCHOOL CODE, SECTION 10-20.5B; GOALS 2000: EDUCATE AMERICA ACT, PART C, (THE "PRO-CHILDREN ACT OF 1994").

Bidder agrees that he/she, his/her employees and sub-contractors, will abide by the no smoking policies on any property of Community Consolidated School District 47.

For: Ryco Landscaping
(Company name)

By: ATC
(Signature)

Its: Vice President
(Owner, president, partner, etc.)

Date: 5/7/18



Overview and History:

RYCO Landscaping, located in Lake in the Hills, Illinois, is a full service design, build, and maintenance landscape contractor that has been in business since 1996. Our services include landscape architecture, design, and renovation; turf care, maintenance, tree and shrub care; brick paver installation; irrigation installation and maintenance; water features; lighting; grading; power washing, and snowplowing services. RYCO Landscaping is a bonded and insured landscaping company that specializes in beautifying both commercial and residential properties in the northwest and west suburbs. Our experienced staff includes a state certified architect, degreed horticulturalist and Certified Landscape Technicians. We are members of ILCA, PLANET, SIMA, and several local chambers of commerce. RYCO has continued to grow throughout the years because of our commitment to provide all of our clients with high quality, customized service.

Project Manager History:

Kevin Krutwig is a 37 year industry veteran with a Certified Landscape Professional certification. Kevin has worked with municipal properties for over two decades with other companies and these past five years with Ryco Landscaping.



WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: RYCO CONSTRUCTION CO INC

Risk ID: 121111284

Rating Effective Date: 05/07/2018

Production Date: 12/06/2017

State: ILLINOIS

State	Wt	Exp Excess Losses	Expected Losses	Exp Prim Losses	Act Exc Losses	Ballast	Act Inc Losses	Act Prim Losses
IL	.11	93,660	128,992	35,332	87,024	49,950	105,700	18,676
(A) Wt	(B)	(C) Exp Excess Losses (D - E)	(D) Expected Losses	(E) Exp Prim Losses	(F) Act Exc Losses (H - I)	(G) Ballast	(H) Act Inc Losses	(I) Act Prim Losses
.11		93,660	128,992	35,332	87,024	49,950	105,700	18,676
		Primary Losses		Stabilizing Value		Ratable Excess		Totals
Actual	(I)	18,676		C * (1 - A) + G 133,307		(A) * (F) 9,573		(J) 161,556
Expected	(E)	35,332		C * (1 - A) + G 133,307		(A) * (C) 10,303		(K) 178,942
		ARAP	FLARAP	SARAP	MAARAP	Exp Mod		
Factors		1.00				(J) / (K) .90		

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WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: RYCO CONSTRUCTION CO INC

Risk ID: 12111284

Rating Effective Date: 05/07/2018

Production Date: 12/06/2017

State: ILLINOIS

12-ILLINOIS

Firm ID: Firm Name: RYCO CONSTRUCTION CO INC

Carrier: 17469 Policy No. CWCX9542600 Eff Date: 05/07/2014 Exp Date: 05/07/2015

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses	
0042	6.23	.26	238,085	14,833	3,857	NS0665	09	F	2,176	2,176	
5606	1.13	.19	127,614	1,442	274	NR8045	09	O	103,524	16,500	
8742	.17	.22	486,135	826	182						
8810	.08	.30	328,603	263	79						
9102	2.21	.30	1,108,293	24,493	7,348						
9402	3.05	.22	88,039	2,685	591						
9807	ADDITIONAL PREMIUM			0	0						
Policy Total:				2,376,769	Subject Premium:	98,423				Total Act Inc Losses:	105,700

12-ILLINOIS

Firm ID: Firm Name: RYCO CONSTRUCTION CO INC

Carrier: 17469 Policy No. CWCX9542600 Eff Date: 05/07/2015 Exp Date: 05/07/2016

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses	
0042	6.23	.26	253,884	15,817	4,112						
5606	1.13	.19	181,552	2,052	390						
8742	.17	.22	362,986	617	136						
8810	.08	.30	175,128	140	42						
9102	2.21	.30	840,378	18,572	5,572						
9402	3.05	.22	72,392	2,208	486						
9807	ADDITIONAL PREMIUM			0	0						
Policy Total:				1,886,320	Subject Premium:	91,183				Total Act Inc Losses:	0

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* Total by Policy Year of all cases \$2000 or less.

D Disease Loss

X Ex-Medical Coverage

U USL&HW

C Catastrophic Loss

E Employers Liability Loss

Limited Loss



WORKERS COMPENSATION EXPERIENCE RATING

Risk Name: RYCO CONSTRUCTION CO INC

Risk ID: 121111284

Rating Effective Date: 05/07/2018

Production Date: 12/06/2017

State: ILLINOIS

12-ILLINOIS

Firm ID:

Firm Name: RYCO CONSTRUCTION CO INC

Carrier: 17469

Policy No. CWCX9542600

Eff Date: 05/07/2016

Exp Date: 05/07/2017

Code	ELR	D-Ratio	Payroll	Expected Losses	Exp Prim Losses	Claim Data	IJ	OF	Act Inc Losses	Act Prim Losses
0042	6.23	.26	293,978	18,315	4,762					
0042	6.23	.26	56,682	3,531	918					
5606	1.13	.19	116,005	1,311	249					
5606	1.13	.19	22,367	253	48					
8742	.17	.22	71,411	121	27					
8742	.17	.22	370,368	630	139					
8810	.08	.30	32,065	26	8					
8810	.08	.30	166,305	133	40					
9102	2.21	.30	138,349	3,058	917					
9102	2.21	.30	717,540	15,858	4,757					
9402	3.05	.22	9,585	292	64					
9402	3.05	.22	49,711	1,516	334					
9807	ADDITIONAL PREMIUM			0	0					
9812	ADDITIONAL PREMIUM			0	0					
Policy Total:			2,044,366	Subject Premium:	104,589	Total Act Inc Losses:			0	

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* Total by Policy Year of all cases \$2000 or less.

D Disease Loss

X Ex-Medical Coverage

U USL&HW

C Catastrophic Loss

E Employers Liability Loss

Limited Loss



May 7, 2018

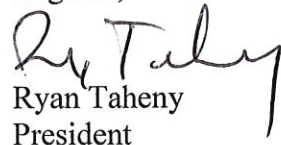
Crystal Lake Elementary District 47
221 Liberty Road
Crystal Lake, IL 60014

To Whom this may Concern,

I agreed to the following statements:

- Absence of any filings for protection from creditors under federal bankruptcy laws and/or placement under receivership or similar restrictions in the last five (5) years.
- I will provide independently prepared financial statements for the two (2) consecutive, most recent available years after the bid is awarded.
- Absence for contracts terminated by Owner for non-performance in the past five (5) years.

Regards,


Ryan Taheny
President



Chicago, IL | St. Louis, MO
www.assuranceagency.com

May 4, 2018

Crystal Lake Elementary District
515 E. Crystal Lake Ave.
Crystal Lake, IL 60014

Re: Ryco Landscaping

Dear Madam/Sir:

Please be advised that Ryco Landscaping has been a client of Washington International Insurance Company for five (5+) years. There have not been, nor are any claims associated with Ryco Landscaping.

Sincerely,

A handwritten signature in blue ink, appearing to read "Donna M. Tyler".

Donna M. Tyler
Attorney-In-Fact
Washington International Insurance Company

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY
WESTPORT INSURANCE CORPORATION

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas and Washington International Insurance Company a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, and Westport Insurance Corporation, organized under the laws of the State of Missouri, and having its principal office in the City of Overland Park, Kansas each does hereby make, constitute and appoint:

WILLIAM REIDINGER, DONNA WRIGHT, DONNA M. TYLER, HINA AZAM, KAREN E. BOGARD,

JOSEPH HALLERAN, MATTHEW V. BUOL and REBECCA R. ALVES

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

ONE HUNDRED TWENTY FIVE MILLION (\$125,000,000.00) DOLLARS

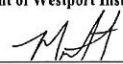
This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on March 24, 2000 and Westport Insurance Corporation by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By 
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation

By 
Mike A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation



IN WITNESS WHEREOF, North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 1st day of November, 20 17.

North American Specialty Insurance Company
Washington International Insurance Company
Westport Insurance Corporation

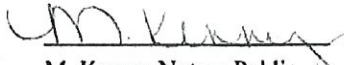
State of Illinois
County of Cook ss:

On this 1st day of November, 20 17, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of

Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation and Michael A. Ito Senior Vice President of Washington International Insurance Company and Senior Vice President

of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.




M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Vice President and Assistant Secretary of North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 4th day of May, 20 18.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

RYCO CONSTRUCTION CO., INC. DBA RYCO
LANDSCAPING

8595 Pyott Road Suite C

Lake In The Hills, IL 60156

SURETY:

(Name, legal status and principal place of business)

Washington International Insurance Company

5200 Metcalf OPN111

Overland Park, KS 66202

Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Crystal Lake Elementary District

515 E. Crystal Lake Ave.

Crystal Lake, IL 60014

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Landscaping Board of Education, Community Consolidated School District 47 - bed care, mulching, trimming shrubs, sidewalk edging-14 locations in Crystal Lake

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of May, 2018.


(Witness)


(Witness) Donna M. Tyler

RYCO CONSTRUCTION CO., INC. DBA RYCO LANDSCAPING
(Principal) (Seal)

By: 
(Title)

Washington International Insurance Company
(Surety) (Seal)

By: 
(Title) William Reidinger, Attorney-in-Fact



SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint: William Reidinger

Principal: RYCO CONSTRUCTION CO., INC. DBA RYCO LANDSCAPING

Bond Number: Bid Bond

Obligee: Crystal Lake Elementary District

Bond Amount: See Bond Form

Bond Description: Landscaping Board of Education, Community Consolidated School District 47 - bed care, mulching, trimming shrubs, sidewalk edging-14 locations in Crystal Lake

Its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature]
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

By [Signature]
Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 12th day of October, 2017.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 12th day of October, 2017, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature]
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 8th day of May, 2018.

[Signature]
Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company



LANDSCAPING BID

2018 SPECIFICATIONS

Mandatory Pre-Bid Walk-Through:

Thursday, April 19, 2018, 3:00 p.m.

Crystal Lake School District 47

Hannah Beardsley Middle School

515 E. Crystal Lake Ave., Crystal Lake, IL 60014

**ALL VENDORS MUST ATTEND WALK-THROUGH IN ITS ENTIRETY IN ORDER TO
QUALIFY AS A BIDDER. VENDORS WILL BE DISQUALIFIED FROM THE ENTIRE BID
IF THEY LEAVE ANY LOCATIONS EARLY**

BID OPENING

May 8, 2018

10:00 a.m.

300 Commerce Drive

Crystal Lake, IL 60014

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47

SPECIFICATIONS

BIDS:

Bids for **LANDSCAPING** are requested by the Board of Education, Community Consolidated School District 47.

All Bids must be submitted by 10:00 a.m. on May 8, 2018. Note: Faxed bids will not be accepted.

Please mark your bid envelope "**Landscaping Bid**" and send to:

Mr. Dave Schuh
Director of Operations
300 Commerce Drive
Crystal Lake, IL 60014
815-459-6070

PROPOSALS:

Before submitting your proposal, **EXAMINE** carefully all specifications pertaining to the work and **visit** site with the representative of the School District. Submission of proposal will be considered evidence that the contractor is familiar with local facilities, the requirements of the documents and of pertinent State or local codes, State Labor and Material Regulations, and has made due allowance in his/her bid for all contingencies.

A mandatory pre-bid walk-through of locations determined by the District will be held on Thursday, April 19, 2018, at 3:00 p.m. starting at Hannah Beardsley Middle School, 515 E. Crystal Lake Ave, Crystal Lake, IL 60014. All contractors MUST be present AND ATTEND ALL LOCATIONS OF THE WALK-THROUGH to qualify as a bidder. The contact person for this meeting is Mr. Sean Smith, 815-378-1320.

SUB CONTRACTORS:

Only company employees must be used. Use of subcontractors is not permissible. Successful bidder must use company employees to perform services outlined in this bid. District reserves the right to **IMMEDIATELY** terminate contract(s) for non-compliance.

Contractor questions, clarifications or other input that may result in any addendum(s) to this Invitation for Bids, must be submitted via e-mail only, to "dsschuh@d47.org" before **10:00 A.M. on April 25, 2018**. As may be appropriate, clarifications will be issued to all Contractors via e-mailed addendum(s). Only questions answered by formal written addenda will be binding.

It is the responsibility of each bidder before submitting a bid, to (a) **examine** the contract documents thoroughly, (b) **visit** the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the work, (c) **consider** any permits which are required for the work and the insurance and bonding required of the contract, (d) **consider** federal, state and local laws and regulations that may affect cost, progress, performance or furnishing of the work, (e) **study** and carefully correlate bidder's observations with the discrepancies in the contract documents, and (f) **notify** the district of all conflicts, errors or discrepancies in the contract documents.

SALES TAX:

This project is exempt from Illinois Occupational Retail Sales Taxes.

SCHOOL DISTRICT RIGHTS:

The Board of Education reserves the right to reject any or all bids, or to waive any irregularities in the bidding and to make the award in accordance with the best interests of Community Consolidated School District 47.

A contract, if awarded, will be awarded to the lowest responsible bidder who meets the requirements set forth in these bid specifications and, among the responsible bidders, provides the lowest total price for all services under this bid, as determined by the School District's examination of the Bidder's prices. **Bids will be awarded on a per project basis or in total, whichever option is in the best interest of the district.**

SCOPE:

The contractor shall furnish all labor, materials, services, tools, equipment and incidentals required to complete landscaping services in scheduled areas as defined. After the bid is awarded, additional meetings will take place to review specific details as needed.

Costs to the Contractor

The Contractor will pay direct operating costs connected with all services included in the bid. Direct operating costs include, but may not be limited to:

- A. Salaries and benefits of all Contractor personnel
- B. All taxes and fees currently imposed by federal, State or local authorities in connection with all services provided; and
- C. Landscaping and equipment materials and supplies

SPECIFICATIONS:

Bed Care

- A. Detail work consists of cleaning and maintaining the landscaped bed areas and plants on all properties. Work includes, but is not necessarily limited to, removing all litter, leaves, twigs, weeds, and debris to achieve an attractive and professional appearance. Suckers will be removed from the base of the trees.
- B. Clippings and debris will be removed from the property the same day trimming is performed. The contractor shall remove the rubbish and dispose of it off of district property. Bid price shall include disposal when necessary, following all applicable laws and all costs associated therewith.
- C. Monitor all beds for weeds and take appropriate measures to maintain a weed-free appearance through manual removal and/or chemical controls. NOTE: **Hand** weed beds containing wood chips (absolutely no weeds will be tolerated).
- D. If chemicals controls are used, the Contractor must comply with Public Acts 91-0099 and 91-0525 that mandate Integrated Pest Management in Illinois schools. Further, all weed control applications must follow the procedures outlined in Section 4. above, "Fertilization and Weed Control". All fertilization and weed control applications need to occur on days when children are not present. **Absolutely nothing allowed within 50' of any play structure.**

- E. **Includes edging all beds, trees and shrubs with a cultivated border**, removing dead stems and leaves and other debris from perennials, vines, groundcovers, ornamental grasses, shrubs, and trees. Ornamental grasses and perennials must be cut to a height of six inches. Beds must be raked free of accumulated debris, dead leaves, and other material. Mulch must be raked to maintain a uniform and neat appearance.

Mulching

- A. The Contractor will maintain all shredded hardwood mulch. All beds are to be mulched with 2" depth minimum. Mulching areas include the planted areas around all of the buildings (**see attached aerial photos**).
- B. The Contractor must remove all litter, weeds and plant debris from mulch areas. **Do not** bury leaves, stems, or vines under mulch material. All finished mulch areas will be smooth and level to maintain a uniform surface and appearance.
- C. Maintain the mulch layer around plants as follows:
 - 1) annuals....1" deep
 - 2) perennials, bulbs, ground cover, vines, grasses.....2" deep
 - 3) shrubs, roses, evergreens, and trees.....3" deep
- D. The Contractor will keep mulch away from crowns, stems, necks, or trunks of all plants and in general insure placement of mulch does not damage plants.
- E. Mulch must be lower than building foundation lines and sloping away, at all times.
- F. Areas that do not require new mulch, will be cultivated to give the existing a fresh look.
- G. Specification for the mulch is the following; Wood chip mulch shall be installed 2" deep, of a **double ground fibrous nature of dark brown color**, 2 inches to 3 inches in length. Materials shall be free of all foreign debris including clods, adhering films of dirt, and weed seeds, roots or stolons.

Tree and Shrub Care

- A. The Contractor will maintain and trim the trees and shrubs at the school site.
- B. Shrubs will be trimmed to maintain their shape. Removal of dead/damaged limbs and diseased plants will be addressed by using best horticultural practices. Scheduling and completion of work must consider the start of school in order to achieve a neat and attractive appearance prior to that time.
- C. Any shrub, which dies, shall be promptly and completely removed. Please notify the Director of Operations or designee prior to removing any shrubs.
- D. Pruning and trimming of decorative shrubs, removal of cut materials away from school property and then cleaning of areas beneath and adjacent to plants.

Landscaping and Groundskeeping Equipment

- A. The Contractor will provide all equipment necessary to carry out landscaping and groundskeeping functions as specified.

- B. The Contractor will maintain landscaping and groundskeeping equipment in an operative, workable and safe condition.

Sidewalk Edging

- A. Edging of all sidewalks using a mechanical motorized edging machine, cutting along the walks, removal of cut turf, blowing of walks after edging.

Limestone Tracks

- A. Limestone to be added and compacted as needed to assure proper crowning of surface for adequate drainage.
- B. Limestone to conform to ASTM standards and match color of existing.
- C. Tracks to be edged and free of weeds within limestone areas and edges.

Courtyards

In addition to above as applicable, contractor is responsible to protect flooring from exterior entrance door to courtyard door as well as clean up any debris as a result of landscaping the courtyards traveling back and forth.

GENERAL LANDSCAPING GUIDELINES:

1. WORKMANSHIP

The installation shall be done by experienced workers and shall be done in accordance with these specifications and in accordance with best accepted trade practices. A competent person shall properly supervise all work. Each bidding contractor shall be prepared to submit written evidence, acceptable to the School District, of having handled landscaping projects of similar size and scope.

2. MEASUREMENTS

The contractor shall verify all areas to be serviced on site. **The attached facility aerial photos are provided for reference purposes to identify the specific job areas.** Each school is unique in its landscaping layouts. The contractor is responsible to examine the building sites and ensure the company has full capability to perform the needed job at all locations in the bid.

3. AWARDING BIDS

The bid will be awarded to the lowest responsible bidder(s) for landscaping services provided they meet the required specifications and needs of the District. **Bids will be awarded on a per location basis or in total, whichever option is in the best interest of the district to manage the total number of successful bidders.**

By submitting a bid, the contractor agrees to be responsible for all locations won.

Annually, the number of selected buildings will vary and be based on the needs of the district and the rotational schedule of the various buildings included in this bid. Please be clear that NOT ALL WORK included in this bid will be performed annually. It is the school district's intent to complete 3-4 buildings per year under this contract.

Courtyards and limestone tracks WILL BE completed annually under this contract at all related locations.

4. QUALITY ASSURANCE

The contractor guarantees that all materials and workmanship are consistent with specifications established in this Bid Document.

The Owner will review all material provided by Contractors. The Owner reserves the right to visit school districts or other entities currently being served by any Contractor. Contractors may also be asked to make a presentation to the Owner.

5. SAFETY

Contractor is expected to use extreme caution when operating equipment on school grounds, being aware of the possible presence of children particularly on playgrounds.

The Director of Operations of Community Consolidated School District 47, or his/her designee, may require the Contractor to immediately remove any employee that he/she, or on-site school personnel, deem to be incompetent, careless, or otherwise objectionable in their sole discretion.

The Contractor will not send to Community Consolidated School District 47 property any employee or agent who is a child sex offender as defined in the child sex offender community notification law.

6. DAMAGES

Damage to Community Consolidated School District 47 property by Contractor personnel, will be repaired or replaced by the Contractor in a manner agreed upon by the Owner.

7. REJECTION OF WORK

Improper material or installation methods will be corrected at contractor's sole expense and will be grounds for immediate termination and cancellation of all awarded work and will disqualify contractor of participating in any future bids with the district.

8. WARRANTY

Contractor shall warrant work.

9. CLEANUP

This contractor shall remove all landscaping debris from the site. **Failure to follow these guidelines could result in back-charge to resolve.**

10. ENVIRONMENTAL

The contractor is to adhere to all current environmental standard practices and regulations including disposal of project waste materials. Bid includes off site removal and disposal of all generated waste compliant with local, state and federal laws associated with each project.

11. INSTALLATION SCHEDULE

Work to begin as early as July 23, 2018 and be substantially completed by August 3, 2018. Typical schedule is M-F, 6 AM to 2:30 PM. Any premium hours required to complete project within or after this timeframe are the responsibility of the contractor.

Exact installation dates will be coordinated with the District to work around cleaning schedules and projects to provide the most efficient schedule possible.

12. TERM OF CONTRACT

The initial 3 Year contract period will begin July 1, 2018 and end August 31, 2020, unless earlier terminated in the manner provided herein. The contract may be renewed upon mutual agreement of both parties for up to three (2) additional years:

Renewal 1: July 1, 2019 until August 31, 2019.

Renewal 2: July 1, 2020 until August 31, 2020.

13. ESCALATION CLAUSE

All rates for the second and third years of the contract may be adjusted in accordance with the annual variation shown from June of the previous year to June of the current year in the Consumer Price Index (all urban consumers, all items - U.S. city average). The maximum allowable percentage increase in any one contract year will be 3%. In the event that the Consumer Price Index went down the contractor would be held harmless.

The successful Contractor must have a full staff of landscaping and groundskeeping employees ready to begin on the first day of the contract term, July 1, 2018.

Adjustments will be made for any significant alterations to the grounds during the period of the contract.

14. PAYMENT

Please submit bills by the 1st of the month to ensure payment at that month's Board of Education Meeting, which is the third Monday of the month (except for holidays). Payment will be mailed the day after the Board of Education Meeting. **Please note that initial payment will not be MAILED until July 17, 2018. Please note that ten percent (10%) is to be retained for final billing until completed project(s) are evaluated and accepted by the district. The final ten percent (10%) retention will be processed for payment only after acceptance by the school district is made and is subject to the same deadline above related to the submission of bills for Board of Education approval.**

15. INSURANCE

The successful bidder will supply Crystal Lake School District 47 with a Certificate of Insurance that outlines all of their coverage and names Crystal Lake School District 47 as an additional insured. A One Million Dollar (\$1,000,000) certificate is required. **Insurance certificates MUST be submitted BEFORE work is started.**

16. PREVAILING WAGE / CERTIFIED PAYROLL REQUIREMENTS

If applicable to the work outlined in this bid, the contractor is required to comply with all provisions of the acts of the General Assembly of the State of Illinois related to Wage Rates, Discrimination and Preference to Illinois workmen. Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. The successful bidder will be required to supply Crystal Lake School District 47 with Certified Payrolls documenting evidence of compliance.

For the most current prevailing wage rates, please visit:

<https://www.co.mchenry.il.us/county-government/departments-j-z/purchasing/county-prevailing-wage-rates>

17. BID BOND/PERFORMANCE BOND

A bid bond of 10% must be submitted with bid.

The contractor shall submit full 10% Performance Payment Bond **within 15 business days of bid acceptance date**. The bond surety must carry a BEST RATING of A. Such bond shall be in a form and with a surety acceptable to the Board and shall not include a limitation period shorter than provided by Illinois law. The Performance Bond shall guarantee the performance of the duties placed on the contractor under this Agreement, the restoration of any property damage and its compliance with any applicable laws, and shall indemnify the School District and its Board members, officers, employees and agents (the "Indemnities"), from any liability or loss to the Indemnities from any failure of the contractor to fully perform each or all of said duties. Bonds must be received in full prior to the contract start date in the total dollar amount for all awarded locations.

Contractors may withdraw bids any time prior to the bid opening.

Failure to restore any property damage within the specified time frame according to the district's specifications will result in a demand for claim on the bonds and may disqualify the contractor from participating in any future bids or projects with the district.

18. PERMITS

The successful bidder will be responsible to attain permits as needed per local government requirements.

19. CONTRACTOR QUALIFICATIONS

GENERAL

- A. The supplemental documentation outlined in this section shall be required and shall be submitted with the submission of the bid.
 - 1. Contractors who have successfully completed projects of similar size and scope with the District **within the last 3 years of this project's bid date** are exempt from the requirements of this section, at the discretion of the District.
- B. The Bidder is **required** to meet the following criteria in order to be considered a responsible bidder by the District. District shall have the right to make such inquiries as it deems appropriate to verify any of the information provided by Bidder to District pursuant to this Section. If as a result of such inquiries, District deems any such information provided by the Bidder unsubstantiated, or if any of the documentation provided by the Bidder as described below is incomplete, District may deem the Bidder to have failed to satisfy said criteria.
- C. The District may utilize any available information including but not necessarily limited to the information submitted as part of this Section to determine the lowest responsible bidder for this project.
- D. A Contractor may be required to provide additional information as needed, to satisfy the Owner that the Contractor is able to fulfill the contract.

EXPERIENCE

- E. A Bidder must have a minimum of five (5) continuous years in business prior to this project's bid date, as a contractor as it relates to this bid.

1. **Documentation:** Documentation shall consist of corporate documents, registrations, annual reports, (or, if the Bidder is not a corporation, substantial equivalents) showing continuous existence and operation for the time stated. If documents relating to a predecessor entity are provided, also provide an explanation of the reason for the dissolution of the predecessor and the formation its successor to the satisfaction of the District. Based on this information provided, the District may deem bidder to be non-responsive and not qualified for the project.
- F. The Project Manager to be assigned to the project must have at least five (5) years of experience working for a contractor as it relates to this bid managing institutional or commercial projects and at least five (5) public work (public school, library, city, municipality, park district, college, university or public body) or college building construction, addition or renovation projects of similar scope and complexity in the State of Illinois within the last five (5) years prior to this project's bid date.
- G. **Documentation:** Documentation shall consist of Project Manager's resume indicating name, education or training, and a list of projects where he managed the work as outlined above, and length of employment with this Bidder.

REFERENCES

- H. Bidder must have been contracted for at least A minimum of two (5) school districts or other large entities for whom the Contractor is currently providing, or has provided within the last five (5) years, landscaping and groundskeeping services similar in scope to those called for in these Bid Specifications At least three (3) of these projects shall be a project **completed during the summer months**. Factors to be considered in evaluating successful completion include the following:
 1. Completion of contract on time or at a later date not due to the material fault of the Bidder.
 2. Completion of the contract substantially at the contract price or at an increased price not due to the material fault of the Bidder.
 - a. "Substantially" as used in the foregoing C, 2, means within at least five (5) percent of final contract price.
 3. Completion of the contract without being assessed liquidated damages, and without litigation or arbitration by Bidder, Owner, any Subcontractor or others except where not due to the material fault of the Bidder.
 4. Completion of the Contract without a claim on the Bidder's bond by the Owner, any Subcontractor or others except where not due to the material fault of the Bidder.
- I. **Documentation:** References and project names establishing that the Bidder meets this criterion. List of all institutional and commercial projects performed in the last three (3) years from this project's bid date, or which are still in progress at the time of this bid. The references must include the names and phone numbers of contact persons who are or were officials of the public body for institutional projects or officials of the commercial projects who are familiar with the Bidder's performance and the Architect and Project Manager for each project.

FINANCIAL CONDITION/BUSINESS PRACTICES

- J. **Documentation:** Workmen's Comp Experience Modification Rate (EMR) shall be 1.0 or less.
- K. Absence of any filings for protection from creditors under federal bankruptcy laws and/or placement under receivership or similar restrictions in the last five (5) years.
 1. **Documentation:** Letter from President of the Company certifying the above.

- L. Sound fiscal management and sufficient resources for successful completion of the contract.
 - 1. **Documentation:** Provide independently prepared financial statements for the two (2) consecutive, most recently available years **after the bid is awarded**.
- M. Absence for contracts terminated by Owner for non-performance in the past five (5) years, except where not due to the material fault of the Bidder.
 - 1. **Documentation:** Letter from President of the Company certifying the above.
- N. Absence of claims on Bidder's bond in the past five (5) years, except where not due to the material fault of the Bidder.
 - 1. **Documentation:** Letter from bonding company certifying the above.

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

_____, being first duly sworn, deposes and says:
(Print name)

that he/she is _____ of _____
(Owner, president, partner, etc.) (Name of company)

the party making the foregoing bid, that this bid is genuine and not collusive or sham; that Contractor has not colluded, conspired, connived or agreed, directly or indirectly, with any other person, to put in a sham bid or to refrain from submitting a bid, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of this bid or that of any other contractor, or to secure any advantages against any other person interested in the contract.

The undersigned further states that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further states that no person, firm or corporation has, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale and that he/he is in compliance with Community Consolidated School District 93 Board Policy 500.12, Gift Ban, which states" ... no school personnel or Board of Education member shall solicit or accept any gift from any prohibited source. A "prohibited source" means any person or entity who (1) is seeking official action by school personnel or the Owner or a Board of Education member, (2) does business or seeks to do business with school personnel or the Owner or a Board of Education member..."

For: _____ By: _____
(Company name) (Signature)

Its: _____ Date: _____
(Owner, president, partner, etc.)

PROOF OF INSURABILITY

BID SUBMITTED BY: _____
(Contractor Name)

ADDRESS: _____

Being duly sworn, I do hereby acknowledge that I have read the insurance specifications herein and agree the above Contractor is eligible for insurance per aforesaid specifications. (Enclose copies of insurance certificates with amounts required herein.)

Subscribed and sworn before me on the _____ day of _____, 2018.

Signed: _____

Printed name: _____

Insurance Company: _____

Address: _____

Notary Public: _____

HOLD HARMLESS CERTIFICATION

The Contractor agrees to indemnify, keep and save harmless Community Consolidated School District 47 its Board of Education, agents, officials and employees against all injuries, judgments, costs and expenses that may accrue against any of them in consequence of granting this contract or that may result from it, whether or not it will be alleged or determined the act was caused through negligence or omission of the Contractor or his employees, of Community Consolidated School District 47, or its agents, officials and employees, its Board of Education, agents, officials and employees, arising from or incurred against any of them in any such action, and will at his own expense discharge same.

The Contractor also agrees to indemnify, keep and save harmless Community Consolidated School District 47, its Board of Education, agents, officials and employees, against all injuries, judgments, costs and expenses that may in any way accrue against any of them in consequence of use by the Contractor's employees of any equipment owned, rented or leased by Community Consolidated School District 47.

The Contractor understands and agrees that any insurance protection required by this contract, or otherwise provided by Contractor, will in no way limit the responsibility to indemnify, keep, save harmless and defend Community Consolidated School District 47 as herein provided.

For: _____
(Company name)

By: _____
(Signature)

Its: _____
(Owner, president, partner, etc.)

Date: _____

INDIVIDUAL'S DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 et seq. (the "Drug Free Workplace Act"), the undersigned certifies to Community Consolidated School District 47 that he/she will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this contract. Failure to abide by this Individuals' Drug Free Workplace Certification will subject the individual to the penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

NOTICE: This Individual's Drug Free Workplace Certification is to be completed by any individual directly responsible for the performance of a contract of \$5,000 or more with the Owner.

For: _____
(Company name)

By: _____
(Signature)

Its: _____
(Owner, president, partner, etc.)

Date: _____

CONTRACTOR'S DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 et seq. ("Drug Free Workplace Act"), the undersigned certifies to Community Consolidated School District 47 that it will provide a drug-free workplace by:

1. Publishing a statement:
 - a. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace;
 - b. specifying actions that will be taken against employees for violations of this prohibition;
 - c. notifying employees that, as a condition of employment on this contract, employees will:
 - 1) abide by the terms of the statement,
 - 2) notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace;
 - b. the Contractor's policy of maintaining a drug-free workplace;
 - c. available drug counseling, rehabilitation, and employee assistance programs;
 - d. penalties that may be imposed upon employees for drug violations.
3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.
4. Notifying the Owner within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving notice of such conviction.
5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.
6. If required, assisting employees in selecting drug counseling, treatment, and/or rehabilitation, and indicating a trained referral team is in place.
7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Contractor's Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: _____
(Company name)

By: _____
(Signature)

Its: _____
(Owner, president, partner, etc.)

Date: _____

NOTICE: This Drug Free Workplace Certification must be completed by Contractors with (25) or more employees at the time of contract: or a department, division, or unit thereof, directly responsible for the performance of a contract of \$5,000 or more with the Owner.

CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

_____(Contractor), does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that (he, she, it) has a written sexual harassment policy that includes, at a minimum, the following information; (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; (vii) protection against retaliation.

For: _____
(Company name)

By: _____
(Signature)

Its: _____
(Owner, president, partner, etc.)

Date: _____

**PER ILLINOIS SCHOOL CODE
SMOKING AND TOBACCO POLICY**

THE USE OF TOBACCO BY ANY SCHOOL PERSONNEL, STUDENT, OR OTHER PERSON IS PROHIBITED ON COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47 PROPERTY. THIS PROHIBITION APPLIES TO SUCH PROPERTY BEFORE, DURING, AND AFTER THE REGULAR SCHOOL DAY, AND ON DAYS WHEN SCHOOL IS NOT IN SESSION.

THE TERM "TOBACCO" WILL MEAN CIGARETTES, CIGARS, PIPES, OR TOBACCO IN ANY FORM, INCLUDING SMOKELESS TOBACCO WHICH IS ANY LOOSE, CUT, SHREDDED, GROUND, POWDERED, COMPRESSED OR LEAF TOBACCO INTENDED TO BE PLACED IN THE MOUTH WITHOUT BEING SMOKED.

"SCHOOL PROPERTY" INCLUDES, WITHOUT LIMITATION, ANY AREA WITHIN A BUILDING OR OTHER INDOOR FACILITY USED FOR SCHOOL PURPOSES, AND AREAS OUTSIDE BUILDINGS AND FACILITIES, WHETHER OWNED, LEASED OR CONTRACTED BY COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47.

"SCHOOL PURPOSES" INCLUDE ALL EVENTS, ACTIVITIES OR OTHER USES OF SCHOOL PROPERTY THAT THE OFFICIALS OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 93 AUTHORIZE OR PERMIT, INCLUDING WITHOUT LIMITATION, ALL INTERSCHOLASTIC OR EXTRA-CURRICULAR ATHLETIC, ACADEMIC OR OTHER EVENTS SPONSORED BY COMMUNITY CONSOLIDATED SCHOOL DISTRICT 93 OR IN WHICH STUDENTS OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 47 PARTICIPATE.

THIS ACTION IS TAKEN IN COMPLIANCE WITH THE ILLINOIS SCHOOL CODE, SECTION 10-20.5B; GOALS 2000: EDUCATE AMERICA ACT, PART C, (THE "PRO-CHILDREN ACT OF 1994").

Bidder agrees that he/she, his/her employees and sub-contractors, will abide by the no smoking policies on any property of Community Consolidated School District 47.

For: _____
(Company name)

By: _____
(Signature)

Its: _____
(Owner, president, partner, etc.)

Date: _____

NOTICE TO ALL BIDDERS

School District 47 is a public school district, which is obligated, by law, to comply with affirmative action and non-discrimination policies and regulations prescribed by law and the Illinois Department of Human Rights (Department). As a Bidder, you hereby certify that your business, corporation, firm or entity refrains from discrimination based upon citizenship, race, national origin or sex. Further, that Bidder is an equal opportunities employer as prescribed by the Department and that you make available to all employees' information promulgated to employers, as may be applicable, from the Department. Further, Bidder certifies that it has and maintains a written sexual harassment policy which includes the illegality of such conduct; definition-description and examples as promulgated by the Department; an internal complaint process with advice as to legal recourse and investigation procedures; a policy of protection from retaliation against a complainant; and, information is made available to all employees describing how and when to contact the Department. Violation of any portion hereof is a basis for disqualification or avoidance of any bid or contract.

Contractor is aware that the School District is subject to the Illinois Freedom of Information Act ("FOIA") and is subject to its provisions. Therefore, if the School District receives a FOIA request for a document or record that is in Contractor's possession and the School District believes in its reasonable discretion that such document or record is subject to release under FOIA, Contractor shall release the document or record to the School District immediately upon the request of the School District.

SCHOOL DISTRICT 47 LANDSCAPING BID MAY 8, 2018, 10:00 A.M.

BID PROPOSAL FORM

Landscaping services per bid specifications as indicated on the attached aerial photos.

List cost per annual occurrence itemized below:

- | | | |
|---|----|-------|
| 1. Bernotas Middle School – 170 N. Oak Street, Crystal Lake, IL | \$ | _____ |
| 2. CORE Center – 300 Commerce Drive, Crystal Lake, IL | \$ | _____ |
| 3. Canterbury Elementary School – 875 Canterbury Drive, Crystal Lake, IL | \$ | _____ |
| 4. Coventry – 820 Darlington Lane, Crystal Lake, IL | \$ | _____ |
| 5. Glacier Ridge Elementary School – 1120 Village Road, Crystal Lake, IL | \$ | _____ |
| 6. Hannah Beardsley Middle School – 515 E. Crystal Lake Ave, Crystal Lake, IL | \$ | _____ |
| 7. Husmann Elementary School – 131 W. Paddock St. , Crystal Lake, IL | \$ | _____ |
| 8. Indian Prairie – 651 Village Road, Crystal Lake, IL | \$ | _____ |
| 9. Lundahl Middle School – 560 Nash Road, Crystal Lake, IL | \$ | _____ |
| 10. North – 500 Woodstock Street, Crystal Lake, IL | \$ | _____ |
| 11. Operations Building – 221 Liberty Road, Crystal Lake, IL | \$ | _____ |
| 12. South Elementary School – 601 Golf Road, Crystal Lake, IL | \$ | _____ |
| 13. West Elementary School – 100 Briarwood, Crystal Lake, IL | \$ | _____ |
| 14. Woods Creek – 1100 Alexandra Blvd., Crystal Lake, IL | \$ | _____ |

Annual Work (not included in above figures):

- | | | |
|----------------------------------|----|-------|
| A. Coventry Limestone Track | \$ | _____ |
| B. Glacier Ridge Courtyard | \$ | _____ |
| C. Glacier Ridge Limestone Track | \$ | _____ |
| D. Hannah Beardsley Courtyard | \$ | _____ |
| E. North Courtyard | \$ | _____ |
| F. South Courtyard | \$ | _____ |
| G. West Courtyard | \$ | _____ |
| H. Woods Creek Courtyard | \$ | _____ |

CONTINUED ON NEXT PAGE

Required Documentation Checklist (refer to bid specs for specific requirements)

- ☐ Product Manufacturer specification sheet (indicating compliance with bid specifications as applicable)
- ☐ Documentation supporting years of existence and operation
- ☐ Project Manager Qualifications documentation
- ☐ Project references documentation
- ☐ Documentation supporting Workmen's Comp Experience Modification Rate (EMR) per specs
- ☐ Letter from President regarding 1) absence of bankruptcy filings 2) sound fiscal management and resources 3) absence of terminated contracts 4) absence of bid bond claims
- ☐ 10% bid bond submitted
- ☐ Addendum Acknowledgement(s) signed below
- ☐ Certificates completed (Anti-Collusion, Proof of Insurability, Hold Harmless, Drug-Free Workplace, Sexual Harassment Policy, Smoking and Tobacco Policy)

ALL required documentation must be included for bid to be accepted.

SCHOOL DISTRICT 47 LANDSCAPING BID – MAY 8, 2018, 10:00 A.M.

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ FAX NUMBER: _____

E-MAIL ADDRESS: _____

Please PRINT name

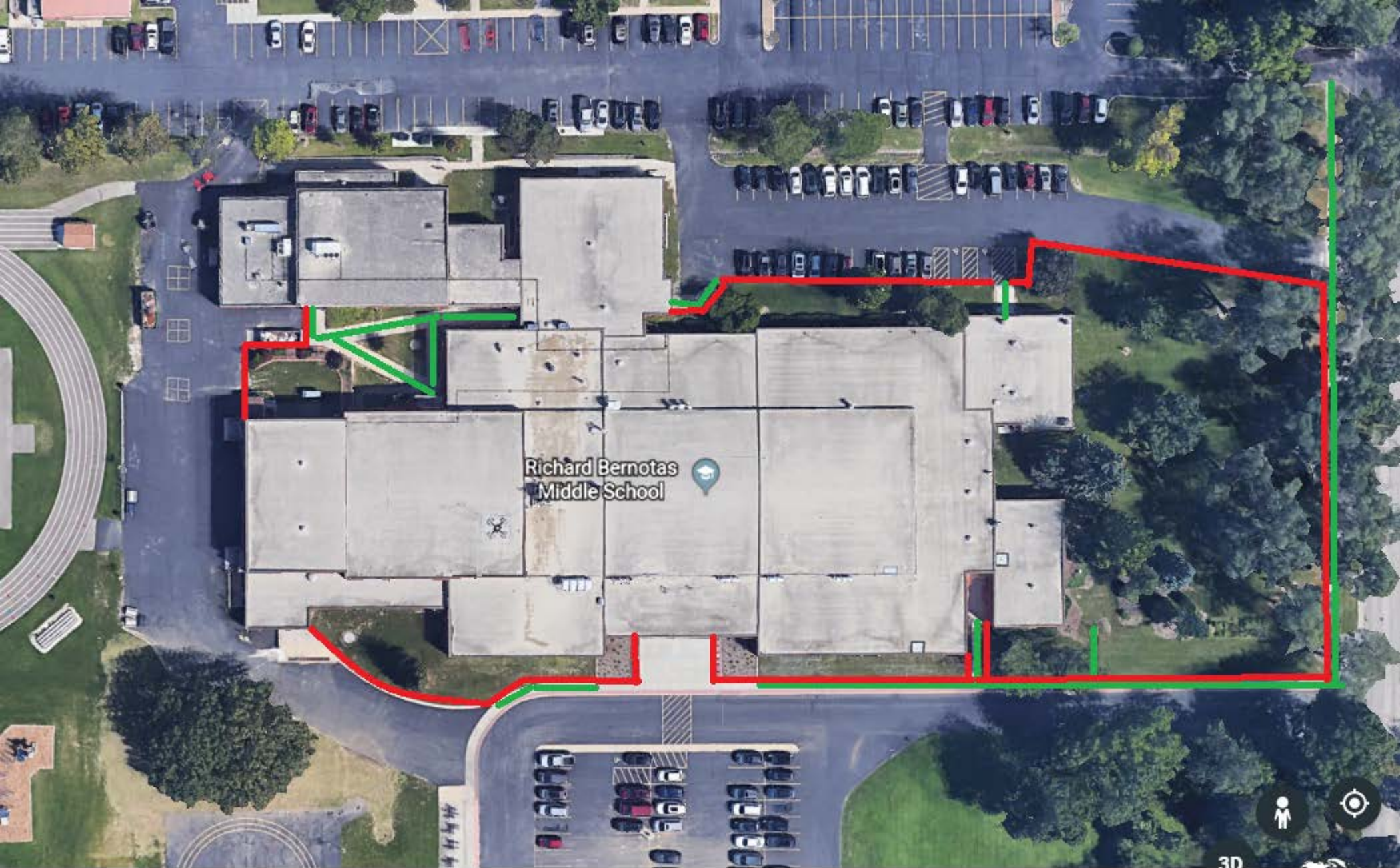
Receipt of all addenda is hereby acknowledged (as applicable):

Addendum No: _____ Dated: _____

Addendum No: _____ Dated: _____

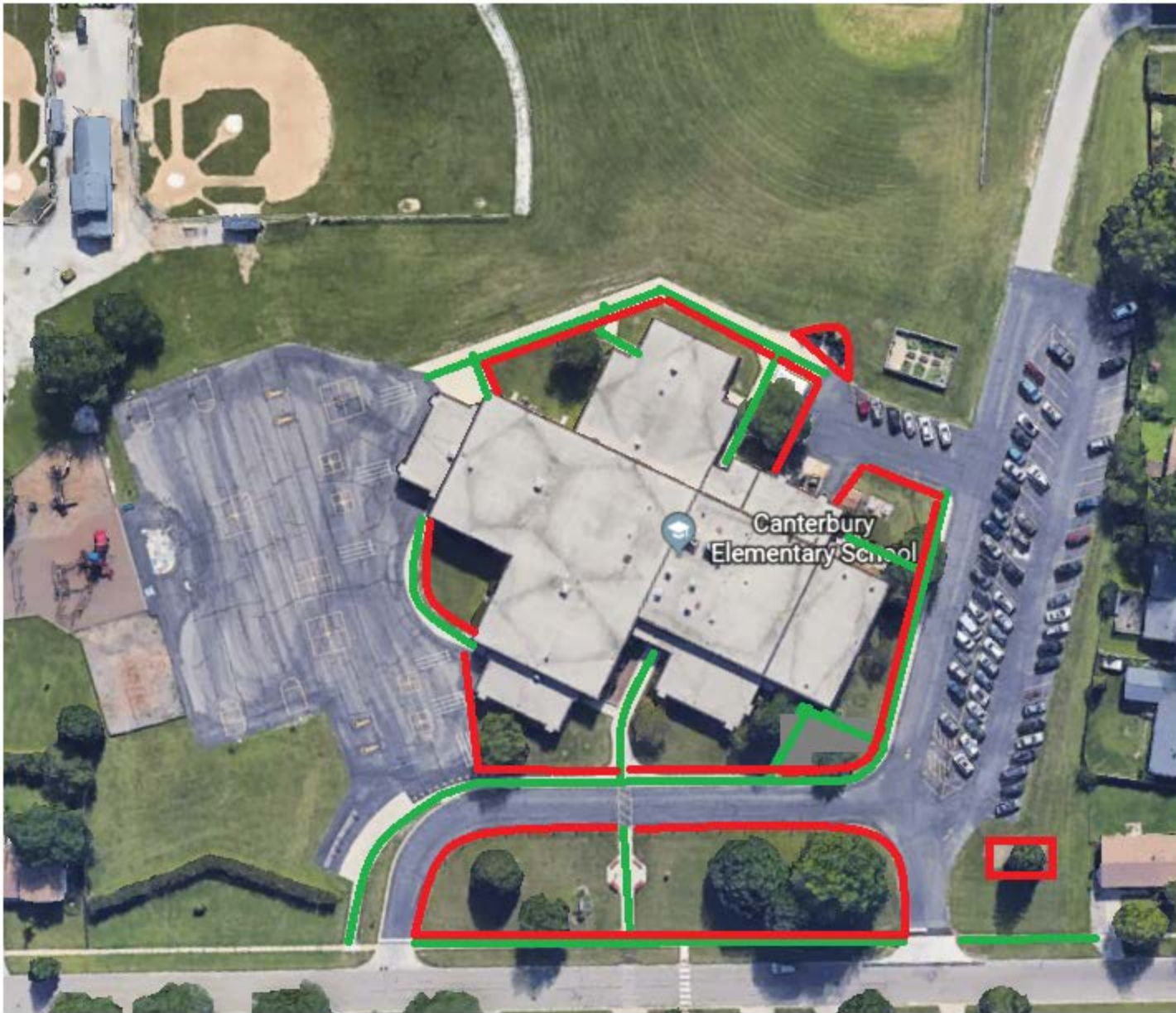
AUTHORIZED SIGNATURE

DATE



Sidewalk Edging

Detail Landscape



Sidewalk Edging



Detail Landscape



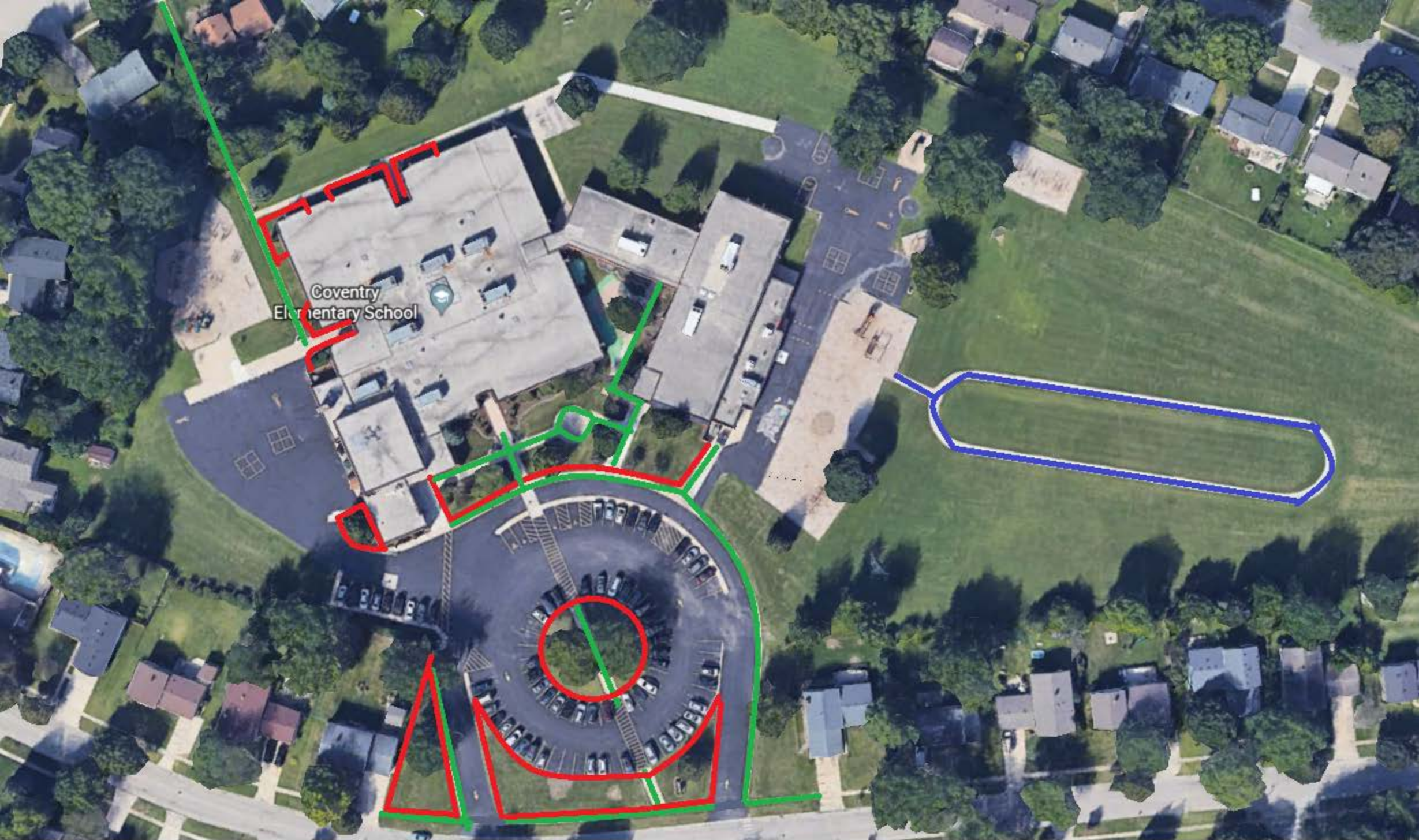
CORE Center



Sidewalk Edging



Detail Landscape

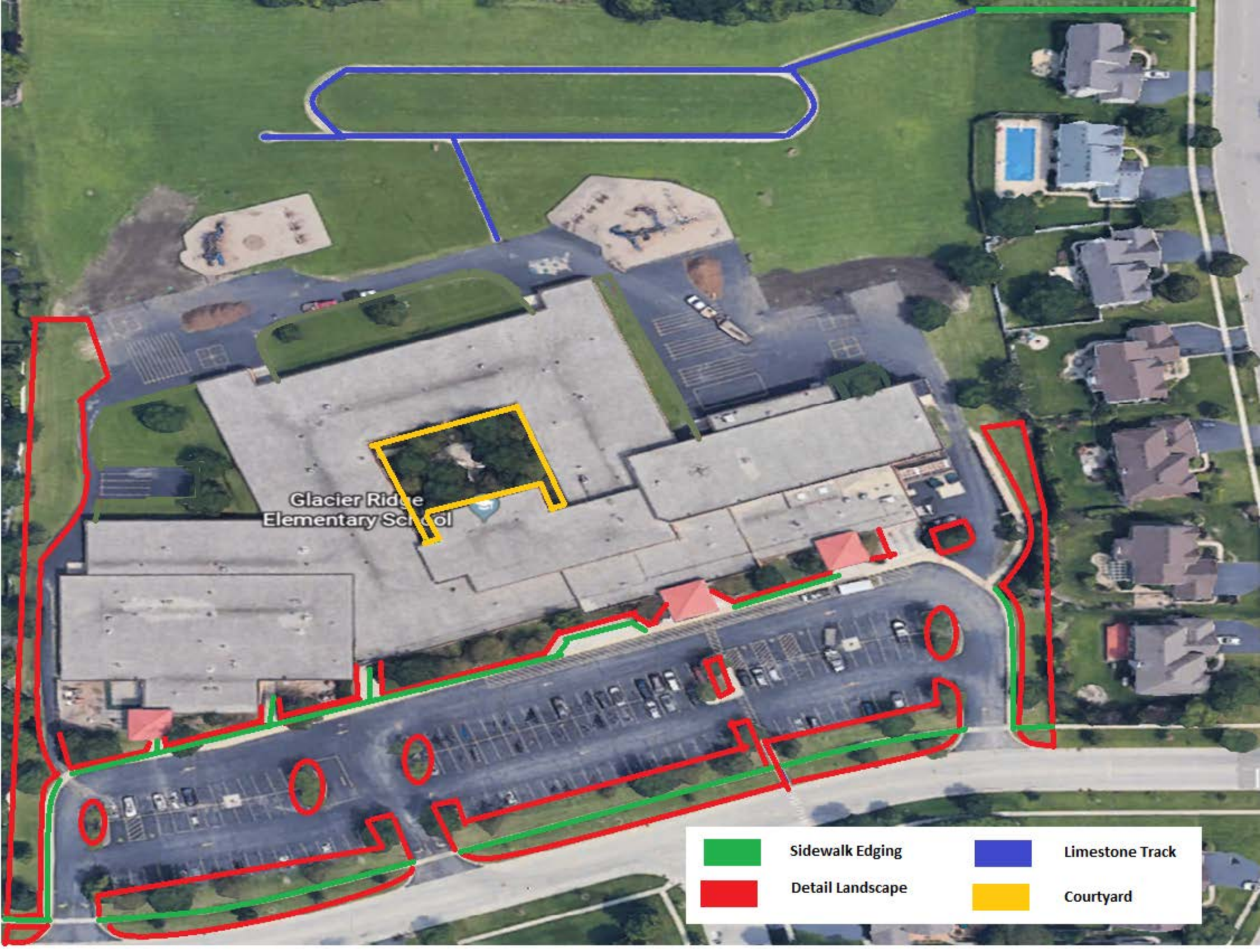


Sidewalk Edging

Detail Landscape

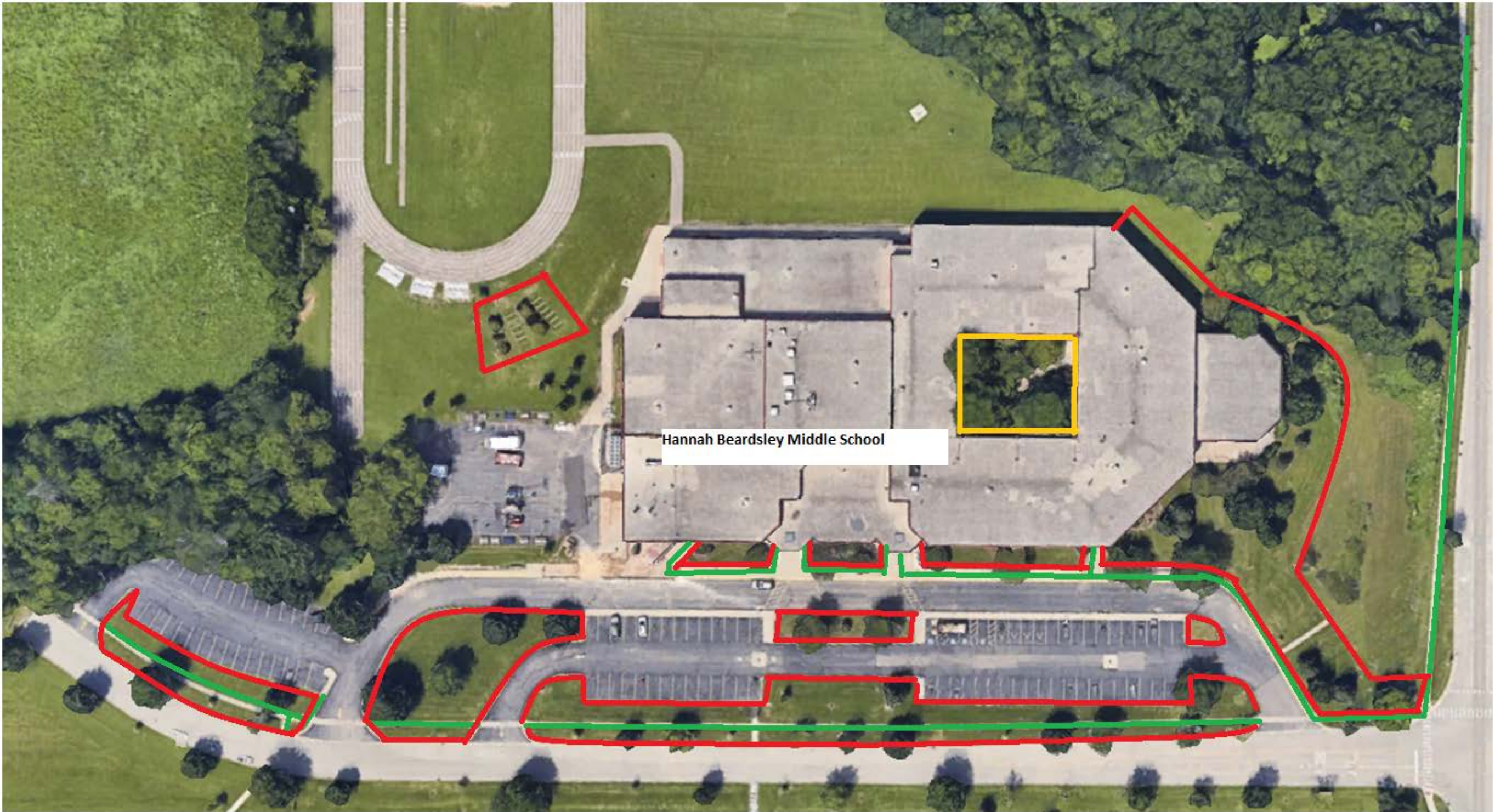


Limestone Track



Glacier Ridge
Elementary School

- | | | | |
|---|------------------|---|-----------------|
|  | Sidewalk Edging |  | Limestone Track |
|  | Detail Landscape |  | Courtyard |



Hannah Beardsley Middle School



Sidewalk Edging



Detail Landscape



Courtyard



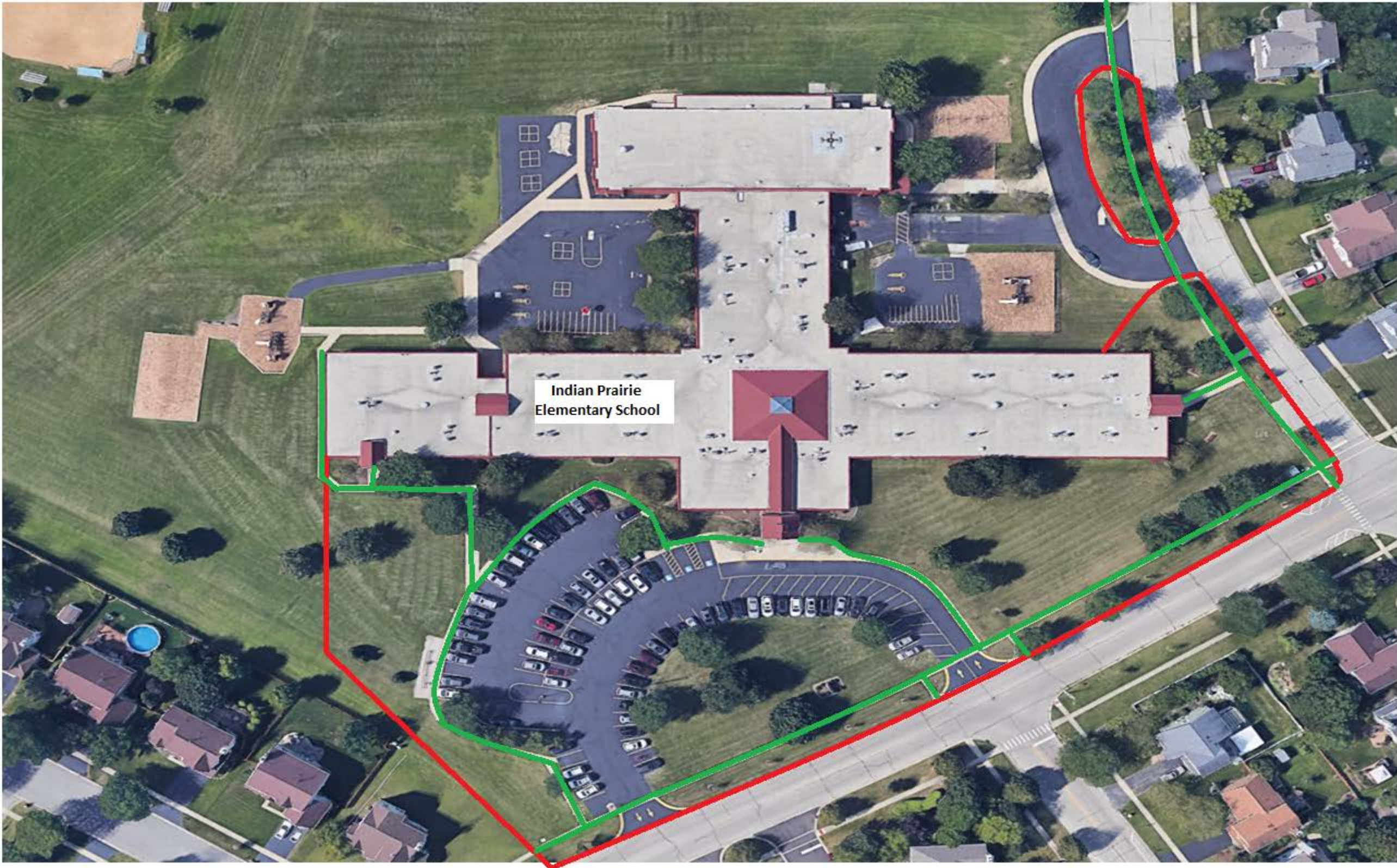
Husmman Elementary School



Sidewalk Edging



Detail Landscape



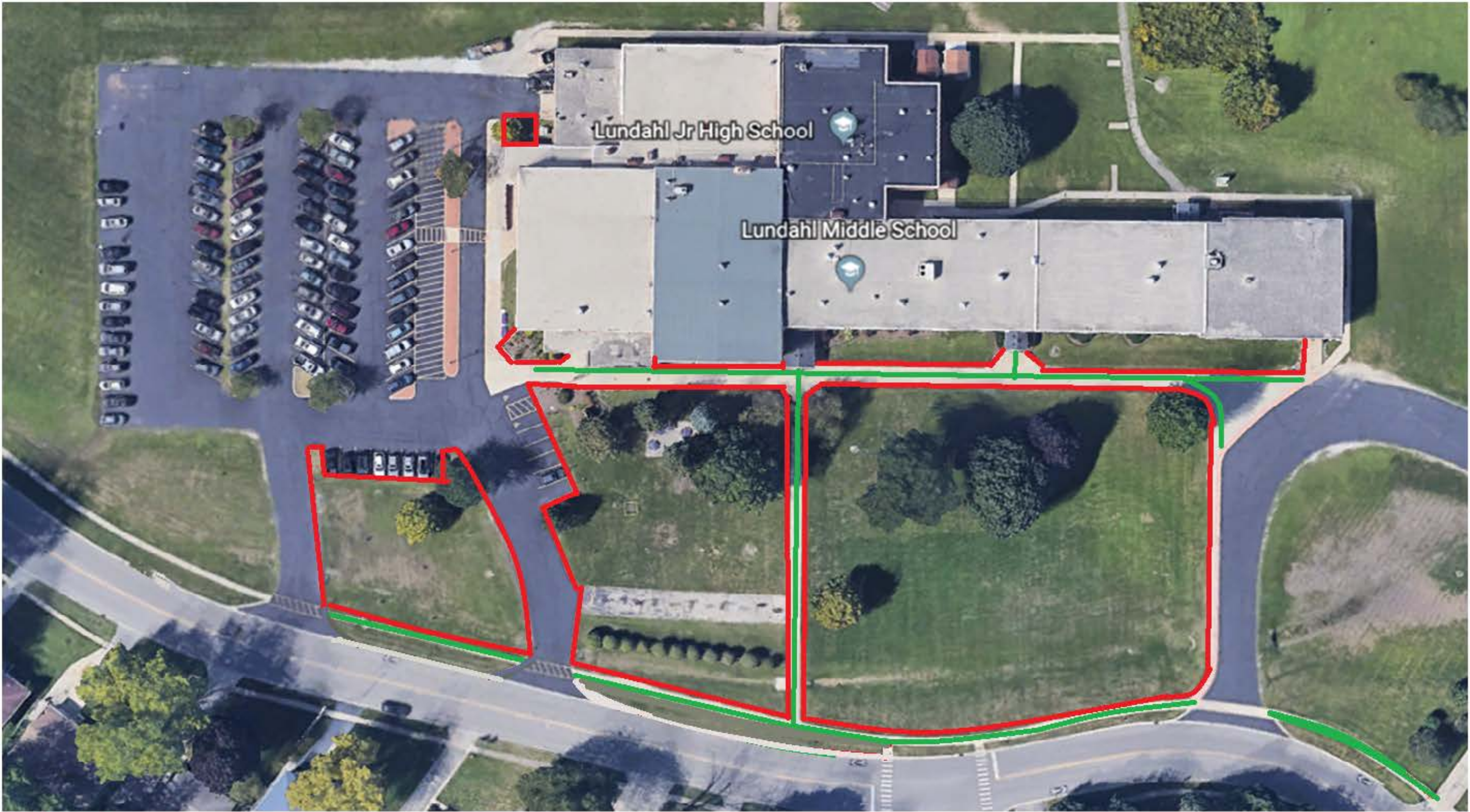
Indian Prairie
Elementary School



Sidewalk Edging

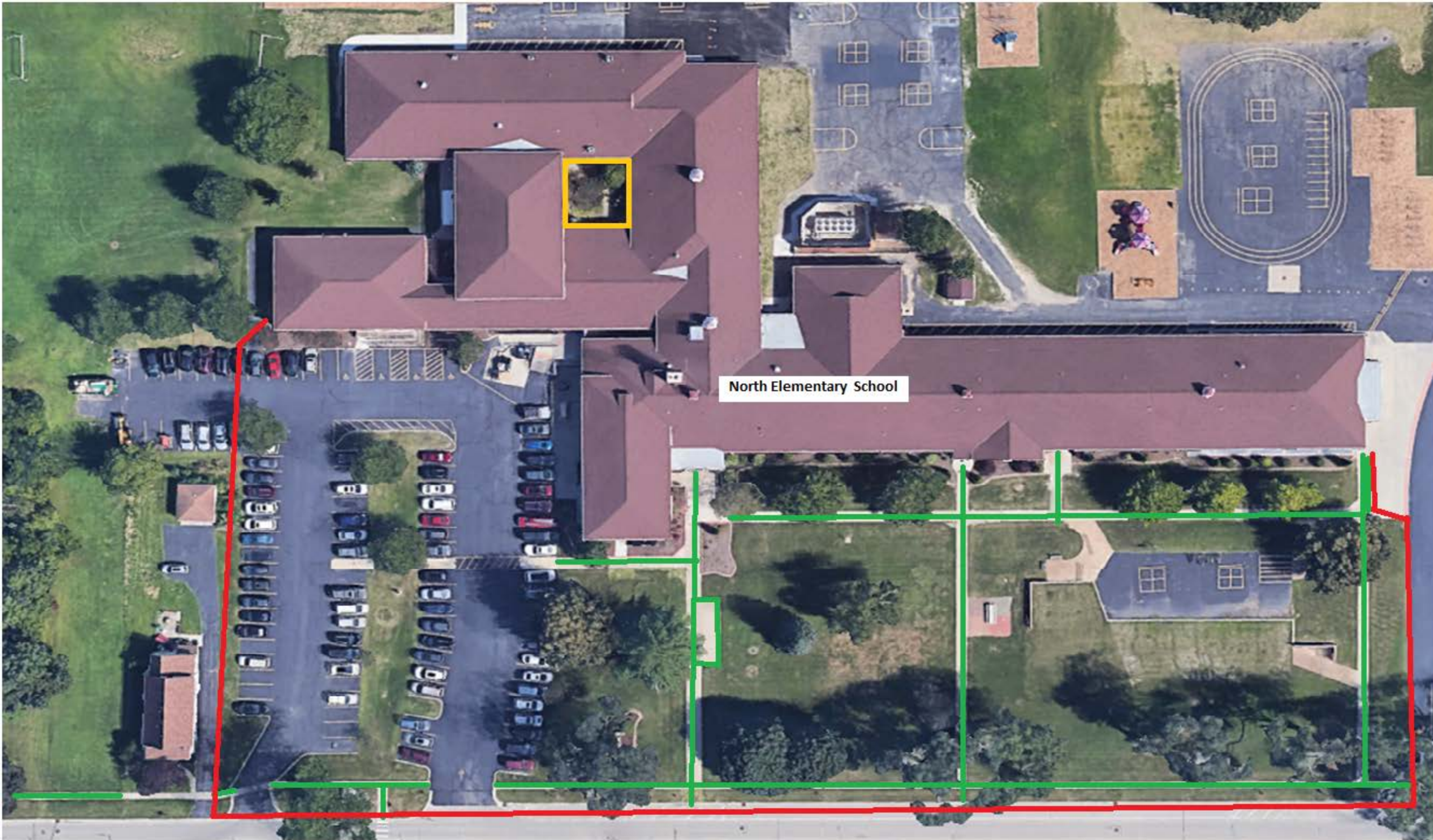


Detail Landscape



Sidewalk Edging

Detail Landscape



North Elementary School



Sidewalk Edging



Detail Landscape



Courtyard



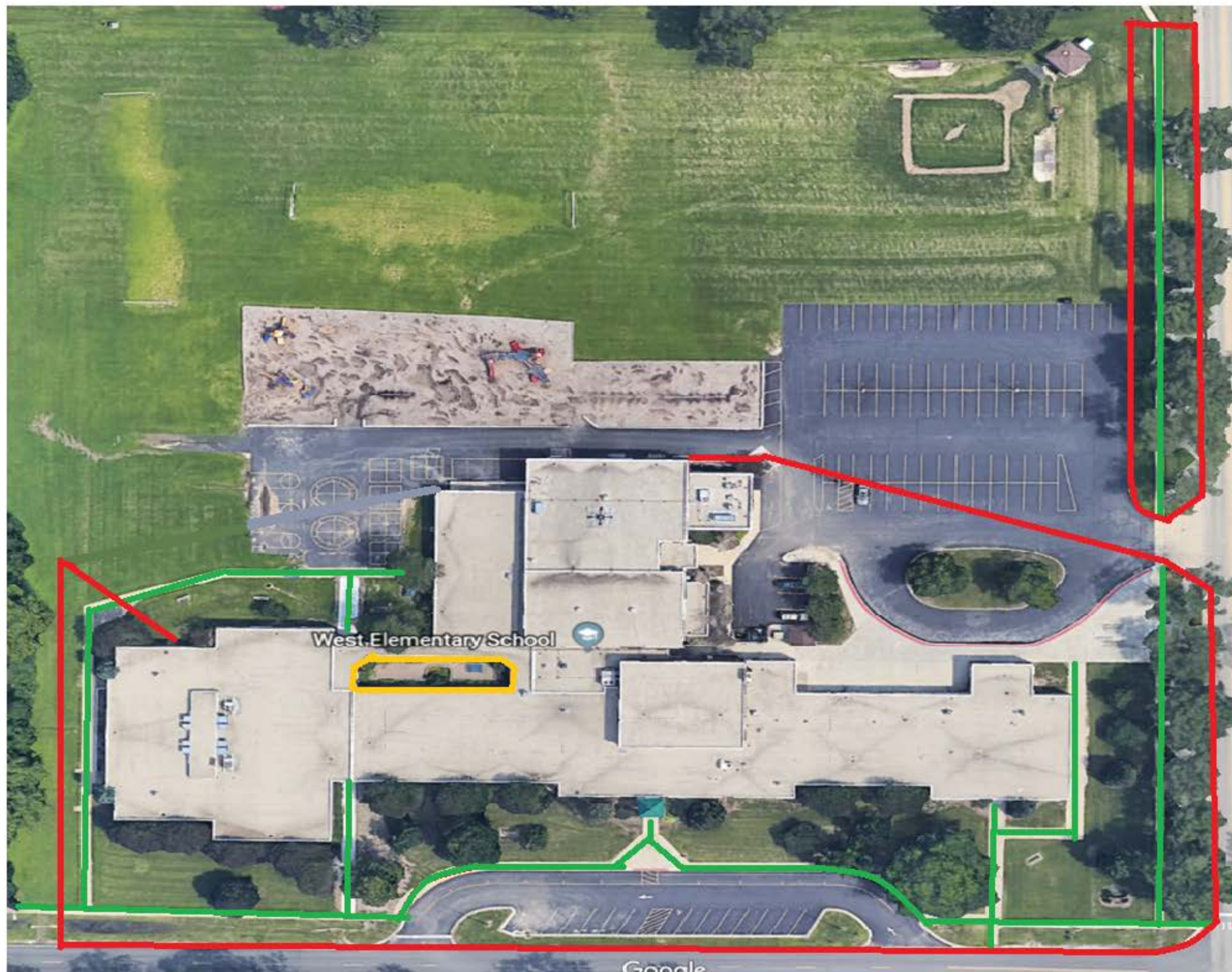
Detail Landscape



Sidewalk Edging



Detail Landscape



Sidewalk Edging



Detail Landscape



Courtyard



Sidewalk Edging



Detail Landscape



Courtyard

3D

Crystal Lake Elementary District 47
2018 Landscaping Bid Tabulation
Bid Opening: May 8, 2018 -- 10:00 a.m.

		Clauss Brothers Elgin	Langton Group Woodstock	Nilco Inc Woodstock	Olvera Brothers Landscape Carpentersville	Ryco Landscaping Lake in the Hills	Tomasellos Landscaping Cary
1	Bernotas Middle	\$ 3,640	\$ 8,400	no bid	no bid	\$ 1,870	\$ 2,400
2	CORE Center	\$ 2,370	\$ 5,216	no bid	no bid	\$ 1,870	\$ 5,000
3	Canterbury Elementary	\$ 1,460	\$ 6,424	no bid	no bid	\$ 1,545	\$ 3,200
4	Coventry Elementary	\$ 2,150	\$ 6,016	no bid	no bid	\$ 2,195	\$ 3,800
5	Glacier Ridge Elementary	\$ 3,420	\$ 9,472	no bid	no bid	\$ 2,862	\$ 3,700
6	Hannah Beardsley Middle	\$ 2,590	\$ 4,736	no bid	no bid	\$ 2,862	\$ 2,600
7	Husmann Elementary	\$ 3,720	\$ 5,296	no bid	no bid	\$ 1,610	\$ 3,000
8	Indian Prairie	\$ 3,570	\$ 4,816	no bid	no bid	\$ 2,862	\$ 2,500
9	Lundahl Middle	\$ 2,600	\$ 5,296	no bid	no bid	\$ 1,740	\$ 4,000
10	North Elementary	\$ 3,000	\$ 6,312	no bid	no bid	\$ 3,780	\$ 2,600
11	Operations Building	\$ 300	\$ 1,552	no bid	no bid	\$ 1,545	\$ 1,500
12	South Elementary	\$ 2,850	\$ 5,456	no bid	no bid	\$ 2,634	\$ 7,200
13	West Elementary	\$ 4,190	\$ 8,016	no bid	no bid	\$ 2,195	\$ 5,000
14	Woods Creek Elementary	\$ 3,960	\$ 5,296	no bid	no bid	\$ 2,360	\$ 4,800
A	Coventry Limestone Track	\$ 1,120	\$ 804	no bid	no bid	\$ 886	\$ 7,000
B	Glacier Ridge Courtyard	\$ 1,350	\$ 2,244	no bid	no bid	\$ 2,796	\$ 3,000
C	Glacier Ridge Limestone Track	\$ 1,370	\$ 804	no bid	no bid	\$ 886	\$ 7,000
D	Hannah Beardsley Courtyard	\$ 920	\$ 2,276	no bid	no bid	\$ 2,196	\$ 2,000
E	North Courtyard	\$ 890	\$ 1,176	no bid	no bid	\$ 476	\$ 500
F	South Courtyard	Included in #12	Included in #12	Included in #12	Included in #12	Included in #12	Included in #12
G	West Courtyard	\$ 790	\$ 1,396	no bid	no bid	\$ 446	\$ 600
H	Woods Creek Courtyard	\$ 1,110	\$ 1,604	no bid	no bid	\$ 876	\$ 1,400
TOTAL		\$ 47,370	\$ 92,608			\$ 40,492	\$ 72,800
Bid Bond		yes	yes	no bid	no bid	yes	yes
Documentation Checklist		yes	yes	no bid	no bid	yes	yes
Attended pre-bid walk-through		yes	yes	no bid	no bid	yes	yes
Addendum Acknowledgment		yes	yes	no bid	no bid	yes	yes

Bid Specification Packets were distributed to a total of 16 companies.

A total of 6 companies attended the mandatory pre-bid walkthrough, qualifying them as bidders.

Out of these 6 contractors, 4 submitted bids.