



CRYSTAL LAKE ELEMENTARY DISTRICT #47

300 Commerce Drive, Crystal Lake, Illinois 60014 (815) 788-5000

www.d47.org

[f /D47schools](https://www.facebook.com/D47schools) [t @crystallakeSD47](https://twitter.com/crystallakeSD47)

January 30, 2018

Scott Coffey
cyp@dls.net

RE: Freedom of Information Request

Dear Mr. Coffey:

On January 24, 2018, the School District received a Freedom of Information Act ("FOIA") request from you. You requested the following information below:

1. District 47 invoiced District 155 for July 2017 Transportation services in the amount of \$323,663.23. This amount included a charge of \$59,956.40 for Liability Insurance and \$133,063.00 for Purchases-New Bus/Radios. Can you please provide me a copy of the original invoices/bills from your vendors for both the Liability Insurance charge and the New Bus/Radios purchase.
2. District 47 invoiced District 155 for September 2017 Transportation services in the amount of \$293,647.94. This amount included a charge of \$9,788.00 for Liability Insurance, \$132,863.00 for Purchases-New Bus/Radios, and \$800.00 for Audit Services. Can you please provide me a copy of the original invoices/bills from your vendors for the Liability Insurance charge, the New Bus/Radios purchase, and the Audit Services charge.

The attached documents fulfill our obligation to your FOIA request. I would appreciate acknowledgment that you received this email and successfully opened the document.

If you have any questions please feel free to contact me 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

Pursuant to the Freedom of Information Act, I am requesting the following information:

1. District 47 invoiced District 155 for July 2017 Transportation services in the amount of \$323,663.23. This amount included a charge of \$59,956.40 for Liability Insurance and \$133,063.00 for Purchases-New Bus/Radios. Can you please provide me a copy of the original invoices/bills from your vendors for both the Liability Insurance charge and the New Bus/Radios purchase.
2. District 47 invoiced District 155 for September 2017 Transportation services in the amount of \$293,647.94. This amount included a charge of \$9,788.00 for Liability Insurance, \$132,863.00 for Purchases-New Bus/Radios, and \$800.00 for Audit Services. Can you please provide me a copy of the original invoices/bills from your vendors for the Liability Insurance charge, the New Bus/Radios purchase, and the Audit Services charge.

Please provide your response via email.

Thank you,
Scott Coffey



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92166	Page 1 of 1
Account Number: TRANJOI-01	Date: 6/12/2017
BALANCE DUE ON 7/1/2017	
AMOUNT PAID	Amount Due
	\$14,500.00

PLEASE REMIT PAYMENT TO:

ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

Commercial Umbrella PolicyNumber: EXL02030813 Effective: 7/1/2017 to 7/1/2018
 Endurance American Insurance Company

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92166	7/1/2017	7/1/2017	RENB	Renewal Business - Annual Premium	\$14,500.00

Total Invoice Balance: \$14,500.00

RECEIVED

JUN 26 2017
 Per 991800038

[Handwritten Signature]
 6-26-17



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92115	Page 1 of 1
Account Number	Date
TRANJOI-01	6/9/2017
BALANCE DUE ON	
7/1/2017	
AMOUNT PAID	Amount Due
	\$3,286.00

PLEASE REMIT PAYMENT TO:

ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

Property & Inland Marine Package PolicyNumber: QT6606357L625PHX17 Effective: 7/1/2017 to 7/1/2018
 Phoenix Insurance Company

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92115	7/1/2017	7/1/2017	RENB	Renewal Business - Annual Premium	\$3,286.00

Total Invoice Balance: \$3,286.00

RECEIVED

JUN 26 2017

Per 991800038

Porter
 6-26-17



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92126	Page 1 of 1
Account Number	Date
TRANJOI-01	6/9/2017
BALANCE DUE ON:	
7/1/2017	
AMOUNT PAID	Amount Due
	\$19,447.00

PLEASE REMIT PAYMENT TO:

ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

General Liability Policy Number: HGL0044847 Effective: 7/1/2017 to 7/1/2018
 Burlington Insurance

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92126	7/1/2017	7/1/2017	NEWB	New Business - Annual Premium	\$18,753.00
92126	7/1/2017	7/1/2017	SLTX	Surplus Lines Tax	\$656.00
92126	7/1/2017	7/1/2017	STMP	Stamping Fee	\$38.00

Total Invoice Balance: \$19,447.00

RECEIVED

JUN 26 2017

Per 991800038

[Handwritten Signature]
 6-26-17



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92283	Page 1 of 1
Account Number	Date
TRANJOI-01	6/13/2017
BALANCE DUE ON	
7/1/2017	
AMOUNT PAID	Amount Due
	\$8,750.00

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

PLEASE REMIT PAYMENT TO:
 ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

Employment Practices Liability PolicyNumber: EMPA381817 Effective: 7/1/2017 to 7/1/2018
 Beazley Insurance Company

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92283	7/1/2017	7/1/2017	NEWB	New Business - Annual Premium	\$8,500.00
92283	7/1/2017	7/1/2017	BROF	Broker Fee	\$250.00

Total Invoice Balance: \$8,750.00

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JUN 26 2017

Per 991800038

[Handwritten Signature]
 6-26-17



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92271	Page 1 of 1
Account Number: TRANJOI-01	Date: 6/13/2017
BALANCE DUE ON 7/1/2017	
AMOUNT PAID	Amount Due
	\$76,377.00

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

PLEASE REMIT PAYMENT TO:
 ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

Workers Compensation - Guaranteed Cost PolicyNumber: 2000017174 Effective: 7/1/2017 to 7/1/2018
 Accident Fund General Ins. Co.

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92271	7/1/2017	7/1/2017	RINS	Down Payment	\$73,411.00
92271	7/1/2017	7/1/2017	ILLI	Illinois Industry Charge	\$2,966.00

Total Invoice Balance: \$76,377.00

RECEIVED

JUN 26 2017

Per 991800038

[Handwritten Signature]
 6-26-17

July Board



SALES INVOICE: V101006113

INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
4/10/2017	SCOTT VANDERLEE	2017

146 W. ISSERT DRIVE, KANKAKEE, IL 60901
 Tel: (800) 933-2412 ♦ Fax: (815) 933-3966 ♦ www.midwesttransit.com

BILL TO
 TRANS.JOINT AGREEMENT S.D. # 47&155 - 18607
 1204 S. MCHENRY AVENUE
 CRYSTAL LAKE IL 60014

SHIP TO
 TRANS.JOINT AGREEMENT S.D. # 47&155 - 18607
 1204 S. MCHENRY AVENUE
 CRYSTAL LAKE IL 60014

UNIT(S) FOR SALE

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
186241	2018 - IC - CE - 24+1	4DRBUC8N8JB626671	
		Vehicle - Price	92,442.00
			92,442.00
186242	2018 - IC - CE - 24+1	4DRBUC8NXJB626672	
		Vehicle - Price	92,442.00
			92,442.00
186243	2018 - IC - CE - 24+1	4DRBUC8N1JB626673	
		Vehicle - Price	92,442.00
			92,442.00

TRADE UNIT(S)

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
114615	2008 - FORD - COLLINS - 21+1	1FD4E45P38DB17894	
		Trade - Allowance	3,900.00
			3,900.00
122959	2007 - FORD - COLLINS - 18+1	1FDXE45P07DA02133	
		Trade - Allowance	3,500.00
			3,500.00
130464	2008 - FORD - COLLINS - 18+1	1FD4E45PX8DB17892	
		Trade - Allowance	3,800.00
			3,800.00

RECEIVED

JUN 29 2017

Per 991800051
For July
6-30-17

Sales Price		277,326.00
TAX	+	0.00
	+	
Total Price	=	277,326.00
Less Trade-In	-	11,200.00
Less Deposit or Down Payment	-	0.00
Unpaid Balance/Amount to Finance	=	266,126.00

Please Remit Payment To:
 MIDWEST TRANSIT EQUIPMENT, INC.
 P.O. BOX 582
 KANKAKEE, IL 60901

x _____
 Buyer Signature

x _____
 Seller Signature

 Date

 Date



Assurance Agency, Ltd
 1750 E Golf Road
 Schaumburg, IL 60173
 (847) 797-5700

Invoice # 92273	Page 1 of 1
Account Number	Date
TRANJOI-01	7/31/2017
BALANCE DUE ON	
9/1/2017	
AMOUNT PAID	Amount Due
	\$24,470.00

PLEASE REMIT PAYMENT TO:

ASSURANCE AGENCY
 PO BOX 5653
 CAROL STREAM, IL 60197-5653

School Districts 47 & 155 DBA: Transportation Joint Agreement
 1204 South McHenry Avenue
 Crystal Lake, IL 60014

Workers Compensation - Guaranteed Cost PolicyNumber: 2000017174 Effective: 7/1/2017 to 7/1/2018
 Accident Fund General Ins. Co.

Invoice #	Trans Eff Date	Due Date	Trans	Description	Amount
92273	7/1/2017	9/1/2017	RINS	3 of 10 Monthly Installments	\$24,470.00

Total Invoice Balance: \$24,470.00

90
 991800038

REC'D AUG 29 2017

*Pay 700
 8-30-17*



SALES INVOICE: V101006542

INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
5/6/2017	SCOTT VANDERLEE	2017

146 W. ISSERT DRIVE, KANKAKEE, IL 60901
 Tel: (800) 933-2412 ♦ Fax: (815) 933-3966 ♦ www.midwesttransit.com

BILL TO
 TRANS JOINT AGREEMENT S.D. # 47&155 - 18607
 1204 S. MCHENRY AVENUE
 CRYSTAL LAKE IL 60014

SHIP TO
 TRANS JOINT AGREEMENT S.D. # 47&155 - 18607
 1204 S. MCHENRY AVENUE
 CRYSTAL LAKE IL 60014

UNIT(S) FOR SALE

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
187943	2018 - IC - CE - 24+1	4DRBUC8N9JB438418	
		Vehicle - Price	92,742.00
			92,742.00
187944	2018 - IC - CE - 24+1	4DRBUC8N0JB438419	
		Vehicle - Price	92,742.00
			92,742.00
187945	2018 - IC - CE - 24+1	4DRBUC8N7JB438420	
		Vehicle - Price	92,742.00
			92,742.00

TRADE UNIT(S)

UNTID	YEAR - MAKE - MODEL - CAPACITY	SERIAL NUMBER / ITEM DESCRIPTION	PRICE
116896	2009 - FORD - COLLINS - 18+1	1FDFF45P69DA59726	
		Trade - Allowance	4,000.00
			4,000.00
131142	2009 - FORD - COLLINS - 18+1	1FDFF45P89DA59727	
		Trade - Allowance	4,000.00
			4,000.00
187946	2004 - IC - CE - 32+5	4DRBRAAN04B960956	
		Trade - Allowance	4,500.00
			4,500.00

991800051

 6-12-2017

Sales Price		278,226.00
TAX	+	0.00
	+	
Total Price	=	278,226.00
Less Trade-In	-	12,500.00
Less Deposit or Down Payment	-	0.00
Unpaid Balance/Amount to Finance	=	265,726.00

x _____
 Buyer Signature

x _____
 Seller Signature

 Date

 Date

Please Remit Payment To:
 MIDWEST TRANSIT EQUIPMENT, INC.
 P.O. BOX 582
 KANKAKEE, IL 60901

Baker Tilly Virchow Krause, LLP
 1301 West 22nd Street • Suite 400
 Oak Brook, IL 60523 • 630 990 3131

Catherine Nelson
 Crystal Lake School District 47
 300 Commerce Dr
 Crystal Lake, IL 60014

SEP 06 2017

Invoice Date : August 30, 2017
Invoice Number : BT1147756
Client Number : 64515

INVOICE

AMOUNT

Fees	AMOUNT
Services in connection with the June 30, 2017 financial statement audit for the Transportation Joint Agreement (progress billing). <i>41,000.2550,0317.00.000000</i> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED SEP 5 2017 </div> <i>OK CTH 9/5/17</i>	\$2,000.00
Fees Total:	\$2,000.00
Expenses Total:	\$0.00
Invoice Total:	\$2,000.00

For questions, comments or suggestions, please contact Carl Thomas at 630 990 3131.

Invoice is payable upon receipt or previously agreed upon terms.

To pay by EFT (Electronic Funds Transfer) visit www.bakertilly.com/payment

Please ACH or wire payment to: US Bank, Milwaukee, WI Routing No: 075000022 Account No: 312220280 Reference Invoice #: BT1147756	Or send payment to: Baker Tilly Virchow Krause, LLP Box 78975 Milwaukee, WI 53278-8975	Reference: Client Number: 64515 Invoice Number: BT1147756 Amount enclosed: \$ _____
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