



EMPOWERING ALL STUDENTS

Learners Today - Leaders Tomorrow

September 3, 2021

Kalyn Macchia
Crystal Lake, IL. 60014

Re: Freedom of Information Request

Dear Ms. Macchia:

On Wednesday, September 1, 2021, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email, in which you requested the following:

- Correspondence with the Board, Superintendent, Principals or Admin thru email, letters or documentation with d47 employees (teachers, admin, supervisors, lunchrooms, etc) regarding mandatory vaccinations per state mandate.

The information provided below fulfills our obligation to your FOIA request.

Enclosed are documents responsive to your request, except for records exempt from disclosure pursuant to FOIA section 7(1)(b) (private information) 5 ILCS 140/7(1)(b), section 7(1)(c) (personal information, the disclosure of which would constitute an unreasonable invasion of personal privacy), 5 ILCS 140/7(1)(c), section 7(1)(f) (preliminary draft in which opinions are expressed and/or courses of action are formulated) 5 ILCS 140/7(1)(c), and section 7(1)(p) collective negotiation matters 5 ILCS 140/7(1)(p) . In the event you believe your request has been denied, you may appeal this decision to the Illinois Attorney General-Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706, 217-558-0486 [publicaccess@atg.state.il.us]. You may also appeal this decision by filing suit for injunctive relief in the circuit court for McHenry County, Illinois.

If you have any questions, please feel free to contact me at 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

300 Commerce Dr. Crystal Lake, IL 60014 815.788.5000

www.d47.org D47schools [crystallakesd47](https://twitter.com/crystallakesd47)

REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)

Date of Request: 9/1/2021

FOIA Record # _____

Name: KALYN MACCHIA

Organization: _____

Address: CRYSTAL LAKE, IL

Phone Number: _____

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

Requesting any correspondence with the Board, Superintendent, Principals or Admin thru email,
letters or documentation with D47 employees (teachers, admin, supervisors, lunchroom, etc.)
regarding mandatory vaccinations per State Mandate.

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days).When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

FOR OFFICE USE ONLY:

The District's response and records were accessed by : In House Inspection Pick-up Mail Fax Email

Date: _____ Time: _____

AMT REC'D: _____ Check# _____ Cash _____

FOIA Officer: _____

Witness: _____



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566



Important Information Regarding Governor Pritzker's Executive Order Inbox x



Buchanan, Greg

to Greg, bob; all-d47

Aug 29, 2021, 7:41 PM (3 days ago)



Hello,

Governor Pritzker issued a new Executive Order last week that includes new mitigations for the state. First, a statewide indoor masking order will begin on Monday, August 30. **In addition, beginning on September 5, all PK-12 educational employees in Illinois who are not fully vaccinated must submit to weekly testing (or more frequently if ordered by the local health department). You are considered fully vaccinated two weeks after your final dose of the vaccine.**

Listed below are some highlights regarding the Executive Order that pertains to you as a D47 employee:

1. We will be working with our CLETA, CLASS, SEIU and CLTU leadership to address how we will move forward with this Executive Order and will send out further information regarding testing protocols for non-vaccinated staff members.
2. If you have not yet uploaded your vaccination card, please do so at vaccine@d47.org. It is important that you do this **as soon as possible**. If you cannot locate your vaccination card, please call 815-334-4500 and select "make an appointment" (#1). An appointment will be set up with a time for you to come pick up your new card. You will need to bring proof of identification (ID) and a \$2.00 payment to the county in order to receive a replacement card.
3. If you have a medical or religious exemption request, I will be sending out the forms to request such exemption later this week after the emergency rules are issued. The forms will need to be completed by a physician for a medical exemption, or a third party if it is a religious exemption.

I hope you had a great weekend!

Thanks,

Greg Buchanan, Ed.D

*Associate Superintendent of Human Resources
and Operations*



CORE Center
300 Commerce Dr.
Crystal Lake, IL 60014

Religious and Medical Certification Exemption Forms > Inbox x



Buchanan, Greg

to Greg, to: all-417

Wed, Sep 1, 7:30 PM (12 hours ago)



Hello,

Thank you to all of you who are continuing to send in your vaccination cards to vaccine@d47.org. If you have not submitted your vaccination card, please do so no later than 12 pm Friday, September 3, 2021.

As stated in my earlier email, I am attaching the appropriate links to the exemption forms (if needed). I have labeled one "Medical" and one "Religious". Once completed, please email me the completed forms at gbuchanan@d47.org. Once received, we will respond within five working days to let you know if your exemption request has been granted.

We are still awaiting the Emergency ISBE and IDPH Rules. As soon as we receive the rules I will provide all of you an update.

Have a great night!

Thanks,

Greg Buchanan, Ed.D

Associate Superintendent of Human Resources
and Operations



CORE Center

300 Commerce Dr.
Crystal Lake, IL 60014
815.788.5050
www.d47.org

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"Empowering All Students: Learners Today – Leaders Tomorrow"

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