



EMPOWERING ALL STUDENTS

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September 1, 2021

Cindy Hayden
455 Nash Rd
Crystal Lake, IL. 60014

Re: Freedom of Information Request

Dear Ms. Hayden:

On Friday, August 27, 2021, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email, in which you requested the following:

- Complete list of personnel for South Elementary school, including job title and salary for employees, description of duties for non-employees, hours assigned the non-employees are scheduled to be at South Elementary.
 - [South Elementary Staff Directory](#)
 - [IMRF - Support Staff Compensation](#)
 - [Annual Statement of Affairs](#)
 - [Admin and Teacher Salaries](#)

Regarding the remainder of your request, the School District does not have specific records that include the information you request. Providing this information would require the School District to create a record. The FOIA specifically provides that a public body is not obligated to prepare a public record for the purpose of responding to a FOIA request. 5 ILCS 140/1.

To the extent you consider this response is a denial to your request, you have the right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC with writing to: Public Access Counselor Office of the Attorney General, 500 South 2nd St., Springfield, Illinois 62706; Fax: 217-782-1396, e-mail: publicaccess@atg.state.il.us; Phone: 312-814-5526. If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days after the date of the denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original request for documents and the denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

The information provided fulfills our obligation to your FOIA request.

If you have any questions, please feel free to contact me at 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

300 Commerce Dr. Crystal Lake, IL 60014 815.788.5000

www.d47.org D47schools [crystallakesd47](https://twitter.com/crystallakesd47)

**REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)**

Date of Request: AUGUST 27TH

Name: CINDY HAYDEN

Organization: _____

Address: 455 NASH RD

Phone Number: 224-253-3368

CRYSTAL LAKE ILL 60014

Email Address: STANLS@HOTMAIL.COM

COMPLETE

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

A LIST OF PERSONEL FOR SOUTH ELEMENTARY SCHOOL, INCLUDING JOB TITLE AND SALARY FOR EMPLOYEES, DESCRIPTION OF DUTIES FOR NON-EMPLOYEES, HOURS ^{ASSIGNED} THE NON-EMPLOYEES ARE SCHEDULED TO BE AT SOUTH ELEMENTARY SCHOOL.

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days). When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 7 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

SEND REQUEST TO:

Crystal Lake School District 47
Clare Bourne, FOIA Officer
300 Commerce Dr.
Crystal Lake, IL. 60014

Fax: 815-479-8566
Email: FOIA@D47.org



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566

