



EMPOWERING ALL STUDENTS

Learners Today - Leaders Tomorrow

February 14, 2020

Sarah Kovarik
6875 Longmoor Dr.
Lakewood, IL. 60014
kovarik.sarah@gmail.com

Ms. Kovarik:

On February 12, 2020, you sent an email request pursuant to the Freedom of Information Act (FOIA) seeking records from Crystal Lake Elementary District 47 ("District"). In your FOIA you requested:

- West Elementary:
 - # of female students
 - 240
 - % of free/reduced lunch students & criteria for eligibility
 - 19%
 - [ISBE Household Eligibility-Resources](#)
 - median household income and/or income brackets of West
 - (5 ILCS 140/7) (from Ch. 116, par. 207) Sec. 7. Exemptions. the School District does not have specific records that include the information you request. Providing this information would require the School District to create a record. The FOIA specifically provides that a public body is not obligated to prepare a public record for the purpose of responding to a FOIA request. 5 ILCS 140/1. The FOIA only requires that a public body provide existing non-exempt records in response to requests.
- Meeting minutes relating to cost for non-profits to use Peachjar/reasoning.
 - [Item 5.12 - December 17, 2018 Consent Agenda](#)
 - **Peachjar – \$0.** December 2018 - This is a new contract to enable the electronic distribution of community fliers about relevant events and programming for D47 students and families. There is no cost to the district.
 - [Peachjar Community E-Flyers District Page](#)
- Charging non-profits for building use or written summary.
 - [Facility Rental Fees](#)

■ [Board Policy 8: 20 Community Use of School Facilities](#)

To the extent you consider this response a denial to your request; you have the right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to: Public Access Counselor, Office of the Attorney General, 500 South 2nd Street Springfield, Illinois 62706, Fax: 217-782-1396, E-mail: publicaccess@atg.state.il.us, Phone: 312-814-5526. If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days after the date of the denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original request for documents and the denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

The information above fulfills our obligation to your FOIA request. If you have any questions, please feel free to contact me 815-788-5000.

Sincerely,



Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

**REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)**

Date of Request: 02/12/2020

FOIA Record #

Name: Sarah Kovarik

Organization: Girl Scouts of America
Girls on the Run

Address: 6875 Longmoor Dr.

Phone Number: 847-754-0419

Lakewood, IL 60014 Email: Kovarik.Sarah@gmail.com

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

• West Elementary School: # of female students, % of
free/reduced lunch students + criteria for eligibility,
median household income and/or income brackets of West
families.

• Meeting minutes relating to 1) cost to use Peach Jar/reasoning
2) charging non-profits for building use OR written summary

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of additional processing time (not to exceed an additional 5 business days). When our response is complete, we will contact you.

Thank You - I know this is tedious. It is SO appreciated!

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

Electronic copies only

FOR OFFICE USE ONLY:

The District's response and records were accessed by: ☐ In House Inspection ☐ Pick-up ☐ Mail ☐ Fax ☐ Email

Date: _____ Time: _____

AMT REC'D: _____ Check# _____ Cash _____

FOIA Officer: _____

Witness: _____



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566

