



# EMPOWERING ALL STUDENTS

Learners Today - Leaders Tomorrow

August 11, 2021

Mr. Erik Kountz  
erik.d.kountz@gmail.com

Re: Freedom of Information Request

Dear Mr. Kountz:

On August 3, 2021, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email, in which you requested:

- copy of all school boundary maps, either as maps/drawings or as written descriptions though I would prefer maps, for elementary schools and middle schools for all school years between 1990 - 1991 school year and the 2020-2021 school year.

Please find the following [LINK](#) which will direct you to our current boundary lines. With regards to maps for the 1990 - 1991 we do not possess the documents you are requesting and FOIA does not require a public body to prepare records that do not currently exist 5 ILCS 140/1, 5 ILCS 140/3.3. The FOIA only requires a public body to provide records that are in its possession at the time of the request that are not exempt from disclosure.

To the extent you consider this response a denial to your request; you have the right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to: Public Access Counselor, Office of the Attorney General, 500 South 2nd Street Springfield, Illinois 62706, Fax: 217-782-1396, E-mail: [HYPERLINK "mailto:publicaccess@atg.state.il.us"](mailto:publicaccess@atg.state.il.us), Phone: 312-814-5526. If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days after the date of the denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original request for documents and the denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

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300 Commerce Dr. Crystal Lake, IL 60014 815.788.5000

[www.d47.org](http://www.d47.org)  [D47schools](https://www.facebook.com/D47schools)  [crystallakesd47](https://twitter.com/crystallakesd47)

The following information fulfills our obligation to your FOIA request. If you have any questions, please feel free to contact me 815-788-5000.

Sincerely,

A handwritten signature in blue ink that reads "Clare F. Bourne". The signature is written in a cursive style with a large initial 'C'.

Clare F. Bourne  
Freedom of Information Officer  
Crystal Lake School District 47

**REQUEST FOR ACCESS TO PUBLIC RECORDS**  
**PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)**

Date of Request: 2021-08-03

FOIA Record # \_\_\_\_\_

Name: Erik Kountz

Organization: \_\_\_\_\_

Address: erik.d.kountz@gmail.com

Phone Number: \_\_\_\_\_

\_\_\_\_\_

**I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:**

Hello, I would like a copy of all school boundary maps, either as maps/drawings or as written descriptions though I would prefer maps, for both elementary schools and middle schools for all school years between the 1990-1991 school year and the 2020-2021 school year. As boundary maps don't change every year, I only need one copy of each boundary map that was in effect between the listed school years and when the map was in use. Please let me know if you have any questions and I would be happy to clarify. I prefer to get the FOIA documents scanned and emailed to me. Thank you.

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days).When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

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**FOR OFFICE USE ONLY:**

The District's response and records were accessed by :  In House Inspection  Pick-up  Mail  Fax  Email

Date: \_\_\_\_\_ Time: \_\_\_\_\_

AMT REC'D: \_\_\_\_\_ Check# \_\_\_\_\_ Cash \_\_\_\_\_

FOIA Officer: \_\_\_\_\_

Witness: \_\_\_\_\_

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Crystal Lake Community Consolidated School District 47  
300 Commerce Drive, Crystal Lake, IL. 60014  
Phone: 815-459-6070 Fax: 815-479-8566

