



EMPOWERING ALL STUDENTS

Learners Today - Leaders Tomorrow

September 8, 2021

Jennifer Brown
942 Coventry Ln.
Crystal Lake, IL. 60014

Re: Freedom of Information Request

Dear Ms. Brown:

On Tuesday, September 7, 2021, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email, in which you requested the following:

- School Board bylaws
 - The school board does not have bylaws, they have policies, which are available to the public on our [district website](#).
- All contracts relating to state and federal funding regarding masks and PPE.
 - The district does not have contracts for the above.

The information provided above fulfills our obligation to your FOIA request.

If you have any questions, please feel free to contact me at 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

**REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)**

Date of Request: 9/5/21

FOIA Record # _____

Name: Jennifer Brown

Organization: _____

Address: 942 Coventry Ln.
Crystal Lake 60014

Phone Number: (224) 281-8285

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

School board bylaws

all contracts relating to state and federal
funding regarding masks and PPE

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days). When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

FOR OFFICE USE ONLY:

The District's response and records were accessed by: In House Inspection Pick-up Mail Fax Email

Date: _____ Time: _____

AMT REC'D: _____ Check# _____ Cash _____

FOIA Officer: _____

Witness: _____



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566

