

CRYSTAL LAKE ELEMENTARY DISTRICT #47

300 Commerce Drive, Crystal Lake, Illinois 60014 (815) 788-5000

www.d47.org

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February 1, 2018

Scott Coffey
cxp@dls.net

RE: Freedom of Information Request

Dear Mr. Coffey:

On January 25, 2018, the School District received a Freedom of Information Act ("FOIA") request from you. You requested the following information below:

- Copies of any agendas, meeting minutes, schedules, list of attendees, and board packets provided to the participants in the joint District 47/District 155 Transportation Advisory Board meetings for any and all meetings that occurred between January 1st, 2016 and January 24th, 2018.

The attached documents fulfill our obligation to your FOIA request. I would appreciate acknowledgment that you received this email and successfully opened the document.

If you have any questions please feel free to contact me 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

Pursuant to the Freedom of Information Act, I am requesting the following information:

Copies of any agendas, meeting minutes, schedules, list of attendees, and board packets provided to the participants in the joint District 47/District 155 Transportation Advisory Board meetings for any and all meetings that occurred between January 1st, 2016 and January 24th, 2018.

Thank you,
Scott Coffey

JANUARY 6, 2016

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy G. Anes, Director of Transportation
Penny Fleming, Assistant Director
of Transportation & Safety
Norma Urbina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, January 6, 2016
1:00 P.M.

1.0 Call to Order

2.0 Roll Call

3.0 Approval of Minutes of Previous Meeting - *Roll call*

4.0 Correspondence

5.0 Citizen Input

6.0 Report From the Director

6.1 Financial Reports

6.2 Fuel

6.3 Electrical Outlets at Leach

6.4 Fuel Bid

6.5 Seatbelts

* 6.6 Review of Bus Bids

* 6.7 Amendment of the 2015/2016 Budget

7.0 Report From the Assistant Director

7.1 Personnel

7.2 Crash Report

7.3 Worker's Compensation

7.4 Training

7.5 Zonar Idle Status Report

7.6 Bus Cameras

8.0 Any other matters that come before the board

9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).

10.0 Adjournment

*Denotes action item

Minutes of the TJA Advisory Committee
Wednesday, November 4, 2015 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Kathy Anes at 1:03 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present: Mr. Daurer, Mr. Fetzner, Mr. Secrest, and ' *Mrs. Nelson*
Absent: Mrs. Ricci
3. **Approval of Minutes:** Mr. Fetzner moved with, seconded by Mr. Secrest to approve the regular session minutes of the September 2, 2015 with corrections made. Motion passed unanimously.
4. **Correspondence:** Bus Biz included.
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial – As of November 2015, TJA is on target. At 32.87% of the current budget.
 - 6.2. Fuel – TJA has 199,680 gallons locked in at a cost of \$2.29 a gallon.
 - 6.3. T-1 line – The server at TJA is separate from D47. Having our own line would increase the speed of our software. Mr. Daurer suggested that we find out who would service the line, since it would no longer belong to D47. Mr. Fetzner suggested that we would have Comcast and T-1 line. Comcast, at times, has issues with service. By keeping both, we would always have a backup. This item will be tabled until next meeting, after more investing is done.
 - 6.4. Disposal of Assets – Neither districts showed an interest in the equipment. Mr. Fetzner moved with, seconded by Mr. Daurer to dispose of assets listed.
 - 6.5. Hourly Rate for Field Trips – Currently TJA charges \$28.00 an hour and .87¢. Ms. Anes stated that top driver rate has remained the same. Suggesting that we not change the rate to keep us competitive.
 - 6.6. Bus Bids – Urea buses are coming and the price of the used buses has increased. Last year we spent \$91,000 on full size buses. The average age of TJA bus is 7 years. Mrs. Nelson suggested that if both districts pitched in funds, TJA would be in a position to purchase more buses. The board suggested to send out bids for 3 buses.
 - 6.7. Fuel Bid Extension – TJA currently has a bid that expires 6/30/16. Ms. Anes suggested extending that bid. With that extension, the cost would be lowered by .10¢ a gallon. Mrs. Nelson suggested to read contract to see if there is anything that would stop us from rebidding. When writing next bid, we need to include option for rebidding. Ms. Anes will watch for price drop and then will rebid. Mr. Fetzner moved with, to prepare the bid with the suggestion to move forward when the price drops.
 - 6.8. Amendments of the 2015/2016 Budget – TJA needs to add \$2,500 for the Teamster Scholarship. Mrs. Nelson will verify the wages portion of the budget, since the contract has been signed.
7. **Assistant Director of Transportation:**
 - 7.1. Personnel – TJA has 5 drivers to replace.
 - 7.2. Crash Report – TJA currently is up from last year. Mrs. Nelson suggested to add a column.
 - 7.3. Workers Compensation Report – TJA has had two accidents.

- 7.4. Training – TJA main meeting was regarding crashes and how to prevent. The next meeting might include small group training on how to prevent accidents.
- 7.5. Zonar Idle Time – TJA continues to decrease idle time
- 8. **Any other matters that come before the board:**
- 9. **Executive Session:** Mr. Fetzner moved with, seconded by Mr. Daurer to move to Executive Session. All ayes, motion carried at 2:08 p.m...
- 10. **Adjournment:**

Next meeting: January 6, 2016 @ 1:00 p.m.

Transportation Joint Agreement



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Kathy G. Anes, Director
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Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FM: Kathy Anes
RE: Report from the Director
DT: January 6, 2016

6.0 Report From the Director

6.1 Financial Reports: TJA's budget is at 40.91% of monies spent as of November 30, 2015.

6.2 Fuel: TJA is on target with our fuel consumption for the 2015-2016 school year. As of December 10th, we have used less than half of the monies in the gas and oil line item.

6.3 Electrical Outlets at Leach: Associated Electric was contacted to get an estimate for putting in electrical outlets at the Leach Facility. The quote was \$13,760.00. To cover the cost, TJA has received two unexpected rebates, one from Assurance Agency for an audit refund and one from Conserv FS. The total of the rebates are \$32,855.43 which would cover the cost of the new electrical service at Leach. The mechanics struggle in the winter months to get the diesel buses started in the cold weather and as the fleet ages, the buses get harder to start.

6.4 Fuel Bid: See attached

6.5 Seatbelts: In November at the NAPT Summit Conference, NHTSA broke a long silence on the subject of seatbelts. Although a new law for requiring seat belts on buses has not yet passed, most industry experts believe that there will be one shortly after NHSTA's statement. In the past when new laws have been implemented, it was required for new equipment and not retroactive. Discussion.

6.6 Review of Bus Bids: The bid opening is January 4, 2016. Bids will be provided at the January 6th meeting.

6.7 Amendment of the 2015/2016 Budget: TJA's 2015/2016 Budget needs to be amended to show the dollar impact for the new Teamsters Contract and staff increases. The staff increases would be from 1.5% to 1.7% which would increase the budget by approximately \$650. The new Teamster contract requires an additional \$2500 for the one time scholarship donation and \$100,000 for additional wages.

2015 - 2016

Transportation Joint Agreement - Monthly Board Bills

Account # & Name	Dist. #	September	October	November	Total		Budget 2015/2016	% of Budget	Account Total
41.2550.0111.00	47	4,813.51	4,497.87	4,497.87	21,700.25				
Salary - Director of Trans.	155	3,077.49	3,393.13	3,393.13	21,700.25	43,400.50	102,583.00	42.31%	\$ 43,400.50
41.2550.0111.06 Salary	47	2,613.37	2,442.01	2,442.01	11,781.61				
Asst. Director/Safety Mng'r	155	1,670.85	1,842.21	1,842.21	11,781.60	23,563.21	55,695.00	42.31%	\$ 23,563.21
41.2550.0111.07	47	1,986.11	1,855.87	1,855.87	8,953.77				
Salary-Routing Manager	155	1,269.81	1,400.05	1,400.05	8,953.79	17,907.56	42,327.00	42.31%	\$ 17,907.56
41.2550.0111.09	47	2,029.79	1,896.69	1,896.69	9,150.69				
Salary - Admin. Assistant	155	1,297.73	1,430.83	1,430.83	9,150.67	18,301.36	43,258.00	42.31%	\$ 18,301.36
41.2550.0111.10	47	2,691.92	2,244.34	2,305.20	10,878.61				
Salary -Head Dispatcher I	155	1,721.07	1,693.09	1,739.01	10,633.33	21,511.94	47,481.00	45.31%	\$ 21,511.94
41.2550.0111.11	47	1,787.62	1,670.40	1,670.40	8,058.94				
Salary - Dispatcher II	155	1,142.90	1,260.12	1,260.12	8,058.92	16,117.86	45,697.00	35.27%	\$ 16,117.86
41.2550.0212.00	47	1,743.48	1,599.48	1,777.77	7,893.96				
I.M.R.F. - Office	155	1,114.69	1,206.62	1,341.12	7,824.94	15,718.90	36,602.00	42.95%	\$ 15,718.90
41.2550.0213.00	47	953.83	874.47	978.40	4,333.73				
F.I.C.A. - Office	155	609.82	659.69	738.09	4,298.29	8,632.02	20,900.00	41.30%	\$ 8,632.02
41.2550.0214.00	47	223.07	204.52	228.86	1,013.59				
Medicare - Office	155	142.62	154.28	172.65	1,005.30	2,018.89	4,900.00	41.20%	\$ 2,018.89
41.2550.0222.00	47	2,332.84	2,179.86	2,193.02	9,848.90				
Hospital Insurance - Office	155	1,491.48	1,644.46	1,654.38	9,586.18	19,435.08	50,000.00	38.87%	\$ 19,435.08
41.2550.0310.00	47	2,733.78	2,459.04	1,732.69	7,753.15				
Professional	155	1,747.82	1,855.07	1,307.11	6,079.36	13,832.51	88,500.00	15.63%	\$ 13,832.51
41.2550.0317.00	47		484.50	2,850.00	4,074.50				
Audit	155		365.50	2,150.00	3,775.50	7,850.00	8,035.00	97.70%	\$ 7,850.00
41.2550.0318.00	47				24.35				
al	155				41.46	65.81	1,000.00	6.58%	\$ 65.81
41.2550.0321.00	47	143.36	134.27	50.46	514.53				
Garbage/Extermination	155	91.65	101.30	38.07	516.47	1,031.00	3,000.00	34.37%	\$ 1,031.00
41.2550.0323.00	47	1,270.43	5,794.78	1,300.76	10,714.60				
Repairs & Maintenance	155	812.25	4,371.50	981.27	9,664.14	20,378.74	100,000.00	20.38%	\$ 20,378.74
41.2550.0325.00	47	1,710.35	1,408.36	1,693.73	6,874.15				
Leases	155	1,093.50	1,062.45	1,277.73	6,602.16	13,476.31	34,000.00	39.64%	\$ 13,476.31
41.2550.0332.00	47	166.18	40.03	203.03	324.11				
Travel & Meeting	155	106.25	30.20	153.17	178.44	502.55	5,000.00	10.05%	\$ 502.55
41.2550.0333.02	47	559.00	341.00	243.00	1,143.00				
Special Ed Cabs	155	121.00	1,161.00	1,043.00	2,325.00	3,468.00	72,000.00	4.82%	\$ 3,468.00
41.2550.0234.00	47				-				
Health Ins Exchange	155				-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	851.51	575.29	742.85	3,454.42				
Telephone	155	544.40	433.99	560.39	3,557.56	7,011.98	15,000.00	46.75%	\$ 7,011.98
41.2550.0342.00	47	1,610.03	9.11	9.11	1,634.17				
Postage	155	1,029.37	6.88	6.88	1,053.20	2,687.37	6,500.00	41.34%	\$ 2,687.37
41.2550.0351.00	47				-				
Legal Notices	155				-		500.00	0.00%	\$ -
41.2550.0370.00	47		19.00	29.61	109.14				
Water & Sewer	155		14.34	22.33	131.68	240.82	950.00	25.35%	\$ 240.82
41.2550.0382.00	47			1,603.98	1,864.28				
Unemploy. Compensation	155			1,210.02	1,653.22	3,517.50	10,000.00	35.18%	\$ 3,517.50
41.2550.0410.00	47	189.12	92.15	497.11	2,254.35				
Supplies	155	120.91	69.51	375.01	3,048.09	5,302.44	10,000.00	53.02%	\$ 5,302.44
41.2550.0465.00	47	53.94	21.59	24.53	240.92				
Heat	155	34.48	16.29	18.50	289.87	530.79	9,000.00	5.90%	\$ 530.79

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47								
Electric	155								
41.2550.0470.00	47							7,000.00	0.00% \$ -
Software	155								
41.2550.0540.00	47							300.00	0.00% \$ -
Capital Outlay	155								
41.2550.0640.00	47							13,000.00	0.00% \$ -
Dues & Fees	155								
41.2550.0690.00	47	229.52	19.67	1,684.64	2,046.23	395.00	500.00	79.00% \$ 395.00	
Awards & Incentives	155	146.74	14.83	1,270.86	1,622.20	3,668.43	17,000.00	21.58% \$ 3,668.43	
41.2552.0111.01	47	107,214.64	117,230.41	130,484.88	473,500.89				
Operations Salaries	155	39,654.73	43,359.19	48,261.53	159,357.17	632,858.06	1,725,500.00	36.68% \$ 632,858.06	
41.2552.0111.02	47	38,349.95	43,866.92	48,361.03	233,493.24				
Special Education Salaries	155	81,493.64	93,217.20	102,767.20	345,864.95	579,358.19	1,624,000.00	35.67% \$ 579,358.19	
41.2552.0111.47	47	2,526.20	6,805.05	6,739.11	16,260.06				
Field Trip Salaries	155							16,260.06	70,000.00 23.23% \$ 16,260.06
41.2552.0111.55	47								
Field Trip Salaries	155	29,409.26	30,972.91	17,126.41	81,270.96	81,270.96	260,000.00	31.26% \$ 81,270.96	
41.2552.0111.04	47	(10,879.48)	1,070.49	(1,853.29)	(5,477.85)				
Field Trip - Other Salaries	155	(6,955.74)	807.57	(1,398.09)	1,620.51	(3,857.34)	-	#DIV/0! \$ (3,857.34)	
41.2552.0111.05	47	2,523.36	668.10	2,326.22	12,910.59				
Driver Training	155	1,613.29	504.01	1,754.87	15,230.01	28,140.60	50,000.00	56.28% \$ 28,140.60	
41.2552.0212.00	47	19,755.11	20,032.28	21,544.96	77,143.50				
I.M.R.F. - Drivers/Attend	155	12,630.32	15,112.07	16,253.21	67,494.53	144,638.03	365,000.00	39.63% \$ 144,638.03	
41.2552.0213.00	47	11,289.36	11,468.70	12,313.05	43,967.45				
C.A. - Drivers/Attendants	155	7,217.79	8,651.82	9,288.80	38,385.07	82,352.52	226,000.00	36.44% \$ 82,352.52	
41.2552.0214.00	47	2,640.26	2,682.22	2,879.66	10,282.72				
Medicare - Drivers/Attendant	155	1,688.04	2,023.43	2,172.38	8,977.17	19,259.89	53,000.00	36.34% \$ 19,259.89	
41.2552.0222.00	47	52,750.32	18,539.79	17,970.88	92,609.42				
HRA - Drivers	155	33,725.62	13,986.15	13,556.98	66,367.98	158,977.40	390,000.00	40.76% \$ 158,977.40	
41.2552.0240.00	47	2,407.67	1,413.60	1,930.59	7,681.19				
Operations - Physical	155	1,539.33	1,066.40	1,456.41	6,921.81	14,603.00	26,000.00	56.17% \$ 14,603.00	
41.2552.0310.00	47	42.70							
Professional	155	27.30							
41.2552.0323.00	47							244.80	445.00 4,800.00 9.27% \$ 445.00
Repairs & Maintenance	155								
41.2552.0381.00 Insurance	47	15,152.40	14,158.80	14,158.80	123,618.06				
Bus, Fire & Liability	155	9,687.60	10,681.20	10,681.20	147,644.94	271,263.00	440,000.00	61.65% \$ 271,263.00	
41.2552.0410.00	47	2,524.36	536.43	1,652.02	5,809.85				
Operations Supplies	155	1,613.94	404.68	1,246.26	4,893.02	10,702.87	25,000.00	42.81% \$ 10,702.87	
41.2552.0410.02	47								
Special Ed Equip	155							9,000.00	24.85% \$ 2,236.90
41.2552.0410.03	47								
Field Trip Expenses	155							500.00	0.00% \$ -
41.2552.0410.04	47								
Field Trip Expenses - Other	155							-	0.00% \$ -
41.2552.0464.00	47	23,948.66	32,654.41	35,441.81	108,081.03				
Gas & Oil	155	15,311.44	24,634.02	26,736.80	91,386.15	199,467.18	688,000.00	28.99% \$ 199,467.18	
41.2552.0540.00	47								
Purchase - New Bus/Radios	155							270,319.12	
41.2552.0710.00	47							270,319.12	540,638.24 563,650.00 95.92% \$ 540,638.24
Non-Capitalized Equip	155								
								13,512.50	#DIV/0! \$ 13,512.50

Account # & Name	Dist. #						% of Budget		Account Total
11.2554.0118.00	47	8,999.18	8,378.51	8,420.69	40,410.88				
Maintenance Salaries	155	5,753.58	6,320.63	6,352.45	40,349.38	80,760.26	194,800.00	41.46%	\$ 80,760.26
11.2554.0212.00	47	985.42	917.45	922.07	4,425.02				
M.R.F. - Mechanics	155	630.02	692.12	695.59	4,418.28	8,843.30	21,155.00	41.80%	\$ 8,843.30
11.2554.0213.00	47	426.80	399.21	399.19	1,933.58				
I.C.A. - Mechanics	155	272.87	301.15	301.15	1,936.61	3,870.19	12,100.00	31.99%	\$ 3,870.19
11.2554.0214.00	47	99.83	93.37	93.37	452.25				
Medicare - Mechanics	155	63.82	70.44	70.43	452.95	905.20	2,825.00	32.04%	\$ 905.20
11.2554.0222.00	47	1,559.18	1,456.94	1,456.94	6,492.33				
Hospital Insurance - Mech	155	996.86	1,099.10	1,099.10	6,287.87	12,780.20	31,000.00	41.23%	\$ 12,780.20
11.2554.0323.00	47	803.69	14,916.33	2,584.28	20,844.94				
Repairs & Maintenance	155	513.84	11,252.67	1,949.54	17,696.71	38,541.65	120,000.00	32.12%	\$ 38,541.65
11.2554.0339.00	47		505.02	1,033.98	1,932.58				
Permits/Licences/Inspections	155		380.98	780.02	1,776.42	3,709.00	15,000.00	24.73%	\$ 3,709.00
11.2554.0410.00	47	3,717.74	11,339.96	7,776.67	37,546.54				
Maintenance Supplies	155	2,376.91	8,554.71	5,866.61	38,303.28	75,849.82	200,000.00	37.92%	\$ 75,849.82
14.0540.00	47				-				
Capital Outlay	155				-				
11.2554.0710.00	47		2,081.52	1,845.81	4,351.83				
Non-Capitalized Equip	155		2,081.51	1,845.80	4,351.81	8,703.64	44,000.00	19.78%	\$ 8,703.64
Total		\$ 576,181.40	\$ 655,953.61	\$ 647,621.79	\$ 3,296,656.89	\$ 8,059,058.00		40.91%	\$ 3,296,656.89
Sub Total District 47		317,530.11	339,998.29	350,503.33	1,726,878.55				
Sub Total District 155		258,651.29	298,279.79	293,426.85	1,556,265.84				
Other Field Trip Billed									
Total District 47		10,879.48	(1,070.49)	1,853.29	5,477.85				
Total District 155		6,955.74	(807.57)	1,398.09	(1,620.51)				
Total District 47		328,409.59	338,927.80	352,356.62	1,740,373.43				
Total District 155		265,607.03	297,472.22	294,824.94	1,568,627.06				
Total Dist. 47 (% of Total)		55.11%	51.83%	54.12%	52.38%				
Total Dist.155 (% of Total)		44.89%	45.47%	45.31%	47.21%				

TJA Fuel Prices 2015/2016

Date	Unit Price	Taxes	# gals	Total Price per Gallon	Total for Drop
7/17/2015	\$2.29	0.2289	7243	\$2.52	\$18,536.39
8/4/2015	\$2.29	0.2289	7348	\$2.52	\$18,533.85
8/31/2015	\$2.29	0.2289	7359	\$2.52	\$18,561.61
9/10/2015	\$2.29	0.2289	7456	\$2.52	\$18,806.28
9/21/2015	\$2.29	0.2289	7364	\$2.52	\$18,574.21
10/1/2015	\$2.29	0.2289	7384	\$2.52	\$18,624.66
10/13/2015	\$2.29	0.2289	7382	\$2.52	\$18,619.63
10/16/2015	\$2.29	0.2289	7385	\$2.52	\$18,627.20
10/23/2015	\$2.29	0.2289	7399	\$2.52	\$18,662.51
11/5/2015	\$2.29	0.2289	7404	\$2.52	\$18,675.10
11/16/2015	\$2.29	0.2289	7415	\$2.52	\$18,703.44
11/30/2015	\$2.29	0.2289	7529	\$2.52	\$18,990.98
12/9/2015	\$2.29	0.2289	7426	\$2.52	\$18,731.77
12/10/2015	\$2.29	0.2289	7420	\$2.52	\$18,715.47
12/10/2015	\$2.29	0.2289	1006	\$2.52	\$2,537.44
		0.2289			
		0.2289			
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To Date			104,620		\$263,900.54
Total					
2014/2015			238,211		
2013/2014			260,148		
2012/2013			247,601		
2011/2012			244,365		
2010/2011			245,707		

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy G. Anes, Director of Transportation
Penny Fleming, Assistant Director of
Transportation and Safety
Norma Urbina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

February 1, 2016

Vendor:

School Districts 47 & 155 dba Transportation Joint Agreement is requesting bids for #2 Ultra Low Sulfur and #2 Low Sulfur Diesel fuel to begin July 1, 2016. Bid is to include bid for a period July 1, 2016 thru June 30, 2017 and an additional bid for a period July 1, 2017 thru June 30, 2018. School District 47 & 155 dba Transportation Joint Agreement reserves the right to extend this contract past the posted date, giving 90 ^{days} notice, with a negotiated price. The #2 Ultra Low Sulfur and #2 Low Sulfur diesel fuel is to be delivered to tanks located at 1204 South McHenry Avenue, Crystal Lake, Illinois 60014-7495. One load is to be a transport truck full (approximately 7500 gallons). Estimated usage over the course of the bid period is approximately two hundred forty thousand (240,000) gallons.

The #2 Ultra low Sulfur and #2 Low Sulfur Diesel fuel must be mixed with a sufficient amount of #1 diesel fuel in the winter months to prevent any gelling of fuel (normally a 70% #2 and 30% #1 mix plus additive). The TJA Shop Foreman will determine on what date the fuel mix is to change by notifying the winning vendor by phone. Delivery of fuel needs to be within 12 hours of order being placed, throughout the school year. School Districts 47 & 155 dba Transportation Joint Agreement is exempt from State of Illinois sales tax and/or Federal excise taxes. Appropriate tax information will be supplied to winning vendor.

Please submit your bid by 10:00 am February 26, 2016. The bid is to be mailed, "expressed" or delivered in person to the Department of Transportation, School Districts 47 & 155 dba Transportation Joint Agreement, 1204 South McHenry Avenue, Crystal Lake, Illinois 60014-7495. **NO FAX'D BIDS WILL BE ACCEPTED.** Please mark your envelope "Diesel Fuel Bid" in the lower left-hand corner. Any bids received late will not be considered. All bids must be sealed by sender. The Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

Bidder is a public school district which is obligated, by law, to comply with affirmative action and non-discrimination policies and regulations prescribed by law and the Illinois Department of Human Rights. As a Bidder, you hereby certify that your business, corporation, firm or entity refrains from discrimination based upon citizenship, race, national origin or sex. Further, that Bidder is an equal opportunity employer as prescribed by the Department and that you make available to all employees information promulgated to employers, as may be applicable, from the Department. Further, Bidder certifies that it has and maintains a written sexual harassment policy which includes the illegality of such conduct; a definition-description and examples as promulgated by the Department; an internal complaint process with advice as to legal recourse and investigation procedures; a policy of protection from retaliation against a complainant; and, information is made available to all employees describing how and when to contact the Department. Violation of any portion hereof is a basis for disqualification or avoidance of any bid or contract.

Further, winning vendor agrees to include a current copy of the "Oil Price Information Service (OPIS)/Chicago/Average" trade publication that supports vendor's per gallon price with every invoice or statement sent to the Department of Transportation.

Sincerely,

Kathy G. Anes, Director of Transportation

BID PROPOSAL SHEET

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for the fuel will be made following School Board approval at a regular business session following delivery and invoicing of fuel.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

July 1, 2016 thru June 30, 2017 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ _____ or - \$ _____

July 1, 2017 thru June 30, 2018 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ _____ or - \$ _____

* Unit price factor per gallon plus (+) or minus (-) the OPIS/Chicago/Average as published.

IMPORTANT: Bidders must bid Unit Price Factor only. Include delivery, winter additive package and other per gallon charges. No taxes are to be included in the Unit Price Factor.

TAXES:

- A. It is understood that the Department of Transportation must pay a per gallon tax of \$0.2150 Illinois Motor Fuel Tax for diesel, \$0.003 Illinois Underground Storage Tank Tax and \$0.008 environmental impact fee, Federal Oil Spill Tax of .0019, Federal DSL Lust tax of .001 (total taxes = \$0.2289 per gallon).
- B. FEDERAL EXCISE TAX (F.E.T.): It will be the responsibility of the vendor to pay the F.E.T. on all fuel purchases and apply for a refund on same. The Department of Transportation will not accept any invoices containing F.E.T.

BID SUBMITTED BY:

NAME: _____ NAME: _____
(print) (signed)

Title: _____

Company: _____

Address: _____

City/State/Zip: _____

Telephone: () - Fax: () - Internet e-mail: _____



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Statement from NAPT on NHTSA Announcement



Yesterday at the NAPT Summit in Richmond, Virginia attended by school bus officials from communities across the country, Dr. Mark Rosekind, Administrator of the National Highway Traffic Safety Administration (NHTSA) underscored that the yellow school bus is the safest way for children to get to and from school.

He also called for lap and shoulder seat belts in large school buses and outlined his agency's plans for communicating the benefits to state and local decision-makers—and possibly even opening a rulemaking process to require them.

For years, NAPT has been urging NHTSA to reinforce to the public that a yellow school bus is the safest way for children to get to and from school and explain in clear and unambiguous language why local officials across the country should select seat belts over other available choices that might also improve school transportation safety.

We thank Administrator Rosekind for sharing his thoughts and speaking candidly about his opinions. We are also pleased he acknowledged and emphasized that seat belts are but one component of the agency's interest in further improving the safety of school buses; he made clear a commitment to address loading zone safety, illegal passing of school buses, school zone speeding and school bus safety messaging.

Absent a federal requirement for belts, NAPT continues to agree with NHTSA that it is most appropriate if the decision to order seat belts on large school buses were left to the States and local jurisdictions. States and local school districts are better able to recognize and analyze school transportation risks particular to their areas and identify approaches to best manage and reduce those safety risks. Local officials are in the best position to decide whether to purchase seat belts, since these officials must weigh a multitude of unique considerations bearing on purchasing decisions, especially when faced with budgetary constraints.

We look forward to working with NHTSA in the time to come.

[Back to the Archives \(/communication/news-archives.php\)](/communication/news-archives.php)

BUS BID SUMMARY - January 5, 2016

Size of Bus	Quantity	Vendor & Bid Price	Vendor & Bid Price	Vendor & Bid Price
		Midwest Bus Sales	Midwest Transit Equipment	Central States Bus Sales
Conventional 71 passenger	3	<u>Thomas Body</u> <u>Freightliner</u> <u>Chassis</u> $\$88,393.00 \times 3$ $\$265,179.00$ $\$-6000.00$ Trades Total \$259,179.00 Does not meet bid spec on engine or transmission	<u>International Body</u> <u>International</u> <u>Chassis</u> Per bus: $\$91,545.00 \times 3 =$ $\$274,635.00$ $\$-20,400.00$ Trades Total \$254,235.00 Per district \$127,117.50	<u>Bluebird Body</u> <u>Bluebird Chassis</u> Per bus: $\$94,994.00 \times 3 =$ $\$284,982.00$ $\$-15,000.00$ Trades \$269,982.00

Transportation Joint Agreement School Bus Vendor List 2015/2016

Company Name	Bid Mailed (via overnight FedEx)	Bid Received
Central States Bus Sales	12/1/2015	1/4/2016
2450 Cassens Drive		
Fenton, MO 63026		
630-556-3130		
630-556-3133 Fax		
MidWest Bus Sales	12/1/2015	1/4/2016
3135 North Main		
Princeton, IL 61356		
815-875-4510		
815-875-4512 Fax		
MidWest Transit Equipment	12/1/2015	1/4/2016
146 W. Issert Drive		
P.O. Box 582		
Kankakee, IL 60901		
800-933-2412		
219-365-3734 Fax		

Certificate of the Publisher

Northwest Herald

Description: BIDS SCHOOL BUS BODY/CHAS
1140071

TRANSPORTATION JOINT AGREEMENT
1204 S MCHENRY AVE
CRYSTAL LAKE IL 60014

Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 12/09/2015

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Kate Weber, its publisher, at Crystal Lake, Illinois, on 9th day of December, A.D. 2015

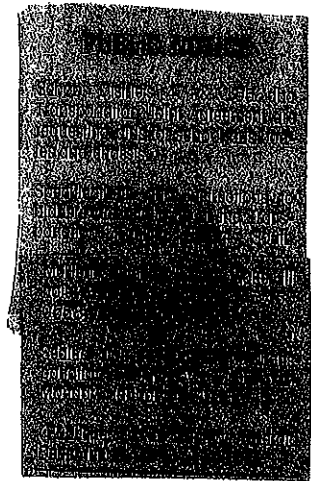
Shaw Media By:



Kate Weber, Publisher

Account Number 10397

Amount \$46.20



Transportation Joint Agreement - Monthly Board Bills

Account # & Name	Dist. #	July	August	September	October	November	December	January	February	March	April	May	June	Total	2015/2016	of Budget	Account Total
41.2550.0111.00	47	4,971.33												28,447.05			
Salary - Director of Trans.	155	6,865.17	4,971.33	3,077.49	4,497.87	4,497.87	6,746.80							26,789.95	58,237.00	102,583.00	53,855.00 \$ 55,237.00
41.2550.0111.06	47	2,689.06	1,585.16	2,613.37	2,442.01	2,442.01	3,665.01							15,444.62			
Asst. Director/Secretary Manager	155	3,727.27	2,691.06	1,670.88	1,842.21	1,842.21	2,763.52							14,544.92	29,989.54	55,695.00	53,855.00 \$ 29,989.54
41.2550.0111.07	47	2,051.27	1,204.69	1,986.11	1,855.87	1,855.87	2,783.81							11,751.58			
Salary-Running Manager	155	2,832.65	2,051.23	1,269.81	1,400.05	1,400.05	2,100.07							11,050.86	22,791.44	42,537.00	53,855.00 \$ 22,791.44
41.2550.0111.09	47	2,086.34	1,231.18	2,029.79	1,896.69	1,896.69	2,846.03							11,995.72			
Salary-Admin Assistant	155	2,894.34	2,096.34	1,297.73	1,430.83	1,430.83	2,146.25							11,295.92	23,292.64	43,258.00	53,855.00 \$ 23,292.64
41.2550.0111.10	47	2,215.46	1,421.69	2,691.92	2,244.34	2,395.20	3,513.51							14,931.12			
Salary-Head Dispatcher I	155	3,059.45	2,420.71	1,721.07	1,693.09	1,739.01	2,505.54							13,283.87	27,675.99	47,481.00	58,237.00 \$ 27,675.99
41.2550.0111.11	47	1,846.45	1,084.29	1,787.62	1,670.40	1,670.40	2,505.19							10,564.53			
Salary - Dispatcher II	155	2,549.55	1,446.25	1,142.90	1,280.12	1,280.12	1,890.19							9,949.11	20,513.64	45,697.00	44,897.00 \$ 20,513.64
41.2550.0212.00	47	1,738.82	1,034.41	1,743.48	1,599.48	1,777.77	2,452.77							10,346.73			
Li.M.R.F. - Office	155	1,114.69	1,761.28	1,114.69	1,206.62	1,341.12	1,850.34							9,675.28	20,022.01	36,602.00	54,707.00 \$ 20,022.01
41.2550.0213.00	47	961.57	565.46	953.83	874.47	978.40	1,355.28							5,689.01			
P.I.C.A. - Office	155	1,327.88	962.81	659.82	659.69	738.09	1,022.40							5,320.69	11,009.70	20,900.00	52,687.00 \$ 11,009.70
41.2550.0214.00	47	1,224.89	133.25	223.07	204.52	228.86	316.98							1,244.42			
Medicare - Office	155	310.57	725.18	142.62	154.28	172.65	239.13							1,244.42	2,574.99	4,900.00	52,687.00 \$ 2,574.99
41.2550.0222.00	47	1,728.18	1,415.00	2,332.84	2,179.86	2,193.02	2,409.87							12,285.77			
Hospital Insurance - Office	155	2,785.18	2,469.32	1,491.48	1,644.46	1,654.38	1,817.98							11,004.16	23,662.93	50,000.00	47,237.00 \$ 23,662.93
41.2550.0310.00	47	745.50	2,733.78	2,459.44	1,654.38	1,732.69	2,302.73							10,685.88			
Professional	155	1,029.50	139.86	1,747.82	1,855.07	1,207.11	1,737.14							4,074.50	17,872.38	88,500.00	20,197.00 \$ 17,872.38
41.2550.0317.00	47	740.00	740.00	884.50	2,850.00	2,850.00								3,775.50	7,850.00	8,035.00	97,707.00 \$ 7,850.00
Audit	155	2,435	2,435	365.50	2,850.00	2,150.00								24.35		1,000.00	6,587.00 \$ 65.81
41.2550.0318.00	47	99.43	87.01	143.36	134.27	50.46	220.15							41.46			
Legal	155	137.30	148.15	91.65	101.30	38.07	173.63							690.10	1,434.78	3,000.00	47,837.00 \$ 1,434.78
Garbage/Extermination	47	1,533.71	794.92	1,270.43	5,794.78	1,300.76	8,180.50							18,895.10			
41.2550.0323.00	155	2,145.60	1,353.52	812.25	4,371.50	981.27	6,171.25							15,335.39	34,730.49	100,000.00	34,737.00 \$ 34,730.49
Repairs & Maintenance	47	1,062.94	998.77	1,710.35	1,408.36	1,693.73	1,559.87							8,484.02			
41.2550.0325.00	155	1,467.87	1,700.61	1,095.50	1,062.45	1,277.73	1,176.74							7,776.74	16,217.92	34,000.00	47,697.00 \$ 16,217.92
Leases	47	1,055.00	19.87	166.18	40.03	203.03	8.55							332.66			
41.2550.0332.00	155	1,467.87	1,700.61	1,095.50	1,062.45	1,277.73	1,176.74							7,776.74			
Travel & Meeting	47	1,055.00	19.87	166.18	40.03	203.03	8.55							332.66			
41.2550.0333.02	155	1,467.87	1,700.61	1,095.50	1,062.45	1,277.73	1,176.74							7,776.74			
Special Ed Cabs	47	1,055.00	19.87	166.18	40.03	203.03	8.55							332.66			
41.2550.0334.00	155	1,467.87	1,700.61	1,095.50	1,062.45	1,277.73	1,176.74							7,776.74			
Health Ins Exchange	47	1,055.00	19.87	166.18	40.03	203.03	8.55							332.66			
41.2550.0341.00	155	1,467.87	1,700.61	1,095.50	1,062.45	1,277.73	1,176.74							7,776.74			
Telephone	47	524.63	760.15	851.51	575.29	742.85	923.42							4,377.84			
41.2550.0342.00	155	724.47	1,294.51	544.40	453.99	560.39	696.62							4,254.18	8,652.02	15,000.00	57,557.00 \$ 8,652.02
1.2550.0342.00	47	5.92	1,610.03	9.11	9.11	9.11	76.35							1,710.52			
1.2550.0342.00	155	10.07	1,029.37	6.88	6.88	6.88	57.59							1,110.79	2,831.31	6,500.00	43,407.00 \$ 2,831.31
1.2550.0351.00	47																
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Transportation Joint Agreement



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Crystal Lake IL 60014
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Kathy Anes, Director of Transportation
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Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Assistant Director
DT: December 30, 2015

7.0 Report from the Assistant Director

7.1 Personnel: TJA is currently hiring to fill open driving positions.

7.2 Crash Report: TJA has experienced 11 preventable crashes and 8 non-preventable crashes to date. Please see attached reports.

7.3 Worker's Compensation Report: TJA has experienced three work related injuries to date. Please see attached reports.

7.4 Training: The November 24, 2015 accident, was the topic for the December Mandatory meeting. Details of the accident were presented and the driver involved was open for question and answers.
Please see attached agenda.

Two new drivers have completed training and are on the road. Another will begin training after winter break.

7.5 Zonar Idle Status Report: Idle times continue to decrease, resulting in continued fuel savings. The attached report includes December 2015, however, please note that it does not include all of December 30th or December 31st. An updated report will be provided at the meeting. Please see attached report.

7.6 Bus Cameras: TJA has begun to research camera systems for school buses. In the past couple of years, the need for cameras on our school buses has become more evident. While the research is in the beginning stages, we would also like to begin conversation with the Advisory Board regarding camera systems.

WORKER'S COMPENSATION

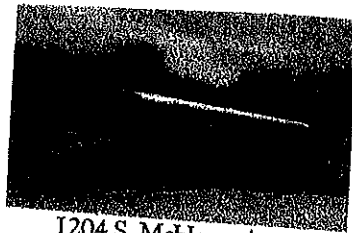
School	Year												Year Still	
Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Open
2015/2016	0	0	2	0	0	1							3	3
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	4
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	1
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0

Total Claims Remaining Open	10
-----------------------------	----

CRASHES

[illegible]

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
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Timothy Oppenhagen, Shop Foreman

Mandatory Driver/Attendant Meeting December 2, 2015

Agenda

- 1.0 November 24th Accident
- 2.0 Discussion of New Pay Scale

*Mandatory meetings: Refer to page 11 of vehicle operator/attendant handbook.
Please remember - no children are allowed at TJA meetings.

If you cannot attend this meeting, please complete the following

_____ name

Reason for non-attendance:

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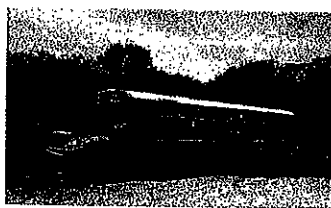
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	
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	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Month	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time
Jan	0:00:00	14919:24:57	4451:27:01											
Feb	3269:33:40	9499:59:27	6530:08:48	\$15,399.63	\$48,734.95	\$20,961.77								
Mar	1656:53:16	3241:07:57	2521:38:59	\$7,803.94	\$16,238.07	\$9,115.76								
Apr	1769:53:40	2096:35:04	1681:56:46	\$8,336.20	\$10,440.99	\$6,357.76								
May	1575:15:41	1696:36:20	1375:56:21	\$7,419.48	\$8,220.05	\$5,090.51								
Jun	456:00:00	684:19:17	612:56:20	\$2,151.27	\$3,289.14	\$2,316.91								
Jul	397:01:33	412:06:08	242:54:29	\$1,869.99	\$1,978.09	\$918.19								
Aug	661:00:33	544:59:10	503:25:29	\$3,113.35	\$2,313.47	\$1,902.95								
Sep	1737:19:07	1586:11:38	1261:52:59	\$8,238.87	\$6,639.68	\$4,769.92								
Oct	1555:45:44	1468:59:09	1163:31:30	\$7,467.66	\$6,436.45	\$4,398.12								
Nov	1499:29:31	1523:24:12	1175:05:08	\$7,197.56	\$7,152.38	\$4,441.82								
Dec	2814:34:52	1532:44:46	1026:42:26	\$13,172.24	\$5,632.84	\$3,880.95								
Total	17392:47:37	39206:28:05	22547:36:16	82,170.19	188,689.31	76,040.03								

MARCH 2, 2016

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy G. Anes, Director of Transportation
Penny Fleming, Assistant Director
of Transportation & Safety
Norma Urbina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, March 2, 2016
1:00 P.M.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report From the Director
 - 6.1 Financial Reports
 - 6.2 Fuel
 - * 6.3 Review Fuel Bid Results
 - 6.4 Immanuel Lutheran Time Request
 - 6.5 Parking Lot Seal Coat Bid
- 7.0 Report From the Assistant Director
 - 7.1 Personnel
 - 7.2 Crash Report
 - 7.3 Worker's Compensation
 - 7.4 Training
 - 7.5 Bus Cameras
- 8.0 Any other matters that come before the board
- 9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 10.0 Adjournment

*Denotes action item

Minutes of the TJA Advisory Committee
Wednesday, January 6, 2016 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Kathy Anes at 1:03 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present: Mr. Daurer, Mrs. Nelson and Mr. Secrest and Mrs. Ricci.
Absent: Mr. Fetzner
3. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Daurer to approve the regular session minutes from the November 4, 2015 meeting with corrections made. Motion passed unanimously.
4. **Correspondence:** Bus Biz included.
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial – As of January 2016, TJA is on target. At 49.6% of the current budget.
 - 6.2. Fuel – We are half way through the school year, but we have the busiest season (Spring Sports) yet to come. Budget looks good.
 - 6.3. Electrical outlets at Leach – As the fleet continues to age, our mechanics are up at 2:00-2:30 a.m. to start the buses at Leach when it is cold. Ms. Anes recommended to have the electric outlets installed at Leach. In the cold, this would help to get buses started and our mechanics would not have to be up so early. Mr. Secrest asked if they would be permanent. Ms. Anes stated yes. 28 electrical boxes, with 5 on the trailer and 23 along the fence line. Mrs. Nelson stated that TJA needed to fix the quote to read 23. And also asked if our Lease Agreement allowed us to make those changes. Ms. Anes stated that currently we are on a month to month. Mr. Secrest stated he would like us to get a letter authorizing us to make those changes. Mrs. Ricci recommended that we secure a lease and authorization from Leach Enterprises. Mrs. Nelson agreed, stated a one year lease. Mr. Daurer moved with, seconded by Mrs. Ricci to move to proceed with the electrical work as long as we secure a lease agreement. All ayes, motion carried.
 - 6.4. Fuel Bid – Ms. Anes wrote fuel bid with a 90 day notice to extend bid. Contract extensions will not exceed 9 years. The fuel bids will be mailed on February 1, 2016.
 - 6.5. Seatbelts – Ms. Fleming stated that NHTSA is in full support of 3 point harness seatbelts. The recommendation of NHTSA usually means it is pretty close to becoming a law. NAPT supports this recommendation. This law would change the number of students on a bus and length of route. Ms. Fleming stated that we are probably looking at a 2-4 year time frame. Mr. Secrest suggested getting the legal team to write a letter to NAPT stating that we opposed of the potential law. According to Midwest Transit, it would cost roughly \$1,500.00 a bus to retro fit them with seatbelts. That estimate was from several years ago.
 - 6.6. Review of Bus Bids – Ms. Anes sent out 3 bus bids and received 3 bus bids back. The bid from Thomas was \$259,179 but did not meet spec. The bid from Central States was \$269,982 and the bid from Midwest was \$254,235. Mrs. Nelson moved with, seconded by Mr. Daurer to move to approve Midwest Transit bid and enter figures on the 2016-2017 Budget. This budget will need be presented and approved by both school districts. All ayes, motion carried.

Ms. Anes asked the board to look at the used buses Midwest Transit had for sale. Mrs. Nelson suggested trying to obtain some now and some over the summer. TJA would not be adding to fleet, just replacing. Mr. Daurer moved with, seconded by Mrs. Ricci to move to purchase 3 used buses now with special financing, and make deposits to hold 2 more over the summer, for delivery on 7-1-16. If necessary. Revisit June 2nd meeting. All ayes, motion carried

- 6.7. Amendments of the 2015-2016 Budget – Mrs. Anes stated that additional funds needed to be added to the current budget. TJA needed to add monies for the union scholarship, wages and electrical. Ms. Anes would put it before the D47 board on 1-20-16. Mrs. Nelson moved with, seconded by Mr. Secrest to add additional funds to the 2015/2016 Budget. All ayes, motion carried

7. Assistant Director of Transportation:

- 7.1. Personnel – TJA has open positions to fill, however it has been a slow process.
7.2. Crash Report – As of December 1, 2015, we have had 11 preventable and 8 non preventable accidents.
7.3. Workers Compensation Report – TJA has had one recent injury. A fall outside, but the employee is released and working.
7.4. Training – TJA has 2 in training. 1 in classroom and 1 will be ready to go in 3-4 days. TJA held a mandatory meeting and discussed the accident with the child and the bus. The driver involved, agreed to allow us to discuss the situation. TJA pulled together as a team in support of her.
7.5. Zonar Idle Time – TJA continues to decrease idle time. This winter was warmer then past winters. All agreed that a quarterly idle report would be sufficient.
7.6. Bus Cameras – TJA has seen an increase need for bus cameras. We have had a numerous parent complaints wanting the driver off the route. Just as Zonar proves speeding, cameras would prove or disprove many concerns. Mr. Daurer asked if grants are available. Ms. Fleming will check. Mrs. Ricci asked if there is audio. Ms. Fleming stated yes. Mr. Secrest suggested that we get cost and maybe a presentation. Mr. Daurer was looking for the legal aspect. Ms. Fleming stated that we would be required to place a sticker on the service door notifying that audio/video is in use. Mr. Secrest stated that both district should work on pros/cons. Ms. Fleming will work on estimated cost.

8. Any other matters that come before the board:

9. Executive Session:

10. **Adjournment:** Mrs. Nelson moved with, seconded by Mr. Daurer to adjourn. All ayes, motion carried at 2:54 p.m...

11.

Next meeting: March 2, 2016 @ 1:00 p.m.

5 - 2016

Account # & Name	Dist. #	December	January	Total		Budget 2015/2016	% of Budget	Account Total
41.2550.0111.00	47	6,746.80	4,576.78	33,023.83				
Salary - Director of Trans.	155	5,089.70	3,314.22	30,104.17	63,128.00	102,583.00	61.54%	\$ 63,128.00
41.2550.0111.06 Salary	47	3,663.01	2,484.85	17,929.47				
Asst. Director/Safety Mngr	155	2,763.32	1,799.37	16,344.29	34,273.76	55,695.00	61.54%	\$ 34,273.76
41.2550.0111.07	47	2,783.81	1,888.43	13,626.01				
Salary-Routing Manager	155	2,100.07	1,367.49	12,421.35	26,047.36	42,327.00	61.54%	\$ 26,047.36
41.2550.0111.09	47	2,845.03	1,929.96	13,925.68				
Salary - Admin. Assistant	155	2,146.25	1,397.56	12,694.48	26,620.16	43,258.00	61.54%	\$ 26,620.16
41.2550.0118.10	47	3,513.51	2,283.60	16,675.72				
Salary -Head Dispatcher I	155	2,650.54	1,653.65	14,937.52	31,613.24	47,481.00	66.58%	\$ 31,613.24
41.2550.0111.11	47	2,505.59	1,699.70	12,264.23				
Salary - Dispatcher II	155	1,890.19	1,230.82	11,179.93	23,444.16	45,697.00	51.30%	\$ 23,444.16
41.2550.0212.00	47	2,452.77	1,614.15	11,960.88				
I.M.R.F. - Office	155	1,850.34	1,168.86	10,844.14	22,805.02	36,602.00	62.31%	\$ 22,805.02
41.2550.0213.00	47	1,355.28	891.94	6,580.95				
F.I.C.A. - Office	155	1,022.40	645.89	5,966.58	12,547.53	20,900.00	60.04%	\$ 12,547.53
41.2550.0214.00	47	316.98	208.61	1,539.18				
Medicare - Office	155	239.12	151.06	1,395.48	2,934.66	4,900.00	59.89%	\$ 2,934.66
41.2550.0222.00	47	2,409.87	6,126.22	18,384.99				
Hospital Insurance - Office	155	1,817.98	4,436.22	15,840.38	34,225.37	50,000.00	68.45%	\$ 34,225.37
41.2550.0310.00	47	2,302.73	16,931.22	26,987.10				
Professional	155	1,737.14	12,260.54	20,077.04	47,064.14	88,500.00	53.18%	\$ 47,064.14
41.2550.0317.00	47			4,074.50				
Audit	155			3,775.50	7,850.00	8,035.00	97.70%	\$ 7,850.00
41.2550.0318.00	47			24.35				
il	155			41.46	65.81	1,000.00	6.58%	\$ 65.81
41.2550.0321.00	47	230.15	153.19	897.87				
Garbage/Extermination	155	173.63	110.93	801.03	1,698.90	3,000.00	56.63%	\$ 1,698.90
41.2550.0323.00	47	8,180.50	2,783.65	21,678.75				
Repairs & Maintenance	155	6,171.25	2,015.75	17,851.14	39,529.89	100,000.00	39.53%	\$ 39,529.89
41.2550.0325.00	47	1,559.87	1,583.37	10,017.39				
Leases	155	1,176.74	1,146.58	8,925.48	18,942.87	34,000.00	55.71%	\$ 18,942.87
41.2550.0332.00	47	8.55	647.67	980.33				
Travel & Meeting	155	6.45	469.01	653.90	1,634.23	5,000.00	32.68%	\$ 1,634.23
41.2550.0333.02	47	314.00	230.00	1,687.00				
Special Ed Cabs	155	394.00	230.00	2,949.00	4,636.00	72,000.00	6.44%	\$ 4,636.00
41.2550.0234.00	47			-				
Health Ins Exchange	155			-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	923.42	744.38	5,122.22				
Telephone	155	696.62	539.04	4,793.22	9,915.44	15,000.00	66.10%	\$ 9,915.44
41.2550.0342.00	47	76.35	9.27	1,719.79				
Postage	155	57.59	6.72	1,117.51	2,837.30	6,500.00	43.65%	\$ 2,837.30
41.2550.0351.00	47			-				
Legal Notices	155			-		500.00	0.00%	\$ -
41.2550.0370.00	47	29.61	28.04	166.79				
Water & Sewer	155	22.33	20.31	174.32	341.11	950.00	35.91%	\$ 341.11
41.2550.0382.00	47			1,864.28				
Unemploy. Compensation	155			1,653.22	3,517.50	10,000.00	35.18%	\$ 3,517.50
41.2550.0410.00	47	265.39	370.65	2,890.39				
Supplies	155	200.21	268.40	3,516.70	6,407.09	10,000.00	64.07%	\$ 6,407.09
41.2550.0465.00	47	52.84	182.43	476.19				
Heat	155	39.86	132.11	461.84	938.03	9,000.00	10.42%	\$ 938.03

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-	-	-	-	-	-	-	-
Electric	155	-	-	-	7,000.00	0.00%	\$	-	-
41.2550.0470.00	47	-	-	-	-	-	-	-	-
Software	155	-	-	-	300.00	0.00%	\$	-	-
41.2550.0540.00	47	-	-	-	-	-	-	-	-
Capital Outlay	155	-	-	-	13,000.00	0.00%	\$	-	-
41.2550.0640.00	47	37.70	211.85	-	-	-	-	-	-
Dues & Fees	155	27.30	248.15	460.00	500.00	92.00%	\$	460.00	-
41.2550.0690.00	47	387.60	882.18	3,316.01	-	-	-	-	-
Awards & Incentives	155	292.40	638.82	2,553.42	5,869.43	17,000.00	34.53%	\$	5,869.43
41.2552.0111.01	47	158,417.15	91,952.30	723,870.34	-	-	-	-	-
Operations Salaries	155	58,592.65	34,009.76	251,959.58	975,829.92	1,725,500.00	56.55%	\$	975,829.92
41.2552.0111.02	47	59,736.16	31,841.63	325,071.03	-	-	-	-	-
Special Education Salaries	155	126,939.33	67,663.46	540,467.74	865,538.77	1,624,000.00	53.30%	\$	865,538.77
41.2552.0111.47	47	7,097.42	3,009.59	26,367.07	-	-	-	-	-
Field Trip Salaries	155	-	-	-	26,367.07	70,000.00	37.67%	\$	26,367.07
41.2552.0111.55	47	-	-	-	-	-	-	-	-
Field Trip Salaries	155	33,095.49	26,194.95	140,561.40	140,561.40	260,000.00	54.06%	\$	140,561.40
41.2552.0111.04	47	(2,217.28)	1,419.13	(6,276.00)	-	-	-	-	-
Field Trip - Other Salaries	155	(1,672.69)	1,027.65	975.47	(5,300.53)	-	#DIV/0!	\$	(5,300.53)
41.2552.0111.05	47	2,059.60	588.53	15,558.72	-	-	-	-	-
Driver Training	155	1,553.73	426.18	17,209.92	32,768.64	50,000.00	65.54%	\$	32,768.64
41.2552.0212.00	47	26,903.57	15,468.21	119,515.28	-	-	-	-	-
I.M.R.F. - Drivers/Attend	155	20,295.68	11,201.12	98,991.33	218,506.61	365,000.00	59.86%	\$	218,506.61
41.2552.0213.00	47	15,424.34	8,754.46	68,146.25	-	-	-	-	-
A. - Drivers/Attendants	155	11,635.90	6,339.44	56,360.41	124,506.66	226,000.00	55.09%	\$	124,506.66
552.0214.00	47	3,607.26	2,047.40	15,937.38	-	-	-	-	-
Medicare - Drivers/Attendants	155	2,721.27	1,482.60	13,181.04	29,118.42	53,000.00	54.94%	\$	29,118.42
41.2552.0222.00	47	17,844.39	18,057.92	128,511.73	-	-	-	-	-
HRA - Drivers	155	13,461.55	13,076.42	92,905.95	221,417.68	390,000.00	56.77%	\$	221,417.68
41.2552.0240.00	47	562.59	1,223.22	9,467.00	-	-	-	-	-
Operations - Physical	155	424.41	885.78	8,232.00	17,699.00	26,000.00	68.07%	\$	17,699.00
41.2552.0310.00	47	-	-	200.20	-	-	-	-	-
Professional	155	-	-	244.80	445.00	4,800.00	9.27%	\$	445.00
41.2552.0323.00	47	-	-	-	-	-	-	-	-
Repairs & Maintenance	155	-	-	-	17,000.00	0.00%	\$	-	-
41.2552.0381.00 Insurance	47	-	(4,608.10)	119,009.96	-	-	-	-	-
Bus, Fire & Liability	155	-	(3,336.90)	144,308.04	263,318.00	440,000.00	59.85%	\$	263,318.00
41.2552.0410.00	47	1,018.44	1,328.68	8,156.97	-	-	-	-	-
Operations Supplies	155	768.30	962.15	6,623.47	14,780.44	25,000.00	59.12%	\$	14,780.44
41.2552.0410.02	47	-	80.04	1,355.07	-	-	-	-	-
Special Ed Equip	155	-	57.96	1,019.83	-	9,000.00	26.39%	\$	2,374.90
41.2552.0410.03	47	-	-	-	-	-	-	-	-
Field Trip Expenses	155	-	-	-	500.00	0.00%	\$	-	-
41.2552.0410.04	47	-	-	-	-	-	-	-	-
Field Trip Expenses - Other	155	-	-	-	-	0.00%	\$	-	-
41.2552.0464.00	47	13,324.99	56,349.31	177,755.33	-	-	-	-	-
Gas & Oil	155	10,052.18	40,804.68	142,243.01	319,998.34	688,000.00	46.51%	\$	319,998.34
41.2552.0540.00	47	-	-	270,319.12	-	-	-	-	-
Purchase - New Bus/Radios	155	-	-	270,319.12	540,638.24	563,650.00	95.92%	\$	540,638.24
41.2552.0710.00	47	-	1,278.49	8,034.74	-	-	-	-	-
Non-Capitalized Equip	155	-	1,278.48	8,034.73	16,069.47	-	#DIV/0!	\$	16,069.47

Account # & Name	Dist. #							% of Budget	Account Total
41.2554.0118.00	47	12,620.39	8,673.35	61,704.62					
Maintenance Salaries	155	9,520.65	6,280.71	56,150.74	117,855.36	194,800.00	60.50%	\$	117,855.36
41.2554.0212.00	47	1,381.94	941.92	6,748.88					
I.M.R.F. - Mechanics	155	1,042.51	682.08	6,142.87	12,891.75	21,155.00	60.94%	\$	12,891.75
41.2554.0213.00	47	614.20	413.97	2,961.75					
F.I.C.A. - Mechanics	155	463.35	299.77	2,699.73	5,661.48	12,100.00	46.79%	\$	5,661.48
41.2554.0214.00	47	143.65	96.82	692.72					
Medicare - Mechanics	155	108.36	70.11	631.42	1,324.14	2,825.00	46.87%	\$	1,324.14
41.2554.0222.00	47	1,456.67	1,517.28	9,466.28					
Hospital Insurance - Mech	155	1,098.89	1,098.72	8,485.48	17,951.76	31,000.00	57.91%	\$	17,951.76
41.2554.0323.00	47	2,410.43	1,235.16	24,490.53					
Repairs & Maintenance	155	1,818.40	894.43	20,409.54	44,900.87	120,000.00	37.42%	\$	44,900.87
41.2554.0339.00	47	181.83	379.90	2,494.31					
Permits/Licences/Inspections	155	137.17	275.10	2,188.69	4,683.00	15,000.00	31.22%	\$	4,683.00
41.2554.0410.00	47	4,658.80	12,495.42	54,700.76					
Maintenance Supplies	155	3,514.53	9,048.40	50,866.21	105,566.97	200,000.00	52.78%	\$	105,566.97
554.0540.00	47			-					
Capital Outlay	155			-		-	#DIV/0!	\$	-
41.2554.0710.00	47	1,657.89		6,009.72					
Non-Capitalized Equip	155	1,657.88		6,009.69	12,019.41	44,000.00	27.32%	\$	12,019.41
Total		\$ 701,595.76	\$ 558,586.32	\$ 4,556,838.97	\$ 8,059,058.00		56.54%	\$	4,556,838.97
Sub Total District 47		371,828.09	302,832.62	2,400,260.77					
Sub Total District 155		329,767.67	255,753.70	2,140,508.73					
Other Field Trip Billed									
Total District 47		2,217.28	(1,419.13)	6,276.00					
Total District 155		1,672.69	(1,027.65)	(975.47)					
Total District 47		374,045.37	301,413.49	2,415,832.29					
Total District 155		331,440.36	254,726.05	2,154,793.47					
Total Dist. 47 (% of Total)		53.00%	54.21%	52.67%					
Total Dist.155 (% of Total)		47.00%	45.79%	46.97%					

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy G. Anes, Director of Transportation
Penny Fleming, Assistant Director of
Transportation and Safety
Norma Uebina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

February 26, 2016

2016/2017 & 2017/2018 FUEL BID RESULTS

<u>Vendor</u>	<u>Bid</u>		
	UNIT PRICE FACTOR PER GALLON*		
	<u>1-year</u>	<u>2-year</u>	<u>Exceptions</u>
Petroleum Traders	-0.0062	-0.0062	
Avalon Petroleum	+0.024	+0.024	+ .1 per gallon for winter blend
Conserv F/S	+0.04	+0.04	+0.0275 for winter blend
World Fuel Services	+0.1898	+0.1898	

*Unit Price Factor per gallon plus (+) or minus (-) the Oil Price Information Service (OPIS)
Chicago/Average as published.

BID SUBMITTED BY:

NAME:

(print) Gayle Newton

NAME:

(signed) Gayle Newton

Title: Contract Sales Manager

Company: Petroleum Traders Corporation

Address: 7120 Pointe Inverness Way

City/State/Zip: Fort Wayne, IN 46804

Telephone: (800) 348 - 3705, opt. 4 Fax: (260) 203 - 3820 Internet e-mail: gnewton@petroleumtraders.com

BID PROPOSAL SHEET

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for the fuel will be made following School Board approval at a regular business session following delivery and invoicing of fuel.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

July 1, 2016 thru June 30, 2017 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>N/A</u> or - \$ <u>0.0062</u>

July 1, 2017 thru June 30, 2018 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>N/A</u> or - \$ <u>0.0062</u>

* Unit price factor per gallon plus (+) or minus (-) the OPIS/Chicago/Average as published.

IMPORTANT: Bidders must bid Unit Price Factor only. Include delivery, winter additive package and other per gallon charges. No taxes are to be included in the Unit Price Factor.

TAXES:

- A. It is understood that the Department of Transportation must pay a per gallon tax of \$0.2150 Illinois Motor Fuel Tax for diesel, \$0.003 Illinois Underground Storage Tank Tax and \$0.008 environmental impact fee, Federal Oil Spill Tax of .0019, Federal DSL Lust tax of .001 (total taxes = \$0.2289 per gallon).
- B. FEDERAL EXCISE TAX (F.E.T.): It will be the responsibility of the vendor to pay the F.E.T. on all fuel purchases and apply for a refund on same. The Department of Transportation will not accept any invoices containing F.E.T.

BID SUBMITTED BY:

NAME:

(print)

Jay Dinges

NAME:

(signed)

Jay Dinges

Title:

General Manager

Company:

Avalon Petroleum Co., Inc.

Address:

501 N. Main St.

City/State/Zip:

Astoria, IL 60002

Telephone:

(847) 395-0252

Fax:

(847) 395-8928

Internet e-mail:

jaydinges@avalonpetroleum.com

February 1, 2016

BID PROPOSAL SHEET

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for the fuel will be made following School Board approval at a regular business session following delivery and invoicing of fuel.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

July 1, 2016 thru June 30, 2017 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.024</u> or - \$ _____

*Add 1¢/gal for Additive during
Winter months*

July 1, 2017 thru June 30, 2018 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.024</u> or - \$ _____

* Unit price factor per gallon plus (+) or minus (-) the OPIS/Chicago/Average as published.

IMPORTANT: Bidders must bid Unit Price Factor only. Include delivery, winter additive package and other per gallon charges. No taxes are to be included in the Unit Price Factor.

TAXES:

- A. It is understood that the Department of Transportation must pay a per gallon tax of \$0.2150 Illinois Motor Fuel Tax for diesel, \$0.003 Illinois Underground Storage Tank Tax and \$0.008 environmental impact fee, Federal Oil Spill Tax of .0019, Federal DSL Lust tax of .001 (total taxes = \$0.2289 per gallon).
- B. **FEDERAL EXCISE TAX (F.E.T.):** It will be the responsibility of the vendor to pay the F.E.T. on all fuel purchases and apply for a refund on same. The Department of Transportation will not accept any invoices containing F.E.T.

BID SUBMITTED BY:

NAME:
(print) Keith Copersmet

NAME:

(signed)

Keith Copersmet

Title: SALES REPRESENTATIVE

Company: CONSERV FS, INC.

Address: 1110 MCCONNELL RD., P.O. BOX 1550

City/State/Zip: WOODSTOCK ILLINOIS 60098

Telephone: (815) 334-5950 Fax: (815) 334-5910 Internet e-mail: KCOPERSMET@CONSERVFS.CO

BID PROPOSAL SHEET

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for the fuel will be made following School Board approval at a regular business session following delivery and invoicing of fuel.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

July 1, 2016 thru June 30, 2017 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.04</u> or - \$ _____

WINTER ADDITIVE + \$.0275

July 1, 2017 thru June 30, 2018 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.04</u> or - \$ _____

WINTER ADDITIVE + \$.0275

* Unit price factor per gallon plus (+) or minus (-) the OPIS/Chicago/Average as published.

IMPORTANT: Bidders must bid Unit Price Factor only. Include delivery, winter additive package and other per gallon charges. No taxes are to be included in the Unit Price Factor.

TAXES:

- A. It is understood that the Department of Transportation must pay a per gallon tax of \$0.2150 Illinois Motor Fuel Tax for diesel, \$0.003 Illinois Underground Storage Tank Tax and \$0.008 environmental impact fee, Federal Oil Spill Tax of .0019, Federal DSL-Lust tax of .001 (total taxes = \$0.2289 per gallon).
- B. FEDERAL EXCISE TAX (F.E.T.): It will be the responsibility of the vendor to pay the F.E.T. on all fuel purchases and apply for a refund on same. The Department of Transportation will not accept any invoices containing F.E.T.

BID PROPOSAL SHEET

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for the fuel will be made following School Board approval at a regular business session following delivery and invoicing of fuel.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

July 1, 2016 thru June 30, 2017 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.1898</u> or - \$ _____

July 1, 2017 thru June 30, 2018 BID

Fuel	Unit Price Factor Per Gallon*
#2 Ultra Low Sulfur & #2 Low Sulfur	+ \$ <u>.1998</u> or - \$ _____

* Unit price factor per gallon plus (+) or minus (-) the OPIS/Chicago/Average as published.

IMPORTANT: Bidders must bid Unit Price Factor only. Include delivery, winter additive package and other per gallon charges. No taxes are to be included in the Unit Price Factor.

TAXES:

- A. It is understood that the Department of Transportation must pay a per gallon tax of \$0.2150 Illinois Motor Fuel Tax for diesel, \$0.003 Illinois Underground Storage Tank Tax and \$0.008 environmental impact fee, Federal Oil Spill Tax of .0019, Federal DSL Lust tax of .001 (total taxes = \$0.2289 per gallon).
- B. FEDERAL EXCISE TAX (F.E.T.): It will be the responsibility of the vendor to pay the F.E.T. on all fuel purchases and apply for a refund on same. The Department of Transportation will not accept any invoices containing F.E.T.

BID SUBMITTED BY:

NAME: (print) PAUL J. KRAFT NAME: (signed) Paul J. Kraft

Title: NATIONAL ACCOUNT SALES EXECUTIVE

Company: WORLD FUEL SERVICES.

Address: 15 N. MAIN ST.

City/State/Zip: MANTENO, IL 60950

Telephone: (708) 793 - 0650 Fax: () - Internet e-mail: pkraft@wfs corp.com

Certificate of the Publisher

Northwest Herald

Description: BIDS DIESEL FUEL
1155525

TRANSPORTATION JOINT AGREEMENT
1204 S MCHENRY AVE
CRYSTAL LAKE IL 60014

Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on
02/03/2016

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Kate Weber, its publisher, at Crystal Lake, Illinois, on
3rd day of February, A.D. 2016

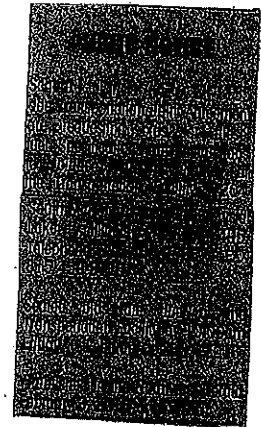
Shaw Media By:



Kate Weber, Publisher

Account Number 10397

Amount \$44.90



2016 FUEL VENDORS

✓ Avalon Petroleum Company
501 N. Main Street
Antioch, Ill 60002
847-395-0252
Fax 847-395-8928

✓ Petro Liance, LLC
739 North State Street
Elgin, IL 60123
847-741-2577
Fax 847-741-2590
800-997-3835

✓ ConServ F/S
27310 W. Case Road
Wauconda, IL 60084
847-526-0007

✓ Palatine Oil Company, Inc.
515 West Colfax
Palatine, IL 60067
847-358-3600
Fax 847-358-5904

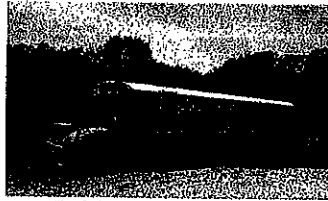
✓ Petroleum Traders Corporation
7110 Pointe Inverness Way
Fort Wayne, IN 46804-7928
260-432-6622
260-432-6564

✓ Warren Oil Company
Scott McGinnis
7439 W Archer Avenue
Summit, Illinois 60501
773-316-8033
Fax 708-496-4640

✓ Texor
3340 S. Harlem Avenue
Riverside, Illinois 60546
708-447-1999
Fax 708-447-1047

✓ Mansfield Oil Company
1025 Airport Parkway, S.W.
Gainesville, Georgia 30501
678-450-2135
Fax 678-450-2135

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy G. Anes, Director of Transportation
Penny Fleming, Assistant Director of
Transportation and Safety
Norma Uebina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

March 1, 2016

Vendor:

School Districts 47 & 155 dba Transportation Joint Agreement is requesting bids to crackfill, seal coat, and stripe the Department of Transportation Employee Parking Lot and to repair portions of the main lot. The lot is located at 1204 McHenry Avenue, Crystal Lake, Illinois 60014.

School Districts 47 & 155 dba Transportation Joint Agreement is exempt from State of Illinois sales tax and/or Federal excise taxes.

There will be a mandatory walk thru March 7, 2016 at 9:30 am. Vendors must attend this meeting to have their bid accepted.

Please submit your bid by 10:00 am on March 24, 2016. The bid is to be mailed, "expressed" or delivered in person to the Department of Transportation, School Districts 47 & 155 dba Transportation Joint Agreement, 1204 South McHenry Avenue, Crystal Lake, Illinois 60014-7495. **NO FAX'D BIDS WILL BE ACCEPTED.** Please mark your envelope "Parking Lot Bid" in the lower left-hand corner. Any bids received late will not be considered. All bids must be sealed by sender. The Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

Bidder is a public school district which is obligated, by law, to comply with affirmative action and non-discrimination policies and regulations prescribed by law and the Illinois Department of Human Rights (Department). As a Bidder, you hereby certify that your business, corporation, firm or entity refrains from discrimination based upon citizenship, race, national origin or sex. Further, that Bidder is an equal opportunity employer as prescribed by the Department and that you make available to all employees information promulgated to employers, as may be applicable, from the Department. Further, Bidder certifies that it has and maintains a written sexual harassment policy which includes the illegality of such conduct; a definition-description and examples as promulgated by the Department; an internal complaint process with advice as to legal recourse and investigation procedures; a policy of protection from retaliation against a complainant; and, information is made available to all employees describing how and when to contact the Department. Violation of any portion hereof is a basis for disqualification or avoidance of any bid or contract.

Sincerely,

Kathy G. Anes
Director of Transportation

BID PROPOSAL SHEET

PREVAILING WAGE / CERTIFIED PAYROLL REQUIREMENTS

The contractor is required to comply with all provisions of the acts of the General Assembly of the State of Illinois related to Wage Rates, Discrimination and Preference to Illinois workmen. Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. Please refer to the current McHenry County Prevailing Wage requirements and labor class definitions.

Please note it is the full responsibility of the contractor to understand and comply with the prevailing wage labor grade pay scales and requirements

Certified Payrolls must correspond and accompany invoices in order to process payments. Failure to provide this information will warrant retention of payments for services rendered until such information is supplied to the district.

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for lot repair will be made following School Board approval at a regular business session following completion.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

1. Bid for crack filling- 11%:
2. Bid for seal coating - 2 coats, coal tar application:
3. Bid for stripping(to include cross walk from the DOT LOT to main lot)
4. Bid for asphalt repair(2" binder, 2" surface)(all areas for repair are marked with yellow paint)

Total Bid Price _____

Time Frame: All work must be completed after July 1, 2016 but prior to August 5, 2016.
_____(Initials)

BID SUBMITTED BY:

NAME: _____ NAME: _____
(print) (signed)

Title: _____

Company: _____

Address: _____

City/State/Zip: _____

Telephone:() - Fax:() - Internet e-mail: _____

Transportation Joint Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy Anes, Director of Transportation
Penny Fleming, Assistant Director
of Transportation & Safety
Norma Urbina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Assistant Director
DT: February 26, 2016

7.0 Report from the Assistant Director

7.1 Personnel: TJA is interviewing to fill open driving positions.

7.2 Crash Report: TJA has experienced 15 preventable crashes and 8 non-preventable crashes to date. Please see attached reports.

7.3 Worker's Compensation Report: TJA has experienced four work related injuries to date. One of these claims has closed while three remain open. Please see attached reports.

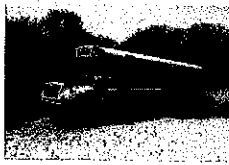
7.4 Training: The February Mandatory meeting was a recap of several TJA Policies and Procedures. Collin McCormick joined us for the meeting and was introduced as the new incoming Assistant Director. Collin will start June 1st, 2016. Please see attached agenda and meeting notes.

One new driver has completed training and is on the road.

7.5 Bus Cameras: TJA has begun to research camera systems for school buses. TJA met with Gatekeeper Systems on February 19, 2016 and will meet with 247 Security on March 1, 2016. After consulting with many districts who have camera systems in their buses, Gatekeeper and 247 are the most highly recommended for product, service and dependability. A request for presentations was made at the January 6, 2016 meeting. TJA would like to schedule these presentations for the May 4, 2016 Advisory Board meeting.

JUNE 8, 2016

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, June 8, 2016
1:00 P.M.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director of Transportation
 - 6.1 Financial Reports
 - 6.2 Fuel
 - 6.3 Updated Proposed 2016/2017 TJA Budget
 - 6.4 Camera Systems
 - 6.5 Advisory Board Meeting Dates for School Year 2016/2017
- 7.0 Any other matters that come before the board
- 8.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND IT'S EMPLOYEES 5 ILCS 120/2(C)(2).
- 9.0 Adjournment

- Denotes action item

Minutes of the TJA Advisory Committee

Wednesday, May 4, 2016 @ 1:00 P.M.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Kathy Anes at 1:03 P.M. at the TJA Office, 1204 S. McHenry Ave, Crystal Lake, IL, 60014.
2. **Roll Call:** Present: Mr. Daurer, Mrs. Ricci, and Mr. Secrest.
Absent: Mr. Fetzner and Mrs. Nelson
3. **Approval of Minutes:** Mr. Secrest moved to approve the regular session minutes from the May 4, 2016 TJA Advisory Board meeting, second by Mr. Daurer. Motion passed unanimously.
4. **Correspondence:** Bus Biz included
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1 Financial Reports: As of March 31, 2016, TJA is on target at 69.48% of the current budget.
 - 6.2 Fuel: TJA normally uses 240,000 to 250,000 gallons of fuel per school year. TJA has used 216,930 gallons so far this year.
 - 6.3 Review Seal Coat Bid: TJA received only 2 bids for sealcoating. The bid includes 2 coats of sealcoating repairs and stripping. The bid from Behm Parking Lot Services for \$16,875.00 was approved. Mr. Secrest motioned to approved the bid and Mrs. Ricci seconded the motion.
 - 6.4 Response to Immanuel Lutheran/St.Thomas: Dr. Kathy Hinz sent a letter to both Immanuel Lutheran School and St. Thomas School stating that the district could not provide transportation if their school dismissal are arrival times changed.
 - 6.5 TJA Vans: Two students ages out of programs that TJA used vans for. With the 2 vans available for open routes, TJA mechanics will retro fit them with barriers that will allow them to be used by violent students who are currently transported by cab. By moving them into TJA vans, TJA could save as much as \$31,000 per year in fees to the cab company. Mr. Daurer recommended the implementation. All agreed.
 - 6.6 First Draft, 2016/2017 TJA Budget: The new budget was discussed. No numbers for insurance were available at the time. No further questions of the budget.

7. Assistant Director's Report:

7.1 Personnel: TJA is actively looking to hire several more drivers.

7.2 Crash Report: The 2015/2016 crash report shows that preventable crashes are slightly higher than previous years.

7.3 Worker's Compensation: To date, TJA has experienced four claims. None of these has resulted in long term loss of work and all have returned to work.

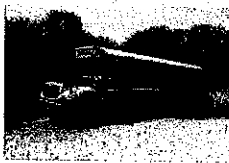
7.4 Bus Camera's: Ms. Fleming presented two camera demo systems to the board and discussed the differences between the systems. Ms. Fleming recommended the purchase of the 247 Security camera system for the fleet. Due to a mild winter there has been significant savings in fuel, which would allow for purchase of the camera systems from the current budget. Mr. Daurer made a motion to purchase the 247 Security camera system including the windshield camera for each vehicle at a total purchase price of \$208,053. Mrs. Ricci second the motion.

8. Any other matters that come before the board: none

9. Executive Session:

10. Adjournment: Mr. Secrest moved to adjourn, second by Mrs. Ricci. All ayes, motion carried.

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: June 6, 2016

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 76.02% of monies spent as of April 30, 2016.

6.2 Fuel: Fuel consumption is at 231,601 gallons to date.

6.3 Updated Proposed 2016/2017 TJA Budget: Please see attached.

6.4 Camera Systems: The order for the camera systems has been placed. We hope to receive shipment within 2 weeks. Installation will be a priority for the shop over the summer months so as to have a majority of the fleet equipped by the start of the school year. TJA will work with both school districts to determine the best way to communicate the addition of cameras to the buses with the parents.

6.5 Advisory Board Meeting Dates for School Year 2016/2017: Attached

2015 - 2016

Account # & Name	Dist. #	April	Total		Budget 2015/2016	% of Budget	Account Total
41.2550.0111.00	47	4,734.60	47,148.72				
Salary - Director of Trans.	155	3,156.40	39,652.28	86,801.00	102,583.00	84.62%	\$ 86,801.00
41.2550.0111.06 Salary	47	2,570.53	25,598.22				
Asst. Director/Safety Mngr	155	1,713.69	21,528.20	47,126.42	55,805.00	84.45%	\$ 47,126.42
41.2550.0111.07	47	1,953.55	19,454.10				
Salary-Routing Manager	155	1,302.37	16,361.02	35,815.12	42,411.00	84.45%	\$ 35,815.12
41.2550.0111.09	47	1,996.51	19,881.94				
Salary - Admin. Assistant	155	1,331.01	16,720.78	36,602.72	43,343.00	84.45%	\$ 36,602.72
41.2550.0111.10	47	2,487.55	24,026.46				
Salary -Head Dispatcher I	155	1,658.37	19,906.09	43,932.55	47,560.00	92.37%	\$ 43,932.55
41.2550.0111.11	47	1,758.31	17,509.86				
Salary - Dispatcher II	155	1,172.21	14,725.86	32,235.72	45,780.00	70.41%	\$ 32,235.72
41.2550.0212.00	47	1,702.96	17,054.22				
I.M.R.F. - Office	155	1,135.30	14,288.02	31,342.24	36,650.00	85.52%	\$ 31,342.24
41.2550.0213.00	47	941.47	9,397.73				
F.I.C.A. - Office	155	627.65	7,871.19	17,268.92	20,924.00	82.53%	\$ 17,268.92
41.2550.0214.00	47	220.19	2,197.99				
Medicare - Office	155	146.79	1,840.93	4,038.92	4,900.00	82.43%	\$ 4,038.92
41.2550.0222.00	47	2,317.46	25,301.78				
Hospital Insurance - Office	155	1,544.98	20,516.04	45,817.82	50,000.00	91.64%	\$ 45,817.82
41.2550.0310.00	47	2,130.00	35,522.06				
Professional	155	1,420.00	25,872.73	61,394.79	91,000.00	67.47%	\$ 61,394.79
41.2550.0317.00	47		4,074.50				
Audit	155		3,775.50	7,850.00	8,035.00	97.70%	\$ 7,850.00
41.2550.0318.00	47	15.17	39.52				
Landfill	155	10.12	51.58	91.10	1,000.00	9.11%	\$ 91.10
41.2550.0321.00	47	213.18	1,419.83				
Garbage/Extermination	155	142.12	1,150.44	2,570.27	3,000.00	85.68%	\$ 2,570.27
41.2550.0323.00	47	1,665.53	28,321.13				
Repairs & Maintenance	155	1,110.36	22,331.20	50,652.33	113,760.00	44.53%	\$ 50,652.33
41.2550.0325.00	47	1,679.26	15,075.88				
Leases	155	1,119.50	12,342.65	27,418.53	34,000.00	80.64%	\$ 27,418.53
41.2550.0332.00	47		980.33				
Travel & Meeting	155		653.90	1,634.23	5,000.00	32.68%	\$ 1,634.23
41.2550.0333.02	47	174.50	2,542.50				
Special Ed Cabs	155	174.50	3,804.50	6,347.00	72,000.00	8.82%	\$ 6,347.00
41.2550.0234.00	47		-				
Health Ins Exchange	155		-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	1,041.19	8,170.88				
Telephone	155	694.12	6,847.27	15,018.15	15,000.00	100.12%	\$ 15,018.15
41.2550.0342.00	47	39.59	1,936.98				
Postage	155	26.40	1,263.39	3,200.37	6,500.00	49.24%	\$ 3,200.37
41.2550.0351.00	47		-				
Legal Notices	155		-		500.00	0.00%	\$ -
41.2550.0370.00	47	37.83	260.11				
Water & Sewer	155	25.22	237.16	497.27	950.00	52.34%	\$ 497.27
41.2550.0382.00	47		3,386.19				
Unemploy. Compensation	155		2,710.82	6,097.01	10,000.00	60.97%	\$ 6,097.01
41.2550.0410.00	47	820.99	4,750.27				
Utilities	155	547.32	4,767.54	9,517.81	10,000.00	95.18%	\$ 9,517.81
41.2550.0465.00	47	296.05	1,311.57				
Heat	155	197.37	1,024.85	2,336.42	9,000.00	25.96%	\$ 2,336.42

Account # & Name	Dist. #					% of Budget	Account Total
41.2550.0466.00	47	-					
Lic	155	-		7,000.00	0.00%	\$	-
41.2550.0470.00	47	-					
Software	155	-		300.00	0.00%	\$	-
41.2550.0540.00	47	-					
Capital Outlay	155	-		13,000.00	0.00%	\$	-
41.2550.0640.00	47	211.85					
Dues & Fees	155	248.15	460.00	500.00	92.00%	\$	460.00
41.2550.0690.00	47	204.75	4,129.56				
Awards & Incentives	155	136.50	3,111.62	7,241.18	17,000.00	42.60%	\$ 7,241.18
41.2552.0111.01	47	100,239.84	1,069,347.06				
Operations Salaries	155	37,075.01	379,738.64	1,449,085.70	1,860,042.00	77.91%	\$ 1,449,085.70
41.2552.0111.02	47	36,653.82	447,101.56				
Special Education Salaries	155	77,889.37	799,782.64	1,246,884.20	1,665,000.00	74.89%	\$ 1,246,884.20
41.2552.0111.47	47	4,416.10	46,379.77				
Field Trip Salaries	155	-	46,379.77	70,000.00	66.26%	\$	46,379.77
41.2552.0111.55	47	-					
Field Trip Salaries	155	13,567.48	193,407.68	193,407.68	260,000.00	74.39%	\$ 193,407.68
41.2552.0111.04	47	4,107.87	(1,090.81)				
Field Trip - Other Salaries	155	2,738.58	4,440.63	3,349.82	-	#DIV/0!	\$ 3,349.82
41.2552.0111.05	47	2,177.16	19,423.69				
Driver Training	155	1,451.44	19,817.72	39,241.41	50,000.00	78.48%	\$ 39,241.41
41.2552.0212.00	47	17,403.88	178,018.14				
I.M.R.F. - Drivers/Attend	155	11,602.58	138,563.62	316,581.76	453,000.00	69.89%	\$ 316,581.76
41.2552.0213.00	47	10,052.91	101,804.38				
A. - Drivers/Attendants	155	6,701.94	79,126.42	180,930.80	226,000.00	80.06%	\$ 180,930.80
41.2552.0214.00	47	2,351.09	23,809.06				
Medicare - Drivers/Attendant	155	1,567.39	18,505.35	42,314.41	53,000.00	79.84%	\$ 42,314.41
41.2552.0222.00	47	17,523.41	181,342.87				
HRA - Drivers	155	11,682.27	128,616.72	309,959.59	390,000.00	79.48%	\$ 309,959.59
41.2552.0240.00	47	704.40	12,587.94				
Operations - Physical	155	469.60	10,358.06	22,946.00	26,000.00	88.25%	\$ 22,946.00
41.2552.0310.00	47	200.20					
Professional	155	244.80	445.00	4,800.00	9.27%	\$	445.00
41.2552.0323.00	47	-					
Repairs & Maintenance	155	-		17,000.00	0.00%	\$	-
41.2552.0381.00 Insurance	47	14,904.00	163,961.96				
Bus, Fire & Liability	155	9,936.00	174,276.04	338,238.00	445,000.00	76.01%	\$ 338,238.00
41.2552.0410.00	47	973.37	10,516.56				
Operations Supplies	155	648.91	8,224.64	18,741.20	25,000.00	74.96%	\$ 18,741.20
41.2552.0410.02	47	1,398.74					
Special Ed Equip	155	1,050.17		9,000.00	27.21%	\$	2,448.91
41.2552.0410.03	47	-					
Field Trip Expenses	155	-		500.00	0.00%	\$	-
41.2552.0410.04	47	-					
Field Trip Expenses - Other	155	-		-	0.00%	\$	-
41.2552.0464.00	47	11,666.36	272,687.89				
Gas & Oil	155	7,777.57	206,208.90	478,896.79	688,000.00	69.61%	\$ 478,896.79
41.2552.0540.00	47	269,069.12					
Purchase - New Bus/Radios	155	269,069.12	538,138.24	563,650.00	95.47%	\$	538,138.24
41.2552.0710.00	47	8,756.98					
Non-Capitalized Equip	155	8,756.97	17,513.95		#DIV/0!	\$	17,513.95

Account # & Name	Dist. #						% of Budget	Account Total
41.2554.0118.00	47	8,816.96	88,174.45					
Maintenance Salaries	155	5,877.98	74,044.59	162,219.04	195,200.00	83.10%	\$	162,219.04
41.2554.0212.00	47	957.52	9,623.50					
I.M.R.F. - Mechanics	155	638.34	8,086.13	17,709.63	21,600.00	81.99%	\$	17,709.63
41.2554.0213.00	47	418.89	4,215.29					
F.I.C.A. - Mechanics	155	279.26	3,547.11	7,762.40	12,100.00	64.15%	\$	7,762.40
41.2554.0214.00	47	97.97	985.89					
Medicare - Mechanics	155	65.31	829.58	1,815.47	2,825.00	64.26%	\$	1,815.47
41.2554.0222.00	47	1,569.60	14,148.92					
Hospital Insurance - Mech	155	1,046.40	11,650.84	25,799.76	31,000.00	83.23%	\$	25,799.76
41.2554.0323.00	47	3,719.83	37,490.99					
Repairs & Maintenance	155	2,479.88	29,232.87	66,723.86	120,000.00	55.60%	\$	66,723.86
41.2554.0339.00	47	121.80	3,794.19					
Permits/Licences/Inspections	155	81.20	3,068.81	6,863.00	15,000.00	45.75%	\$	6,863.00
41.2554.0410.00	47	11,764.99	80,883.36					
Maintenance Supplies	155	7,843.33	68,551.00	149,434.36	200,000.00	74.72%	\$	149,434.36
554.0540.00	47	-	-					
Capital Outlay	155	-	-	-	-	#DIV/0!	\$	-
41.2554.0710.00	47	22,505.85	38,265.67					
Non-Capitalized Equip	155	22,505.86	38,265.65	76,531.32	44,000.00	173.93%	\$	76,531.32
Total		\$ 545,466.79	\$ 6,343,669.96		\$ 8,345,218.00	76.02%	\$	6,343,669.96
Sub Total District 47		302,148.79	3,393,844.57					
Sub Total District 155		243,318.00	2,932,311.44					
Other Field Trip Billed								
Total District 47		(4,107.87)	1,090.81					
Total District 155		(2,738.58)	(4,440.63)					
Total District 47		298,040.92	3,404,953.14					
Total District 155		240,579.42	2,943,853.26					
Total Dist. 47 (% of Total)		55.39%	53.50%					
Total Dist.155 (% of Total)		44.61%	46.22%					

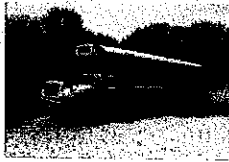
TJA Budget - FY 2016/2017

Account #	Name	FY 015/16 Budget	Actual Budget	FY 16/17 Budget	FY 16/17 Budget/FY 15/16 Budget	16/17 vs. 15/16 Budget	FY 15/16 Budget/FY 014/15 Actual	Comments
550.0111.00	Salary-Director of Trans	\$ 102,583	\$ 78,910	76.9%	\$ 80,000	-22.0%	\$ (22,583)	1.4% Penny Fleming
41.2550.0111.06	Salary - Assist	55,805	42,842	76.8%	60,000	7.5%	4,195	40.0% Collin McCormick
41.2550.0111.07	Director/Safety Mngr	42,411	32,559	76.8%	50,000	17.9%	7,589	53.6% Norma Urbina
41.2550.0111.09	Salary - Admin Assistant	43,343	33,275	76.8%	44,643	3.0%	1,300	34.2% Kathy Johnson
41.2550.0111.10	Salary - Head Dispatcher I	47,560	39,786	83.7%	49,000	3.0%	1,440	23.2% Lisa Russo \$38,829; OT-\$5,000.00; Stipend-\$2,600.00(\$100.00 on call every other weekend)
41.2550.0111.13	Salary - Dispatcher II	45,780	29,305	64.0%	47,168	3.0%	1,388	61.0% \$37,085;OT-\$5,000.00;Stipend-\$2,600.00 (\$100.00 on call every other weekend)
41.2550.0212.00	IMRF-Office	36,650	28,503	77.8%	36,000	-1.8%	(650)	26.3% IMRF: 10.86% x \$330,811
41.2550.0213.00	FICA - Office	20,924	15,699	75.0%	20,600	-1.5%	(324)	31.2% FICA: 6.2% x \$330,811
41.2550.0214.00	Medicare - Office	4,900	3,671	74.9%	4,800	-2.0%	(100)	30.8% Medicare: 1.45 x \$330,811
41.2550.0222.00	Hospital Insurance - Office	50,000	41,955	83.9%	55,000	10.0%	5,000	31.1% Penny/Colin-\$700 per month, \$6600 January HSA; \$659.00 x 4
41.2550.0310.00	Professional	91,000	57,844	63.6%	91,000	0.0%	0	57.3% D47 payroll services; \$12,100; Office cleaning \$22,000.00
41.2550.0317.00	Audit	8,035	7,850	97.7%	8,035	0.0%	0	2.4% , Althoff HAVC \$5,000.00, Stan's Office Equip \$2,000.00;
41.2550.0318.00	Legal	1,000	66	6.6%	1,000	0.0%	0	1415.2% Leach cleaning, \$3,000; yearly Zonar fee - \$28,000, computers/monitors \$15,000
41.2550.0321.00	Garbage/Exterminations	3,000	2,214	73.8%	3,000	0.0%	0	35.5% Garbage removal, Leach/1204 S. McHenry Ave - \$2,000 yr ; exterminator \$600
41.2550.0323.00	Repairs & Maintenance	113,760	47,876	42.1%	70,000	-38.5%	(43,760)	46.2% Shop Uniforms \$13,000.00; Leach trailer sanitation system maintenance - \$10,000 yearly; 1204 Parking lot repair \$27,000
41.2550.0325.00	Leases	34,000	24,619	72.4%	34,000	0.0%	0	38.1% Leach Lot rental - \$26,880 yearly; storage locker \$500.00; \$2400- Marlin - Leach; Electric \$4000
41.2550.0332.00	Travel & Meeting	5,000	1,634	32.7%	5,000	0.0%	0	206.0% Office training; Roadco: IAPT;NAPT, mechanic school, NAPT for trainers
41.2550.0333.02	Special Ed Cabs	72,000	5,998	8.3%	30,000	-58.3%	(42,000)	400.2%
41.2550.0234.00	Health Insurance Exchange	30,000			30,000	0.0%	0	- Affordable Care Act - 3 months exposure
41.2550.0341.00	Telephone	15,000	13,282	88.5%	16,000	6.7%	1,000	20.5% Ansercall, \$2400 yearly; AT & T, \$1800 Leach & fax
41.2550.0342.00	Postage	6,500	3,134	48.2%	6,500	0.0%	0	107.4% Verizon cell phones -\$4000 yearly; AT&T land lines - \$2400
41.2550.0351.00	Legal Notices	500	0	n/a	500	0.0%	0	n/a Beginning year letters and yearly postage, Fed-EX
41.2550.0370.00	Water/Sewer	950	434	45.7%	950	0.0%	0	118.9% Publishers Certificates, ad's, etc
41.2550.0382.00	Unemployment Comp	10,000	6,097	61.0%	10,000	0.0%	0	64.0%
41.2550.0410.00	Supplies	10,000	8,149	81.5%	10,000	0.0%	0	22.7% Office supplies, salt for snow control
41.2550.0465.00	Heat	9,000	1,843	20.5%	9,000	0.0%	0	388.3%
41.2550.0466.00	Electric	7,000	0	n/a	7,000	0.0%	0	n/a
41.2550.0470.00	Software	300	0	n/a	300	0.0%	0	n/a Skyward yearly fee, \$260.00
41.2550.0540.00	Capital Outlay	13,000	0	n/a	0	-100.0%	(13,000)	n/a line item moved to Non Capitalized Equipment
41.2550.0640.00	Dues & Fees	500	460	92.0%	500	0.0%	0	8.7% NAPT / IAPT /MCDTA dues
41.2550.0690.00	Awards/Incentives	17,000	6,899	40.6%	39,000	129.4%	22,000	465.3% service awards, contractual safety bonus - each driver \$50 - \$6,600; \$3000 for "Driver/Attendant of the Year" program; \$22,000 jackets-contractual every 3 years
41.2550.0710.00	Non Capitalized Equipment & Parts				10,000			new equipment \$500 - \$4900
41.2552.0111.01	Operation Salaries	1,860,042	1,311,770	70.5%	1,896,042	1.9%	36,000	44.5% contractual raises -
41.2552.0111.02	Special Education Salaries	1,665,000	1,132,341	68.0%	1,689,000	1.4%	24,000	49.2% contractual raises
41.2552.0111.47	Field Trip Salaries	70,000	41,963	59.9%	70,000	0.0%	0	66.8% District 47 field trips
41.2552.0111.55	Field Trip Salaries	260,000	179,840	69.2%	260,000	0.0%	0	44.6% District 155 field trips
41.2552.0111.04	Field Trip - other salaries	0	(3,496)	n/a	0	n/a	0	-100.0% billable from park district, ymca, girl scouts - credited from last year
41.2552.0111.05	Driver Training	50,000	35,612	71.2%	50,000	0.0%	0	40.4% Initial training, individualized training; retraining; workshop
41.2552.0212.00	IMRF-Drivers/Attend	453,000	287,575	63.5%	453,000	0.0%	0	57.5% IMRF: 10.86% x \$3,585042.00
41.2552.0213.00	FICA-Drivers/Attend	226,000	164,175	72.6%	226,000	0.0%	0	37.7% FICA: 6.2% x \$3,585042.00
41.2552.0214.00	Medicare - Drivers/Attend	53,000	38,395	72.4%	53,000	0.0%	0	38.0% Medicare: 1.45 x \$3,585042.00
41.2552.0222.00	HRA Drivers	390,000	280,753	72.0%	390,000	0.0%	0	38.9% HRA, Term Insurance
41.2552.0240.00	Operations Physicals	26,000	21,772	83.7%	26,000	0.0%	0	19.4% Annual Physicals; Randoms
41.2552.0310.00	Professional	4,800	445	9.3%	4,800	0.0%	0	978.7%
41.2552.0323.00	Repairs & Maintenance	17,000	0	n/a	17,000	0.0%	0	n/a
41.2552.0381.00	Bus, Fire & Liability	445,000	313,398	70.4%	450,000	1.1%	0	43.6% Work Comp- \$282,103.; Property/ Inland Marine - \$3,266.; General Liability - \$19,185.; EPLI - \$8,342; Assurance Agency Umbrella - \$14,500.; Auto,Gallagher Bassett - buses - \$N/A
41.2552.0410.00	Operations Supplies	25,000	17,118	68.5%	25,000	0.0%	0	46.0% bus cleaning supplies; paper towels; toilet tissue; coffee; I-PASS;

TJA Budget - FY 2016/2017

Account #	Name	FY 015/16 Budget		Actual/ Budget	FY 16/17 Budget	FY 16/17 Budget/FY 15/16 Budget	16/17 vs. 15/16 Budget	FY 15/16 Budget/FY 014/15 Actual	Comments
41.2552.0410.02	Special Ed/Safety Equipment	9,000	2,448	27.2%	9,000	0.0%	0	267.6%	Safety budget & Special Ed budget combined
41.2552.0410.03	Field Trip Expenses	500	0	n/a	500	0.0%	0	n/a	Dist 47 & 155 - Tolls; Parking
41.2552.0410.04	Field Trip Expenses - other	0	0	n/a	0	n/a	0	n/a	Out of District - Meals; Tolls; Parking
41.2552.0464.00	Gas & Oil	688,000	459,452	66.8%	750,000	9.0%	62,000	63.2%	Based upon 250,000 gals, \$3.00 including taxes per gallon estimated, grease, washer fluid, transmission fluid, grease
41.2552.0540.00	Capital Outlay	563,650	538,138	95.5%	570,000	1.1%	6,350	5.9%	3 new full size buses \$254,805.; lease/own payment for 3 buses \$184,950; 2 new used spec ed buses \$129,970.
41.2552.0710.00	Non Capitalized Equipment & Parts		17,513						new equipment \$500 - \$4900
41.2554.0118.00	Maintenance Salaries	195,200	147,524	75.6%	200,970	3.0%	5,770	36.2%	Tim: \$74,779 (salary) position; Toby: \$44,132(\$21.21); Jim: \$43,464(\$20.89); Cefefino: \$33,421 (\$16.06) + \$5,000 OT
41.2554.0212.00	IMRF-Mechanics	21,600	16,113	74.6%	21,800	0.9%	200	35.3%	IMRF: 10.86% x \$200,970
41.2554.0213.00	FICA - Mechanics	12,100	7,064	58.4%	12,100	0.0%	0	71.3%	FICA: 6.2% x \$200,970
41.2554.0214.00	Medicare - Mechanics	2,825	1,652	58.5%	2,825	0.0%	0	71.0%	1.45 x \$200,970
41.2554.0222.00	Hospital Insurance - Mech	31,000	23,183	74.8%	31,700	2.3%	700	36.7%	\$659.00 per month x 4
41.2554.0323.00	Repairs & Maintenance	120,000	60,524	50.4%	120,000	0.0%	0	98.3%	Towing; Major repairs, tires
41.2554.0339.00	Permits/License/Inspections	15,000	6,660	44.4%	10,000	-33.3%	(5,000)	50.2%	
41.2554.0410.00	Maintenance Supplies	200,000	129,826	64.9%	200,000	0.0%	0	54.1%	Shop-towels; belts; brakes, etc.
41.2554.0540.00	Capital Outlay		0	n/a	0	n/a	0	n/a	new equipment over \$5000
41.2554.0710.00	Non Capitalized Equipment & Parts	44,000	31,519	71.6%	44,000	0.0%	0	39.6%	new equipment \$500 - \$4900
SUBTOTAL	Expenditures	8,345,218	5,798,181	69.5%	8,411,733	0.8%	51,515	45.1%	
41.1991.47	District 47 Revenue	4,473,615	0	0.0%	0	-0.9%	0		
41.1991.55	District 155 Revenue	3,660,230	0	0.0%	0	-0.9%	0		
SUBTOTAL	Revenues	8,133,845	0		0				
TOTALS	Revenue-Expenditures						\$ -		

Revenue is in budget



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

2016/2017 TJA Advisory Board Meeting Dates

Wednesday, September 7, 2016 @ 1:00

Wednesday, November 2, 2016 @ 1:00

Wednesday, January 4, 2017 @ 1:00

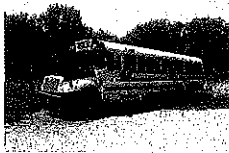
Wednesday, March 1, 2017 @ 1:00

Wednesday, May 3, 2017 @ 1:00

Wednesday, June 14, 2017 @ 1:00

SEPTEMBER 7, 2016

Transportation
Joint
Agreement



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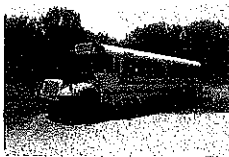
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Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, September 7, 2016 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 4.0 Approval of Minutes of Previous Meeting
- 5.0 Correspondence
- 6.0 Citizen Input
- 7.0 Report from the Director
 - 7.1 Financial Reports
 - 7.2 Personnel
 - 7.3 Fuel
 - 7.4 Final Approval of the 2016/2017 Budget
 - 7.5 Cameras
- 8.0 Report from the Assistant Director
 - 8.1 Crash Report
 - 8.2 Worker's Compensation Report
 - 8.3 Training
 - 8.4 Zonar Idle Report
- 9.0 Any other matters that come before the board
- 10.0 Adjournment

Transportation
Joint
Agreement



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TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: September 2, 2016

7.0 Report from the Director

7.1 Financial Reports: TJA's budget is at 11.66% of monies spent as of July 1, 2016. *16.12%*

7.2 Personnel: TJA is currently hiring to fill open positions. *Aug 30th*

7.3 Fuel: Fuel consumption is at 7,340 gallons to date. In March of 2015, TJA locked-in at a rate of \$2.2941 per gallon, for 348,000 gallons of fuel. As of September 2, 2016, 19,771 gallons remain at the locked-in rate.

7.4 Final Approval of the 2016/2017 Budget: Please see attached.

7.5 Camera Systems: As of September 2, 2016, TJA has installed camera systems in 71 of the 125 buses in the fleet.

2016 - 2017

Account # & Name	Dist. #	July	June	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	5,244.46		5,244.46				
Salary - Director of Trans.	155	3,644.45		3,644.45	8,888.91	80,000.00	11.11%	\$ 8,888.91
41.2550.0111.06 Salary	47	3,933.35		3,933.35				
Asst. Director/Safety Mngr	155	2,733.34		2,733.34	6,666.69	60,000.00	11.11%	\$ 6,666.69
41.2550.0111.07	47	2,830.30		2,830.30				
Salary-Routing Manager	155	1,966.82		1,966.82	4,797.12	50,000.00	9.59%	\$ 4,797.12
41.2550.0111.09	47	2,920.89		2,920.89				
Salary - Admin. Assistant	155	2,029.77		2,029.77	4,950.66	44,643.00	11.09%	\$ 4,950.66
41.2550.0111.10	47	3,054.93		3,054.93				
Salary -Head Dispatcher I	155	2,122.92		2,122.92	5,177.85	49,000.00	10.57%	\$ 5,177.85
41.2550.0111.11	47	2,572.39		2,572.39				
Salary - Dispatcher II	155	1,787.60		1,787.60	4,359.99	47,168.00	9.24%	\$ 4,359.99
41.2550.0212.00	47	1,805.25		1,805.25				
I.M.R.F. - Office	155	1,254.50		1,254.50	3,059.75	36,000.00	8.50%	\$ 3,059.75
41.2550.0213.00	47	1,000.39		1,000.39				
F.I.C.A. - Office	155	695.18		695.18	1,695.57	20,600.00	8.23%	\$ 1,695.57
41.2550.0214.00	47	233.96		233.96				
Medicare - Office	155	162.59		162.59	396.55	4,800.00	8.26%	\$ 396.55
41.2550.0222.00	47	2,250.61		2,250.61				
Hospital Insurance - Office	155	1,563.99		1,563.99	3,814.60	55,000.00	6.94%	\$ 3,814.60
41.2550.0310.00	47	1,096.72		1,096.72				
Professional	155	762.12		762.12	1,858.84	91,000.00	2.04%	\$ 1,858.84
41.2550.0317.00	47	1,180.00		1,180.00				
Audit	155	820.00		820.00	2,000.00	8,035.00	24.89%	\$ 2,000.00
41.2550.0318.00	47	-		-				
Legal	155	-		-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	340.43		340.43				
Garbage/Extermination	155	236.57		236.57	577.00	3,000.00	19.23%	\$ 577.00
41.2550.0323.00	47	339.39		339.39				
Repairs & Maintenance	155	235.85		235.85	575.24	70,000.00	0.82%	\$ 575.24
41.2550.0325.00	47	1,482.97		1,482.97				
Leases	155	1,030.54		1,030.54	2,513.51	34,000.00	7.39%	\$ 2,513.51
41.2550.0332.00	47	1,323.96		1,323.96				
Travel & Meeting	155	920.04		920.04	2,244.00	5,000.00	44.88%	\$ 2,244.00
41.2550.0333.02	47	-		-				
Special Ed Cabs	155	-		-	-	30,000.00	0.00%	\$ -
41.2550.0234.00	47	-		-				
Health Ins Exchange	155	-		-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	489.88		489.88				
Telephone	155	340.43		340.43	830.31	16,000.00	5.19%	\$ 830.31
41.2550.0342.00	47	(99.30)		(99.30)				
Postage	155	(69.00)		(69.00)	(168.30)	6,500.00	-2.59%	\$ (168.30)
41.2550.0351.00	47	-		-				
Legal Notices	155	-		-		500.00	0.00%	\$ -
41.2550.0370.00	47	-		-				
Water & Sewer	155	-		-	-	950.00	0.00%	\$ -
41.2550.0382.00	47	-		-				
Unemploy. Compensation	155	-		-	-	10,000.00	0.00%	\$ -
41.2550.0410.00	47	395.84		395.84				
Supplies	155	275.08		275.08	670.92	10,000.00	6.71%	\$ 670.92
41.2550.0465.00	47	99.17		99.17				
Heat	155	68.91		68.91	168.08	9,000.00	1.87%	\$ 168.08

Account # & Name	Dist. #					% of Budget	Account Total
41.2550.0466.00	47	-	-	-	-		
Electric	155	-	-	7,000.00	0.00%	\$	-
41.2550.0470.00	47	-	-	-	-		
Software	155	-	-	300.00	0.00%	\$	-
41.2550.0540.00	47	-	-	-	-		
Capital Outlay	155	-	-	-	#DIV/0!	\$	-
41.2550.0640.00	47	-	-	-	-		
Dues & Fees	155	-	-	500.00	0.00%	\$	-
41.2550.0690.00	47	-	-	-	-		
Awards & Incentives	155	-	-	39,000.00	0.00%	\$	-
41.2552.0710.00	47	-	-	-	-		
Non-Capitalized Equip	155	-	-	10,000.00	0.00%	\$	-
41.2552.0111.01	47	57,975.33	57,975.33	-	-		
Operations Salaries	155	41,982.13	41,982.13	99,957.46	1,896,042.00	5.27%	\$ 99,957.46
41.2552.0111.02	47	53,069.36	53,069.36	-	-		
Special Education Salaries	155	50,988.20	50,988.20	104,057.56	1,689,000.00	6.16%	\$ 104,057.56
41.2552.0111.47	47	174.80	174.80	-	-		
Field Trip Salaries	155	-	-	174.80	70,000.00	0.25%	\$ 174.80
41.2552.0111.55	47	-	-	-	-		
Field Trip Salaries	155	1,544.17	1,544.17	1,544.17	260,000.00	0.59%	\$ 1,544.17
41.2552.0111.04	47	7,715.41	7,715.41	-	-		
Field Trip - Other Salaries	155	5,361.56	5,361.56	13,076.97	-	#DIV/0!	\$ 13,076.97
41.2552.0111.05	47	2,442.72	2,442.72	-	-		
Driver Training	155	1,697.48	1,697.48	4,140.20	50,000.00	8.28%	\$ 4,140.20
41.2552.0212.00	47	14,286.03	14,286.03	-	-		
L.M.R.F. - Drivers/Attend	155	9,927.58	9,927.58	24,213.61	453,000.00	5.35%	\$ 24,213.61
41.2552.0213.00	47	8,194.02	8,194.02	-	-		
F.I.C.A. - Drivers/Attendants	155	5,694.15	5,694.15	13,888.17	226,000.00	6.15%	\$ 13,888.17
41.2552.0214.00	47	1,916.38	1,916.38	-	-		
Medicare - Drivers/Attendant	155	1,331.72	1,331.72	3,248.10	53,000.00	6.13%	\$ 3,248.10
41.2552.0222.00	47	17,364.74	17,364.74	-	-		
HRA - Drivers	155	12,067.02	12,067.02	29,431.76	390,000.00	7.55%	\$ 29,431.76
41.2552.0240.00	47	847.83	847.83	-	-		
Operations - Physical	155	589.17	589.17	1,437.00	26,000.00	5.53%	\$ 1,437.00
41.2552.0310.00	47	-	-	-	-		
Professional	155	-	-	-	4,800.00	0.00%	\$ -
41.2552.0323.00	47	103.28	103.28	-	-		
Repairs & Maintenance	155	71.77	71.77	-	17,000.00	1.03%	\$ 175.05
41.2552.0381.00 Insurance	47	-	-	-	-		
Bus, Fire & Liability	155	-	-	-	450,000.00	0.00%	\$ -
41.2552.0410.00	47	644.49	644.49	-	-		
Operations Supplies	155	447.86	447.86	1,092.35	25,000.00	4.37%	\$ 1,092.35
41.2552.0410.02	47	-	-	-	-		
Special Ed Equip	155	-	-	-	9,000.00	0.00%	\$ -
41.2552.0410.03	47	-	-	-	-		
Field Trip Expenses	155	-	-	-	500.00	0.00%	\$ -
41.2552.0410.04	47	-	-	-	-		
Field Trip Expenses - Other	155	-	-	-	-	0.00%	\$ -
41.2552.0464.00	47	11,200.07	11,200.07	-	-		
Gas & Oil	155	7,783.10	7,783.10	18,983.17	750,000.00	2.53%	\$ 18,983.17
41.2552.0540.00	47	284,862.50	284,862.50	-	-		
Purchase - New Bus/Radios	155	284,862.50	284,862.50	569,725.00	570,000.00	99.95%	\$ 569,725.00
41.2552.0710.00	47	-	-	-	-		
Non-Capitalized Equip	155	-	-	-	#DIV/0!	\$	-

Account # & Name	Dist. #					% of Budget	Account Total
41.2554.0118.00	47	13,110.44		13,110.44			
Maintenance Salaries	155	9,110.65		9,110.65	22,221.09	200,970.00	11.06% \$ 22,221.09
41.2554.0212.00	47	1,423.80		1,423.80			
I.M.R.F. - Mechanics	155	989.42		989.42	2,413.22	21,800.00	11.07% \$ 2,413.22
41.2554.0213.00	47	638.72		638.72			
F.I.C.A. - Mechanics	155	443.85		443.85	1,082.57	12,100.00	8.95% \$ 1,082.57
41.2554.0214.00	47	149.38		149.38			
Medicare - Mechanics	155	103.81		103.81	253.19	2,825.00	8.96% \$ 253.19
41.2554.0222.00	47	1,543.44		1,543.44			
Hospital Insurance - Mech	155	1,072.56		1,072.56	2,616.00	31,700.00	8.25% \$ 2,616.00
41.2554.0323.00	47	165.73		165.73			
Repairs & Maintenance	155	115.17		115.17	280.90	120,000.00	0.23% \$ 280.90
41.2554.0339.00	47	342.79		342.79			
Permits/Licences/Inspections	155	238.21		238.21	581.00	10,000.00	5.81% \$ 581.00
41.2554.0410.00	47	5,822.72		5,822.72			
Maintenance Supplies	155	4,046.30		4,046.30	9,869.02	200,000.00	4.93% \$ 9,869.02
41.2554.0540.00	47	-		-			
Capital Outlay	155	-		-	-	-	#DIV/0! \$ -
41.2554.0710.00	47	754.18		754.18			
Non-Capitalized Equip	155	754.18		754.18	1,508.36	44,000.00	3.43% \$ 1,508.36
Total		\$ 981,048.01	\$ -	\$ 981,048.01	\$ 8,411,733.00	11.66%	\$ 981,048.01
Sub Total District 47		517,243.75	-	517,243.75			
Sub Total District 155		463,804.26	-	463,804.26			
Other Field Trip Billed							
Total District 47		(7,715.41)	-	(7,715.41)			
Total District 155		(5,361.56)	-	(5,361.56)			
Total District 47		509,528.34	-	509,528.34			
Total District 155		458,442.70	-	458,442.70			
Total Dist. 47 (% of Total)		52.72%	#DIV/0!	52.72%			
Total Dist.155 (% of Total)		47.28%	#DIV/0!	47.28%			

Minutes of the TJA Advisory Committee
Wednesday, June 8, 2016 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:00 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014. ✓ ✓ ✓
2. **Roll Call:** Present, Mr. Fetzner, Mrs. Nelson and Mr. Secrest and Mrs. Ricci.
Absent: Mr. Daurer ✓
3. **Approval of Minutes:** Mr. Secrest moved with, seconded by Mrs. Ricci to approve the regular session minutes from the March 2, 2016 meeting. Motion passed unanimously.
4. **Correspondence:** None
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial – As of May 2016, TJA is on target. At 83% of the current budget. The estimate for the June 2016 budget is 91% after the first check run. Which includes the cameras.
 - 6.2. Fuel – On target.
 - 6.3. 2016 – 2017 Budget – TJA has a slight increase in budget. One cause is jackets (which are contractual). Ms. Fleming and Mrs. Nelson have reviewed the budget. TJA will try new vendor to save some money. Mr. Fetzner moved with, seconded by Mr. Secrest to approve the 2016-2017 Budget to be presented to both boards. Motion passed unanimously.
 - 6.4. Cameras – Ms. Fleming has ordered the cameras and hope to have 2/3 installation complete by the beginning of the school year.
 - 6.5. Meeting dates – Ms. Fleming has included.

Next meeting: September 7, 2016 @ 1:00 p.m.

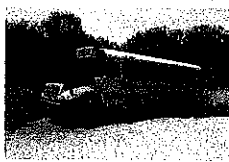
Submitted by: Kathy Johnson

Account #	Name	FY 015/16 B udget	FY 15/16 Act ual as of 7/1/2016	Actual/ Budget	FY 16/17 Bud get	FY 16/1 et/FY 1 5/16 Bu dget	FY 15/16 Budget/ FY 014/1 5 Actual	Comments
41.2550.0111.00	Salary-Director of Trans	\$ 102,583	\$ 101,409	98.9%	\$ 80,000	-22.0%	\$ (22,583)	-21.1% Penny Fleming
41.2550.0111.06	Salary - Assist Director/Saf	55,805	56,448	101.2%	60,000	7.5%	4,195	6.3% Collin McCormick
41.2550.0111.07	Salary - Routing Manager	42,411	42,327	99.8%	50,000	17.9%	7,589	18.1% Norma Urbina
41.2550.0111.09	Salary - Admin Assistant	43,343	43,258	99.8%	44,643	3.0%	1,300	3.2% Kathy Johnson
41.2550.0111.10	Salary - Head Dispatcher I	47,560	53,451	112.4%	49,000	3.0%	1,440	-8.3% Lisa Russo \$39,994; OT-\$5,000.00; Stipend-\$2,600.00 (\$100.00 on call every other weekend)
41.2550.0111.13	Salary - Dispatcher II	45,780	38,097	83.2%	47,168	3.0%	1,388	23.8% n call every other weekend
41.2550.0212.00	IMRF-Office	36,650	36,815	100.5%	36,000	-1.8%	(650)	-2.2% IMRF: 10.86% x \$330,811
41.2550.0213.00	FICA - Office	20,924	20,333	97.2%	20,600	-1.5%	(324)	1.3% FICA: 6.2% x \$330,811
41.2550.0214.00	Medicare - Office	4,900	4,756	97.1%	4,800	-2.0%	(100)	0.9% Medicare: 1.45 x \$330,811
41.2550.0222.00	Hospital Insurance - Office	50,000	53,650	107.3%	55,000	10.0%	5,000	2.5% Penny/Collin-\$700 per month, \$6600 January HSA; \$559.00 x 4
41.2550.0310.00	Professional	91,000	79,535	87.4%	91,000	0.0%	0	14.4% D47 payroll services; \$12,100; Office cleaning \$22,000.00; Althoff HAYC \$5,000.00; Stan's Office Equip \$2,000.00; Leach cleaning, \$3,000; yearly Zonar fee - \$28,000; computers/monitors \$15,000
41.2550.0317.00	Audit	8,035	7,850	97.7%	8,035	0.0%	0	2.4%
41.2550.0318.00	Legal	1,000	91	9.1%	1,000	0.0%	0	997.7%
41.2550.0321.00	Garbage/Exterminations	3,000	3,105	103.5%	3,000	0.0%	0	-3.4% Garbage removal, Leach/1204 S. McHenry Ave - \$2.00 yr -; exterminator \$600
41.2550.0323.00	Repairs & Maintenance	113,760	63,388	55.7%	70,000	-38.5%	(43,760)	10.4% Shop Uniforms \$13,000.00; Leach trailer sanitation s ystem maintenance - \$10,000 yearly; 1204 Parkin g lot repair \$27,000
41.2550.0325.00	Leases	34,000	32,887	96.7%	34,000	0.0%	0	3.4% Leach Lot rental - \$26,880 yearly; storage locker \$50 0.00; \$2400- Marlin - Leach; Electric \$4000
41.2550.0332.00	Travel & Meeting	5,000	1,679	33.6%	5,000	0.0%	0	197.9% Office training; Roadco: JAPT/JAPT, mechanic school, NAPT for trainers
41.2550.0333.02	Special Ed Cabs	72,000	7,298	10.1%	30,000	-58.3%	(42,000)	311.1%
41.2550.0234.00 e	Health Insurance Exchange	30,000			30,000	0.0%	0	- Affordable Care Act - 3 months exposure
41.2550.0341.00	Telephone	15,000	17,491	116.6%	16,000	6.7%	1,000	-8.5% 400 Ansercall; \$2400 yearly; AT & T, \$1800 Leach & fax V erizon cell phones -\$4000 yearly; AT&T land lines -\$2
41.2550.0342.00	Postage	6,500	3,635	55.9%	6,500	0.0%	0	78.8% Beginning year letters and yearly postage, Fed-EX
41.2550.0351.00	Legal Notices	500	49	9.8%	500	0.0%	0	916.7% Publishers Certificates, ad's, etc
41.2550.0370.00	Water/Sewer	950	6,097	66.7%	950	0.0%	0	50.0%
41.2550.0382.00	Unemployment Comp	10,000	6,097	61.0%	10,000	0.0%	0	64.0%
41.2550.0410.00	Supplies	10,000	9,785	97.8%	10,000	0.0%	0	2.2% Office supplies, salt for snow control
41.2550.0465.00	Heat	9,000	2,868	31.9%	9,000	0.0%	0	213.8%
41.2550.0466.00	Electric	7,000	0	n/a	7,000	0.0%	0	n/a
41.2550.0470.00	Software	300	0	n/a	300	0.0%	0	n/a Skyward yearly fee, \$260.00
41.2550.0540.00	Capital Outlay	13,000	0	n/a	0	-100.0%	(13,000)	n/a line item moved to Non Capitalized Equipment
41.2550.0640.00	Dues & Fees	500	460	92.0%	500	0.0%	0	8.7% NAPT / JAPT / MCTA dues
41.2550.0690.00	Awards/Incentives	17,000	14,204	83.6%	39,000	129.4%	22,000	174.6% 3 years service awards, contractual safety bonus - each driv er \$50 - \$6,600; \$3000 for "Driver/Attendant of the Y ear" program; \$22,000 jackets-contractual every

Account #	Name	FY 015/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 15/16 Budget	FY 15/16 Actual	Comments
Non Capitalized Equipmen								
41.2550.0710.00	t & Parts			10,000				new equipment \$500 - \$4900
41.2552.0111.01	Operation Salaries	1,860,042	1,782,604	1,896,042		1.9%	36,000	contractual raises -
41.2552.0111.02	Special Education Salaries	1,665,000	1,491,074	1,689,000		1.4%	24,000	contractual raises
41.2552.0111.47	Field Trip Salaries	70,000	66,673	70,000		0.0%	0	District 47 field trips
41.2552.0111.55	Field Trip Salaries	260,000	245,648	260,000		0.0%	0	District 155 field trips
41.2552.0111.04	Field Trip - other salaries	0	4,432	0		n/a	0	billable from park district, ymca, girl scouts - credited from last year
41.2552.0111.05	Driver Training	50,000	41,448	50,000		0.0%	0	Initial training, individualized training; retraining; work
41.2552.0212.00	IMRF-Drivers/Attend	453,000	383,963	453,000		0.0%	0	18.0% IMRF: 10.86% x \$3,585,042.00
41.2552.0213.00	FICA-Drivers/Attend	226,000	220,198	226,000		0.0%	0	2.6% FICA: 6.2% x \$3,585,042.00
41.2552.0214.00	Medicare - Drivers/Attend	53,000	51,498	53,000		0.0%	0	2.9% Medicare: 1.45 x \$3,585,042.00
41.2552.0222.00	HRA Drivers	390,000	368,220	390,000		0.0%	0	5.9% HRA, Term Insurance
41.2552.0240.00	Operations Physicals	26,000	27,759	26,000		0.0%	0	-6.3% Annual Physicals; Randoms
41.2552.0310.00	Professional	4,800	445	4,800		0.0%	0	978.7%
41.2552.0323.00	Repairs & Maintenance	17,000	5,666	17,000		0.0%	0	200.0%
41.2552.0381.00	Bus, Fire & Liability	445,000	338,238	450,000		1.1%	0	Work Comp - \$282,103; Property/ Inland Marine - \$3,266; General Liability - \$19,185; EPL - \$8,342; Assurance Agency Umbrella - \$14,500; Auto, Gallagher Bas
41.2552.0410.00	Operations Supplies	25,000	24,893	25,000		0.0%	0	bus cleaning supplies; paper towels; toilet tissue; coffee; IPASS;
41.2552.0410.02	Special Ed/Safety Equipme	9,000	8,223	9,000		0.0%	0	9.5% Safety budget & Special Ed budget combined
41.2552.0410.03	Field Trip Expenses	500	0	500		0.0%	0	n/a Dist 47 & 155 - Tolls; Parking
41.2552.0410.04	Field Trip Expenses - other	0	0	0		n/a	0	n/a Out of District - Meals; Tolls; Parking
41.2552.0464.00	Gas & Oil	688,000	640,215	750,000		9.0%	62,000	Based upon 250,000 gals, \$3.00 including taxes per gallon estimated, grease, washer fluid, transmission fluid, grease
41.2552.0540.00	Capital Outlay	563,650	746,191	570,000		1.1%	6,350	3 new full size buses \$254,805; lease/own payment for 3 buses \$184,950; 2 new used special buses \$129,970.
41.2552.0710.00	Non Capitalized Equipmen		17,514					new equipment \$500 - \$4900
41.2554.0118.00	Maintenance Salaries	195,200	191,692	200,970		3.0%	5,770	4.8% \$5,000 OT
41.2554.0212.00	IMRF-Mechanics	21,600	20,910	21,800		0.9%	200	4.3% IMRF: 10.86% x \$200,970
41.2554.0213.00	FICA - Mechanics	12,100	9,160	12,100		0.0%	0	32.1% FICA: 6.2% x \$200,970
41.2554.0214.00	Medicare - Mechanics	2,825	2,142	2,825		0.0%	0	31.9% 1.45 x \$200,970
41.2554.0222.00	Hospital Insurance - Mech	31,000	31,032	31,700		2.3%	700	2.2% \$659.00 per month x 4
41.2554.0323.00	Repairs & Maintenance	120,000	77,722	120,000		0.0%	0	54.4% Towing; Major repairs, tires
41.2554.0339.00	Permits/License/Inspection	15,000	10,717	10,000		-33.3%	(5,000)	-6.7%
41.2554.0410.00	Maintenance Supplies	200,000	201,219	200,000		0.0%	0	-0.6% Shop-towels; belts; brakes, etc.
41.2554.0540.00	Capital Outlay			0		n/a	0	n/a new equipment over \$5000
41.2554.0710.00	Non Capitalized Equipmen							
41.2554.0710.00	t & Parts	44,000	90,722	44,000		206.2%	0	-51.5% new equipment \$500 - \$4900
SUBTOTAL	Expenditures	8,345,218	7,801,815	8,411,733		0.8%	51,515	7.8%

Account #	Name	FY 015/16 B udget	FY 15/16 Act ual as of 7/1/ 2016	Actual/ Budget	FY 16/17 Bud get	FY 16/1 7 Budg et/FY 1 5/16 Bu dget	16/17 vs. 15 /65 Budget	FY 15/16 Budget/ FY 014/1 5 Actual	Comments
41.1991.47	District 47 Revenue	4,589,870	3,738,989	81.5%	4,626,453	0.8%	36,583		
41.1991.55	District 155 Revenue	3,755,348	3,232,105	86.1%	3,785,280	0.8%	29,932		
SUBTOTAL	Revenues	8,345,218	6,971,094		8,411,733		66,515		
TOTALS	Revenue-Expenditures	\$ -	\$ 830,721		\$ -		\$ (15,000)		

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of
Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: September 2, 2016

8.0 Report from the Assistant Director

8.1 Crash Report: TJA has experienced 4 preventable and 2 non-preventable crashes to date. Please see attached report.

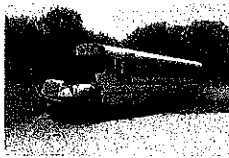
8.2 Worker's Compensation Report: TJA has experience 2 work related injuries to date. Please see attached report.

8.3 Training/Mandatory meeting August 15, 2016: We discussed blood borne pathogens and how to contain a variety of situations. Implemented a goal for the employees to be respectful and kind in the work place. Trainers provided valuable learning exercises that allowed the drivers to experience what it feels like to be a new driver at TJA and how having the proper attitude can go a long way. We currently have 5 newly licensed drivers and 2 more currently in training.

8.4 Zonar Idle Report: Please see attached report.

NOVEMBER 2, 2016

Transportation
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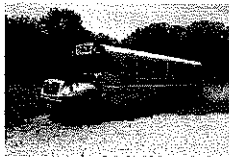
Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, November 2, 2016 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director
 - 6.1 Financial Reports
 - 6.2 Personnel
 - 6.3 Fuel
 - 6.4 Bus Bids
 - 6.5 Pest Control
 - 6.6 Camera Installation
 - 6.7 Wage Statements
- 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
 - 7.4 Kindergarten Check Sheets
- 8.0 Any other matters that come before the board
- 9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 10.0 Adjournment

Transportation
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Agreement



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Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: October 28, 2016

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 23.18% of monies spent as of September 30, 2016.

6.2 Personnel: TJA is currently hiring to fill open positions.

6.3 Fuel: Fuel consumption is at 59,090 gallons to date. In March of 2015, TJA locked-in at a rate of \$2.2941 per gallon, for 348,000 gallons of fuel. TJA has used the allotted fuel that was locked in. Fuel prices fluctuate with each drop and currently are lower than the previous locked rate.

6.4 Bus Bids: Discussion. Bids Attached

6.5 Pest Control: TJA has been without a Pest Control service for about 3 years. With a need for the service, we have secured Anderson Pest Solutions. Please see attached.

6.6 Camera Installation: With school in session, installation has slowed down. Currently, 89 buses have camera systems installed. We are still aiming to have all buses equipped by the end of December.

6.7 Wage Statements: Annual Wage Statements have been implemented for the Office and Shop staff. The new procedure is in line with District procedure for wages and benefits and will benefit the employee and TJA. Please see attached.

Minutes of the TJA Advisory Committee
Wednesday, September 7, 2016 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:04 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mrs. Nelson and Mr. Secrest and Mrs. Ricci.
Absent: Mr. Fetzner
3. **EXECUTIVE SESSION**
4. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Secrest to approve the regular session minutes from the June 8, 2016 meeting. Motion passed unanimously.
5. **Correspondence:** None
6. **Citizens Input:** None
7. **Director's Report:**
 - 7.1. Financial Reports – As of August 2016, TJA is on target. At 16.12% of the current budget.
 - 7.2. Personnel– TJA is currently looking to hire 4-5 applicants. Ms. Fleming has interviews set up.
 - 7.3. Fuel – TJA has approximately 73 gallons remaining in the locked rate bid. Ms. Fleming states that she is paying attention to the rates. Mr. Daurer states that the time should be around Thanksgiving to lock in a fixed rate again. TJA will pay index rate until that happens.
 - 7.4. Final Approval of the 2016/2017 Budget – Mrs. Ricci moved with, to approve the 2016-2017 budget with the figures discussed about in Executive Session. Mrs. Ricci withdrew motion. Mr. Secrest suggested not needing to add that into the budget. TJA is usually under budget and we would not need to add additional funds onto the bottom line. 2016-2017 needs to be presented to school districts. Motion passed unanimously.
 - 7.5. Cameras – Ms. Fleming has had to pull video twice so far this school year. As of September 2, 2016 TJA has 72 out of 125 installed. The goal is to have them all installed by Christmas 2016.
8. **Assistant Director's Report:**
 - 8.1. Crash Report – TJA has had 4 preventable and 2 non-preventable crashes to date. 3 of the preventable were on TJA lot with minor scratches.
 - 8.2. Worker's Compensation Report – As of date, TJA has had one new Workers Compensation case.
 - 8.3. Training – TJA held its mandatory meeting and the trainers performed skits on how to be a better people. To treat each other with respect. TJA currently has 6 newly licensed drivers and one in training.
 - 8.4. Zonar Idle Report – July/August have higher idle times than usual due to more summer school routes.
9. Any other matters that come before the board:

10. Adjournment: Mr. Secrest moved with, seconded by Mrs. Ricci to adjourn. All ayes, motion carried at 1:49 p.m...

Next meeting: November 2, 2016 @ 1:00 p.m.

Submitted by: Kathy Johnson

2016 - 2017

Account # & Name	Dist. #	August	September	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	3,911.12	3,614.82	12,770.40				
Salary - Director of Trans.	155	2,014.82	2,311.12	7,970.39	20,740.79	80,000.00	25.93%	\$ 20,740.79
41.2550.0111.06 Salary	47	2,933.34	2,711.12	9,577.81				
Asst. Director/Safety Mngr	155	1,511.12	1,733.34	5,977.80	15,555.61	60,000.00	25.93%	\$ 15,555.61
41.2550.0111.07	47	2,110.73	2,077.89	7,018.92				
Salary-Routing Manager	155	1,087.35	1,328.49	4,382.66	11,401.58	50,000.00	22.80%	\$ 11,401.58
41.2550.0111.09	47	2,526.16	2,476.99	7,924.04				
Salary - Admin. Assistant	155	1,301.36	1,583.65	4,914.78	12,838.82	44,643.00	28.76%	\$ 12,838.82
41.2550.01118.10	47	2,742.87	2,955.32	8,753.12				
Salary -Head Dispatcher I	155	1,412.99	1,889.46	5,425.37	14,178.49	49,000.00	28.94%	\$ 14,178.49
41.2550.0111.11	47	1,918.40	1,773.06	6,263.85				
Salary - Dispatcher II	155	988.26	1,133.60	3,909.46	10,173.31	47,168.00	21.57%	\$ 10,173.31
41.2550.0212.00	47	1,434.53	1,501.78	4,741.56				
I.M.R.F. - Office	155	739.00	960.16	2,953.66	7,695.22	36,000.00	21.38%	\$ 7,695.22
41.2550.0213.00	47	768.59	827.62	2,596.60				
F.I.C.A. - Office	155	395.94	529.13	1,620.25	4,216.85	20,600.00	20.47%	\$ 4,216.85
41.2550.0214.00	47	183.53	193.59	611.08				
Medicare - Office	155	94.55	123.77	380.91	991.99	4,800.00	20.67%	\$ 991.99
41.2550.0222.00	47	2,517.64	2,329.68	7,097.93				
Hospital Insurance - Office	155	1,296.96	1,489.47	4,350.42	11,448.35	55,000.00	20.82%	\$ 11,448.35
41.2550.0310.00	47	693.00	4,883.82	6,673.54				
Professional	155	357.00	3,122.45	4,241.57	10,915.11	91,000.00	11.99%	\$ 10,915.11
41.2550.0317.00	47			1,180.00				
Audit	155			820.00	2,000.00	8,035.00	24.89%	\$ 2,000.00
41.2550.0318.00	47			-				
Legal	155			-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	177.69		518.12				
Garbage/Extermination	155	91.54		328.11	846.23	3,000.00	28.21%	\$ 846.23
41.2550.0323.00	47	12,543.14	3,323.38	16,205.91				
Repairs & Maintenance	155	6,461.62	2,124.78	8,822.25	25,028.16	70,000.00	35.75%	\$ 25,028.16
41.2550.0325.00	47	1,669.92	1,626.91	4,779.80				
Leases	155	860.26	1,040.15	2,930.95	7,710.75	34,000.00	22.68%	\$ 7,710.75
41.2550.0332.00	47	494.91		1,818.87				
Travel & Meeting	155	254.95		1,174.99	2,993.86	5,000.00	59.88%	\$ 2,993.86
41.2550.0333.02	47			-				
Special Ed Cabs	155			-	-	30,000.00	0.00%	\$ -
41.2550.0234.00	47			-				
Health Ins Exchange	155			-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	871.31	1,094.90	2,456.09				
Telephone	155	448.86	700.02	1,489.31	3,945.40	16,000.00	24.66%	\$ 3,945.40
41.2550.0342.00	47		3,926.86	3,827.56				
Postage	155		2,510.61	2,441.61	6,269.17	6,500.00	96.45%	\$ 6,269.17
41.2550.0351.00	47			-				
Legal Notices	155			-		500.00	0.00%	\$ -
41.2550.0370.00	47	19.71	20.66	40.37				
Water & Sewer	155	10.16	13.21	23.37	63.74	950.00	6.71%	\$ 63.74
41.2550.0382.00	47			-				
Unemploy. Compensation	155			-	-	10,000.00	0.00%	\$ -
41.2550.0410.00	47	366.72	612.59	1,375.15				
Supplies	155	188.91	391.66	855.65	2,230.80	10,000.00	22.31%	\$ 2,230.80
41.2550.0465.00	47	166.66		265.83				
Heat	155	85.86		154.77	420.60	9,000.00	4.67%	\$ 420.60

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-							
Electric	155	-			7,000.00	0.00%	\$	-	
41.2550.0470.00	47	-							
Software	155	-			300.00	0.00%	\$	-	
41.2550.0540.00	47	-							
Capital Outlay	155	-			-	#DIV/0!	\$	-	
41.2550.0640.00	47	85.80		85.80					
Dues & Fees	155	44.20		44.20	130.00	500.00	26.00%	\$	130.00
41.2550.0690.00	47		1,916.22	1,916.22					
Awards & Incentives	155		1,225.13	1,225.13	3,141.35	39,000.00	8.05%	\$	3,141.35
41.2552.0710.00	47	-							
Non-Capitalized Equip	155	-			-	10,000.00	0.00%	\$	-
41.2552.0111.01	47	56,586.37	108,899.79	223,461.49					
Operations Salaries	155	20,929.20	40,278.01	103,189.34	326,650.83	1,896,042.00	17.23%	\$	326,650.83
41.2552.0111.02	47	25,230.26	63,470.11	141,769.73					
Special Education Salaries	155	17,532.89	44,106.34	112,627.43	254,397.16	1,689,000.00	15.06%	\$	254,397.16
41.2552.0111.47	47	125.64	866.88	1,167.32					
Field Trip Salaries	155			-	1,167.32	70,000.00	1.67%	\$	1,167.32
41.2552.0111.55	47	-							
Field Trip Salaries	155	1,459.98	29,760.86	32,765.01	32,765.01	260,000.00	12.60%	\$	32,765.01
41.2552.0111.04	47	(9,778.38)	560.27	(1,502.70)					
Field Trip - Other Salaries	155	(5,037.35)	358.20	682.41	(820.29)	-	#DIV/0!	\$	(820.29)
41.2552.0111.05	47	5,264.56	3,788.11	11,495.39					
Driver Training	155	2,712.04	2,421.91	6,831.43	18,326.82	50,000.00	36.65%	\$	18,326.82
41.2552.0212.00	47	9,502.53	18,719.80	42,508.36					
I.M.R.F. - Drivers/Attend	155	4,895.24	11,968.39	26,791.21	69,299.57	453,000.00	15.30%	\$	69,299.57
41.2552.0213.00	47	5,544.20	10,838.94	24,577.16					
F.I.C.A. - Drivers/Attendants	155	2,856.11	6,929.82	15,480.08	40,057.24	226,000.00	17.72%	\$	40,057.24
41.2552.0214.00	47	1,296.67	2,534.91	5,747.96					
Medicare - Drivers/Attendant	155	667.98	1,620.68	3,620.38	9,368.34	53,000.00	17.68%	\$	9,368.34
41.2552.0222.00	47	1,806.08	32,016.54	51,187.36					
HRA - Drivers	155	930.41	20,469.59	33,467.02	84,654.38	390,000.00	21.71%	\$	84,654.38
41.2552.0240.00	47	1,310.10	2,283.23	4,441.16					
Operations - Physical	155	674.90	1,459.77	2,723.84	7,165.00	26,000.00	27.56%	\$	7,165.00
41.2552.0310.00	47	-							
Professional	155	-		-	-	4,800.00	0.00%	\$	-
41.2552.0323.00	47			103.28					
Repairs & Maintenance	155			71.77		17,000.00	1.03%	\$	175.05
41.2552.0381.00 Insurance	47	87,536.46	14,196.53	101,732.99					
Bus, Fire & Liability	155	45,094.54	9,076.47	54,171.01	155,904.00	450,000.00	34.65%	\$	155,904.00
41.2552.0410.00	47	1,280.43	1,127.87	3,052.79					
Operations Supplies	155	659.62	721.09	1,828.57	4,881.36	25,000.00	19.53%	\$	4,881.36
41.2552.0410.02	47	-							
Special Ed Equip	155	-		-		9,000.00	0.00%	\$	-
41.2552.0410.03	47	-							
Field Trip Expenses	155	-		-		500.00	0.00%	\$	-
41.2552.0410.04	47	-							
Field Trip Expenses - Other	155	-		-		-	0.00%	\$	-
41.2552.0464.00	47	1,684.47	23,040.11	35,924.65					
Gas & Oil	155	867.75	14,730.56	23,381.41	59,306.06	750,000.00	7.91%	\$	59,306.06
41.2552.0540.00	47			284,862.50					
Purchase - New Bus/Radios	155			284,862.50	569,725.00	570,000.00	99.95%	\$	569,725.00
41.2552.0710.00	47	-							
Non-Capitalized Equip	155	-		-	-	-	#DIV/0!	\$	-

Account # & Name	Dist. #						% of Budget	Account Total
41.2554.0118.00	47	9,822.07	22,597.85	45,530.36				
Maintenance Salaries	155	5,059.85	14,447.80	28,618.30	74,148.66	200,970.00	36.90%	\$ 74,148.66
41.2554.0212.00	47	1,066.68	2,454.13	4,944.61				
I.M.R.F. - Mechanics	155	549.50	1,569.04	3,107.96	8,052.57	21,800.00	36.94%	\$ 8,052.57
41.2554.0213.00	47	463.29	1,268.35	2,370.36				
F.I.C.A. - Mechanics	155	238.67	810.92	1,493.44	3,863.80	12,100.00	31.93%	\$ 3,863.80
41.2554.0214.00	47	108.36	296.64	554.38				
Medicare - Mechanics	155	55.82	189.65	349.28	903.66	2,825.00	31.99%	\$ 903.66
41.2554.0222.00	47	1,726.56	1,595.76	4,865.76				
Hospital Insurance - Mech	155	889.44	1,020.24	2,982.24	7,848.00	31,700.00	24.76%	\$ 7,848.00
41.2554.0323.00	47	3,484.80	6,904.11	10,554.64				
Repairs & Maintenance	155	1,795.20	4,414.10	6,324.47	16,879.11	120,000.00	14.07%	\$ 16,879.11
41.2554.0339.00	47	155.76	213.50	712.05				
Permits/Licences/Inspections	155	80.24	136.50	454.95	1,167.00	10,000.00	11.67%	\$ 1,167.00
41.2554.0410.00	47	6,837.32	3,099.27	15,759.31				
Maintenance Supplies	155	3,522.26	1,981.50	9,550.06	25,309.37	200,000.00	12.65%	\$ 25,309.37
41.2554.0540.00	47			-				
Capital Outlay	155			-	-	-	#DIV/0!	\$ -
41.2554.0710.00	47		962.65	1,716.83				
Non-Capitalized Equip	155		962.65	1,716.83	3,433.66	44,000.00	7.80%	\$ 3,433.66
Total		\$ 375,270.00	\$ 593,246.85	\$ 1,949,564.86		\$ 8,411,733.00	23.18%	\$ 1,949,564.86
Sub Total District 47		249,190.00	359,602.56	1,126,036.31				
Sub Total District 155		126,080.00	233,644.29	823,528.55				
Other Field Trip Billed								
Total District 47		9,778.38	(560.27)	1,502.70				
Total District 155		5,037.35	(358.20)	(682.41)				
Total District 47		258,968.38	359,042.29	1,127,539.01				
Total District 155		131,117.35	233,286.09	822,846.14				
Total Dist. 47 (% of Total)		66.40%	60.62%	57.76%				
Total Dist.155 (% of Total)		33.60%	39.38%	42.24%				

ACCOUNT NO: _____

Tech: _____

Grid/Zip: _____



Main Office
 501 West Lake Street, Suite 204
 Elmhurst, Illinois 60126
 Tel: 630-834-3300
 Fax: 630-834-9298
 www.AndersonPestSolutions.com

THE NATURAL CHOICE® COMMERCIAL

ANDERSON PEST SOLUTIONS, (Hereinafter referred to as Anderson) agrees to provide pest control service by application of control measures performed on the described premises.

Unless otherwise indicated, THIS AGREEMENT IS FOR ONE YEAR, and shall continue thereafter, on a month to month basis subject to cancellation by either party on written notice at least 30 days before the next scheduled service.

This agreement covers only the pests and services specified below. Should the customer request treatments for pests other than these specified below, additional charges will be made for the extra service.

It is further agreed that the premises shall be made available for inspection and treatments by Anderson as often as necessary to control the specified pests during the duration of this agreement.

This agreement does not guarantee against present or future pest damage to building or contents, or provide repairs or compensation thereafter. Terms on the reverse side form a part of this agreement.

THIS AGREEMENT COVERS ONLY THE PREMISES, PESTS, AND SERVICES SPECIFIED BELOW:
 (Please Print Clearly)

Bill To Name 1 Transportation Joint Agreement
 Attn: Accounts Payable
 Bill To Name 2 _____
 Street 1204 S. McHenry Ave
 City Crystal Lake State IL Zip 60014
 Phone (815) 455-0558 Ext 1 Cell (815) 482-5591
 Fax (815) 459-9115
 Email psfleming@d47.org

INITIAL SERVICES & EQUIPMENT DETAIL:

Set up preventative pest program
 Install 8 interior and 4 exterior rodent control stations
 Service for Mice. Service all interior and exterior of facility

Interior Permanent Rodent Control	<u>8 Stations</u>
Exterior Permanent Rodent Control	<u>4 Stations</u>
Insect Light Trap	_____
Cleanze (Quarts)	_____
Floor Fans	_____

Initial Services & Equipment \$ 455

REGULAR PREVENTATIVE SERVICE:

Service Schedule per Year: ☒ 12 ☐ 24 ☐ 52 Other: _____

Preventative Service Begins: _____

Monthly Service Investment \$ 70

Natural Choice® Commercial Provides protection from these most common pests:	
☒ Roaches	☒ Millipedes
☒ Ants	☒ Centipedes
☒ Fruit Flies	☒ Ground Beetles
☒ Silverfish	☒ Crickets
☒ Wasps / Bees	☒ Sow & Pill bugs
☒ Spiders	☒ Mice & Rats

ADDITIONAL PESTS & SERVICES Available at an additional charge:	
☒ Lady Beetles	☐ Stored Product Pest
☒ Boxelder Bug	☐ Cluster Flies
☐ Birds	☐ House / Filly Fly
☐ Fumigation	☐ Insect Light Trap
☐ Drain Cleaning	☐ Exterior Barrier
☐	☐

PREVENTATIVE SERVICE DESCRIPTION:

Regular monthly service for common insects and rodents.
 Service interior and exterior rodent control stations
 Service all interior and exterior of facility

Contact Name: Penny Fleming Service Time: 8-5

SERVICE ADDRESS:

(If different than the "Bill To" address)

Street 1204 S. McHenry Ave
 City Crystal Lake State IL Zip 60014
 Phone (815) 455-0558 Ext 1 Cell _____

ACCOUNT TYPE:

- | | | |
|---------------------------------------|--|---|
| ☐ Industrial | ☐ Multi Unit Housing | ☒ Logbook |
| ☐ Food Retail | ☐ Office / Retail | ☒ Electronic Documentation |
| ☐ Food / Drug Mfg | ☐ Food Service | ☐ Scheduled QC |
| ☐ Healthcare | ☒ School / Child Care | ☐ Audited By |
| ☐ Hospitality | | |

PAYMENT METHOD:

TECHNICIANS DO NOT ACCEPT CASH OR CHECKS AT TIME OF SERVICE

- ☐ CREDIT CARD ☐ Visa ☐ MasterCard
 (automatic monthly debit) ☐ American Express ☐ Discover

Name on card _____

Account # _____

Expiration (mm/yy) _____

☒ INVOICE FIRST OF THE MONTH. Net 30 days. Taxable: ☐ Yes ☒ No

Tax Exempt# E9995-0219-07

X Penny Fleming 10/14/2016
 Customer Acceptance Date

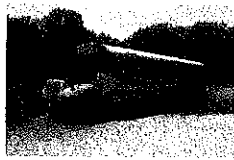
Prentiss Grant PG909 10.06.2016

ANDERSON Rep. & No. Date

ANDERSON Sales Manager Date

- | | | | |
|----------------------------------|---|--------------------------------------|--------------------------------------|
| ☐ Billboards | ☐ Vehicles | ☐ Yellow Pages | ☐ Radio |
| ☐ Internet | ☒ Referred | ☐ Self Generated | ☐ Prior Customer |

Transportation Joint Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of
Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: October 28, 2016

7.0 Report from the Assistant Director

7.1 Crash Report: TJA has experienced 6 preventable and 4 non-preventable crashes to date. Please see attached report.

7.2 Worker's Compensation Report: TJA has experience 5 work related injuries to date. Please see attached report.

7.3 Training: 3 new drivers have recently completed training and are on the road. The September Special Ed Meeting covered bus evacuation and pre-trip procedures. At the October meeting we discussed schedule changes and National School Bus Safety Week where we had a successful breakfast to honor the drivers and attendants for their hard work and continued dedication. Please see attached handouts.

7.4 Kindergarten Check Sheets: Creation and implementation of the new Kindergarten Check Sheets is going over well. Since implementation there have been zero incidents. Please see attached.

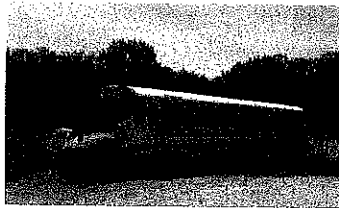
WORKER'S COMPENSATION

School Year	Year												Year	Still
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Open
2016/2017	1	2	2										5	3
2015/2016	0	0	2	0	0	1	1	0	0	0	0		4	3
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	4
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	1
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0
Total Claims Remaining Open													13	

CRASHES

School Year	Month												TOTALS	
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Preventable Non - Preventable	Total Annual Preventable Crashes
2016/2017	0	0	1	3	2	2	2	1	0	0	2	0	8	4
2015/2016	0	0	1	4	5	5	0	2	1	0	2	0	21	8
2014/2015	1	0	0	0	0	3	2	1	1	0	2	0	13	13
2013/2014	0	0	0	0	0	2	2	3	1	0	1	0	9	11
2012/2013	0	0	0	1	3	5	1	1	0	2	1	0	17	9
2011/2012	0	0	3	1	4	3	1	0	1	0	1	0	17	10
Total/Month	1	9	25	24	11	7	18	14	13	11	7	0		

Transportation
Joint
Agreement



1204 S. McHenry Avenue
Crystal Lake IL 60014
Office (815)455-0558
Fax (815)459-9115

Kathy Anes, Director of Transportation
Penny Fleming, Assistant Director
of Transportation & Safety
Norma Urbina, Route Manager
Kathy Johnson, Administrative Assistant
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

**Mandatory Special Education Meeting
for Special Ed Drivers, Attendants & Subs
Friday, September ⁹, 2016 @ 9:30am**

Agenda

- 1.0 - Review of Special Ed Policies and Procedures**
- 2.0 - Bus Evacuation**
- 3.0 - Bus Evacuation Plans**
- 4.0 - Pre-trip (Special Ed Equipment)**
- 5.0 - Q & A**

If you can not attend this mandatory meeting, please complete the following and return it to Penny or Collin before the meeting date and time.

Name: _____

Reason for not attending: _____

Transportation
Joint
Agreement



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Penny Fleming CDPT, Director of Transportation
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Timothy Oppenhagen, Shop Foreman

Mandatory Driver/Attendant Meeting

Regular Education Drivers – October 7, 2016 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – October 8, 2016 @ 9:30am

Agenda:

- 1.0 Housekeeping
- 2.0 Drivers/Attendants Children at TJA
- 3.0 Open Routes and Buses
- 4.0 DOT lot parking
- 5.0 Bus parking
- 6.0 D47 Information
 - 6.1 Early Release & Half Day Schedule
 - 6.2 Skyward Access
 - 6.3 Advisory form D47: "Creepy Clowns"
- 7.0 National School Bus Safety Week – Pancake Breakfast
- 8.0 TRAINING – NEW PM KINDERGARTEN PROCEDURES (It is imperative that all drivers understand this information. Drivers are responsible for this information even if you do not attend the meeting)

Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.
Please remember - children are not allowed at TJA meetings.

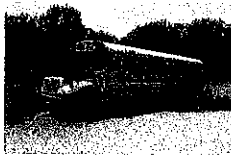
If you cannot attend this meeting, please complete the following and return it to Penny or Collin.

Name: _____

Reason for non-attendance: _____

JANUARY 4, 2017

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
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Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, January 4, 2017 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director
 - 6.1 Financial Reports
 - 6.2 Personnel
 - 6.3 Fuel
 - 6.4 Bus Bids
 - 6.5 Festival of Lights Parade
- 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
 - 7.4 Zonar Idling Reports
- 8.0 Any other matters that come before the board
- 9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 10.0 Adjournment

Minutes of the TJA Advisory Committee

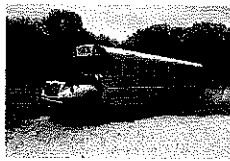
Special Meeting, Wednesday, November 11, 2016 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:00 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mrs. Nelson, Mr. Secrest. And Mrs. Ricci.
Absent: Mr. Fetzner
3. **Approval of Minutes:** Mr. Daurer moved with, seconded by Mrs. Nelson to approve the regular session minutes from the November 2, 2016 meeting. Motion passed unanimously.
4. **Correspondence:** None
5. **Citizens Input:** None
6. **Director's Report:**
7. **Fuel** – Ms. Fleming recommended the purchase of 400,000 gallons of fuel at a locked in rate. Ms. Fleming received three quotes to lock in fuel today and they fluctuate between \$1.74 - \$1.75. Ms. Fleming stated that the expectant weather change this weekend is a good indicator that fuel prices will begin to rise. Mr. Daurer stated that for every \$.01 it is costing us \$4,000.00, for every \$.25 it is a bus. The cost implication is timing. Mrs. Nelson stated that the budget was built on a figure higher than \$2.00. Her recommendation is to follow District 47 contract procedure and take the recommendation to the D47 Board for approval. Mr. Secrest suggested that the board is not going to think that this is a bad idea. Mrs. Nelson stated that she is following procedure. Mr. Secrest stated that historically the advisory board made the independent vote because TJA is not asking for additional funds. Mrs. Nelson stated that since the contract needs to be signed that it needed to be presented to the board for approval, per D47 contract attorney. Next year TJA can write the contract all-inclusive to prevent this from happening again. Mr. Secrest suggested that the board members be called today to ask for approval. Mrs. Nelson stated that she had never done that before but she could. Mr. Daurer moved with, seconded by Mrs. Ricci to give permission to lock in the fuel rate of not more than \$2.00 and not to exceed 400,000 gallons of fuel for the contract ending 7/1/18 pending query to D47 Board member. Motion passed unanimously. All ayes.
8. **Adjournment:** Mr. Daurer moved with, seconded by Mr. Secrest moved to adjourn at 1:35 pm.

Next meeting: January 4, 2017 @ 1:00 p.m.

Submitted by: Kathy Johnson

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
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Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: December 28, 2016

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 37.16% of monies spent as of November 30, 2016.

6.2 Personnel: TJA is currently hiring to fill open positions.

6.3 Fuel: Fuel consumption is at 96,425 gallons to date. On November 16, 2016, TJA locked-in at a rate of \$1.7675 plus tax, per gallon, for 400,000 gallons of fuel. Please see attached reports.

6.4 Bus Bids: The bid opening is January 3, 2017. Bid results will be provided at the January 4, 2017 TJA Advisory Board Meeting.

6.5 Festival of Lights Parade: On November 25, 2016, TJA entered a school bus in Crystal Lake's Festival of Lights Parade. The bus was dressed as Dory from the Disney movie Finding Dory and won the trophy for "Best Use of Lights". Drivers and Attendants volunteer their time to decorate the bus and walk in the parade. This is the ninth (9th) trophy TJA has won for buses entered in the parade.

2016 - 2017

Transportation Joint Agreement - Monthly Board Bills

Account # & Name	Dist. #	October	November	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	3,614.82	3,674.08	20,059.30				
Salary - Director of Trans.	155	2,311.12	2,251.86	12,533.37	32,592.67	80,000.00	40.74%	\$ 32,592.67
41.2550.0111.06 Salary	47	2,711.12	2,755.57	15,044.50				
Asst. Director/Safety Mngr	155	1,733.34	1,688.89	9,400.03	24,444.53	60,000.00	40.74%	\$ 24,444.53
41.2550.0111.07	47	1,972.90	2,010.07	11,001.89				
Salary-Routing Manager	155	1,261.36	1,231.98	6,876.00	17,877.89	50,000.00	35.76%	\$ 17,877.89
41.2550.0111.09	47	2,107.02	2,051.28	12,082.34				
Salary - Admin. Assistant	155	1,347.11	1,257.23	7,519.12	19,601.46	44,643.00	43.91%	\$ 19,601.46
41.2550.0118.10	47	2,266.51	2,355.21	13,374.84				
Salary -Head Dispatcher I	155	1,449.08	1,443.51	8,317.96	21,692.80	49,000.00	44.27%	\$ 21,692.80
41.2550.0111.11	47	1,773.06	1,802.13	9,839.04				
Salary - Dispatcher II	155	1,133.60	1,104.53	6,147.59	15,986.63	47,168.00	33.89%	\$ 15,986.63
41.2550.0212.00	47	1,314.18	1,307.84	7,363.58				
I.M.R.F. - Office	155	840.22	801.58	4,595.46	11,959.04	36,000.00	33.22%	\$ 11,959.04
41.2550.0213.00	47	718.95	714.16	4,029.71				
F.I.C.A. - Office	155	459.66	437.71	2,517.62	6,547.33	20,600.00	31.78%	\$ 6,547.33
41.2550.0214.00	47	168.16	167.02	946.26				
Medicare - Office	155	107.51	102.37	590.79	1,537.05	4,800.00	32.02%	\$ 1,537.05
41.2550.0222.00	47	2,332.78	2,365.05	11,795.76				
Hospital Insurance - Office	155	1,491.45	1,449.55	7,291.42	19,087.18	55,000.00	34.70%	\$ 19,087.18
41.2550.0310.00	47	2,224.45	518.23	9,416.22				
Professional	155	1,422.19	317.63	5,981.39	15,397.61	91,000.00	16.92%	\$ 15,397.61
41.2550.0317.00	47	2,135.00		3,315.00				
Audit	155	1,365.00		2,185.00	5,500.00	8,035.00	68.45%	\$ 5,500.00
41.2550.0318.00	47			-				
Legal	155			-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	270.33	432.92	1,221.37				
Garbage/Extermination	155	172.83	265.34	766.28	1,987.65	3,000.00	66.26%	\$ 1,987.65
41.2550.0323.00	47	4,214.17	2,619.19	23,039.27				
Repairs & Maintenance	155	2,694.30	1,605.31	13,121.86	36,161.13	70,000.00	51.66%	\$ 36,161.13
41.2550.0325.00	47	1,703.04	1,611.68	8,094.52				
Leases	155	1,088.83	987.80	5,007.58	13,102.10	34,000.00	38.54%	\$ 13,102.10
41.2550.0332.00	47			1,818.87				
Travel & Meeting	155			1,174.99	2,993.86	5,000.00	59.88%	\$ 2,993.86
41.2550.0333.02	47		297.00	297.00				
Special Ed Cabs	155			-	297.00	30,000.00	0.99%	\$ 297.00
41.2550.0234.00	47			-				
Health Ins Exchange	155			-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	2,890.97	1,024.64	6,371.70				
Telephone	155	1,848.32	628.01	3,965.64	10,337.34	16,000.00	64.61%	\$ 10,337.34
41.2550.0342.00	47	30.48	81.83	3,939.87				
Postage	155	19.49	50.15	2,511.25	6,451.12	6,500.00	99.25%	\$ 6,451.12
41.2550.0351.00	47			-				
Legal Notices	155			-		500.00	0.00%	\$ -
41.2550.0370.00	47			40.37				
Water & Sewer	155			23.37	63.74	950.00	6.71%	\$ 63.74
41.2550.0382.00	47			-				
Unemploy. Compensation	155			-	-	10,000.00	0.00%	\$ -
41.2550.0410.00	47	754.82	687.93	2,817.90				
Supplies	155	482.59	421.64	1,759.88	4,577.78	10,000.00	45.78%	\$ 4,577.78
41.2550.0465.00	47		59.14	324.97				
Heat	155		36.25	191.02	515.99	9,000.00	5.73%	\$ 515.99

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-							
Electric	155	-			7,000.00	0.00%	\$	-	
41.2550.0470.00	47	-							
Software	155	-			300.00	0.00%	\$	-	
41.2550.0540.00	47	-							
Capital Outlay	155	-			-	#DIV/0!	\$	-	
41.2550.0640.00	47	103.70	46.50	236.00					
Dues & Fees	155	66.30	28.50	139.00	375.00	500.00	75.00%	\$	375.00
41.2550.0690.00	47	524.95	8,925.06	11,366.23					
Awards & Incentives	155	335.63	5,470.20	7,030.96	18,397.19	39,000.00	47.17%	\$	18,397.19
41.2552.0710.00	47	-							
Non-Capitalized Equip	155	-			-	10,000.00	0.00%	\$	-
41.2552.0111.01	47	117,401.83	114,415.51	455,278.83					
Operations Salaries	155	43,422.59	42,318.06	188,929.99	644,208.82	1,896,042.00	33.98%	\$	644,208.82
41.2552.0111.02	47	70,546.05	69,989.35	282,305.13					
Special Education Salaries	155	49,023.52	48,636.67	210,287.62	492,592.75	1,689,000.00	29.16%	\$	492,592.75
41.2552.0111.47	47	7,056.44	4,704.79	12,928.55					
Field Trip Salaries	155	-			12,928.55	70,000.00	18.47%	\$	12,928.55
41.2552.0111.55	47	-							
Field Trip Salaries	155	29,974.85	18,173.01	80,912.87	80,912.87	260,000.00	31.12%	\$	80,912.87
41.2552.0111.04	47	1,266.70	3,167.03	2,931.03					
Field Trip - Other Salaries	155	809.86	1,941.09	3,433.36	6,364.39	-	#DIV/0!	\$	6,364.39
41.2552.0111.05	47	4,035.74	2,860.87	18,392.00					
Driver Training	155	2,580.22	1,753.43	11,165.08	29,557.08	50,000.00	59.11%	\$	29,557.08
41.2552.0212.00	47	20,832.09	20,017.78	83,358.23					
I.M.R.F. - Drivers/Attend	155	13,318.88	12,268.96	52,379.05	135,737.28	453,000.00	29.96%	\$	135,737.28
41.2552.0213.00	47	12,026.72	11,580.01	48,183.89					
F.I.C.A. - Drivers/Attendants	155	7,689.21	7,097.42	30,266.71	78,450.60	226,000.00	34.71%	\$	78,450.60
41.2552.0214.00	47	2,812.69	2,708.19	11,268.84					
Medicare - Drivers/Attendants	155	1,798.28	1,659.86	7,078.52	18,347.36	53,000.00	34.62%	\$	18,347.36
41.2552.0222.00	47	17,916.34	18,023.82	87,127.52					
HRA - Drivers	155	11,454.71	11,046.86	55,968.59	143,096.11	390,000.00	36.69%	\$	143,096.11
41.2552.0240.00	47	2,585.79	1,607.66	8,634.61					
Operations - Physical	155	1,653.21	985.34	5,362.39	13,997.00	26,000.00	53.83%	\$	13,997.00
41.2552.0310.00	47	-	864.90	864.90					
Professional	155	-	530.10	530.10	1,395.00	4,800.00	29.06%	\$	1,395.00
41.2552.0323.00	47	-	103.28	103.28					
Repairs & Maintenance	155	-	71.77	71.77		17,000.00	1.03%	\$	175.05
41.2552.0381.00 Insurance	47	14,997.46	14,429.26	131,159.71					
Bus, Fire & Liability	155	9,588.54	8,843.74	72,603.29	203,763.00	450,000.00	45.28%	\$	203,763.00
41.2552.0410.00	47	280.27	500.59	3,833.65					
Operations Supplies	155	179.19	306.81	2,314.57	6,148.22	25,000.00	24.59%	\$	6,148.22
41.2552.0410.02	47	-	24.74	24.74					
Special Ed Equip	155	-	15.16	15.16		9,000.00	0.44%	\$	39.90
41.2552.0410.03	47	-	-	-					
Field Trip Expenses	155	-	-	-		500.00	0.00%	\$	-
41.2552.0410.04	47	-	-	-					
Field Trip Expenses - Other	155	-	-	-		-	0.00%	\$	-
41.2552.0464.00	47	42,717.85	17,712.28	96,354.78					
Gas & Oil	155	27,311.41	10,855.92	61,548.74	157,903.52	750,000.00	21.05%	\$	157,903.52
41.2552.0540.00	47	-	-	284,862.50					
Purchase - New Bus/Radios	155	-	-	284,862.50	569,725.00	570,000.00	99.95%	\$	569,725.00
41.2552.0710.00	47	-	-	-					
Non-Capitalized Equip	155	-	-	-		-	#DIV/0!	\$	-

Account # & Name	Dist. #							% of Budget	Account Total
41.2554.0118.00	47	9,096.69	9,232.71	63,859.76					
Maintenance Salaries	155	5,815.92	5,658.75	40,092.97	103,952.73	200,970.00	51.73%	\$	103,952.73
41.2554.0212.00	47	987.91	1,002.68	6,935.20					
I.M.R.F. - Mechanics	155	631.62	614.55	4,354.13	11,289.33	21,800.00	51.79%	\$	11,289.33
41.2554.0213.00	47	430.29	437.36	3,238.01					
F.I.C.A. - Mechanics	155	275.10	268.06	2,036.60	5,274.61	12,100.00	43.59%	\$	5,274.61
41.2554.0214.00	47	100.63	102.28	757.29					
Medicare - Mechanics	155	64.34	62.69	476.31	1,233.60	2,825.00	43.67%	\$	1,233.60
41.2554.0222.00	47	1,595.76	1,621.92	8,083.44					
Hospital Insurance - Mech	155	1,020.24	994.08	4,996.56	13,080.00	31,700.00	41.26%	\$	13,080.00
41.2554.0323.00	47	6,485.35	6,787.32	23,827.31					
Repairs & Maintenance	155	4,146.37	4,159.97	14,630.81	38,458.12	120,000.00	32.05%	\$	38,458.12
41.2554.0339.00	47	656.97	377.58	1,746.60					
Permits/Licences/Inspections	155	420.03	231.42	1,106.40	2,853.00	10,000.00	28.53%	\$	2,853.00
41.2554.0410.00	47	10,797.05	11,296.65	37,853.01					
Maintenance Supplies	155	6,903.04	6,923.76	23,376.86	61,229.87	200,000.00	30.61%	\$	61,229.87
41.2554.0540.00	47			-					
Capital Outlay	155			-	-	-	#DIV/0!	\$	-
41.2554.0710.00	47		1,255.51	2,972.34					
Non-Capitalized Equip	155		1,255.51	2,972.34	5,944.68	44,000.00	13.51%	\$	5,944.68
Total		\$ 618,169.09	\$ 558,408.58	\$ 3,126,142.53	\$ 8,411,733.00		37.16%	\$	3,126,142.53
Sub Total District 47		378,458.03	350,227.32	1,854,721.66					
Sub Total District 155		239,711.06	208,181.26	1,271,420.87					
Other Field Trip Billed									
Total District 47		(1,266.70)	(3,167.03)	(2,931.03)					
Total District 155		(809.86)	(1,941.09)	(3,433.36)					
Total District 47		377,191.33	347,060.29	1,851,790.63					
Total District 155		238,901.20	206,240.17	1,267,987.51					
Total Dist. 47 (% of Total)		61.22%	62.72%	59.33%					
Total Dist.155 (% of Total)		38.78%	37.28%	40.67%					

PETROLEUM TRADERS
Corporation

7120 Pointe Inverness Way
Fort Wayne, IN 46804
(260) 432-6622

SALES PURCHASE AGREEMENT

PURCHASER'S NAME: Crystal Lake School District, IL
PLEASE RETURN ACCEPTANCE BY EMAIL TO: psfleming@petroleumtraders.com
CUSTOMER'S ADDRESS: 1204 S McHenry Ave, Crystal Lake, IL 60014
CUSTOMER'S TELEPHONE NUMBER: 815-455-0558
CUSTOMER'S FAX NUMBER: 815-459-9115

THIS SALES PURCHASE AGREEMENT is made this 16th day of November 2016, by and between Petroleum Traders Corporation ("Seller") and Crystal Lake School District, IL ("Purchaser"). Subject to the terms and conditions contained in this Agreement Purchaser agrees to purchase, and Seller agrees to sell the following product at the price and in the quantities (to be pulled ratably throughout the delivery period) as set forth in this Agreement.

PRODUCT: On Road Diesel (NO2ULS)

PRICE PER GALLON: \$1.7675

U.S. GALLONS: 400,000

DELIVERY PERIOD: 11/16/2016 – 6/30/2018

RACK: No **DELIVERED:** Yes **F.O.B.:** 1204 S McHenry Ave, Crystal Lake, IL 60014

NET OR GROSS GALLONS: Net **DELIVERY FEES:** Included in price

TAXES: Excluded **SUPERFUND:** N/A **ENVIRONMENTAL FEES:** Excluded

Prices exclude all taxes and fees. However, please note that Purchaser is responsible for all applicable taxes and fees and purchaser will be billed for all taxes and fees as a separate line item. Seller will not be responsible for any taxes and fees associated with any changes or modification in Purchaser's tax status or tax rates. Purchaser acknowledges that taxes and fees are subject to change from time to time without notice and Purchaser shall be responsible for all taxes and fees including, without limitation, superfund fees, whether existing at the time of execution of this Agreement or subsequently imposed.

FREIGHT IF BILLED SEPARATELY: Purchaser will be billed at Seller's freight cost. Freight rates are based on full transport loads of 7500 gallons minimum for diesel fuel and 8500 gallons minimum for gasoline. Prices per gallon will be adjusted as appropriate in cases where transport loads are less than the minimum gallon loads identified in this paragraph. In these cases, Purchaser will be billed the adjusted freight rate per gallon times the number of gross gallons received.

DELIVERY ADDRESS: 1204 S McHenry Ave, Crystal Lake, IL 60014

Purchaser's initials

Sales Purchase Agreement – Revised 5/04/2015

1. **PURCHASER'S CREDIT TERMS:** Net 10 days from date of delivery. All payments shall be made in United States dollars. An EFT Agreement must be completed in order to enable Seller to draft your account for payment.
2. **DELIVERY LIMITATIONS BASED ON CREDIT LIMIT.** During the Delivery Period of this Agreement, Purchaser may take or receive delivery of Product quantities when the amount anticipated to be invoiced for such delivery will not exceed the unused portion of Purchaser's credit limit ("Credit Limit") as determined by Seller in its sole discretion from time to time. The unused portion is Purchaser's Credit Limit less all amounts invoiced under this Agreement which amounts have not been paid and collected in immediately available funds.
3. **TERM.** Subject to the termination rights set forth in this Agreement, the initial term of this Agreement shall be one (1) year commencing on the date set forth above. Provided that no default of Purchaser exist and subject to the termination rights set forth herein, this Agreement shall automatically renew for additional terms of one (1) year from present or future expiration dates, unless a party hereto notifies the other party via written notice at least thirty (30) days prior to the then expiration date of a desire to terminate this Agreement. Notwithstanding the foregoing, Seller may change the pricing of the Product hereunder prior to any automatic renewal by providing at least sixty (60) days written notice of such price change to Purchaser.
4. **PURCHASER'S ADDITIONAL CREDIT TERMS.** If required by Seller, Purchaser agrees to wire transfer Seller a deposit in amount determined by Seller (the "Deposit"). The wire transfer must be completed within one (1) business day of the execution of this contract or as directed by the Seller. The Deposit shall be held as collateral for the performance of all obligations of the Purchaser hereunder, and will be returned to Purchaser upon the satisfaction of all obligations of the Purchaser or in the event of a default by Purchaser hereunder, applied to one or more invoices (exclusive of taxes) whereby such invoices selected for application of the deposit are at the discretion of the Seller. Seller has the right to use this Deposit to set off against any of the obligations of this Agreement in the event Purchaser defaults, files bankruptcy, becomes insolvent or fails to take delivery of any Product contracted for hereunder.
5. **DEFAULT AND REMEDIES.** For purposes of this Agreement, Purchaser's default includes (i) failure to timely pay any amount due pursuant to this Agreement; (ii) the making of any false or inaccurate representation in this Agreement; (iii) failure to take delivery or ratable delivery of any quantity of Product during the Delivery Period; and (iv) the failure to observe or comply with any provision or covenant in this Agreement. In the event of Purchaser's default, in addition to the remedies set forth herein this Agreement, Seller may seek all legal and equitable remedies including, without limitation, all rights provided by Article 2 of the Uniform Commercial Code. Seller may also seek its attorneys' fees, costs and expenses incurred in connection with Purchaser's default. In addition, in the event any invoice is not paid when due or Purchaser takes delivery in violation of Purchaser's Credit Limit, Seller, at its option, may suspend or condition further deliveries or may terminate this Agreement, without Notice or demand, and all unpaid balances shall become immediately due and payable. All amounts not paid when due hereunder shall bear interest at the rate of 1.5% per month and shall be payable with all costs of collection, including, without limitation, Seller's attorneys' fees. Upon the occurrence of any default, Seller may set off against the indebtedness any amounts owing by Seller to Purchaser whether or not those amounts are immediately payable. Seller shall have the right to require Purchaser to make available the Product, the right to take possession of the Product with or without demand and with or without process of law, and the right to sell and dispose of the Product.
6. **SELECTION OF PRODUCTS.** Determination of the suitability of any Product for the contemplated use is the sole responsibility of Purchaser and no liability shall be imposed upon Seller in connection therewith. Purchaser agrees to assume all risk and liability for, and indemnify and hold Seller harmless against, any and all loss, damage, or injury to persons or property, of Purchaser or others, arising out of the ownership, use, custody, control, or disposition of the Product by Purchaser, Purchaser's agents or employees, or by any third parties.
7. **RISK OF LOSS AND TITLE.** Risk of loss and title to the Product shall pass from the Seller to the Purchaser when the Product passes from: (i) the transport vehicle through the flange of the Storage Tanks (hereinafter defined) of the Purchaser on Product delivered by Seller; or (ii) the flange connection between the delivery line and/or loading arm and the receiving line/flange of the Purchaser's (or Purchaser's assign) transport vehicle on Product lifted at a rack.
8. **STORAGE TANKS -** The parties hereto agree that Purchaser is both owner and operator of all of the storage tanks, pipes, pumps and other related equipment (collectively the "Storage Tanks") in which Seller is to place the Product acquired by Purchaser pursuant to this Agreement. Seller has no ownership interest, right or responsibility whatsoever regarding any of such Storage Tanks. Purchaser hereby represents and warrants to Seller that all of the Storage Tanks of Purchaser which will be utilized in connection with the handling of the Product being acquired by Purchaser from Seller are in good condition, free of leaks and otherwise in compliance with all applicable rules and regulations applicable to such Storage Tanks. Purchaser must notify Seller prior to a delivery if the Storage Tank is prohibited from receiving Product for any reason, including if prohibited by applicable governmental authorities. Purchaser acknowledges that the leakage of Product from the Storage Tanks is a matter that is solely the responsibility of Purchaser. Purchaser agrees that should any leaks be detected, then Purchaser will take any and all action required to promptly repair such leak and, at its expense, perform any clean-up that may be required for compliance with requirements of all laws and regulations of the United States and of the state in which the Storage Tanks are located. Purchaser further agrees that it will promptly notify Seller in the event any such leaks are detected so that no further product will be deposited into such Storage Tanks until such leaks are properly repaired.
9. **DISCLAIMER OF WARRANTIES.** Seller warrants that the Product delivered to Purchaser will conform to the description on the first page of this Agreement. This is Seller's sole warranty. **SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, WITH REGARD TO ANY ITEMS PURCHASED OR SERVICES SUPPLIED. ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED AND SPECIFICALLY EXCLUDED.**
10. **LIMITATION OF LIABILITY. SELLER DISCLAIMS, AND PURCHASER HOLDS SELLER HARMLESS FROM, ANY LIABILITY FOR CONSEQUENTIAL OR OTHER INCIDENTAL DAMAGES. PURCHASER AGREES TO INDEMNIFY AND HOLD SELLER HARMLESS FROM ANY CLAIMS OR LIABILITY ARISING FROM USE OF THE PRODUCT, WHETHER SINGULARLY OR IN COMBINATION WITH OTHER SUBSTANCES.** Seller shall not be liable for damages, whether arising from performance of Seller's obligations under this Agreement, tort (including negligence), or otherwise for loss of anticipated profits, loss by reasons of plant shutdown, non-operation or increased expense of operation, service interruption, claims of customers, cost of money, loss of use of capital or revenue, or for any special, incidental, or consequential loss or damage. Purchaser agrees to defend, indemnify and hold harmless Seller from and against any and all liability, losses, damages, costs, claims, lawsuits,



Purchaser's initials

PF

judgments, settlements and expenses, including, without limitation, attorneys' fees and court costs, arising from or related to this Agreement or Seller's performance under this Agreement.

11. **DEFECTS.** Purchaser shall, within two days after delivery of the Product, notify Seller of any alleged defect in the Product, or the failure of the Product to conform to any specifications. If, following such Notice, Seller and Purchaser agree that there exists such a defect or failure to conform due to the fault of Seller, then, at Seller's option, (i) the defective Product shall be returned, at Purchaser's expense, to Seller, properly safeguarded against normal transit hazards as Seller may require, for replacement by Seller, or (ii) Purchaser and Seller shall negotiate an agreed amount to be deducted from the Agreement price, the payment of which shall operate as a full release of Seller. Purchaser's failure to notify Seller of any such claimed defect or failure to conform within the two-day period shall constitute Purchaser's complete waiver of any such claim with respect to defects or nonconformance, and Purchaser's release and covenant not to sue Seller with respect to such claim.
12. **THRESHOLD AND MARGIN CALL.** Purchaser's margin threshold amount shall be \$100,000.00 (the "Threshold"). Seller shall have the right, in its sole discretion, to make a margin call if Purchaser's accounts' mark-to-market position exceeds the Threshold, due to unfavorable price movement or other unforeseen events. For purposes of this Agreement all prior and subsequent fixed contract positions shall be included in calculating any margin call pursuant to this Section 12 and in calculating any cost or loss pursuant to Sections 13, 14, or 15 hereunder. In the event Seller makes a margin call, Purchaser shall within 24 hours remit a cash margin payment by wire transfer. In the event Purchaser fails to make the cash margin payment in a timely manner, Seller shall be entitled to terminate this Agreement and/or pursue any and all available remedies at equity or law. All remedies and damages hereunder shall be cumulative including but not limited to those set forth in Section 13, 14 or 15 hereof.
13. **FAILURE TO TAKE DELIVERY.** Notwithstanding anything contained herein to the contrary, in the event Purchaser fails to take delivery of any portion of the Product, that is contracted for fixed pricing, during the Delivery Period, including non-delivery as a result of Seller's termination of this Agreement for Purchaser's default, Purchaser agrees and shall pay as liquidated damages, any and all of Seller's fees, costs and losses associated with Purchaser's account including but not limited to fees, costs and losses associated with terminating positions and/or agreements utilized in establishing Purchaser's fixed prices hereunder, plus \$0.20 per gallon multiplied by the remaining gallons to be purchased under this Agreement. Purchaser agrees that such liquidated damages constitutes a reasonable and fair and justifiable compensation due to Seller.
14. **ROLLING OR EXTENDING CONTRACTS.** In the event of an unforeseen change in demand for Product by the Purchaser, Purchaser may roll out to future months or roll up to closer months, contracted gallons upon the request of the Purchaser and agreement by Seller for a market based fee that will be either: (i) added to the total fixed price for the remaining quantity of Product to be sold hereunder; or (ii) charged to the Purchaser at the time of such roll, as determined by the Seller. Any roll and/or extension must be agreed to in writing and prior to the expiration of the applicable month during the Delivery Period.
15. **BANKRUPTCY LIQUIDATION AND CLOSEOUT.** The parties acknowledge that this Agreement is a forward Agreement as defined in the Bankruptcy Code [11 U.S.C.A. Sec 101(25)]. If one party (the "defaulting party") shall: (i) voluntarily file a petition in bankruptcy, reorganization, or receivership; (ii) be forced by its creditors into bankruptcy, reorganization, or receivership; (iii) become insolvent; (iv) fail to pay its debts as they become due; or (v) fail to give adequate assurance or security of its ability to perform its obligations hereunder within forty-eight (48) hours after receipt of a request therefore, the liquidating party shall have the immediate right to liquidate and close out this Agreement and all other forward Agreements (as defined by the Bankruptcy Code) between the parties (regardless of whether the liquidating party is the delivering party or the receiving party thereunder). Upon liquidation, the party not filing or forced into Bankruptcy shall be reimbursed for losses as follows: Seller shall be reimbursed for any cost or loss incurred as set forth in Section 13 above; Purchaser shall be reimbursed for the difference between the NYMEX value on the date of termination and the NYMEX value when entering into this Agreement, multiplied by the remaining gallons; provided the NYMEX value on the date of termination exceeds the NYMEX value when this Agreement was entered into. The defaulting party shall pay the other party by wire transfer in immediately available funds within twenty-four (24) hours after receiving the results of the calculation. The liquidation and close-out of this Agreement and all other forward Agreements is in addition to any other rights and remedies which the other party may have.
16. **JURY TRIAL.** Purchaser waives trial by jury as to any dispute, claim or cause of action arising under or relating to this Agreement.
17. **ACCEPTANCE.** Acceptance of delivery of the Product shall constitute irrefutable evidence of Purchaser's agreement to the terms and conditions contained in this Agreement.
18. **AUTHORITY OF SELLER'S AGENTS.** No agent, employee, or representative of Seller has any authority to bind Seller to any affirmation, representation, or warranty concerning the Product unless an affirmation, representation, or warranty made by an agent, employee, or representative is specifically included in writing in these terms and conditions.
19. **NOTICE.** Any notice, designation, consent, delivery, approval, offer, acceptance, statement, request, or other communication required or allowed under this Agreement ("Notice" or in the verb form "Notify") shall be in writing. Any action required under this Agreement that is a term within the definition of "Notice" also shall be in writing. All notices required in this Agreement shall be deemed effective if made in writing and delivered to the recipient's address listed on the first page of this Agreement by any of the following means: (i) hand delivery, (ii) registered or certified mail, postage prepaid, with return receipt requested, (iii) first class or express mail, postage prepaid, or (iv) overnight courier service. Notice made in accordance with this paragraph shall be deemed delivered upon receipt if delivered by hand, on the third business day after mailing if mailed by first class, registered, or certified mail, or on the next business day after mailing or deposit with an overnight courier service if delivered by express mail or overnight courier. Refusal by a party to accept a Notice shall not affect the giving of the Notice.
20. **PURCHASER'S ACKNOWLEDGEMENT OF FUEL PRICE RISK AND WAIVER OF CLAIM AGAINST SELLER.** Purchaser acknowledges, and assumes the risk, that fuel market prices may fluctuate during the term of this Agreement, possibly causing Purchaser to purchase Product pursuant to this Agreement at prices significantly higher than prevailing current fuel market prices. Purchaser further acknowledges and accepts that Seller is not providing any investment advice or recommendations or projections regarding future petroleum prices; Purchaser waives any potential claim against Seller pertaining to Purchaser's election to enter into this Agreement.
21. **INTERPRETATION, MODIFICATION AND ADDITIONAL TERMS.** Seller and Purchaser as a final expression of their agreement and also as a complete and exclusive statement of the terms of their agreement intend the terms and conditions contained in this Agreement. Acceptance or acquiescence in a course of performance rendered shall not be relevant to determine the meaning of these terms and conditions, even though the



Purchaser's initials PF

Sales Purchase Agreement - Revised 5/04/2015

accepting or acquiescing party has knowledge of the nature of the performance and opportunity for objection. These terms and conditions can be modified or rescinded only by a writing signed by duly authorized agents of both Seller and Purchaser. Notwithstanding any provisions therein to the contrary, any terms and conditions in Purchaser's purchase order, acknowledgement form, confirmation, or other document issued by Purchaser which conflict with these terms and conditions or increase Seller's obligations hereunder, are rejected and shall not be binding upon Seller unless specifically identified and accepted in writing by a duly authorized agent of Seller.

22. **DELEGATIONS AND ASSIGNMENT.** No delegation of any obligation owed by Purchaser, or of the performance of any obligation by Purchaser, shall be made without the written consent of Seller. Purchaser may not assign Purchaser's rights under this Agreement without Seller's written consent. Any delegation or assignment without Seller's written consent is void.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.
24. **TAXES AND FEES.** Purchaser shall pay any and all federal, state, or local taxes, fees or charges assessed by third parties or governmental authorities relating to the sale, manufacture, delivery, or use of the Product. Purchaser shall be responsible for all taxes, fees and/or charges whether existing at the time of execution of this Agreement or subsequently imposed. In instances where Purchaser asserts exempt status from certain taxes, Seller is under no obligation to verify such status and Purchaser must provide all documentation and certificates requested by Seller and further, Purchaser shall indemnify Seller pursuant to paragraph 8 in the event that it is determined that Purchaser is or was not exempt from such taxes.
25. **BIODIESEL.** Historically the United States government provides for a federal biodiesel blender's credit and when available to Seller, allows Seller to offer Seller's most competitive pricing. If Biodiesel products are a part of this agreement then Seller utilized a biodiesel blender's credit in calculating the price for the biodiesel contracted for hereunder this Agreement. Seller will continue to honor the pricing utilizing the federal biodiesel blender's credit as long as the credit is available to Seller; provided, however, in the event the credit is no longer available to Seller, for any reason, prices for biodiesel sold hereunder for which the credit were not available to Seller, will increase by the amount of the credit that is not available.
26. **APPLICABLE LAW AND VENUE.** This Agreement and the relationship between the parties shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Indiana. The parties stipulate and agree that exclusive jurisdiction and venue for any cause of action arising between the parties shall be in the Indiana or Federal courts having subject matter jurisdiction and located in Allen County, Indiana.
27. **RESPONSIBILITY TO WARN AND REPORT.** Purchaser assumes all responsibility for warning Purchaser's personnel and any third parties on the premises of all hazards to persons and property. Purchaser also assumes the responsibility to warn and protect Purchaser's employees and others exposed to hazards posed by Purchaser's storage and use of the Product. It is the responsibility of Purchaser to comply with all relevant reporting obligations under the Emergency Planning and Community Right to Know Act of 1986, 42 U.S.C. §§ 11001-11049 (EPCRA, also known as Title 111 of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title 111)) resulting from the presence of the chemicals supplied under this Agreement.
28. **FORCE MAJEURE.** If, by reason of acts of God, floods, storms, explosion, fires, labor troubles, strikes, insurrection, riots, acts of the public enemy, or federal, state or local law, order, rule, or regulation, Seller is prevented from complying with any obligation, covenant, or condition in this Agreement, then, while so prevented, the condition shall be suspended or the obligation or covenant shall be extended, the Seller shall be relieved of the obligation to comply with such obligation or covenant, and the Seller shall not be liable for damages for failure to so comply.
29. **INSURANCE.** Purchaser shall carry and maintain comprehensive general public liability insurance, including contractual liability, bodily injury and property damage, workmen's compensation, and employer's liability insurance throughout the term of this Agreement and any extension of this Agreement.
30. **MISCELLANEOUS.**
 - a. **Binding Agreement.** This Agreement shall bind and inure to the benefit of the parties and their respective legal representatives, heirs, successors, and assigns.
 - b. **Invalid Provision/Severability.** The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions of it. This Agreement shall be construed in all respects as if such invalid or unenforceable provision was omitted.
 - c. **Amendments.** No amendments, modifications, alterations, or additions to this Agreement shall be binding unless made in writing and signed by the parties.
 - d. **Attorneys' Fees.** In the event of any litigation regarding the construction, enforcement, or validity of this Agreement, in addition to any other relief, the prevailing party shall be entitled to recover its reasonable costs incurred, including attorneys' fees.
 - e. **Rule of Construction.** The judicial rule of construction requiring or allowing a document to be construed to the detriment or against the interests of the document's maker or drafter shall not apply to this Agreement.
 - f. **Headings.** The section headings in this Agreement are included solely for convenience, and shall in no event affect or be used in connection with the interpretation of this Agreement.
 - g. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, but together the counterparts shall constitute one and the same document.
 - h. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties, all prior negotiations and agreements, whether written or oral, having been merged into this Agreement.



Purchaser's initials

Sales Purchase Agreement – Revised 5/04/2015

- i. **Time of Essence.** Time is of the essence in this Agreement. The parties shall have the right to treat all time deadlines contained in this Agreement as material and to terminate this Agreement or exercise such other remedies as may be provided in this Agreement in the event such time deadlines are not met.
- j. **Computation of Time.** In computing a time period prescribed in this Agreement, the day of the act or event shall not be counted. All subsequent days, including intervening weekend days and holidays, shall be counted in the period. The last day of the period so computed is to be included unless it is a weekend day or a legal holiday under Indiana law, in which case the period is to be extended to the next day that is not a weekend day or legal holiday.
- k. **Authority to Sign.** Each person signing this Agreement in a representative capacity on behalf of a party warrants and represents to each other party that (i) he has the actual authority and power to so sign, and to bind his principal to the provisions of this Agreement, and (ii) all entity action necessary for the making of this Agreement has been duly taken. Purchaser represents and warrants that Purchaser has complied with all rules, regulations and laws relating to the authority of Purchaser to execute and perform the obligations under this Agreement.
- l. **Execution by Facsimile.** Except as otherwise set forth herein this Agreement, the parties agree that they may transmit this Agreement for execution by electronic facsimile transmission. The parties intend that facsimile signatures on this Agreement shall be binding on them.

The parties have executed this Agreement as of November 16, 2016

SELLER:

PETROLEUM TRADERS CORPORATION

Gayle Newton
Account Executive's Signature Gayle Newton, Contract Sales Manager

Vicki L. Himes
Approved by Corporate Officer Vicki L. Himes, Vice President
Department of Transportation
School Districts 47 & 155 dba
Transportation Joint Agreement
1204 South McHenry Avenue
Crystal Lake, Illinois 60014-7495

PURCHASER:

Company Name

By: Penny Fleming
(Signature)

Penny Fleming, Director of Transportation
(Printed name and title)

SIGNER IS AUTHORIZED TO BIND PURCHASER TO THIS AGREEMENT



Purchaser's initials

PF

Sales Purchase Agreement - Revised 5/04/2015

BUS BID SUMMARY - January 3, 2017

Size of Bus	Quantity	Vendor & Bid Price	Vendor & Bid Price	Vendor & Bid Price
		Midwest Bus Sales	Midwest Transit Equipment	Central States Bus Sales
Conventional 71 passenger	3	No Bid	<u>International Body</u> <u>International</u> <u>Chassis</u> Per bus: $\$87,544.00 \times 3 =$ $\$262,632.00$ $\$ -22,700.00$ Trades Total \$239,932.00	<u>Bluebird Body</u> <u>Bluebird Chassis</u> Per bus: $\$95,617.00 \times 3 =$ $\$286,851.00$ $\$ -19,000.00$ Trades Total \$267,851.00
Lift Bus max 24 + 1 wheelchair	3	No Bid	Per bus: $\$92,742.00 \times 3 =$ $\$278,226.00$ $\$ -11,200.00$ Trades Total \$267,026.00 Discount Offered: Deduct \$300 per bus if all 6 buses are purchased from Midwest Transit. Total discount = $\$1,800.00$ Total - \$505,158.00 Per district \$262,579.00	Per bus: $\$94,788.00 \times 3 =$ $\$284,364.00$ $\$ -15,500.00$ Trades Total \$268,864.00 Total - \$536,715.00 Per District \$268,357.50

Transportation **J**oint **A**greement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation & Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: December 29, 2016

7.0 Report from the Assistant Director

- 7.1 Crash Report:** TJA has experienced 10 preventable and 7 Non-preventable crashes to date. Please see attached Report.
- 7.2 Workers Compensation Report:** TJA has experienced 7 work related injuries to date. Please see attached report.
- 7.3 Training:** We have 2 new attendants and 2 new drivers currently in training. At our December Mandatory Meeting we focused primarily on crashes and how to anticipate and react better. We also highlighted the success of the Festival of Lights Parade and acknowledged those who participated. We reinforced the positivity and etiquette for all employees, reminding everyone to "Be Kind." We discussed the importance of safety for the winter weather and to be prepared. Please see attached handout.
- 7.4 Zonar Idling Report:** Please see attached report.

WORKER'S COMPENSATION

School Year	Year Still											
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2016/2017	0	1	2	2	0	0	0	0	0	0	7	5
2015/2016	0	0	2	0	0	1	1	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1
2011/2012	0	0	1	1	0	1	0	2	0	0	0	5
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1
Total Claims Remaining Open												8

CRASHES

School Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTALS	
	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -
2016/2017	0	0	2	1	2	3	1	0	0	0	0	0	10	7
2015/2016	0	0	1	1	0	2	1	0	3	0	2	0	21	8
2014/2015	1	0	0	0	1	1	1	0	1	2	1	2	13	13
2013/2014	0	0	0	0	3	1	0	2	1	2	1	0	9	11
2012/2013	0	0	0	1	1	0	3	1	1	2	1	0	17	9
2011/2012	0	0	3	1	0	1	3	2	4	1	1	0	17	10
Total/Month	1	9	25	24	15	8	18	14	13	11	7	0	107	77



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Timothy Oppenhagen, Shop Foreman

Mandatory Driver/Attendant Meeting

Regular Education Drivers – December 1, 2016 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – December 2, 2016 @ 9:30am

Agenda:

- 1.0 Festival of Lights Parade Bus – Acknowledgments
- 2.0 Social Media & Your Job
- 3.0 Affordable Health Care Acceptance/Denial Form
- 4.0 Preventable Crashes
- 5.0 Field Trip Etiquette
- 6.0 Kindergarten Check Sheets
- 7.0 Message Board
- 8.0 Winter Weather

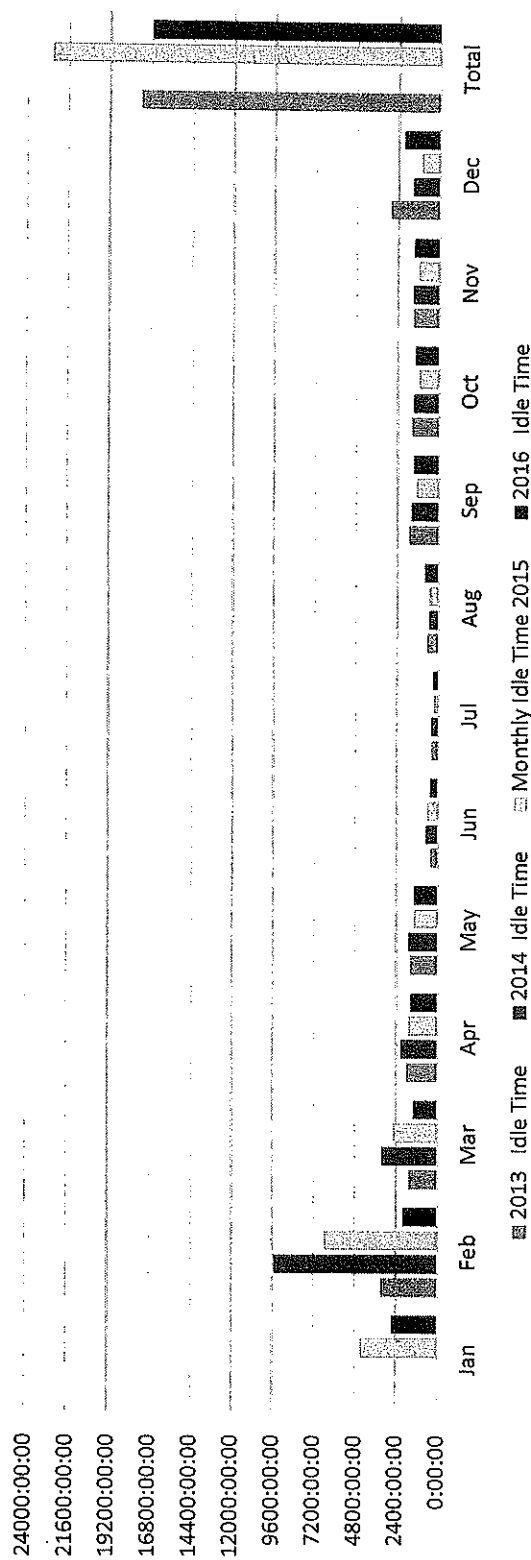
Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.
Please remember - children are not allowed at TJA meetings.

If you cannot attend this meeting, please complete the following and return it to Penny or Collin.

Name: _____

Reason for non-attendance: _____

Fleet Idle Times



Idling Data

Month	2013 Idle Time	2014 Idle Time	2015 Idle Time	2016 Idle Time	2013 Idle Cost	2014 Idle Cost	2015 Idle Cost	2016 Idle Cost	2013 Fuel Avg	2014 Fuel Avg	2015 Fuel Avg	2016 Fuel Avg
Jan	0:00:00	14919:24:57	4451:27:01	2618:44:27	\$71,613.20	\$48,734.95	\$20,961.77	\$9,898.84	\$3.20	\$3.42	\$2.14	\$2.52
Feb	3269:33:40	9499:59:27	6530:08:48	1979:43:32	\$15,399.63	\$7,803.94	\$9,115.76	\$9,204.72	\$3.32	\$3.34	\$2.41	\$2.52
Mar	1656:53:16	3241:07:57	2521:38:59	1394:39:18	\$8,336.20	\$10,440.99	\$6,357.76	\$10,271.73	\$3.25	\$3.32	\$2.52	\$2.52
Apr	1769:53:40	2096:35:04	1681:56:46	1556:19:24	\$7,419.48	\$8,220.05	\$5,090.51	\$8,960.19	\$3.39	\$3.23	\$2.52	\$2.52
May	1575:15:41	1696:36:20	1375:56:21	1357:36:14	\$2,151.27	\$3,289.14	\$2,316.91	\$2,910.06	\$3.24	\$3.22	\$2.52	\$2.52
Jun	456:00:00	684:19:17	612:56:20	440:55:07	\$1,869.99	\$1,978.09	\$918.19	\$2,077.54	\$3.24	\$3.20	\$2.52	\$2.52
Jul	397:01:33	412:06:08	242:54:29	314:46:45	\$3,113.35	\$2,313.47	\$1,902.95	\$5,245.78	\$3.39	\$3.08	\$2.52	\$2.52
Aug	661:00:33	544:59:10	503:25:29	794:48:55	\$8,238.87	\$6,639.68	\$4,769.92	\$5,142.58	\$3.28	\$3.05	\$2.52	\$2.39
Sep	1737:19:07	1586:11:38	1261:52:59	1434:28:18	\$7,467.66	\$6,436.45	\$4,398.12	\$3,744.35	\$3.20	\$2.92	\$2.52	\$1.83
Oct	1555:45:44	1468:59:09	1163:31:30	1364:03:37	\$7,197.56	\$7,152.38	\$4,441.82	\$3,835.98	\$3.22	\$3.13	\$2.52	\$1.74
Nov	1499:29:31	1523:24:12	1175:05:08	1469:43:27	\$13,172.24	\$5,632.84	\$3,880.95	\$6,182.17	\$3.12	\$2.45	\$2.52	\$1.99
Dec	2814:34:52	1532:44:46	1026:42:26	2064:51:13	\$82,170.19	\$188,689.31	\$76,040.03	\$80,540.13				
Total	17392:47:37	39206:28:05	22547:36:16	16790:40:17								

MARCH 1, 2017

Transportation
Joint
Agreement



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Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, March 1, 2017 @ 1:00 p.m.

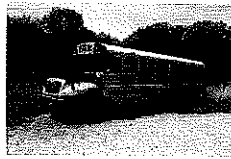
- 1.0 Call to Order
 - 2.0 Roll Call
 - 3.0 Approval of Minutes of Previous Meeting
 - 4.0 Correspondence
 - 5.0 Citizen Input
 - 6.0 Report from the Director
 - 6.1 Financial Reports
 - 6.2 Personnel
 - 6.3 Fuel
 - * 6.4 Parking Lot Seal Coat Bid
 - 6.5 Purchase of Buses
 - 6.6 School Bells Cab Company
 - 6.7 Seat Belts on School Buses
 - 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
 - 7.4 Conduct Reports
 - 8.0 TJA Audit – Cathy Nelson
 - 9.0 Any other matters that come before the board
 - 10.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
 - 11.0 Adjournment
- * Denotes Action Item

Minutes of the TJA Advisory Committee
Wednesday, January 4, 2017 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 12:57 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mr. Fetzner, Mrs. Nelson and Mr. Secrest.
Absent: Mrs. Ricci
3. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Secrest to approve the regular session minutes from the November 11, 2016 meeting. Motion passed unanimously.
4. **Correspondence:** Bus Biz included
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial Reports – As of November 2016, TJA is under budget. At 37.16% of the current budget. TJA estimates that December 2016 should be at 45.73%.
 - 6.2. Personnel– TJA is currently hiring. TJA placed an ad in the newspaper for help wanted.
 - 6.3. Fuel – Ms. Fleming locked in a rate at \$1.7675 for 400,000 gallons of fuel.
 - 6.4. Bus Bids – Bus bids received from two vendors. Midwest Transit and Central States. Midwest Transit had the lower bid. The bid was for 3 seventy one capacity and 3 wheelchair accessible buses. Mrs. Nelson moved with, seconded by Mr. Secrest to recommended approval on the bids and to move forward and present to D47 for the 2017-2018 budget. Motion passed unanimously.
 - 6.5. Festival of Lights Parade – TJA won another trophy. We also had nice write-ups in the newspaper.
7. **Assistant Director's Report:**
 - 7.1. Crash Report – TJA has had 10 preventable and 7 non-preventable crashes to date.
 - 7.2. Worker's Compensation Report – Mr. McCormick and Ms. Fleming had a meeting with workers compensation vendor and they are starting to close some cases. Prior to November 2016, TJA had 12 open cases. After the meeting, TJA currently has 8 open.
 - 7.3. Training – TJA has 2 new attendants and 2 new drivers in training.
 - 7.4. Zonar Idling Report – TJA is a little above where we should be. Mr. McCormick has sent out letters to the high idlers.
8. Any other matters that come before the board:
9. Executive Session:
10. Adjournment: Mr. Secrest moved with, seconded by Mrs. Nelson to adjourn. All ayes, motion carried at 1:32 p.m...

Next meeting: March 1, 2017 @ 1:00 p.m.
Submitted by: Kathy Johnson

Transportation
Joint
Agreement



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TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: February 24, 2017

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 51.33% of monies spent as of January 31, 2017. An updated report that includes February will be provided at the meeting.

6.2 Personnel: TJA is currently hiring to fill open positions.

6.3 Fuel: Fuel consumption is at 148,687 gallons to date. Please see attached report.

6.4 Parking Lot Repairs and Seal Coating: The driver's lot is in need of crack fill and seal coating this summer. Please see attached bid spec.

6.5 Purchase of New Buses: In recent years, the TJA Advisory Board voted to downsize the number of new buses to be purchased annually. In the last 6 years the number of replacement buses that have been purchased has been cut in half, resulting in a rapidly aging fleet. TJA would like to discuss options for purchasing two (2) replacement buses using the savings that have occurred as a result of locking in our per gallon fuel rate. It is estimated that TJA will come in around \$250,000.00 under budget for fuel.

6.6 School Bells Cab Company: School Bells Cab Company has increased their rates. New price sheet attached.

6.7 Seat Belts on School Buses: Attached are seven (7) bills that are seat belt related. Over the past couple of years, there has been a great deal of forward momentum on this subject. Industry experts believe that it is not a matter of if, rather when we will see a law requiring seat belts on school buses. Based on recent activity, it could be as soon as one (1) to two (2) years. Discussion.

2016 - 2017

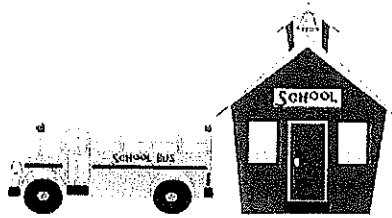
Account # & Name	Dist. #	December	January	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	5,066.68	3,733.34	28,859.32				
Salary - Director of Trans.	155	3,822.23	2,192.60	18,548.20	47,407.52	80,000.00	59.26%	\$ 47,407.52
41.2550.0111.06 Salary	47	3,800.01	2,800.01	21,644.52				
Asst. Director/Safety Mngr	155	2,866.68	1,644.45	13,911.16	35,555.68	60,000.00	59.26%	\$ 35,555.68
41.2550.0111.07	47	2,751.68	2,162.82	15,916.39				
Salary-Routing Manager	155	2,075.83	1,270.23	10,222.06	26,138.45	50,000.00	52.28%	\$ 26,138.45
41.2550.0111.09	47	3,111.45	2,097.45	17,291.24				
Salary - Admin. Assistant	155	2,347.24	1,231.84	11,098.20	28,389.44	44,643.00	63.59%	\$ 28,389.44
41.2550.01118.10	47	3,361.57	2,367.40	19,103.81				
Salary -Head Dispatcher I	155	2,535.92	1,390.37	12,244.25	31,348.06	49,000.00	63.98%	\$ 31,348.06
41.2550.0111.11	47	2,485.19	1,831.20	14,155.43				
Salary - Dispatcher II	155	1,874.80	1,075.46	9,097.85	23,253.28	47,168.00	49.30%	\$ 23,253.28
41.2550.0212.00	47	1,807.12	1,464.64	10,635.34				
I.M.R.F. - Office	155	1,363.27	860.19	6,818.92	17,454.26	36,000.00	48.48%	\$ 17,454.26
41.2550.0213.00	47	1,001.79	(603.21)	4,428.29				
F.I.C.A. - Office	155	755.73	(354.27)	2,919.08	7,347.37	20,600.00	35.67%	\$ 7,347.37
41.2550.0214.00	47	234.30	189.15	1,369.71				
Medicare - Office	155	176.75	111.09	878.63	2,248.34	4,800.00	46.84%	\$ 2,248.34
41.2550.0222.00	47	2,173.71	6,817.18	20,786.65				
Hospital Insurance - Office	155	1,639.81	4,003.74	12,934.97	33,721.62	55,000.00	61.31%	\$ 33,721.62
41.2550.0310.00	47	1,182.68	18,730.93	29,329.83				
Professional	155	892.19	11,000.70	17,874.28	47,204.11	91,000.00	51.87%	\$ 47,204.11
41.2550.0317.00	47		1,606.50	4,921.50				
Audit	155		943.50	3,128.50	8,050.00	8,035.00	100.19%	\$ 8,050.00
41.2550.0318.00	47			-				
Legal	155			-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	170.42	234.33	1,626.12				
Garbage/Extermination	155	128.57	137.62	1,032.47	2,658.59	3,000.00	88.62%	\$ 2,658.59
41.2550.0323.00	47	6,655.21	1,378.44	31,072.92				
Repairs & Maintenance	155	5,020.59	809.56	18,952.01	50,024.93	70,000.00	71.46%	\$ 50,024.93
41.2550.0325.00	47	1,467.93	1,544.22	11,106.67				
Leases	155	1,107.38	906.92	7,021.88	18,128.55	34,000.00	53.32%	\$ 18,128.55
41.2550.0332.00	47	40.32		1,859.19				
Travel & Meeting	155	30.42		1,205.41	3,064.60	5,000.00	61.29%	\$ 3,064.60
41.2550.0333.02	47		630.00	927.00				
Special Ed Cabs	155			-	927.00	30,000.00	3.09%	\$ 927.00
41.2550.0234.00	47			-				
Health Ins Exchange	155			-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	922.33	808.62	8,102.65				
Telephone	155	695.79	474.91	5,136.34	13,238.99	16,000.00	82.74%	\$ 13,238.99
41.2550.0342.00	47		10.07	3,949.94				
Postage	155		5.92	2,517.17	6,467.11	6,500.00	99.49%	\$ 6,467.11
41.2550.0351.00	47			-				
Legal Notices	155			-		500.00	0.00%	\$ -
41.2550.0370.00	47			40.37				
Water & Sewer	155			23.37	63.74	950.00	6.71%	\$ 63.74
41.2550.0382.00	47			-				
Unemploy. Compensation	155			-		10,000.00	0.00%	\$ -
41.2550.0410.00	47	147.93	224.78	3,190.61				
Supplies	155	111.60	132.02	2,003.50	5,194.11	10,000.00	51.94%	\$ 5,194.11
41.2550.0465.00	47	65.30	212.13	602.40				
Heat	155	49.27	124.58	364.87	967.27	9,000.00	10.75%	\$ 967.27

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-	-	-	-	-	-	-	-
Electric	155	-	-	-	7,000.00	0.00%	\$	-	-
41.2550.0470.00	47	-	-	-	-	-	-	-	-
Software	155	-	-	-	300.00	0.00%	\$	-	-
41.2550.0540.00	47	-	-	-	-	-	-	-	-
Capital Outlay	155	-	-	-	-	#DIV/0!	\$	-	-
41.2550.0640.00	47	-	236.00	-	-	-	-	-	-
Dues & Fees	155	-	139.00	375.00	500.00	75.00%	\$	375.00	375.00
41.2550.0690.00	47	44.46	1,127.29	12,537.98	-	-	-	-	-
Awards & Incentives	155	33.54	662.06	7,726.56	20,264.54	39,000.00	51.96%	\$	20,264.54
41.2552.0710.00	47	-	-	-	-	-	-	-	-
Non-Capitalized Equip	155	-	-	-	10,000.00	0.00%	\$	-	-
41.2552.0111.01	47	160,284.29	84,286.09	699,849.21	-	-	-	-	-
Operations Salaries	155	59,283.23	31,174.31	279,387.53	979,236.74	1,896,042.00	51.65%	\$	979,236.74
41.2552.0111.02	47	94,720.44	50,712.05	427,737.62	-	-	-	-	-
Special Education Salaries	155	65,822.68	35,240.58	311,350.88	739,088.50	1,689,000.00	43.76%	\$	739,088.50
41.2552.0111.47	47	6,355.46	3,540.15	24,826.09	-	-	-	-	-
Field Trip Salaries	155	-	-	-	24,826.09	70,000.00	35.47%	\$	24,826.09
41.2552.0111.55	47	-	-	-	-	-	-	-	-
Field Trip Salaries	155	34,283.41	23,381.55	137,185.25	137,185.25	260,000.00	52.76%	\$	137,185.25
41.2552.0111.04	47	1,639.71	1,786.18	5,979.13	-	-	-	-	-
Field Trip - Other Salaries	155	1,236.97	1,049.02	5,487.79	11,466.92	-	#DIV/0!	\$	11,466.92
41.2552.0111.05	47	2,496.60	2,622.47	23,511.07	-	-	-	-	-
Driver Training	155	1,883.40	1,540.18	14,588.66	38,099.73	50,000.00	76.20%	\$	38,099.73
41.2552.0212.00	47	25,725.75	15,449.54	124,533.52	-	-	-	-	-
I.M.R.F. - Drivers/Attend	155	19,407.14	9,073.54	80,859.73	205,393.25	453,000.00	45.34%	\$	205,393.25
41.2552.0213.00	47	14,851.77	8,848.35	71,884.01	-	-	-	-	-
F.I.C.A. - Drivers/Attendants	155	11,203.97	5,196.65	46,667.33	118,551.34	226,000.00	52.46%	\$	118,551.34
41.2552.0214.00	47	3,473.37	2,069.38	16,811.59	-	-	-	-	-
Medicare - Drivers/Attendants	155	2,620.27	1,215.35	10,914.14	27,725.73	53,000.00	52.31%	\$	27,725.73
41.2552.0222.00	47	16,430.64	18,026.76	121,584.92	-	-	-	-	-
HRA - Drivers	155	12,395.04	10,587.15	78,950.78	200,535.70	390,000.00	51.42%	\$	200,535.70
41.2552.0240.00	47	910.86	670.95	10,216.42	-	-	-	-	-
Operations - Physical	155	687.14	394.05	6,443.58	16,660.00	26,000.00	64.08%	\$	16,660.00
41.2552.0310.00	47	-	-	864.90	-	-	-	-	-
Professional	155	-	-	530.10	1,395.00	4,800.00	29.06%	\$	1,395.00
41.2552.0323.00	47	-	-	103.28	-	-	-	-	-
Repairs & Maintenance	155	-	-	71.77	-	17,000.00	1.03%	\$	175.05
41.2552.0381.00 Insurance	47	13,265.61	14,661.99	159,087.31	-	-	-	-	-
Bus, Fire & Liability	155	10,007.39	8,611.01	91,221.69	250,309.00	450,000.00	55.62%	\$	250,309.00
41.2552.0410.00	47	305.02	1,583.39	5,722.06	-	-	-	-	-
Operations Supplies	155	230.11	929.93	3,474.61	9,196.67	25,000.00	36.79%	\$	9,196.67
41.2552.0410.02	47	185.48	-	210.22	-	-	-	-	-
Special Ed Equip	155	139.92	-	155.08	-	9,000.00	4.06%	\$	365.30
41.2552.0410.03	47	-	-	-	-	-	-	-	-
Field Trip Expenses	155	-	-	-	500.00	0.00%	\$	-	-
41.2552.0410.04	47	-	-	-	-	-	-	-	-
Field Trip Expenses - Other	155	-	-	-	-	0.00%	\$	-	-
41.2552.0464.00	47	24,356.99	19,067.78	139,779.55	-	-	-	-	-
Gas & Oil	155	18,374.57	11,198.53	91,121.84	230,901.39	750,000.00	30.79%	\$	230,901.39
41.2552.0540.00	47	-	-	284,862.50	-	-	-	-	-
Purchase - New Bus/Radios	155	-	-	284,862.50	569,725.00	570,000.00	99.95%	\$	569,725.00
41.2552.0710.00	47	-	-	-	-	-	-	-	-
Non-Capitalized Equip	155	-	-	-	-	#DIV/0!	\$	-	-

Account # & Name	Dist. #						% of Budget	Account Total
41.2554.0118.00	47	12,769.30	9,384.82	86,013.88				
Maintenance Salaries	155	9,632.98	5,511.72	55,237.67	141,251.55	200,970.00	70.28%	\$ 141,251.55
41.2554.0212.00	47	1,383.03	1,012.62	9,330.85				
I.M.R.F. - Mechanics	155	1,043.34	594.71	5,992.18	15,323.03	21,800.00	70.29%	\$ 15,323.03
41.2554.0213.00	47	620.92	447.25	4,306.18				
F.I.C.A. - Mechanics	155	468.42	262.67	2,767.69	7,073.87	12,100.00	58.46%	\$ 7,073.87
41.2554.0214.00	47	145.21	104.59	1,007.09				
Medicare - Mechanics	155	109.55	61.42	647.28	1,654.37	2,825.00	58.56%	\$ 1,654.37
41.2554.0222.00	47	1,491.12	1,703.53	11,278.09				
Hospital Insurance - Mech	155	1,124.88	1,000.49	7,121.93	18,400.02	31,700.00	58.04%	\$ 18,400.02
41.2554.0323.00	47	9,504.91	968.83	34,301.05				
Repairs & Maintenance	155	7,170.37	568.99	22,370.17	56,671.22	120,000.00	47.23%	\$ 56,671.22
41.2554.0339.00	47	545.49	91.35	2,383.44				
Permits/Licences/Inspections	155	411.51	53.65	1,571.56	3,955.00	10,000.00	39.55%	\$ 3,955.00
41.2554.0410.00	47	3,694.19	3,347.30	44,894.50				
Maintenance Supplies	155	2,786.84	1,965.88	28,129.58	73,024.08	200,000.00	36.51%	\$ 73,024.08
41.2554.0540.00	47			-				
Capital Outlay	155			-	-	-	#DIV/0!	\$ -
41.2554.0710.00	47	350.00	1,912.50	5,234.84				
Non-Capitalized Equip	155	350.00	1,912.50	5,234.84	10,469.68	44,000.00	23.79%	\$ 10,469.68
Total		\$ 720,196.98	\$ 471,812.53	\$ 4,318,152.04	\$ 8,411,733.00		51.33%	\$ 4,318,152.04
Sub Total District 47		431,996.24	291,665.16	2,580,007.20				
Sub Total District 155		288,200.74	180,147.37	1,738,144.84				
Other Field Trip Billed								
Total District 47		(1,639.71)	(1,786.18)	(5,979.13)				
Total District 155		(1,236.97)	(1,049.02)	(5,487.79)				
Total District 47		430,356.53	289,878.98	2,574,028.07				
Total District 155		286,963.77	179,098.35	1,732,657.05				
Total Dist. 47 (% of Total)		59.98%	61.82%	59.75%				
Total Dist.155 (% of Total)		40.02%	38.18%	40.25%				

TJA Fuel Prices 2016/2017

Date	Unit Price	Taxes	# gals	Total Price per Gallon	Total for Drop
8/22/2016	\$2.29	0.2289	7340	\$2.52	\$18,513.69
9/1/2016	\$2.29	0.2289	7348	\$2.52	\$16,851.90
9/14/2016	\$2.29	0.2289	7248	\$2.52	\$18,281.62
9/16/2016	\$2.29	0.2289	7445	\$2.52	\$18,778.54
9/23/2016	\$2.29	0.2289	5230	\$2.52	\$13,191.48
9/23/2016	\$1.53	0.2289	2122	\$1.76	\$3,730.75
10/3/2016	\$1.61	0.2289	7473	\$1.84	\$13,774.98
10/14/2016	\$1.65	0.2289	7384	\$1.88	\$13,847.95
10/26/2016	\$1.56	0.2289	7500	\$1.79	\$13,391.25
11/1/2016	\$1.44	0.2289	7453	\$1.68	\$12,456.20
11/10/2016	\$1.33	0.2289	7486	\$1.56	\$11,641.48
11/18/2016	\$1.7675	0.2289	7500	\$1.9964	\$14,973.00
12/1/2016	\$1.7675	0.2289	7429	\$1.9964	\$14,831.27
12/9/2016	\$1.7675	0.2289	7462	\$1.9964	\$14,898.31
12/9/2016	Additive \$3.00	0.2289	5	\$3.0000	\$15.00
1/5/2017	\$1.7675	0.2289	7379	\$1.9964	\$14,734.37
1/13/2017	\$1.7675	0.2289	7482	\$1.9964	\$14,940.03
1/25/2017	\$1.7675	0.2289	7443	\$1.9964	\$14,860.99
2/3/2017	\$1.7675	0.2289	7488	\$1.9964	\$14,950.83
2/3/2017	\$1.7675	0.2289	7588	\$1.9964	\$15,150.50
2/10/2017	\$1.7675	0.2289	7455	\$1.9964	\$14,884.96
2/22/2017	\$1.7675	0.2289	7427	\$1.9964	\$14,829.05
To Date			148,687		\$303,528.15
Total					
2015/2016			238,968		
2014/2015			238,211		
2013/2014			260,148		
2012/2013			247,601		
2011/2012			244,365		
2010/2011			245,707		



SCHOOLBELLS TRANSPORTATION

February 23, 2017

To all school districts:

I wanted to thank you all for your loyal service for the last six years and has been a very huge blessing to work with you.

I have learned so much from you all about school transportation and the way business is done and made some improvements to help provide better service as well as help you with monitoring your students and help keep them safe and secure.

The following improvements have been implemented to bring Schoolbells closer to the "school bus standard" and also to help provide alternative means for special transports.

- All vehicles have camera systems installed. If there is any question about a ride, the video can be downloaded and sent to the district upon demand within 24 hours.
- All vehicles will have letter that say "school transportation" along with the Schoolbells logo on the dash as we have been doing since the beginning.
- Most vehicles are newer
- All vehicles are equipped with booster seats for preschool/kindergartner students along with traditional first aid kits.
- Internal inspections along with safety inspections are kept on file

Newer developments to come will be GPS on vehicles as well as badge and uniforms.

These services are essential to providing top service and do require an upgrade in rates, so effective 2017 this is our rate table.

\$2.65 per mile for trip starting in or ending in service area

\$3.25 per mile for trips outside of service area

\$16 minimum charge for rides 5 miles or less (This was at \$15)

\$1.50 for extra rider after 2 rides

Route fee will be 2.65 per mile plus \$10 for a stop.

No show rate will be full one way charge. (We would need at least 40 minute notification to waive charge)

Any student that is a solo rider can be subject to a \$15 charge.

We have haven't raised rates in 6 years but due to the upgrades in service, we needed to make that adjustment.

Please let me know if you have any questions and if you want to offer any feedback regarding the service. Thank you again for your loyalty to us and I am hoping we can service you for another 6 years and beyond.

Michael J Caserno

Bill Status of HB0529 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELT

House Sponsors

Rep. [Margo McDermid](#)

Hearings

Transportation: Vehicles & Safety Committee Hearing Feb 16 2017 10:00AM Capitol Building
Room 118 Springfield, IL

Last Action

Date	Chamber	Action
2/2/2017	House	Assigned to Transportation: Vehicles & Safety Committee

Statutes Amended In Order of Appearance

[625 ILCS 5/12-807](#)

from Ch. 95 1/2, par. 12-807

Synopsis As Introduced

Amends the Illinois Vehicle Code. Provides that each school bus manufactured on or after the effective date of this bill and purchased for use in this State shall be equipped with a 3-point seat belt or any other federally approved restraint system in a number sufficient to allow each passenger being transported to use a separate belt or restraint system.

Actions

Date	Chamber	Action
1/24/2017	House	Filed with the Clerk by Rep. Margo McDermid
1/24/2017	House	First Reading
1/24/2017	House	Referred to Rules Committee
2/2/2017	House	Assigned to Transportation: Vehicles & Safety Committee

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217-782-3944 217-782-2050 (TTY)

Bill Status of HB1802 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELT

House Sponsors

Rep. [Michael P. McAuliffe](#)

Last Action

Date	Chamber	Action
2/2/2017	House	Referred to Rules Committee

Statutes Amended In Order of Appearance

[625 ILCS 5/12-807](#) from Ch. 95 1/2, par. 12-807

Synopsis As Introduced

Amends the Illinois Vehicle Code. Provides that each school bus manufactured on or after the effective date of this bill and purchased for use in this State shall be equipped with a 3-point seat belt or any other federally approved restraint system in a number sufficient to allow each passenger being transported to use a separate belt or restraint system.

Actions

Date	Chamber	Action
2/2/2017	House	Filed with the Clerk by Rep. Michael P. McAuliffe
2/2/2017	House	First Reading
2/2/2017	House	Referred to Rules Committee

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Bill Status of HB2374 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELT

House Sponsors

Rep. [Anthony DeLuca](#)

Last Action

Date	Chamber	Action
2/3/2017	House	Referred to Rules Committee

Statutes Amended In Order of Appearance

[625 ILCS 5/12-807](#) from Ch. 95 1/2, par. 12-807

Synopsis As Introduced

Amends the Illinois Vehicle Code. Provides that each school bus manufactured on or after the effective date of this bill and purchased for use in this State by a school district or a school bus company under contract with a school district shall be equipped with a lap belt or any other federally approved restraint system in a number sufficient to allow each passenger being transported to use a separate belt or restraint system. Effective January 1, 2019.

Actions

Date	Chamber	Action
2/3/2017	House	Filed with the Clerk by Rep. Anthony DeLuca
2/3/2017	House	First Reading
2/3/2017	House	Referred to Rules Committee

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217-782-3944 217-782-2050 (TTY)

Bill Status of HB3377 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELTS

House Sponsors

Rep. [Lou Lang](#), [John C. D'Amico](#), [Margo McDermid](#), [Michael P. McAuliffe](#) and [Anthony DeLuca](#)

Last Action

Date	Chamber	Action
2/10/2017	House	Referred to Rules Committee

Statutes Amended In Order of Appearance

625 ILCS 5/12-807.3 new

Synopsis As Introduced

Amends the Illinois Vehicle Code. Provides that a school district or a school bus company under contract with a school district shall not operate a Type I or Type II school bus manufactured after the effective date of the bill unless the bus is equipped with a set of 3-point seat belts or any other federally approved restraint system under 49 CFR 571.222 in good operating condition for each passenger seat and a rooftop safety hatch. Provides that the provision shall not apply to a school bus that is legally registered in another state and displaying valid registration plates of that state if the bus is not operated in Illinois on a regular basis and the bus is operated in Illinois in connection with a cultural, tourist, athletic, or other similar activity for students enrolled in a school located outside of Illinois. Provides that nothing in the provision shall make a school district or a school bus company liable for a passenger's failure to properly adjust or fasten a seat belt or other restraint system. Effective immediately.

Actions

Date	Chamber	Action
2/9/2017	House	Filed with the Clerk by Rep. Lou Lang
2/10/2017	House	Added Co-Sponsor Rep. John C. D'Amico
2/10/2017	House	Added Co-Sponsor Rep. Margo McDermid
2/10/2017	House	Added Co-Sponsor Rep. Michael P. McAuliffe
2/10/2017	House	Added Co-Sponsor Rep. Anthony DeLuca
2/10/2017	House	First Reading
2/10/2017	House	Referred to Rules Committee

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217-782-3944 217-782-2050 (TTY)

Bill Status of HB3896 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELT

House Sponsors

Rep. [Robyn Gabel](#)

Last Action

Date	Chamber	Action
2/10/2017	House	Referred to Rules Committee

Statutes Amended In Order of Appearance

[625 ILCS 5/12-807](#) from Ch. 95 1/2, par. 12-807

Synopsis As Introduced

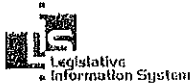
Amends the Illinois Vehicle Code. Provides that each school bus manufactured on or after the effective date of this bill and purchased for use in this State shall be equipped with a 3-point seat belt or any other federally approved restraint system in a number sufficient to allow each passenger being transported to use a separate belt or restraint system.

Actions

Date	Chamber	Action
2/10/2017	House	Filed with the Clerk by Rep. Robyn Gabel
2/10/2017	House	First Reading
2/10/2017	House	Referred to Rules Committee

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Bill Status of SB0075 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SEAT BELTS-SCHOOL BUS

Senate Sponsors

Sen. [Ira L. Silverstein](#) - [Patricia Van Pelt](#)

Last Action

Date	Chamber	Action
1/12/2017	Senate	Referred to Assignments

Statutes Amended In Order of Appearance

[65 ILCS 5/11-40-2a](#) from Ch. 24, par. 11-40-2a

[625 ILCS 5/12-807](#) from Ch. 95 1/2, par. 12-807

30 ILCS 805/8.41 new

Synopsis As Introduced

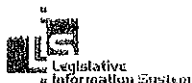
Amends the Illinois Vehicle Code. Provides that, beginning July 1, 2017, each school bus that is purchased new shall be equipped with seat safety belts for each passenger. Provides that the State Board of Education shall adopt rules to ensure that school districts require all passengers on those buses to wear seat safety belts. Provides that, except for willful or wanton misconduct, a school bus driver may not be held personally liable for the failure of passengers to wear seat safety belts. Preempts the exercise of home rule powers. Makes a corresponding change in the Illinois Municipal Code. Amends the State Mandates Act to require implementation without reimbursement by the State. Effective immediately.

Actions

Date	Chamber	Action
1/12/2017	Senate	Filed with Secretary by Sen. Ira L. Silverstein
1/12/2017	Senate	First Reading
1/12/2017	Senate	Referred to Assignments
1/27/2017	Senate	Added as Chief Co-Sponsor Sen. Patricia Van Pelt

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217-782-3944 217-782-2050 (TTY)

Bill Status of SB1431 100th General Assembly

[Full Text](#) [Votes](#) [View All Actions](#) [Printer-Friendly Version](#)

Short Description: VEH CD-SCHOOL BUS-SEAT BELTS

Senate Sponsors

Sen. [Martin A. Sandoval](#)

Last Action

Date	Chamber	Action
2/9/2017	Senate	Referred to Assignments

Statutes Amended In Order of Appearance

625 ILCS 5/12-807.3 new

Synopsis As Introduced

Amends the Illinois Vehicle Code. Provides that a school district or a school bus company under contract with a school district shall not operate a Type I or Type II school bus manufactured after the effective date of the bill unless the bus is equipped with a set of 3-point seat belts or any other federally approved restraint system under 49 CFR 571.222 in good operating condition for each passenger seat and a rooftop safety hatch. Provides that the provision shall not apply to a school bus that is legally registered in another state and displaying valid registration plates of that state if the bus is not operated in Illinois on a regular basis and the bus is operated in Illinois in connection with a cultural, tourist, athletic, or other similar activity for students enrolled in a school located outside of Illinois. Provides that nothing in the provision shall make a school district or a school bus company liable for a passenger's failure to properly adjust or fasten a seat belt or other restraint system. Effective immediately.

Actions

Date	Chamber	Action
2/9/2017	Senate	Filed with Secretary by Sen. Martin A. Sandoval
2/9/2017	Senate	First Reading
2/9/2017	Senate	Referred to Assignments

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Transportation

Joint

Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
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Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of Transportation
& Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: February 24, 2017

7.0 Report from the Assistant Director

- 7.1 Crash Report:** TJA has experienced 13 preventable and 11 Non-preventable crashes to date. Please see attached Report.
- 7.2 Workers Compensation Report:** TJA has experienced 9 work related injuries to date. Please see attached report.
- 7.3 Training:** At our February Mandatory Meeting we focused primarily on cell phone use on the school bus. We also discussed an open trainer position and invited people to apply. After interviewing, we decided that Laura Forty will be our new trainer. We discussed other topics including the D155 Mandela trip, D47 Emails, and other good information. Please see attached handout.
- 7.4 Conduct Reports:** Demonstrate and discuss the potential of an online referral system.

WORKER'S COMPENSATION

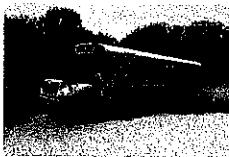
School Year	Year												Total	Still Open
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
2016/2017	0	1	2	2	2	0	2	0	0	0	0	0	9	9
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	1
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0
Total Claims Remaining Open													12	

CRASHES

School Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTALS	
	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -
2016/2017	0	0	2	1	3	1	1	2	1	0	0	0	13	11
2015/2016	0	0	1	1	4	5	5	0	2	1	0	0	21	8
2014/2015	1	0	0	0	0	0	3	2	1	1	0	0	13	13
2013/2014	0	0	0	0	0	0	2	2	1	1	0	0	9	11
2012/2013	0	0	0	1	3	5	1	1	2	2	1	0	17	9
2011/2012	0	0	3	1	4	3	1	0	1	0	1	0	17	10
Total/Month	1	9	25	24	15	9	21	17	13	11	7	0		

School Year	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTALS	
	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -
2016/2017	0	0	2	1	3	1	1	2	1	0	0	0	13	11
2015/2016	0	0	1	1	4	5	5	0	2	1	0	0	21	8
2014/2015	1	0	0	0	0	0	3	4	0	2	1	0	13	13
2013/2014	0	0	0	0	0	0	2	2	1	1	0	0	9	11
2012/2013	0	0	0	1	3	5	1	1	2	2	1	0	17	9
2011/2012	0	0	3	1	4	3	1	0	1	0	1	0	17	10
Total/Month	1	9	25	24	15	9	21	17	13	11	7	0		

Transportation
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Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Mandatory Driver/Attendant Meeting

Regular Education Drivers – February 2, 2017 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – February 3, 2017 @ 9:30am

Agenda:

- 1.0 Penny
 - 1.1 Trainer Positions
 - 1.2 D155 Mandela Trip
 - 1.3 D47 Email's
 - 1.4 Other Business
- 2.0 Collin – Training (Cell Phone Usage on School Buses)

Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.
Please remember - children are not allowed at TJA meetings.

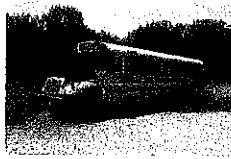
If you cannot attend this meeting, please complete the following and return it to Penny or Collin.

Name: _____

Reason for non-attendance: _____

APRIL 10, 2017

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Agenda

Transportation Joint Agreement: Advisory Board
Monday, April 10, 2017 @ 1:00 p.m.

- 1.0 Call to Order - 1:12
- 2.0 Roll Call
- 3.0 Report from the Director
- * 3.1 Bus Bids
- 4.0 Any other matters that come before the board
- 5.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT,
EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR
DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS
120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE
PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 6.0 Adjournment

* Denotes Action Item

Transportation

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Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: March 15, 2017

3.0 Report from the Director

3.1 Bus Bids: The bid opening is April 4, 2017. The bid results will be provided at the April 10, 2017 TJA Advisory Board meeting. Bids Attached

BUS BID SUMMARY - April 4, 2017

Size of Bus	Quantity	Vendor & Bid Price	Vendor & Bid Price	Vendor & Bid Price
		Midwest Bus Sales	Midwest Transit Equipment	Central States Bus Sales
Lift Bus max 24 + 1 wheelchair	3	No Bid	Per bus: $\$92,742.00 \times 3 =$ $\$278,226.00$ - \$12,500.00 Trades Total \$265,726.00 Per district \$132,863.00	Per bus: $\$94,288.00 \times 3 =$ $\$282,864.00$ - \$20,800.00 Trades Total \$262,064.00 * DOES NOT MEET BID SPECS. Per District \$131,031.50

* \$3,662.00 difference

* Central States did not meet bid specifications. Major differences are:

→ 2500 PTS Transmission vs 3000 PTS (approx. \$3,000 per bus difference)

→ 2500 PTS trans are lasting on average 120,000 miles

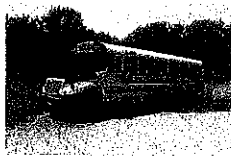
→ Current cost to replace is \$2,800

→ 60,000 btu AC vs 80,000 btu AC (\$1,500 per bus difference)

→ 60,000 btu is an insufficient amount to keep a bus that size cool

MAY 3, 2017

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Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, May 3, 2017 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meetings
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director
 - 6.1 Financial Report
 - 6.2 Personnel
 - 6.3 Fuel
 - * 6.4 Review Seal Coat Bid Results
 - 6.5 Storage Compartments
 - * 6.6 Technology Upgrades
 - 6.7 Bus Purchase Proposal
 - 6.8 First Draft – TJA Budget for the 2017/2018 School Year
- 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
 - 7.4 Evaluations
 - 7.5 PBIS on the School Bus
- 8.0 Any other matters that come before the board
- 9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 10.0 Adjournment
 - * Denotes Action Item

Minutes of the TJA Advisory Committee
Wednesday, March 1, 2017 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:00 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mr. Fetzner, Mrs. Nelson and Mr. Secrest (1:03).
Absent: Mrs. Ricci
3. **Approval of Minutes:** Mr. Fetzner moved with, seconded by Mrs. Nelson to approve the regular session minutes from the January 4, 2017 meeting. Motion passed unanimously.
4. **Correspondence:** Bus Biz included
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial Reports – As of January 2017, TJA is under budget, at 51.33% of the current budget.
 - 6.2. Personnel– TJA is currently hiring. Mr. McCormick has contacted the park district and they will allow us to park the bus with the help wanted sign on it outside Veterans Acres.
 - 6.3. Fuel – TJA currently has used 148,687 gallons.
 - 6.4. Parking Lot Seal Coat Bid – This year the DOT lot needs repaving. There are major repair, just crack fill. Mr. Fetzner asked for an estimate. Ms. Fleming stated that last year the main lot was roughly \$17,000 - \$18,000. Mrs. Nelson stated that it should not be any more than \$15,000. The board agreed to proceed with going out to bid.
 - 6.5. Purchase of Buses – Due to locking in a low rate, TJA will be saving roughly \$250,000 left over in the fuel line of the current budget. Ms. Fleming suggested purchasing two more Special Ed buses. Midwest Transit claims that we could add to the current PO without going out for bid. The Board recommends that Ms. Fleming ask the attorney for his suggestion. Midwest Transit will have a couple of used Regular Ed buses. However, TJA would need to spend approximately \$2,000 to convert bus from Michigan standards to Illinois standards. Mr. Secrest suggested purchasing 3 more Special Ed buses due to the upcoming seat belt law. Mr. Daurer moved that pending legal ramifications, adding 3 Special Ed Buses to the existing Purchase Order. If deemed sound, TJA would pay for 3 Special Ed Busses using FY17 funds and add 3 Special Ed Buses using FY18 funds. If guaranteed delivery for 3, by June 30, 2017, seconded by Mr. Fetzner. Motion passed unanimously.
7. **Assistant Director's Report:**
 - 7.1. Crash Report – TJA has had 13 preventable and 11 non-preventable crashes to date.
 - 7.2. Worker's Compensation Report – TJA has currently 9 workers compensation claims. Two employees have returned to light duty. They are currently working as Attendants.
 - 7.3. Training – TJA has a new Trainer. Her name is Laura Forty. The topic of the mandatory meeting was cell phone usage on the bus.
 - 7.4. Conduct Reports – Mr. McCormick established the conduct form online. Mrs. Nelson suggested that we see if it could be used a mobile app. Mr. Daurer suggested to make it as simple as possible. The Board felt that the schools would like this new format, but suggested that it be brought in front of school staff for final approval.

8. Any other matters that come before the board: Mrs. Nelson handed out the results of the TJA audit. No changes are recommended.
9. Executive Session: EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
10. Adjournment: moved with, seconded by to adjourn. All ayes, motion carried at 2:25p.m...

Next meeting: May 3, 2017 @ 1:00 p.m.

Submitted by: Kathy Johnson

Minutes of the TJA Advisory Committee
Monday, April 10, 2017 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:12 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mrs. Nelson and Mrs. Ricci
Absent: Mr. Fetzner and Mr. Secrest

3. **Director's Report:**

3.1 Additional Bus Purchase – As recommended by district attorneys, TJA bid three new buses rather than add to the existing purchase order. The bid opening was held on April 4, 2017. Central States came in with the lowest bid, however they did not meet specs. Central States bid a smaller transmission and smaller air conditioning units, both of which are significantly different from the bid specifications. As a result, Midwest Transit Equipment is the lowest responsible bidder.

Midwest Transit Equipment cannot guarantee delivery of the 3 Special Ed buses from the January order before June 30th, as discussed in the March 1, 2017 meeting, however they can guarantee a June delivery of the 3 big buses. Ms. Fleming recommended that TJA take delivery of 3 big buses from Midwest Transit by 6/30/17 and pay for them with FY17 funds. Ms. Fleming also recommend that TJA purchase three additional Special Ed buses utilizing the April 4, 2017 bus bids and pay for them with FY18 funds. The goal being that TJA would acquire 9 new buses total, paying for 3 of them with FY17 funds and 6 with FY18 funds.

Mr. Daurer moved to award the purchase of three (3) new buses, utilizing the April 4, 2017 bus bids, to the lowest responsible bidder; Midwest Transit Equipment. These three (3) buses are to be received in FY18 and paid for with FY18 funds. Furthermore, as many as 4 of the 6 buses that were approved and ordered in January 2017, slated to be paid for with FY18 funds, shall now be delivered and paid for in FY17 using FY17 funds. Mr. Ricci seconded. All ayes.

4. **Any other matters that come before the board:** Mr. Daurer requested that Ms. Fleming add the following topics for discussion at the May 3, 2017 TJA Advisory Board meeting:
1 – Potential for undercarriage compartments to be added to the new big buses, and
2 - Increasing the turnover rate new buses purchased, too eliminate fleet age erosion.
5. **Adjournment:** moved with by Mrs. Nelson, seconded by Mr. Daurer to adjourn. All ayes, motion carried at 1:34 p.m...

Next meeting: May 3, 2017 @ 1:00 p.m.
Submitted by: Kathy Johnson

Transportation

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TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: April 28, 2017

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 66.46% of monies spent as of March 31, 2017. Please see attached report.

6.2 Personnel: TJA has open driving positions. We currently are not interviewing as new hires would not complete training until the end of May. Hiring will begin in mid-June to allow enough time for training before the start of the new school year.

6.3 Fuel: Fuel consumption is at 187,524 gallons to date. Please see attached report.

6.4 Review Seal Coating Bid Results: Jameson Pavement Surfaces, Inc. is the lowest responsible bidder for the seal coating bid. The bid is \$5,510.00 for the driver's lot and includes stripping. Reports attached.

6.5 Storage Compartments: At the request of the TJA Advisory Board during the April 10, 2017 meeting, TJA has received a quote for storage compartments that TJA would install on the three new buses that will be delivered in June. The compartments will be funded from the 2016/2017 budget. See attached quote.

6.6 Technology Upgrades: TJA's server is 6 years old and in need of replacing as are our computers. TJA has received a quote for a new server, desk top computers, and lap top computers, software items, and a firewall. TJA is currently on D47's internet plan using a T1 line that filters all of our technology through 1.5 megs before reaching D47 internet service. With 10 computers and drivers use of Wi-Fi competing to get through to D47 internet it creates a bottleneck that slows down everything we do, from Zonar to Up and Down Loads of student files and much more. For years TJA has experienced problems with internet connection, sometimes resulting in a crippling effect on operations. TJA would like to set up our own connection to the internet. Attached is an estimate for this project. There is available funding in the 2016/2017 budget to cover the cost.

6.7 Bus Purchase Proposal: To eliminate fleet age erosion, TJA is proposing to increase the the 2017/2018 budget to allow for a faster turn-over rate of new buses purchased. The attached reports document the rapid rate in which the fleet is aging and provide a plan to remedy. At the current turn-over rate, it will take 20.83 years to turn-over the fleet. If TJA were to return to the past rate of 12 buses per year, it would take 10.41 years to turn-over the fleet.

6.8 First Draft – TJA Budget for the 2017/2018 School Year: See attached.

2016 - 2017

Account # & Name	Dist. #	February	March	April	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	3,733.34	4,327.39		36,920.05				
Salary - Director of Trans.	155	2,192.60	2,541.48		23,282.28	60,202.33	80,000.00	75.25%	\$ 60,202.33
41.2550.0111.06 Salary	47	2,800.01	2,800.01		27,244.54				
Asst. Director/Safety Mngr	155	1,644.45	1,644.45		17,200.06	44,444.60	60,000.00	74.07%	\$ 44,444.60
41.2550.0111.07	47	2,239.45	2,215.65		20,371.49				
Salary-Routing Manager	155	1,315.23	1,301.25		12,838.54	33,210.03	50,000.00	66.42%	\$ 33,210.03
41.2550.0111.09	47	2,099.41	2,125.59		21,516.24				
Salary - Admin. Assistant	155	1,232.98	1,248.37		13,579.55	35,095.79	44,643.00	78.61%	\$ 35,095.79
41.2550.0111.10	47	2,562.90	2,482.83		24,149.54				
Salary-Head Dispatcher I	155	1,505.19	1,458.17		15,207.61	39,357.15	49,000.00	80.32%	\$ 39,357.15
41.2550.0111.11	47	1,831.20	1,831.20		17,817.83				
Salary - Dispatcher II	155	1,075.46	1,075.46		11,248.77	29,066.60	47,168.00	61.62%	\$ 29,066.60
41.2550.0212.00	47	1,777.60	1,792.07		14,205.01				
I.M.R.F. - Office	155	1,043.99	1,052.49		8,915.40	23,120.41	36,000.00	64.22%	\$ 23,120.41
41.2550.0213.00	47	990.38	996.88		6,415.55				
F.I.C.A. - Office	155	581.65	585.47		4,086.20	10,501.75	20,600.00	50.98%	\$ 10,501.75
41.2550.0214.00	47	231.59	233.16		1,834.46				
Medicare - Office	155	136.01	136.94		1,151.58	2,986.04	4,800.00	62.21%	\$ 2,986.04
41.2550.0222.00	47	2,755.56	2,480.69		26,022.90				
Hospital Insurance - Office	155	1,618.34	1,456.91		16,010.22	42,033.12	55,000.00	76.42%	\$ 42,033.12
41.2550.0310.00	47	1,299.61	1,493.30		32,122.74				
Professional	155	763.26	877.01		19,514.55	51,637.29	91,000.00	56.74%	\$ 51,637.29
41.2550.0317.00	47				4,921.50				
Audit	155				3,128.50	8,050.00	8,035.00	100.19%	\$ 8,050.00
41.2550.0318.00	47	536.51			536.51				
Legal	155	315.09			315.09	851.60	1,000.00	85.16%	\$ 851.60
41.2550.0321.00	47	380.97	234.81		2,241.90				
Garbage/Extermination	155	223.74	137.90		1,394.11	3,636.01	3,000.00	121.20%	\$ 3,636.01
41.2550.0323.00	47	2,504.88	5,713.29		39,291.09				
Repairs & Maintenance	155	1,471.12	3,355.43		23,778.56	63,069.65	70,000.00	90.10%	\$ 63,069.65
41.2550.0325.00	47	1,827.42	207.31		13,141.40				
Leases	155	1,073.24	121.75		8,216.87	21,358.27	34,000.00	62.82%	\$ 21,358.27
41.2550.0332.00	47		390.60		2,249.79				
Travel & Meeting	155		229.40		1,434.81	3,684.60	5,000.00	73.69%	\$ 3,684.60
41.2550.0333.02	47		3,464.78		4,391.78				
Special Ed Cabs	155		1,265.22		1,265.22	5,657.00	30,000.00	18.86%	\$ 5,657.00
41.2550.0234.00	47				-				
Health Ins Exchange	155				-		30,800.00	0.00%	\$ -
41.2550.0341.00	47	1,598.04	828.10		10,528.79				
Telephone	155	938.53	486.35		6,561.22	17,090.01	16,000.00	106.81%	\$ 17,090.01
41.2550.0342.00	47	51.65			4,001.59				
Postage	155	30.33			2,547.50	6,549.09	6,500.00	100.76%	\$ 6,549.09
41.2550.0351.00	47				-				
Legal Notices	155				-		500.00	0.00%	\$ -
41.2550.0370.00	47		151.20		191.57				
Water & Sewer	155		88.80		112.17	303.74	950.00	31.97%	\$ 303.74
41.2550.0382.00	47				-				
Unemploy. Compensation	155				-		10,000.00	0.00%	\$ -
41.2550.0410.00	47	770.61	138.73		4,099.95				
Supplies	155	452.58	81.48		2,537.56	6,637.51	10,000.00	66.38%	\$ 6,637.51
41.2550.0465.00	47	379.78	429.16		1,411.34				
Heat	155	223.05	252.05		839.97	2,251.31	9,000.00	25.01%	\$ 2,251.31

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-	-	-	-	-	-		
Electric	155	-	-	-	7,000.00	0.00%	\$	-	
41.2550.0470.00	47	-	-	-	-	-	-		
Software	155	-	-	-	300.00	0.00%	\$	-	
41.2550.0540.00	47	-	-	-	-	-	-		
Capital Outlay	155	-	-	-	-	#DIV/0!	\$	-	
41.2550.0640.00	47	236.00	-	-	-	-	-		
Dues & Fees	155	139.00	375.00	500.00	75.00%	\$	375.00		
41.2550.0690.00	47	1,364.58	403.83	14,306.39	-	-	-		
Awards & Incentives	155	801.42	237.17	8,765.15	23,071.54	39,000.00	59.16%	\$	23,071.54
41.2552.0710.00	47	-	-	-	-	-	-		
Non-Capitalized Equip	155	-	-	-	10,000.00	0.00%	\$	-	
41.2552.0111.01	47	124,447.76	115,377.60	939,674.57	-	-	-		
Operations Salaries	155	46,028.62	42,673.91	368,090.06	1,307,764.63	1,896,042.00	68.97%	\$	1,307,764.63
41.2552.0111.02	47	70,787.73	72,057.28	570,582.63	-	-	-		
Special Education Salaries	155	49,191.47	50,073.71	410,616.06	981,198.69	1,689,000.00	58.09%	\$	981,198.69
41.2552.0111.47	47	5,770.00	7,444.27	38,040.36	-	-	-		
Field Trip Salaries	155	-	-	-	38,040.36	70,000.00	54.34%	\$	38,040.36
41.2552.0111.55	47	-	-	-	-	-	-		
Field Trip Salaries	155	17,897.99	17,321.40	172,404.64	172,404.64	260,000.00	66.31%	\$	172,404.64
41.2552.0111.04	47	1,113.83	1,350.09	8,443.05	-	-	-		
Field Trip - Other Salaries	155	654.15	792.91	6,934.85	15,377.90	-	#DIV/0!	\$	15,377.90
41.2552.0111.05	47	2,285.28	1,515.84	27,312.19	-	-	-		
Driver Training	155	1,342.15	890.25	16,821.06	44,133.25	50,000.00	88.27%	\$	44,133.25
41.2552.0212.00	47	21,233.70	20,316.47	166,083.69	-	-	-		
I.M.R.F. - Drivers/Attend	155	12,470.59	11,931.89	105,262.21	271,345.90	453,000.00	59.90%	\$	271,345.90
41.2552.0213.00	47	12,191.68	11,667.04	95,742.73	-	-	-		
F.I.C.A. - Drivers/Attendants	155	7,160.19	6,852.07	60,679.59	156,422.32	226,000.00	69.21%	\$	156,422.32
41.2552.0214.00	47	2,851.29	2,728.61	22,391.49	-	-	-		
Medicare - Drivers/Attendant	155	1,674.57	1,602.52	14,191.23	36,582.72	53,000.00	69.02%	\$	36,582.72
41.2552.0222.00	47	17,736.31	17,599.74	156,920.97	-	-	-		
HRA - Drivers	155	10,416.57	10,336.36	99,703.71	256,624.68	390,000.00	65.80%	\$	256,624.68
41.2552.0240.00	47	1,588.73	1,489.95	13,295.10	-	-	-		
Operations - Physical	155	933.06	875.05	8,251.69	21,546.79	26,000.00	82.87%	\$	21,546.79
41.2552.0310.00	47	-	-	864.90	-	-	-		
Professional	155	-	-	530.10	1,395.00	4,800.00	29.06%	\$	1,395.00
41.2552.0323.00	47	-	85.05	188.33	-	-	-		
Repairs & Maintenance	155	-	49.95	121.72	-	17,000.00	1.82%	\$	310.05
41.2552.0381.00 Insurance	47	60,076.17	14,913.99	234,077.47	-	-	-		
Bus, Fire & Liability	155	35,282.83	8,759.01	135,263.53	369,341.00	450,000.00	82.08%	\$	369,341.00
41.2552.0410.00	47	869.93	389.70	6,981.69	-	-	-		
Operations Supplies	155	510.91	228.87	4,214.39	11,196.08	25,000.00	44.78%	\$	11,196.08
41.2552.0410.02	47	935.55	593.65	1,739.42	-	-	-		
Special Ed Equip	155	549.45	348.65	1,053.18	-	9,000.00	31.03%	\$	2,792.60
41.2552.0410.03	47	-	-	-	-	-	-		
Field Trip Expenses	155	-	-	-	500.00	0.00%	\$	-	
41.2552.0410.04	47	-	-	-	-	-	-		
Field Trip Expenses - Other	155	-	-	-	-	0.00%	\$	-	
41.2552.0464.00	47	28,705.26	50,698.00	219,182.81	-	-	-		
Gas & Oil	155	16,858.64	29,775.01	137,755.49	356,938.30	750,000.00	47.59%	\$	356,938.30
41.2552.0540.00	47	-	-	284,862.50	-	-	-		
Purchase - New Bus/Radios	155	-	-	284,862.50	569,725.00	570,000.00	99.95%	\$	569,725.00
41.2552.0710.00	47	-	-	-	-	-	-		
Non-Capitalized Equip	155	-	-	-	-	#DIV/0!	\$	-	

Account # & Name	Dist. #							% of Budget	Account Total
41.2554.0118.00	47	9,460.81	9,333.75	104,808.44					
Maintenance Salaries	155	5,556.35	5,481.73	66,275.75	171,084.19	200,970.00	85.13%	\$	171,084.19
41.2554.0212.00	47	1,020.82	1,007.11	11,358.78					
I.M.R.F. - Mechanics	155	599.53	591.48	7,183.19	18,541.97	21,800.00	85.05%	\$	18,541.97
41.2554.0213.00	47	451.05	445.75	5,202.98					
F.I.C.A. - Mechanics	155	264.91	261.79	3,294.39	8,497.37	12,100.00	70.23%	\$	8,497.37
41.2554.0214.00	47	105.47	104.24	1,216.80					
Medicare - Mechanics	155	61.95	61.22	770.45	1,987.25	2,825.00	70.35%	\$	1,987.25
41.2554.0222.00	47	1,703.53	1,703.53	14,685.15					
Hospital Insurance - Mech	155	1,000.49	1,000.49	9,122.91	23,808.06	31,700.00	75.10%	\$	23,808.06
41.2554.0323.00	47	3,304.71	9,784.54	47,390.30					
Repairs & Maintenance	155	1,940.86	5,746.47	30,057.50	77,447.80	120,000.00	64.54%	\$	77,447.80
41.2554.0339.00	47	328.86	567.00	3,279.30					
Permits/Licences/Inspections	155	193.14	333.00	2,097.70	5,377.00	10,000.00	53.77%	\$	5,377.00
41.2554.0410.00	47	10,721.72	16,048.86	71,665.08					
Maintenance Supplies	155	6,296.88	9,425.52	43,851.98	115,517.06	200,000.00	57.76%	\$	115,517.06
41.2554.0540.00	47			-					
Capital Outlay	155			-	-	-	#DIV/0!	\$	-
41.2554.0710.00	47	3,223.91	2,108.83	10,567.58					
Non-Capitalized Equip	155	3,223.91	2,108.83	10,567.58	21,135.16	44,000.00	48.03%	\$	21,135.16
Total		\$ 651,397.06	\$ 621,227.11	\$ 5,590,776.21		\$ 8,411,733.00	66.46%	\$	5,590,776.21
Sub Total District 47		412,649.59	394,071.47	-	3,386,728.26				
Sub Total District 155		238,747.47	227,155.64	-	2,204,047.95				
Other Field Trip Billed									
Total District 47		(1,113.83)	(1,350.09)	-	(8,443.05)				
Total District 155		(654.15)	(792.91)	-	(6,934.85)				
Total District 47		411,535.76	392,721.38	-	3,378,285.21				
Total District 155		238,083.32	226,362.73	-	2,197,113.10				
Total Dist. 47 (% of Total)		63.35%	63.43%	#DIV/0!	60.58%				
Total Dist.155 (% of Total)		36.65%	36.57%	#DIV/0!	39.42%				

TJA Fuel Prices 2016/2017

[illegible]

School Districts 47 & 155 dba

Transportation

Joint

Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Bid Opening – March 24, 2017 @ 10:00AM

2017 Parking Lot Bid Results

<u>Vendor</u>	<u>Bid</u>
Jameson Pavement Surfaces, Inc. 123 W. Green Meadows Blvd. Streamwood, IL 60107	\$5,510.00
Behm Pavement Maintenance 3010 Rt. 176 Crystal Lake, IL 60014	\$5,850.00
Hastings Asphalt Services Inc. P.O. Box 87 Harvard, IL 60033	\$7,246.00
SKC Construction, Inc. P.O. Box 503 West Dundee, IL 60118	\$7,623.00

BID PROPOSAL SHEET

PREVAILING WAGE / CERTIFIED PAYROLL REQUIREMENTS

The contractor is required to comply with all provisions of the State of Illinois related to Wage Rates, Discrimination and Preference to Illinois Workmen. Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. Please refer to the current McHenry County Prevailing Wage requirements and labor class definitions.

Please note it is the full responsibility of the contractor to understand and comply with the prevailing wage labor grade pay scales and requirements.

Certified Payrolls must correspond and accompany invoices in order to process payments. Failure to provide this information will warrant retention of payments for services rendered until such information is supplied to the district.

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for lot repair will be made following School Board approval at a regular business session following completion.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

1. Bid for crack filling- 11%: \$600.00
2. Bid for seal coating - 2 coats, coal tar application: \$4,279.00
3. Bid for stripping (to include cross walk from the DOT LOT to main lot) \$631.00

Total Bid Price \$5,510.00

Time Frame: All work must be completed after July 1, 2017 but prior to August 1, 2017. JW (initials)

BID SUBMITTED BY:

NAME:
(print) Jameson White

NAME:
(signed) *Jameson White*

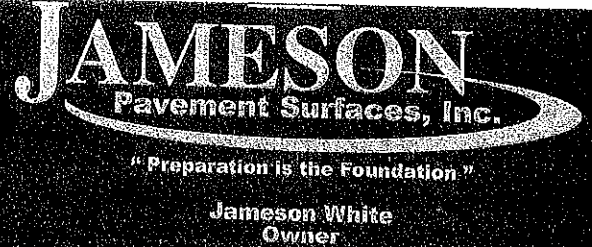
Title: Owner/President

Company: Jameson Pavement Surfaces, Inc.

Address: 123 W. Green Meadows Blvd.

City/State/Zip: Streamwood, IL 60107

Telephone: (630) 830 - 7266 Fax: (630) 830 - 7246 e-mail: jameson@jamesonpavement.com





Behm Pavement Maintenance

Crack Routing and Sealing-Paving-
Seal Coating-Striping

BID SHEET

Jake Behm
3010 Rte.176
Crystal Lake, IL 60014

Phone/815-477-9400
Fax/815-477-9401
Behmpavement@gmail.com

BID PAYROLL REQUIREMENTS

Comply with all provisions of the acts of the General Assembly of the State of Illinois related to Wage Rates, Discrimination and Preference to Illinois workmen. Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. Please refer to the current McHenry County Prevailing Wage requirements and labor class definitions.

Please note it is the full responsibility of the contractor to understand and comply with the prevailing wage labor grade pay scales and requirements.

Certified Payrolls must correspond and accompany invoices in order to process payments. Failure to provide this information will warrant retention of payments for services rendered until such information is supplied to the district.

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for lot repair will be made following School Board approval at a regular business session following completion.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

1. Bid for crack filling- 11%:
2. Bid for seal coating - 2 coats, coal tar application:
3. Bid for stripping (to include cross walk from the DOT LOT to main lot)

Total Bid Price

\$ 5,250.00

Time Frame: All work must be completed after July 1, 2017 but prior to August 1, 2017.

BID SUBMITTED BY:

WJB (initials)

NAME: William J Behm
(print)

NAME: William J Behm
(signed)

Title: President

Company: Behm Pavement Maintenance, Inc.

Address: 3010 Rte. 176

City/State/Zip: Crystal Lake IL 60014

Telephone: (815) 477-9400 Fax: (815) 477-9401 e-mail: behmpavement@gmail.com

HASTINGS

ASPHALT SERVICES INC

"COMPLETE ASPHALT MAINTENANCE"

- ASPHALT PATCHING/PAVING • SEALCOATING • COMMERCIAL SNOW PLOW SERVICES
- SIGNS INSTALLED • PARKING BLOCKS INSTALLED • STRIPING • CRACK SEALING

RUSSELL HASTINGS
P.O. Box 87
Harvard, IL 60033

(815) 648-9099
Fax: (815) 648-9069
russ@hastingsasphaltservices.com

www.hastingsasphaltservices.com

OSAL SHEET

D PAYROLL REQUIREMENTS

ply with all provisions of the acts of the General Assembly of e Rates, Discrimination and Preference to Illinois workmen.

Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. Please refer to the current McHenry County Prevailing Wage requirements and labor class definitions.

Please note it is the full responsibility of the contractor to understand and comply with the prevailing wage labor grade pay scales and requirements.

Certified Payrolls must correspond and accompany invoices in order to process payments. Failure to provide this information will warrant retention of payments for services rendered until such information is supplied to the district.

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for lot repair will be made following School Board approval at a regular business session following completion.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

1. Bid for crack filling- 11%:
2. Bid for seal coating - 2 coats, coal tar application:
3. Bid for stripping (to include cross walk from the DOT LOT to main lot)

Total Bid Price \$7246.00

Time Frame: All work must be completed after July 1, 2017 but prior to August 1, 2017. (initials)

BID SUBMITTED BY:

NAME: (print) Russ Hastings NAME: (signed) Russ Hastings

Title: President

Company: Hastings Asphalt Services Inc.

Address: P.O. Box 87

City/State/Zip: Harvard IL 60033

Telephone: (815) 648-9099 Fax: (815) 648-9069 e-mail: russ@hastingsasphaltservices.com

BID PROPOSAL SHEET

PREVAILING WAGE / CERTIFIED PAYROLL REQUIREMENTS

The contractor is required to comply with all provisions of the acts of the General Assembly of the State of Illinois related to Wage Rates, Discrimination and Preference to Illinois workmen. Contractor must pay prevailing wage to all employees during the course of this project. Prevailing wage shall be as scheduled by county for which the work is contracted. Please refer to the current McHenry County Prevailing Wage requirements and labor class definitions.

Please note it is the full responsibility of the contractor to understand and comply with the prevailing wage labor grade pay scales and requirements.

Certified Payrolls must correspond and accompany invoices in order to process payments. Failure to provide this information will warrant retention of payments for services rendered until such information is supplied to the district.

The undersigned propose to furnish all supplies, materials, labor and incidentals specified for the below listed price.

It is understood that payment for lot repair will be made following School Board approval at a regular business session following completion.

It is understood that the Boards of Education, School Districts 47 & 155, reserve the right to accept and/or reject any and/or all bids.

It is further understood that the prices contained herein will remain valid for a period of not less than forty-five (45) calendar days.

Bid must be made on this form only.

1. Bid for crack filling- 11%:
2. Bid for seal coating - 2 coats, coal tar application:
3. Bid for stripping (to include cross walk from the DOT LOT to main lot)

Total Bid Price

\$ 7,623.00

Time Frame: All work must be completed after July 1, 2017 but prior to August 1, 2017. JB (initials)

BID SUBMITTED BY:

NAME: _____
(print) JEFFREY K. BERGQUIST
PRESIDENT

NAME: _____
(signed) [Signature]

Title: _____

Company: S&C CONSTRUCTION, INC.

Address: P. O. BOX 503
WEST DUNDEE, IL 60118

City/State/Zip: _____

Telephone: 847-214-9800 Fax: 847-214-9641 e-mail: Kbergquist@scconstruction.net

Certificate of the Publisher

Northwest Herald

Description: BIDS PARKING LOT BIDS
1271391

TRANSPORTATION JOINT AGREEMENT
1204 S MCHENRY AVE
CRYSTAL LAKE IL 60014

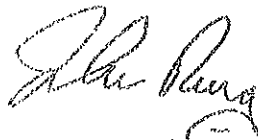
Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on
03/07/2017

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by John Rung, its publisher, at Crystal Lake, Illinois, on
7th day of March, A.D. 2017

Shaw Media By:



John Rung, Publisher

Account Number 10397

Amount \$64.40

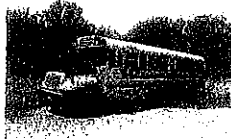
PUBLIC NOTICE
School Districts 47 & 155 dba Transportation Joint Agreement are requesting bids for parking lot crack filling, seal coating, repair and striping. Specifications and instructions to bidders are available at the Transportation Facility, 1204 South McHenry Avenue, Crystal Lake, Illinois 60014-7495. Telephone 815-455-0558 or FAX 815-459-9115.
There is a mandatory walk thru meeting on March 13, 2017. Sealed bids are due at the Transportation Facility by 10:00 am March 24, 2017.
School Districts 47 & 155
dba Transportation Joint Agreement
1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115
(Published In the Northwest Herald March 7, 2017) 1271391

School Districts 47 & 155 dba

ransportation

oint

greement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

2017 Vendor List

Geske and Son
400 E. Terra Cotta
Crystal Lake, Illinois 60012
815-459-2407

Petersen Sealcoating and Paving
551 Jennings Drive
Lake in the Hills, Illinois 60156
815-455-2004
Fax 815-455-3035

Behm Pavement Maintenance
3010 Route 176
Crystal Lake, Illinois 60014
815-477-9400

Sandman's Paving & Sealcoating, Inc
39W491 Freeman Road
Gilberts, Illinois 60136
847-836-6071

Hastings Asphalt Services
17801 Oak Grove Road
Harvard, Illinois 60033
815-900-7230

Rabine Paving
4501 Hwy 12
Richmond, Illinois 60071
815-675-0555

SKC Construction
P.O. Box 503
West Dundee, IL, 60118
847-214-9800
kbergquist@skcconstruction.net



ESTIMATE: E101005179

146 W. ISSERT DRIVE, KANKAKEE, IL 60901

Tel: (800) 933-2412 ♦ Fax: (815) 933-3966 ♦ www.midwesttransit.com

BILL TO

TRANS.JOINT AGREEMENT S.D. # 47&155 - 18607
1204 S. MCHENRY AVENUE
CRYSTAL LAKE, IL 60014

DELIVER TO

TRANS.JOINT AGREEMENT S.D. # 47&155 - 18607
1204 S. MCHENRY AVENUE
CRYSTAL LAKE IL 60014

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	COMPONENT SIN	TERMS	CUSTOMER REF
4/27/2017	ILtoIL-UPS GROUND		L. DAVIS				AR	PENNY
QTY SHIP	QTY B/O	ITEM	DESCRIPTION	BIN	UNIT PRICE	EXTD PRICE		
6		LC1500	BOX LUGGAGE TWO DOOR	OUTSIDE	2,118.75	12,712.50		
1		FRTOUT	FREIGHT OUTBOUND		800.00	800.00		

ESTIMATE

Parts Hotline (800) 808-2412 or larry.davis@midwesttransit.com

Terms: 20% restocking charge. No returns on electrical parts. All parts must be resalable.

All returnable parts and warranty parts must be preauthorized & returned within 30 days accompanied by an RGA # & a copy of the invoice to receive credit. No returns on electrical parts.

Service Charge: 1.8% per month on accounts over 30 days will be added. This is an annual percentage rate of 21.6%. If needed, legal charges and collection fees will be assessed. Payment by credit card will be assessed an accommodation fee of 3%. Credit card transactions are intended for point of sale invoices.

SIGNATURE X _____

SUB-TOTAL	13,512.50
TAX	0.00
TOTAL	13,512.50

SALE TYPE

PRET

Please Remit Payment to:
MIDWEST TRANSIT EQUIPMENT, INC.
P.O. BOX 582
KANKAKEE, IL 60901

Penny,

Here is a quote for the estimated costs of purchasing and installing a new server to replace the existing one, replacing some of the workstations, and moving software applications and data from the existing server to the new server as well as setting up TJA's own connection to the Internet. These costs are estimates and may increase or decrease depending on many factors. Labor hours are charged on a time and materials basis and may also increase or decrease from the estimates depending on many factors. I have separated the costs into four different groups; Hardware, Software, Recurring and Implementation Time.

Hardware Items

Qty	Description	Cost	Extended Amt
1	Dell R730 Server	\$10,000	\$10,000
7	Dell Precision PC	\$1,330	\$9,310
2	Dell Latitude Laptops	\$1,750	\$3,500
1	Watchguard T50 Firewall	\$1,800	\$1,800
	Total Hardware Cost		\$24,610

Not to exceed
24,000
+ software
+ labor
not to exceed
25,000

Software Items

Qty	Description	Cost	Extended Amt
1	Windows Server 2016 Standard Edition License	\$215.36	\$215.36
10	Windows 2016 Server Client Access License	\$8.97	\$89.70
1	SQL Server 2016 Standard Edition License	\$191.51	\$191.51
10	SQL Server 2016 Client Access License	\$44.88	\$448.80
1	Veritas Backup Exec Server Edition	\$625.00	\$625.00
1	Veritas Backup Exec Agent for Applications and Databases	\$625.00	\$625.00
	Total Software Cost		\$2,195.37

✓

Recurring Items

Qty	Description	Cost	Annual Cost
1	Internet Service	\$170/Month	\$2,040
1	Firewall Advanced Services	\$1,175/Year	\$1,175

Implementation Time Details

Qty	Description	Cost	Extended Amt
112	Implementation Time (See below for details)	\$110/Hour	\$12,320

Unpack and setup of server, operating system installation and configuration, SQL server installation and configuration, Endpoint Protection application installation and configuration and Backup Exec application installation and configuration. Estimated time: 12 hours.

Review documentation, install and configure server software, perform transfer of data and perform testing of software functionality for the VersaTrans software application. Estimated time: 6 hours.

Review documentation, install and configure server software, perform transfer of data and perform testing of software functionality for the Trip Tracker software application. Estimated time: 6 hours.

Review documentation, install and configure server software, perform conversion of data and perform testing of software functionality for the Time and Attendance software application. Estimated time: 6 hours.

Review documentation, install and configure server software, perform conversion of data and perform testing of software functionality for the Vehicle Tracker software application. Estimated time: 6 hours.

Configuration of new and existing workstations and laptops to connect to the new server. This would include setup, operating system configuration, application installation and transfer of data from existing workstations to the new workstations and reconfiguration of existing workstations and laptops. Estimated time: 72 hours.

Work with ISP to setup connection and configuration of firewall. Estimated time: 4 hours.

Annual Fleet Turn Over Rate	<u>Fleet Data in 5 Years (2022)</u>				<u>Fleet Data in 10 Years (2027)</u>			
	Average Age of Fleet in 5 years	# of Buses 10 + Years	% of Fleet 10 + Years	Average Age of Fleet in 10 years	# of Buses 10 + Years	% of Fleet 10 + Years	Average Age of Fleet in 10 years	# of Buses 10 + Years
6 Replacements	12.8 yrs	56 (10 - 15 yrs old)	44.80%	14.4 yrs	56 (10 - 17 yrs old)	52%		
12 Replacements	10.4 yrs	26 (10 - 12 yrs old)	20.80%	8.8 yrs	2 (10 yrs old)	1.60%		

Annual Number of Replacements	Turnover Timeline For Fleet of 125	
6	20.83 years	
12	10.41 years	

TJA Budget - FY 2017/2018

Account #	Name	FY 16/17 Budget	FY 16/17 Actual as of 03/30/2017	Actual/ Budget	FY 17/18 Budget	FY 16/17 Budget/ Y 15/16 Budget	17/18 vs. 16/17 Budget	FY 17/18 Budget/ FY 16/17 Actual	Comments
41.2550.0111.00	Salary-Director of Trans Salary - Assist	\$ 80,000	\$ 60,202	75.3%	\$ 85,490	6.9%	\$ 5,490	42.0%	Penny Fleming (based on current salary of \$82,400.)
41.2550.0111.06	Director/Safety Mngr	60,000	44,445	74.1%	62,250	3.8%	2,250	40.1%	Collin McCormick
41.2550.0111.07	Salary - Routing Manager	50,000	33,210	66.4%	51,875	3.8%	1,875	56.2%	Norma Urbina
41.2550.0111.09	Salary - Admin Assistant	44,643	35,096	78.6%	46,318	3.8%	1,675	32.0%	Kathy Johnson
41.2550.0111.10	Salary - Head Dispatcher I	49,000	39,357	80.3%	50,217	2.5%	1,217	27.6%	Lisa Russo \$42,617; OT-\$5,000.00; Stipend-\$2,600.00(\$100.00 on call every other weekend)
41.2550.0111.13	Salary - Dispatcher II	47,168	29,067	61.6%	48,311	2.4%	1,143	66.2%	Yvonne Rhodes \$40,711; OT-\$5,000.00; Stipend-\$2,600.00(\$100.00 on call every other weekend)
41.2550.0212.00	IMRF-Office	36,000	23,120	64.2%	35,825	-0.5%	(175)	54.9%	IMRF: 10.40% x \$344,461
41.2550.0213.00	FICA - Office	20,600	10,502	51.0%	21,360	3.7%	760	103.4%	FICA: 6.2% x \$344,461
41.2550.0214.00	Medicare - Office	4,800	2,986	62.2%	4,995	4.1%	195	67.3%	Medicare: 1.45 x 344,461
41.2550.0222.00	Hospital Insurance - Office	55,000	42,033	76.4%	60,000	9.1%	5,000	42.7%	Penny/Colin-\$700 per month, \$6600 January HSA; \$659.00 x 4
41.2550.0310.00	Professional	91,000	51,637	56.7%	91,000	0.0%	0	76.2%	D47 payroll services; \$12,100; Office cleaning \$22,000.00
41.2550.0317.00	Audit	8,035	8,050	100.2%	8,100	0.8%	65	0.6%	Althoff HAVC \$5,000.00, Stan's Office Equip \$2,000.00;
41.2550.0318.00	Legal	1,000	852	85.2%	1,000	0.0%	0	17.4%	Leach cleaning, \$3,000; yearly Zonar fee - \$28,000
41.2550.0321.00	Garbage/Exterminations	3,000	3,636	121.2%	5,000	66.7%	2,000	37.5%	Garbage removal, Leach/1204 S. McHenry Ave, exterminator
41.2550.0323.00	Repairs & Maintenance	70,000	63,070	90.1%	70,000	0.0%	0	11.0%	Shop Uniforms \$13,000.00; Leach trailer sanitation system maintenance - \$10,000 yearly; 1204 Parking lot repair \$5,600
41.2550.0325.00	Leases	34,000	21,358	62.8%	34,000	0.0%	0	59.2%	Leach Lot rental - \$26,880 yearly; storage locker \$500.00; \$2400- Marlin - Leach; Electric \$4000
41.2550.0332.00	Travel & Meeting	5,000	3,685	73.7%	9,000	80.0%	4,000	144.3%	Office training; Roadeo: IAPT; NAPT, mechanic school, NAPT for trainers
41.2550.0333.02	Special Ed Cabs	30,000	5,657	18.9%	28,000	-6.7%	(2,000)	395.0%	
41.2550.0234.00	Health Insurance Exchange	30,000			20,000	-33.3%	(10,000)		- Affordable Care Act - 3 months exposure
41.2550.0341.00	Telephone	16,000	17,090	106.8%	23,000	43.8%	7,000	34.6%	Ansercall yearly; AT & T, Leach & fax Verizon cell phones - yearly; AT&T land lines
41.2550.0342.00	Postage	6,500	6,549	100.8%	6,500	0.0%	0	-0.7%	Beginning year letters and yearly postage, Fed-EX
41.2550.0351.00	Legal Notices	500	0	n/a	500	0.0%	0	n/a	Publishers Certificates, ad's, etc
41.2550.0370.00	Water/Sewer	950	304	32.0%	950	0.0%	0	212.8%	
41.2550.0382.00	Unemployment Comp	10,000	0	n/a	10,000	0.0%	0	n/a	
41.2550.0410.00	Supplies	10,000	6,638	66.4%	10,000	0.0%	0	50.7%	Office supplies, salt for snow control
41.2550.0465.00	Heat	9,000	2,251	25.0%	7,000	-22.2%	(2,000)	210.9%	
41.2550.0466.00	Electric	7,000	0	n/a	5,000	-28.6%	(2,000)	n/a	
41.2550.0470.00	Software	300	0	n/a	300	0.0%	0	n/a	Skyward yearly fee
41.2550.0540.00	Capital Outlay	0	0	n/a	0	n/a	0	n/a	line item moved to Non Capitalized Equipment
41.2550.0640.00	Dues & Fees	500	375	75.0%	500	0.0%	0	33.3%	NAPT / IAPT / MCDTA dues
41.2550.0690.00	Awards/Incentives	39,000	23,072	59.2%	21,000	-46.2%	(18,000)	-9.0%	service awards, contractual safety bonus - "Driver/Attendant of the Year" program - Holiday lunch - End Of Year lunch - Pancake Breakfast
41.2550.0710.00	Non Capitalized Equipment & Parts	10,000			10,000				new equipment \$500 - \$4900
41.2552.0111.01	Operation Salaries	1,896,042	1,307,765	69.0%	1,964,542	3.6%	68,500	50.2%	contractual raises -
41.2552.0111.02	Special Education Salaries	1,689,000	981,199	58.1%	1,748,540	3.4%	57,540	78.0%	contractual raises
41.2552.0111.47	Field Trip Salaries	70,000	38,040	54.3%	72,740	3.9%	2,740	91.2%	District 47 field trips
41.2552.0111.55	Field Trip Salaries	260,000	172,405	66.3%	268,220	3.2%	8,220	55.6%	District 155 field trips
41.2552.0111.04	Field Trip - other salaries	0	15,378	n/a	36,000	n/a	36,000	134.1%	billable from park district, ymca, girl scouts
41.2552.0111.05	Driver Training	50,000	44,133	88.3%	50,000	0.0%	0	13.3%	Initial training, individualized training; retraining; workshop
41.2552.0212.00	IMRF-Drivers/Attend	453,000	271,346	59.9%	418,100	-7.7%	(34,900)	54.1%	IMRF: 10.40% x \$4,020,042.00
41.2552.0213.00	FICA-Drivers/Attend	226,000	156,422	69.2%	249,300	10.3%	23,300	59.4%	FICA: 6.2% x \$4,020,042.00
41.2552.0214.00	Medicare - Drivers/Attend	53,000	36,583	69.0%	58,500	10.4%	5,500	59.9%	Medicare: 1.45 x \$4,020,042.00
41.2552.0222.00	HRA Drivers	390,000	256,625	65.8%	380,000	-2.6%	(10,000)	48.1%	HRA, Term Insurance
41.2552.0240.00	Operations Physicals	26,000	21,547	82.9%	28,000	0.0%	0	20.7%	Annual Physicals; Randoms
41.2552.0310.00	Professional	4,800	1,395	29.1%	4,800	0.0%	0	244.1%	
41.2552.0323.00	Repairs & Maintenance	17,000	310	1.8%	10,000	-41.2%	(7,000)	3125.3%	
41.2552.0381.00	Bus, Fire & Liability	450,000	369,341	82.1%	450,000	0.0%	0	21.8%	Work Comp- \$282,103.; Property/ Inland Marine - \$3,266.; General Liability - \$19,185.; EPLI - \$8,342; Assurance Agency Umbrella - \$14,500.; Auto, Gallagher Bassett - buses
41.2552.0410.00	Operations Supplies	25,000	11,196	44.8%	25,000	0.0%	0	123.3%	bus cleaning supplies; paper towels; toilet tissue; coffee; i-PASS;
41.2552.0410.02	Special Ed/Safety Equipment	9,000	2,793	31.0%	9,000	0.0%	0	222.3%	Safety budget & Special Ed budget combined
41.2552.0410.03	Field Trip Expenses	500	0	n/a	500	0.0%	0	n/a	Dist 47 & 155 - Tolls; Parking

TJA Budget - FY 2017/2018

Account #	Name	FY 16/17 Budget	FY 16/17 Actual as of 03/30/2017	Actual/ Budget	FY 17/18 Budget	FY 16/17 Budget/FY 15/16 Budget	17/18 vs. 16/17 Budget	FY 17/18 Budget/ FY 16/17 Actual	Comments
41.2552.0410.04	Field Trip Expenses - other	0	0	n/a	0	n/a	0	n/a	Out of District - Meals; Tolls; Parking Based upon est 265,000 gals @ \$2.00 & est 30,000 gals @ \$3.50 including taxes, grease, washer fluid, transmission fluid, oil, coolant, DEF, etc, est \$15,000.
41.2552.0464.00	Gas & Oil	750,000	356,938	47.6%	590,000	-21.3%	(160,000)	65.3%	
41.2552.0540.00	Capital Outlay Non Capitalized Equipment & Parts	570,000	569,725	100.0%	1,100,000	93.0%	530,000	93.1%	6 New SE Buses \$532,752. & 6 Full Size Buses \$530,000. new equipment \$500 - \$4900
41.2552.0710.00			0						Tim: \$77,054 (salary) position; Toby: \$45,677(\$21.96); Jim: \$44,533(\$21.41); Ceferino: \$34,278(\$16.48) + \$5,000 OT
41.2554.0118.00	Maintenance Salaries	200,970	171,084	85.1%	207,000	3.0%	6,030	21.0%	IMRF: 10.86% x \$207,000
41.2554.0212.00	IMRF-Mechanics	21,800	18,542	85.1%	21,600	-0.9%	(200)	16.5%	FICA: 6.2% x \$207,000
41.2554.0213.00	FICA - Mechanics	12,100	8,497	70.2%	12,900	6.6%	800	51.8%	1.45 x \$207,000
41.2554.0214.00	Medicare - Mechanics	2,825	1,987	70.3%	3,050	8.0%	225	53.5%	
41.2554.0222.00	Hospital Insurance - Mech	31,700	23,808	75.1%	32,500	2.5%	800	36.5%	Towing; Major repairs, tires
41.2554.0323.00	Repairs & Maintenance	120,000	77,448	64.5%	120,000	0.0%	0	54.9%	
41.2554.0339.00	Permits/License/Inspections	10,000	5,377	53.8%	10,000	0.0%	0	86.0%	
41.2554.0410.00	Maintenance Supplies	200,000	115,517	57.8%	200,000	0.0%	0	73.1%	Shop-towels; belts; brakes, etc.
41.2554.0540.00	Capital Outlay Non Capitalized Equipment & Parts	0		n/a	0	n/a	0	n/a	new equipment over \$5000
41.2554.0710.00		44,000	21,135	48.0%	44,000	0.0%	0	108.2%	new equipment \$500 - \$4900
SUBTOTAL	Expenditures	8,411,733	5,590,776	66.5%	8,937,783	6.3%	526,050	59.9%	
41.1991.47	District 47 Revenue	4,626,453	3,378,285	73.0%	5,362,670	15.9%	736,217		
41.1991.55	District 155 Revenue Other FT Revenue	3,785,280	2,197,113	58.0%	3,575,113	-5.6%	(210,167)		
SUBTOTAL	Revenues	8,411,733	5,575,398		8,937,783		526,050		
TOTALS	Revenue-Expenditures	\$ -	\$ 15,378		\$ -		\$ -		

Transportation **J**oint **A**greement



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Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: April 28, 2017

7.0 Report from the Assistant Director

- 7.1 Crash Report:** TJA has experienced 15 preventable and 11 Non-preventable crashes to date. Please see attached Report.
- 7.2 Workers Compensation Report:** TJA has experienced 10 work related injuries to date. 1 major claim has been closed along with several others. 9 claims remain open. Please see attached report.
- 7.3 Training:** Highlights of the April Meeting: District 155 Prom. We also discussed an opportunity to be involved in this year's IAPT Bus Rodeo which would showcase the driver's talents. We discussed how the change in schedule this year will affect the employees and laid out some important dates. Please see attached handouts.
- 7.4 Evaluations:** Evaluations have been completed and the results show a strong group of bus drivers and attendants. Many have made positive gains and those who fell short in areas were provided the tools they need for success.
- 7.5 PBIS on the School Bus:** After an introduction to PBIS in a District 47 meeting on April 21st, the transportation department has been invited to attend the PBIS Leadership Meetings where we will discuss the potential for integrating PBIS on the school bus.

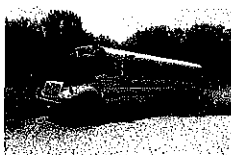
WORKERS COMPENSATION

School	Year												Year	Still
Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Open
2016/2017	0	1	2	2	2	0	2	0	0	1	0	0	10	7
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	0
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0
Total Claims Remaining Open													9	

CRASHES

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTALS
School Year	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable Total Annual Crashes
2016/2017	0 0	2 1	3 2	2 1	2 3	1 1	1 2	2 1	0 0	2 0	0 0	0 0	15 11 26
2015/2016	0 0	1 1	4 5	5 0	0 2	1 0	2 0	2 0	3 0	1 0	2 0		21 8 29
2014/2015	1 0	0 0	0 0	3 2	1 1	1 0	3 4	0 0	1 2	2 2	1 2	0 0	13 13 26
2013/2014	0 0	0 0	0 0	2 2	3 1	0 2	0 0	2 2	1 2	1 1	0 1	0 0	9 11 20
2012/2013	0 0	0 0	1 3	5 1	1 0	2 0	3 1	2 1	1 2	2 1	0 0	0 0	17 9 26
2011/2012	0 0	3 1	4 3	1 0	0 1	0 1	3 2	4 1	1 0	0 1	1 0	0 0	17 10 27
Total/Month	1	9	25	24	15	9	21	17	13	13	7	0	

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Mandatory Driver/Attendant Meeting

Regular Education Drivers – April 6, 2017 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – April 7, 2017 @ 9:30am

Agenda:

- 1.0 Important Dates/Events
 - 1.1 Prom
 - 1.2 IAPT Rodeo
 - 1.3 Transportation Open House
 - 1.4 2017/2018 School Year Start Up
 - 1.5 Refresher Classes
- 2.0 2017/2018 Mandatory Meetings
- 3.0 Prom
- 4.0 Spring Sports
- 5.0 Miscellaneous Announcements
- 6.0 Change in Pay Periods (Coming in August 2017)

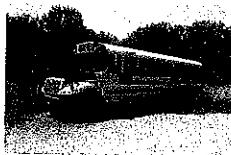
Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.
Please remember - children are not allowed at TJA meetings.

If you cannot attend this meeting, please complete the following and return it to Penny or Collin.

Name: _____

Reason for non-attendance: _____

Transportation Joint Agreement



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TO: TJA Drivers and Attendants

FR: Penny Fleming

RE: Notes from the April 6 & April 7, 2017 Mandatory Meeting

DT: April 13, 2017

Notes from the April 6 & 7, 2017 Mandatory Meeting:

1.0 - Important Dates/Events:

- * Prom is early this year – April 28th & April 29th
- * IAPT Rodeo is June 21st & June 22nd in Peoria. If you are interested in participating, please sign up by April 13, 2017 as spaces are limited.
- * Transportation Open House is scheduled for Monday, August 7, 2017. There will be a sign-up sheet posted in early May for those interested in working the Open House.
- * 2017/2018 School Year Start Up – District 155 is starting 1 week earlier this year. First day of school for D155 is August 16, 2017 and for D47 is August 23, 2017. This means that TJA must also start the year earlier. The refresher classes are scheduled for August 1, 2, & 3 and will be held in the TJA Drivers Room. Class size is limited to 41, and is filled on a first come first serve basis. See Kathy Johnson to register for a class. The TJA Mandatory School Start Up meeting is scheduled for Tuesday, August 8, 2017 from 9:00am until approximately 12:00 in the South High School Auditorium.

2.0 - 2017/2018 Mandatory Meetings – In an effort to bring new and fresh material to the meetings we welcome your ideas. If there is a topic you would like to see covered or you have a great idea for a meeting, please see Penny or Collin.

3.0 – Prom – Lisa discussed prom. Prom is early this year. There will be a sign-up sheet for washing prom buses. If you sign, please be sure you show up. TJA depends on those who commit to washing buses.

4.0 – Spring Sports – It's that time of year again when Dispatch is scrambling to cover routes and Spring Sports in the afternoons. This is a big task that can't be accomplished without the efforts of everyone. If you don't have a 3:00 assignment, you may be required to take one. Dispatch may have to combine routes, split routes, reassign routes, etc. to make it all work. If your bus has under storage compartments, you may be assigned a different bus so that yours can be used for a trip. You will be notified by noon, if we have to assign you a different bus. This will allow you enough notice so that you can be here 15 minutes early in the afternoon so that you can pre-trip another vehicle.

5.0 – Miscellaneous Announcements:

- * If you have not met with Collin to discuss your evaluation please stop and see him.
- * Children are not allowed at meetings. This is not just for mandatory driver/attendant

→→→→→→→→

meetings, it also applies to any other type of meeting held by TJA. Examples include but are not limited to Employee Recognition Committee meetings, Trip Bids, Trainer meetings, etc.

- * Remember that your safety sticker expires at 6 months or 10,000 miles, **whichever comes first**. If you are caught driving with an expired safety sticker, you could lose your school bus driver permit.

- * If your bus is pulled out of service, please understand that it means we must have it and the scheduling is not up for negotiation. If you are a Leach driver and have an appointment that does not allow enough time to get your bus to TJA, please explain to Dispatch and they will arrange for someone else to bring it to TJA.

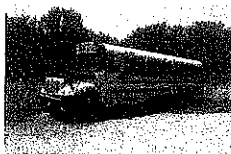
6.0 Change in Pay Periods – TJA's pay periods will change beginning with the August 25, 2017 pay period. This change will align TJA's payroll with the district and will not change the pay date. Kathy Johnson explained what this change will look like and provided employees with a handout. If you were not able to attend the meeting, please see Kathy for a handout and explanation of the change.

JUNE 14, 2017

Transportation

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Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, June 14, 2017 @ 1:00 p.m.

1.0 Call to Order

2.0 Roll Call

3.0 Approval of Minutes of Previous Meetings

4.0 Correspondence

5.0 Citizen Input

6.0 Report from the Director

6.1 Financial Report

6.2 Fuel

* 6.3 Updated Proposed 2017/2018 TJA Budget

6.4 Advisory Board Meeting Dates for School Year 2017/2018

7.0 Report from the Assistant Director

7.1 Crash Report

7.2 Worker's Compensation Report

7.3 Zonar Idle Report

8.0 Any other matters that come before the board

9.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT,
EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR
DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS
120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE
PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).

10.0 Adjournment

* Denotes Action Item

Minutes of the TJA Advisory Committee
Wednesday, May 3, 2017 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:00 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mr. Fetzner, Mrs. Nelson, Ms. Palsgrove and Mr. Secrest.
Absent:
3. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Fetzner to approve the regular session minutes from the March 1, 2017 meeting. Mrs. Nelson moved with, seconded by Mr. Daurer to approve the special session minutes from the April 10, 2017 meeting. Motion passed unanimously.
4. **Correspondence:** None
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial Reports – As of the end of March 2017, TJA is under budget, at 66.46% of the current budget.
 - 6.2. Personnel– TJA is currently down in drivers; however Ms. Fleming will wait until this summer and hire new personnel.
 - 6.3. Fuel – TJA currently has used 187,524 gallons. TJA still has quite a bit of fuel left over at the locked in rate.
 - 6.4. Parking Lot Seal Coat Bid Results – Jameson Pavement won the bid. Coming in the lowest bid at \$5,510.00. They are from Streamwood. Mrs. Nelson asked if we had references since we have never used them before. Ms. Fleming stated that we would obtain the references. Mr. Daurer suggested letting them know that a good impression could have possibilities. Mrs. Nelson stated that Behm was the second higher with a \$340.00 difference. TJA would need a reason not to go with Jameson Pavement. Mr. Fetzner recommended that we require references in the bid next year. And possibly send out TJA bid with D47 and/or D155. The board recommending proceeding with Jameson Pavement as long as references checked out. All Ayes.
 - 6.5. Storage Compartments – Ms. Fleming stated that it is feasible to purchase storage compartments within this budget. We could purchase 2 compartments for each side at a total of \$13,512.00. TJA shop foreman suggested to Ms. Fleming that they not install the storage compartments on all new buses. We need to spread them out a bit, so that when we trade them in, we do not have to replace as many at one time. Mr. Daurer recommend that Ms. Fleming use F17 funds to augment 3 buses.
 - 6.6. Technology Upgrades – Ms. Fleming has received a quote from Tim Parke, who services TJA computers maintenance/repair. The quote includes new computers for office staff, new laptops for Directors, Server, WIFI and software. TJA server is 6 years old. Mr. Jenkins from D47 suggested that we are on borrowed time. But the quote was a little high. Mr. Jenkins is looking into fiber optics for TJA internet instead of the T1 line that we are currently on. Mr. McCormick is looking to see if VersaTrans will host. If they do, the server will not to be increased. The directors will only get laptops eliminating 2 computers. Mrs. Nelson suggested that someone from the Districts shadow Mr. Parke so

that someone else has knowledge of our systems/passwords. Mr. Secrest would like to have George form D155 to also look at the quote for his input. Mr. Daurer suggested if we have looked into a computer company that has more than 1 employee for TJA safety. The Districts believe that the Tech Departments are already pushing the envelope without adding TJA. Mrs. Nelson moved to proceed with the needed hardware and appropriated software not to exceed \$25,000.00 to be paid within F17 budget. Ms. Palsgrove stated to talk to D47 & D155 before proceeding with purchase. Ms. Fleming will email the specs to both districts for opinions and then proceed with the work. Mr. Secrest discussed concerns about spending unused budget. Ms. Fleming stated that these are needed items. Mr. Secrest agreed that it is a need vs. want.

- 6.7. Bus Purchase Proposal – Ms. Fleming presented a spreadsheet of the age of the fleet showing the decline of the fleet if we continue to replace only 6 buses a year. The spreadsheet also provided a look into the future of the fleet if we changed course and replace 12 buses a year. TJA mechanics have a busy summer ahead with a lot of body repair. Replacing 12 buses in F18 will increase the budget by approximately \$500,000.00. Mrs. Nelson said that this does not need approval now. This is the first pass of the budget. Mr. Secrest is concerned with adding to the budget when D155 enrollment is down and staff is being let go. Mr. Daurer said that even if enrollment is down, TJA is still covering the same miles.
- 6.8. First Draft – TJA Budget for the 2017/2018 School Year – TJA total budget including 12 buses will increase the budget by \$526,000.00. Ms. Fleming does not have the insurance figures as of yet, which could impact the line item. Ms. Fleming will be looking for approval to proceed with the budget at the June 14, 2017 meeting.

7. Assistant Director's Report:

- 7.1. Crash Report – TJA has had 15 preventable and 11 non-preventable crashes to date.
- 7.2. Worker's Compensation Report – TJA has currently 10 workers compensation claims. One major lengthy case has been closed.
- 7.3. Training – April Meeting included Prom. IAPT rodeo. TJA will have 5 employees competing.
- 7.4. Evaluations – All evaluations have been completed. TJA overall has a strong group.

8. Any other matters that come before the board:

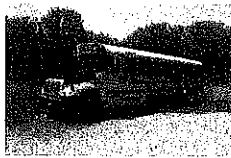
9. Executive Session: EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).

10. Adjournment: Mr. Daurer moved with, seconded by Mrs. Nelson to adjourn. All ayes, motion carried at 2:26p.m...

Next meeting: June 14, 2017 @ 1:00 p.m.

Submitted by: Kathy Johnson

Transportation
Joint
Agreement



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation and Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: June 9, 2017

6.0 Report from the Director

6.1 Financial Reports: TJA's budget is at 80.49% of monies spent as of May 31, 2017.
Please see attached report.

6.2 Fuel: Fuel consumption is at 224,737 gallons to date. Please see attached report.

6.3 Updated Proposed 2017/2018 TJA Budget: Please see attached.

6.4 Advisory Board Meeting Dates for School Year 2017/2018: Please see attached.

2016 - 2017

Account # & Name	Dist. #	April	May	June	Total		Budget 2016-2017	% of Budget	Account Total
41.2550.0111.00	47	3,845.34	3,784.31		44,549.70				
Salary - Director of Trans.	155	2,258.38	2,319.41		27,860.07	72,409.77	80,000.00	90.51%	\$ 72,409.77
41.2550.0111.06 Salary	47	2,800.01	2,755.57		32,800.12				
Asst. Director/Safety Mngr	155	1,644.45	1,688.89		20,533.40	53,333.52	60,000.00	88.89%	\$ 53,333.52
41.2550.0111.07	47	2,254.94	2,197.58		24,824.01				
Salary-Routing Manager	155	1,324.33	1,346.91		15,509.78	40,333.79	50,000.00	80.67%	\$ 40,333.79
41.2550.0111.09	47	2,155.70	2,340.79		26,012.73				
Salary - Admin. Assistant	155	1,266.05	1,434.67		16,280.27	42,293.00	44,643.00	94.74%	\$ 42,293.00
41.2550.0111.10	47	2,578.08	3,390.77		30,118.39				
Salary -Head Dispatcher I	155	1,514.11	2,078.21		18,799.93	48,918.32	49,000.00	99.83%	\$ 48,918.32
41.2550.0111.11	47	1,831.20	1,802.13		21,451.16				
Salary - Dispatcher II	155	1,075.46	1,104.53		13,428.76	34,879.92	47,168.00	73.95%	\$ 34,879.92
41.2550.0212.00	47	1,683.11	1,769.05		17,657.17				
I.M.R.F. - Office	155	988.50	1,084.25		10,988.15	28,645.32	36,000.00	79.57%	\$ 28,645.32
41.2550.0213.00	47	934.28	974.85		8,324.68				
F.I.C.A. - Office	155	548.70	597.49		5,232.39	13,557.07	20,600.00	65.81%	\$ 13,557.07
41.2550.0214.00	47	218.50	228.00		2,280.96				
Medicare - Office	155	128.33	139.74		1,419.65	3,700.61	4,800.00	77.10%	\$ 3,700.61
41.2550.0222.00	47	2,480.69	2,441.31		30,944.90				
Hospital Insurance - Office	155	1,456.91	1,496.29		18,963.42	49,908.32	55,000.00	90.74%	\$ 49,908.32
41.2550.0310.00	47	1,772.19	5,033.08		38,928.01				
Professional	155	1,040.81	3,084.79		23,640.15	62,568.16	91,000.00	68.76%	\$ 62,568.16
41.2550.0317.00	47				4,921.50				
Audit	155				3,128.50	8,050.00	8,035.00	100.19%	\$ 8,050.00
41.2550.0318.00	47		62.12		598.63				
Legal	155		38.08		353.17	951.80	1,000.00	95.18%	\$ 951.80
41.2550.0321.00	47	234.44	274.83		2,751.17				
Garbage/Extermination	155	137.68	168.45		1,700.24	4,451.41	3,000.00	148.38%	\$ 4,451.41
41.2550.0323.00	47	1,151.19	11,645.41		52,087.69				
Repairs & Maintenance	155	676.09	7,137.51		31,592.16	83,679.85	70,000.00	119.54%	\$ 83,679.85
41.2550.0325.00	47	1,661.06	171.41		14,973.87				
Leases	155	975.55	105.06		9,297.48	24,271.35	34,000.00	71.39%	\$ 24,271.35
41.2550.0332.00	47		12.60		2,262.39				
Travel & Meeting	155		7.73		1,442.54	3,704.93	5,000.00	74.10%	\$ 3,704.93
41.2550.0333.02	47	2,725.00	2,248.50		9,365.28				
Special Ed Cabs	155	417.00	2,126.50		3,808.72	13,174.00	30,000.00	43.91%	\$ 13,174.00
41.2550.0234.00	47				-				
Health Ins Exchange	155				-		30,000.00	0.00%	\$ -
41.2550.0341.00	47	1,046.35	742.36		12,317.50				
Telephone	155	614.52	455.00		7,630.74	19,948.24	16,000.00	124.68%	\$ 19,948.24
41.2550.0342.00	47	41.57	40.91		4,084.07				
Postage	155	24.42	25.08		2,597.00	6,681.07	6,500.00	102.79%	\$ 6,681.07
41.2550.0351.00	47				-				
Legal Notices	155				-		500.00	0.00%	\$ -
41.2550.0370.00	47				191.57				
Water & Sewer	155				112.17	303.74	950.00	31.97%	\$ 303.74
41.2550.0382.00	47		130.20		130.20				
Unemploy. Compensation	155		79.80		79.80	210.00	10,000.00	2.10%	\$ 210.00
41.2550.0410.00	47	680.26	295.57		5,075.78				
Supplies	155	399.51	181.16		3,118.23	8,194.01	10,000.00	81.94%	\$ 8,194.01
41.2550.0465.00	47	337.60	297.72		2,046.66				
Heat	155	198.27	182.47		1,220.71	3,267.37	9,000.00	36.30%	\$ 3,267.37

Account # & Name	Dist. #							% of Budget	Account Total
41.2550.0466.00	47	-	-	-	-	-	-		
Electric	155	-	-	-	7,000.00	0.00%	\$	-	
41.2550.0470.00	47	-	-	-	-	-	-		
Software	155	-	-	-	300.00	0.00%	\$	-	
41.2550.0540.00	47	-	-	-	-	-	-		
Capital Outlay	155	-	-	-	-	#DIV/0!	\$	-	
41.2550.0640.00	47	-	236.00	-	-	-	-		
Dues & Fees	155	-	139.00	375.00	500.00	75.00%	\$	375.00	
41.2550.0690.00	47	157.50	1,445.84	15,909.73	-	-	-		
Awards & Incentives	155	92.50	886.16	9,743.81	25,653.54	39,000.00	65.78%	\$	25,653.54
41.2552.0710.00	47	-	-	-	-	-	-		
Non-Capitalized Equip	155	-	-	-	10,000.00	0.00%	\$	-	
41.2552.0111.01	47	101,219.99	126,005.93	1,166,900.49	-	-	-		
Operations Salaries	155	37,437.53	46,604.93	452,132.52	1,619,033.01	1,896,042.00	85.39%	\$	1,619,033.01
41.2552.0111.02	47	60,122.43	74,067.16	704,772.22	-	-	-		
Special Education Salaries	155	41,780.00	51,470.40	503,866.46	1,208,638.68	1,689,000.00	71.56%	\$	1,208,638.68
41.2552.0111.47	47	5,363.88	18,712.33	62,116.57	-	-	-		
Field Trip Salaries	155	-	-	-	62,116.57	70,000.00	88.74%	\$	62,116.57
41.2552.0111.55	47	-	-	-	-	-	-		
Field Trip Salaries	155	18,508.75	35,876.59	226,789.98	226,789.98	260,000.00	87.23%	\$	226,789.98
41.2552.0111.04	47	2,275.36	2,387.21	13,105.62	-	-	-		
Field Trip - Other Salaries	155	1,336.33	1,463.13	9,734.31	22,839.93	-	#DIV/0!	\$	22,839.93
41.2552.0111.05	47	2,130.03	1,235.69	30,677.91	-	-	-		
Driver Training	155	1,250.97	757.36	18,829.39	49,507.30	50,000.00	99.01%	\$	49,507.30
41.2552.0212.00	47	17,993.32	23,129.33	207,206.34	-	-	-		
I.M.R.F. - Drivers/Attend	155	10,567.50	14,176.04	130,005.75	337,212.09	453,000.00	74.44%	\$	337,212.09
41.2552.0213.00	47	10,310.05	13,359.92	119,412.70	-	-	-		
F.I.C.A. - Drivers/Attendants	155	6,055.11	8,188.34	74,923.04	194,335.74	226,000.00	85.99%	\$	194,335.74
41.2552.0214.00	47	2,411.20	3,124.50	27,927.19	-	-	-		
Medicare - Drivers/Attendant	155	1,416.10	1,915.01	17,522.34	45,449.53	53,000.00	85.75%	\$	45,449.53
41.2552.0222.00	47	17,388.53	17,016.58	191,326.08	-	-	-		
HRA - Drivers	155	10,212.31	10,429.52	120,345.54	311,671.62	390,000.00	79.92%	\$	311,671.62
41.2552.0240.00	47	916.65	1,275.96	15,487.71	-	-	-		
Operations - Physical	155	538.35	782.04	9,572.08	25,059.79	26,000.00	96.38%	\$	25,059.79
41.2552.0310.00	47	-	-	864.90	-	-	-		
Professional	155	-	-	530.10	1,395.00	4,800.00	29.06%	\$	1,395.00
41.2552.0323.00	47	-	470.58	658.91	-	-	-		
Repairs & Maintenance	155	-	288.42	410.14	17,000.00	6.29%	\$	1,069.05	
41.2552.0381.00 Insurance	47	14,661.99	-	248,739.46	-	-	-		
Bus, Fire & Liability	155	8,611.01	-	143,874.54	392,614.00	450,000.00	87.25%	\$	392,614.00
41.2552.0410.00	47	560.38	896.23	8,438.30	-	-	-		
Operations Supplies	155	329.11	549.30	5,092.80	13,531.10	25,000.00	54.12%	\$	13,531.10
41.2552.0410.02	47	935.55	1,733.81	4,408.78	-	-	-		
Special Ed Equip	155	549.45	1,062.65	2,665.28	9,000.00	78.60%	\$	7,074.06	
41.2552.0410.03	47	-	-	-	-	-	-		
Field Trip Expenses	155	-	-	-	500.00	0.00%	\$	-	
41.2552.0410.04	47	-	-	-	-	-	-		
Field Trip Expenses - Other	155	-	-	-	-	0.00%	\$	-	
41.2552.0464.00	47	24,675.87	48,731.55	292,590.23	-	-	-		
Gas & Oil	155	14,492.17	28,620.12	180,867.78	473,458.01	750,000.00	63.13%	\$	473,458.01
41.2552.0540.00	47	-	-	284,862.50	-	-	-		
Purchase - New Bus/Radios	155	-	-	284,862.50	569,725.00	570,000.00	99.95%	\$	569,725.00
41.2552.0710.00	47	-	-	-	-	-	-		
Non-Capitalized Equip	155	-	-	-	-	#DIV/0!	\$	-	

Account # & Name	Dist. #							% of Budget	Account Total
41.2554.0118.00	47	9,402.11	9,316.31	123,526.86					
Maintenance Salaries	155	5,521.88	5,710.00	77,507.63	201,034.49	200,970.00	100.03%	\$	201,034.49
41.2554.0212.00	47	1,014.48	1,005.23	13,378.49					
I.M.R.F. - Mechanics	155	595.81	616.11	8,395.11	21,773.60	21,800.00	99.88%	\$	21,773.60
41.2554.0213.00	47	448.89	443.86	6,095.73					
F.I.C.A. - Mechanics	155	263.63	272.04	3,830.06	9,925.79	12,100.00	82.03%	\$	9,925.79
41.2554.0214.00	47	104.97	103.80	1,425.57					
Medicare - Mechanics	155	61.65	63.62	895.72	2,321.29	2,825.00	82.17%	\$	2,321.29
41.2554.0222.00	47	1,703.53	1,676.49	18,065.17					
Hospital Insurance - Mech	155	1,000.49	1,027.53	11,150.93	29,216.10	31,700.00	92.16%	\$	29,216.10
41.2554.0323.00	47	16,148.54	3,912.21	67,451.05					
Repairs & Maintenance	155	9,484.06	2,397.80	41,939.36	109,390.41	120,000.00	91.16%	\$	109,390.41
41.2554.0339.00	47	554.40	755.78	4,589.48					
Permits/Licences/Inspections	155	325.60	463.22	2,886.52	7,476.00	10,000.00	74.76%	\$	7,476.00
41.2554.0410.00	47	12,971.96	8,511.85	93,148.89					
Maintenance Supplies	155	7,618.45	5,216.94	56,687.37	149,836.26	200,000.00	74.92%	\$	149,836.26
41.2554.0540.00	47			-					
Capital Outlay	155			-	-	-	#DIV/0!	\$	-
41.2554.0710.00	47	1,172.60	755.30	12,495.48					
Non-Capitalized Equip	155	1,172.60	755.30	12,495.48	24,990.96	44,000.00	56.80%	\$	24,990.96
Total		\$ 530,986.15	\$ 649,187.11	\$ -	\$ 6,770,949.47	\$ 8,411,733.00	80.49%	\$	6,770,949.47
Sub Total District 47		335,075.72	402,712.52	-	4,124,516.50				
Sub Total District 155		195,910.43	246,474.59	-	2,646,432.97				
Other Field Trip Billed									
Total District 47		(2,275.36)	(2,387.21)	-	(13,105.62)				
Total District 155		(1,336.33)	(1,463.13)	-	(9,734.31)				
Total District 47		332,800.36	400,325.31	-	4,111,410.88				
Total District 155		194,574.10	245,011.46	-	2,636,698.66				
Total Dist. 47 (% of Total)		63.10%	62.03%	#DIV/0!	60.91%				
Total Dist.155 (% of Total)		36.90%	37.97%	#DIV/0!	39.09%				

TJA Fuel Prices 2016/2017

Date	Unit Price	Taxes	# gals	Total Price per Gallon	Total for Drop
8/22/2016	\$2.29	0.2289	7340	\$2.52	\$18,513.69
9/1/2016	\$2.29	0.2289	7348	\$2.52	\$16,851.90
9/14/2016	\$2.29	0.2289	7248	\$2.52	\$18,281.62
9/16/2016	\$2.29	0.2289	7445	\$2.52	\$18,778.54
9/23/2016	\$2.29	0.2289	5230	\$2.52	\$13,191.48
9/23/2016	\$1.53	0.2289	2122	\$1.76	\$3,730.75
10/3/2016	\$1.61	0.2289	7473	\$1.84	\$13,774.98
10/14/2016	\$1.65	0.2289	7384	\$1.88	\$13,847.95
10/26/2016	\$1.56	0.2289	7500	\$1.79	\$13,391.25
11/1/2016	\$1.44	0.2289	7453	\$1.68	\$12,456.20
11/10/2016	\$1.33	0.2289	7486	\$1.56	\$11,641.48
11/18/2016	\$1.7675	0.2289	7500	\$1.9964	\$14,973.00
12/1/2016	\$1.7675	0.2289	7429	\$1.9964	\$14,831.27
12/9/2016	\$1.7675	0.2289	7462	\$1.9964	\$14,898.31
12/9/2016	Additive \$3.00	0.2289	5	\$3.0000	\$15.00
1/5/2017	\$1.7675	0.2289	7379	\$1.9964	\$14,734.37
1/13/2017	\$1.7675	0.2289	7482	\$1.9964	\$14,940.03
1/25/2017	\$1.7675	0.2289	7443	\$1.9964	\$14,860.99
2/3/2017	\$1.7675	0.2289	7488	\$1.9964	\$14,950.83
2/3/2017	\$1.7675	0.2289	7588	\$1.9964	\$15,150.50
2/10/2017	\$1.7675	0.2289	7455	\$1.9964	\$14,884.96
2/22/2017	\$1.7675	0.2289	7427	\$1.9964	\$14,829.05
3/3/2017	\$1.7675	0.2289	7566	\$1.9964	\$15,106.59
3/11/2017	\$1.7675	0.2289	7597	\$1.9964	\$15,168.49
3/16/2017	\$1.7675	0.2289	1118	\$1.9964	\$2,232.24
3/21/2017	\$1.7675	0.2289	7470	\$1.9964	\$14,914.91
4/5/2017	\$1.7675	0.2289	7550	\$1.9964	\$15,074.64
4/13/2017	\$1.7675	0.2289	7536	\$1.9964	\$15,046.69
4/25/2017	\$1.7675	0.2289	7297	\$1.9964	\$14,569.50
5/4/2017	\$1.7675	0.2289	7513	\$1.9964	\$15,000.76
5/11/2017	\$1.7675	0.2289	7411	\$1.9964	\$14,797.10
5/19/2017	\$1.7675	0.2289	7503	\$1.9964	\$14,980.79
5/31/2017	\$1.7675	0.2289	7489	\$1.9964	\$14,952.85
To Date			224,737		\$455,372.71
Total					
2015/2016			238,968		
2014/2015			238,211		
2013/2014			260,148		
2012/2013			247,601		
2011/2012			244,365		
2010/2011			245,707		

TJA Budget - FY 2017/2018

Account #	Name	FY 16/17 Budget	FY 16/17 Actual as of 05/19/2017	Actual/ Budget	FY 17/18 Budget	FY 16/17 Budget/FY 15/16 Budget	17/18 vs. 16/17 Budget	FY 17/18 Budget/FY 16/17 Actual	Comments
41.2550.0111.00	Salary-Director of Trans	\$ 80,000	\$ 60,202	75.3%	\$ 85,490	6.9%	\$ 5,490	42.0%	Penny Fleming (based on current salary of \$82,400.)
41.2550.0111.06	Salary - Assist	60,000	44,445	74.1%	62,250	3.8%	2,250	40.1%	Collin McCormick
41.2550.0111.07	Director/Safety Mngr	50,000	33,210	66.4%	51,875	3.8%	1,875	56.2%	Norma Urbina
41.2550.0111.09	Salary - Admin Assistant	44,643	35,096	78.6%	46,318	3.8%	1,675	32.0%	Kathy Johnson
41.2550.0111.10	Salary - Head Dispatcher I	49,000	39,357	80.3%	50,217	2.5%	1,217	27.6%	Lisa Russo \$42,617; OT-\$5,000.00; Stipend-\$2,600.00(\$100.00 on call every other weekend)
41.2550.0111.13	Salary - Dispatcher II	47,168	29,067	61.6%	48,311	2.4%	1,143	66.2%	Yvonne Rhodes \$40,711; OT-\$5,000.00; Stipend-\$2,600.00(\$100.00 on call every other weekend)
41.2550.0212.00	IMRF-Office	36,000	23,120	64.2%	35,825	-0.5%	(175)	54.9%	IMRF: 10.40% x \$344,461
41.2550.0213.00	FICA - Office	20,600	10,502	51.0%	21,360	3.7%	760	103.4%	FICA: 6.2% x \$344,461
41.2550.0214.00	Medicare - Office	4,800	2,986	62.2%	4,995	4.1%	195	67.3%	Medicare: 1.45 x 344,461
41.2550.0222.00	Hospital Insurance - Office	55,000	42,033	76.4%	60,000	9.1%	5,000	42.7%	Penny/Colin-\$700 per month, \$6600 January HSA; \$659.00 x 4
41.2550.0310.00	Professional	91,000	51,637	56.7%	103,000	13.2%	12,000	99.5%	D47 payroll services; \$12,100; Office cleaning \$22,000.00; Althoff HAVC \$5,000.00, Stan's Office Equip \$2,000.00; Leach cleaning, \$3,000; yearly Zonar fee - \$28,000; T. Park computers
41.2550.0317.00	Audit	8,035	8,050	100.2%	8,100	0.8%	65	0.6%	
41.2550.0318.00	Legal	1,000	852	85.2%	1,000	0.0%	0	17.4%	
41.2550.0321.00	Garbage/Exterminations	3,000	3,636	121.2%	5,000	66.7%	2,000	37.5%	Garbage removal, Leach/1204 S. McHenry Ave, exterminator
41.2550.0323.00	Repairs & Maintenance	70,000	63,070	90.1%	70,000	0.0%	0	11.0%	Shop Uniforms \$13,000.00; Leach trailer sanitation system maintenance - \$10,000 yearly; 1204 Parking lot repair \$5,600
41.2550.0325.00	Leases	34,000	21,358	62.8%	34,000	0.0%	0	59.2%	Leach Lot rental - \$26,880 yearly; storage locker \$500.00; \$2400- Marlin - Leach; Electric \$4000
41.2550.0332.00	Travel & Meeting	5,000	3,685	73.7%	9,000	80.0%	4,000	144.3%	Office training; Roadeo: IAPT, NAPT, mechanic school, NAPT for trainers
41.2550.0333.02	Special Ed Cabs	30,000	5,657	18.9%	28,000	-6.7%	(2,000)	395.0%	
41.2550.0234.00	Health Insurance Exchange	30,000			20,000	-33.3%	(10,000)		- Affordable Care Act - 3 months exposure
41.2550.0341.00	Telephone	16,000	17,090	106.8%	23,000	43.8%	7,000	34.6%	Ansercall yearly; AT & T, Leach & fax Verizon cell phones - yearly; AT&T land lines
41.2550.0342.00	Postage	6,500	6,549	100.8%	6,500	0.0%	0	-0.7%	Beginning year letters and yearly postage, Fed-EX
41.2550.0351.00	Legal Notices	500	0	n/a	500	0.0%	0	n/a	Publishers Certificates, ad's, etc
41.2550.0370.00	Water/Sewer	950	304	32.0%	950	0.0%	0	212.8%	
41.2550.0382.00	Unemployment Comp	10,000	0	n/a	10,000	0.0%	0	n/a	
41.2550.0410.00	Supplies	10,000	6,638	66.4%	10,000	0.0%	0	50.7%	Office supplies, salt for snow control
41.2550.0465.00	Heat	9,000	2,251	25.0%	7,000	-22.2%	(2,000)	210.9%	
41.2550.0466.00	Electric	7,000	0	n/a	5,000	-28.6%	(2,000)	n/a	
41.2550.0470.00	Software	300	0	n/a	300	0.0%	0	n/a	Skyward yearly fee
41.2550.0540.00	Capital Outlay	0	0	n/a	0	n/a	0	n/a	line item moved to Non Capitalized Equipment
41.2550.0640.00	Dues & Fees	500	375	75.0%	500	0.0%	0	33.3%	NAPT / IAPT /MCDTA dues
41.2550.0690.00	Awards/Incentives	39,000	23,072	59.2%	21,000	-46.2%	(18,000)	-9.0%	service awards, contractual safety bonus - "Driver/Attendant of the Year" program - Holiday lunch - End Of Year lunch - Pancake Breakfast
41.2550.0710.00	Non Capitalized Equipment & Parts	10,000			10,000				new equipment \$500 - \$4900
41.2552.0111.01	Operation Salaries	1,896,042	1,307,765	69.0%	1,964,542	3.6%	68,500	50.2%	contractual raises -
41.2552.0111.02	Special Education Salaries	1,689,000	981,199	58.1%	1,746,540	3.4%	57,540	78.0%	contractual raises
41.2552.0111.47	Field Trip Salaries	70,000	38,040	54.3%	72,740	3.9%	2,740	91.2%	District 47 field trips
41.2552.0111.55	Field Trip Salaries	260,000	172,405	66.3%	268,220	3.2%	8,220	55.6%	District 155 field trips
41.2552.0111.04	Field Trip - other salaries	0	15,378	n/a	36,000	n/a	36,000	134.1%	billable from park district, ymca, girl scouts
41.2552.0111.05	Driver Training	50,000	44,133	88.3%	50,000	0.0%	0	13.3%	Initial training, individualized training; retraining; workshop
41.2552.0212.00	IMRF-Drivers/Attend	453,000	271,346	59.9%	418,100	-7.7%	(34,900)	54.1%	IMRF: 10.40% x \$4,020,042.00
41.2552.0213.00	FICA-Drivers/Attend	226,000	156,422	69.2%	249,300	10.3%	23,300	59.4%	FICA: 6.2% x \$4,020,042.00
41.2552.0214.00	Medicare - Drivers/Attend	53,000	36,583	69.0%	58,500	10.4%	5,500	59.9%	Medicare: 1.45 x \$4,020,042.00
41.2552.0222.00	HRA Drivers	390,000	256,625	65.8%	380,000	-2.6%	(10,000)	48.1%	HRA, Term Insurance
41.2552.0240.00	Operations Physicals	26,000	21,547	82.9%	26,000	0.0%	0	20.7%	Annual Physicals; Randoms
41.2552.0310.00	Professional	4,800	1,395	29.1%	4,800	0.0%	0	244.1%	
41.2552.0323.00	Repairs & Maintenance	17,000	310	1.8%	10,000	-41.2%	(7,000)	3125.3%	

TJA Budget - FY 2017/2018

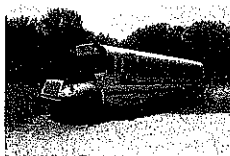
Account #	Name	FY 16/17 Budget	FY 16/17 Actual as of 05/19/2017	Actual/ Budget	FY 17/18 Budget	FY 16/17 Budget/FY 15/16	17/18 vs. 16/17 Budget	FY 17/18 Budget/ FY 16/17 Actual	Comments
41.2552.0381.00	Bus, Fire & Liability	450,000	369,341	82.1%	466,905	3.8%	0	26.4%	Work Comp - \$296,608.; Property/ Inland Marine - \$3,286.; General Liability - \$19,447.; EPLI - \$8,750; Assurance Agency Umbrella - \$14,500.; Auto, Gallagher Bassett - buses
41.2552.0410.00	Operations Supplies	25,000	11,196	44.8%	25,000	0.0%	0	123.3%	bus cleaning supplies; paper towels; toilet tissue; coffee; I- PASS;
41.2552.0410.02	Special Ed/Safety Equipment	9,000	2,793	31.0%	9,000	0.0%	0	222.3%	Safety budget & Special Ed budget combined
41.2552.0410.03	Field Trip Expenses	500	0	n/a	500	0.0%	0	n/a	Dist 47 & 155 - Tolls; Parking
41.2552.0410.04	Field Trip Expenses - other	0	0	n/a	0	n/a	0	n/a	Out of District - Meals; Tolls; Parking
41.2552.0464.00	Gas & Oil	750,000	356,938	47.6%	590,000	-21.3%	(160,000)	65.3%	Based upon est 265,000 gals @ \$2.00 & est 30,000 gals @ \$3.50 including taxes, grease, washer fluid, transmission fluid, oil, coolant, DEF, etc, est \$15,000.
41.2552.0540.00	Capital Outlay	570,000	569,725	100.0%	1,100,000	93.0%	530,000	93.1%	6 New SE Buses \$532,752. & 6 Full Size Buses \$530,000.
41.2552.0710.00	Non Capitalized Equipment & Parts		0						new equipment \$500 - \$4900
41.2554.0118.00	Maintenance Salaries	200,970	171,084	85.1%	207,000	3.0%	6,030	21.0%	Tim: \$77,054 (salary) position; Toby: \$45,677(\$21.96); Jim:
41.2554.0212.00	IMRF-Mechanics	21,800	18,542	85.1%	21,600	-0.9%	(200)	16.5%	\$44,533(\$21.41); Ceferino: \$34,278(\$16.48) + \$5,000 OT
41.2554.0213.00	FICA - Mechanics	12,100	8,497	70.2%	12,900	6.6%	800	51.8%	IMRF: 10.86% x \$207,000
41.2554.0214.00	Medicare - Mechanics	2,825	1,987	70.3%	3,050	8.0%	225	53.5%	FICA: 6.2% x \$207,000
41.2554.0222.00	Hospital Insurance - Mech	31,700	23,808	75.1%	32,500	2.5%	800	36.5%	1.45 x \$207,000
41.2554.0323.00	Repairs & Maintenance	120,000	77,448	64.5%	120,000	0.0%	0	54.9%	Towing; Major repairs, tires
41.2554.0339.00	Permits/License/Inspections	10,000	5,377	53.8%	10,000	0.0%	0	86.0%	
41.2554.0410.00	Maintenance Supplies	200,000	115,517	57.8%	200,000	0.0%	0	73.1%	Shop-towels; belts; brakes, etc.
41.2554.0540.00	Capital Outlay	0		n/a	0	n/a	0	n/a	new equipment over \$5000
41.2554.0710.00	Non Capitalized Equipment & Parts	44,000	21,135	48.0%	44,000	0.0%	0	108.2%	new equipment \$500 - \$4900
SUBTOTAL	Expenditures	8,411,733	5,590,776	66.5%	8,966,888	6.6%	538,050	60.4%	
41.1991.47	District 47 Revenue	4,626,453	3,378,285	73.0%	5,380,013	16.3%	753,560		
41.1991.55	District 155 Revenue	3,785,280	2,197,113	58.0%	3,586,875	-5.2%	(198,605)		
	Other FT Revenue				36,000				
SUBTOTAL	Revenues	8,411,733	5,575,398		8,966,888		554,955		
TOTALS	Revenue-Expenditures	\$ -	\$ 15,378		\$ -		\$ (16,905)		

School Districts 47 & 155 dba

Transportation

Joint

Agreement



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Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

2017/2018 TJA Advisory Board Meeting Dates

Wednesday, September 6, 2017 @ 1:00

Wednesday, November 1, 2017 @ 1:00

Wednesday, January 10, 2018 @ 1:00

Wednesday, March 7, 2018 @ 1:00

Wednesday, May 2, 2018 @ 1:00

Wednesday, June 6, 2018 @ 1:00

Transportation **J**oint **A**greement



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TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: June 9, 2017

7.0 Report from the Assistant Director

- 7.1 Crash Report:** TJA has experienced 18 preventable and 12 Non-preventable crashes to date. Please see attached Report.
- 7.2 Workers Compensation Report:** TJA has experienced 13 work related injuries to date. 10 claims remain open of which 4 have returned to full duty. Please see attached report.
- 7.3 Zonar Idle Report:** Please see attached report.

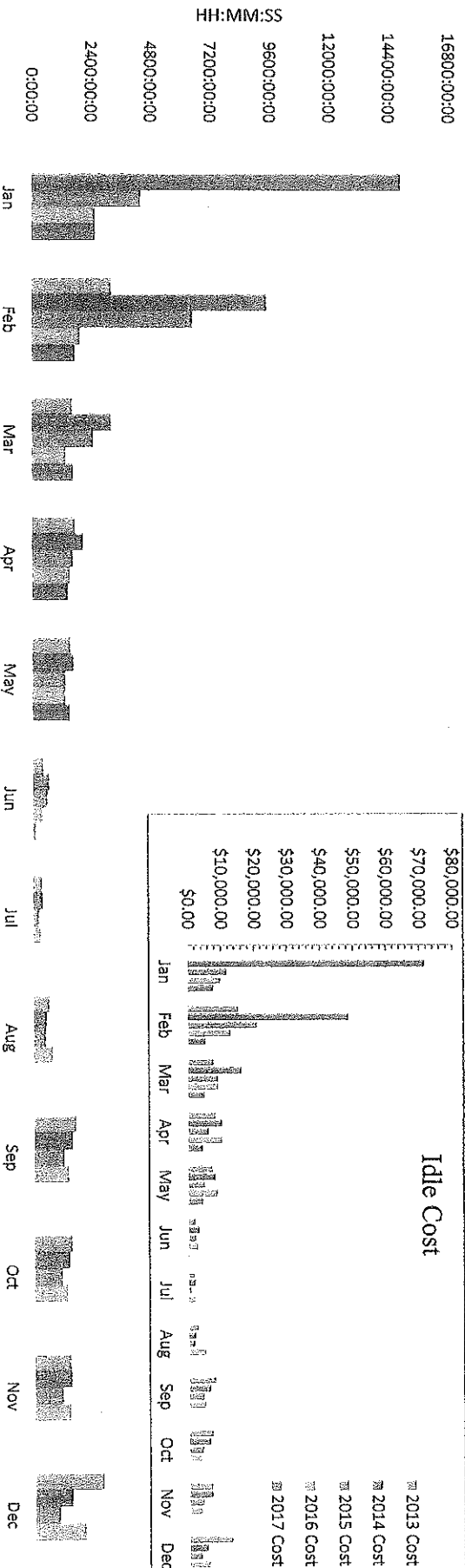
WORKER'S COMPENSATION

School Year	Year												Still Total Open
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
2016/2017	0	1	2	2	2	0	2	1	0	1	2	0	13 10
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4 0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12 0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12 2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13 0
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5 0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9 0
Total Claims Remaining Open												12	

CRASHES

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTALS
School Year	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non -	Preventable Non - Total Annual Crashes
2016/2017	0 0	2 1	3 2	2 1	2 3	1 1	1 2	2 1	0 0	2 0	3 1	0 0	18 12 30
2015/2016	0 0	1 1	4 5	5 0	0 2	1 0	2 0	2 0	3 0	1 0	2 0		21 8 29
2014/2015	1 0	0 0	0 0	3 2	1 1	1 0	3 4	0 0	1 2	2 2	1 2	0 0	13 13 26
2013/2014	0 0	0 0	0 0	2 2	3 1	0 2	0 0	2 2	1 2	1 1	0 1	0 0	9 11 20
2012/2013	0 0	0 0	1 3	5 1	1 0	2 0	3 1	2 1	1 2	2 1	0 0	0 0	17 9 26
2011/2012	0 0	3 1	4 3	1 0	0 1	0 1	3 2	4 1	1 0	0 1	1 0	0 0	17 10 27
Total/Month	1	9	25	24	15	9	21	17	13	13	11	0	

Fleet Idle Times

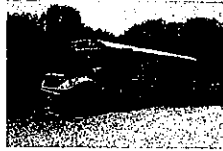


Idling Data

Idle Times						Idle Cost						Cost of Fuel per Gallon				
Month	2013	2014	2015	2016	2017	2013 Cost	2014 Cost	2015 Cost	2016 Cost	2017 Cost	2013 Fuel	2014 Fuel	2015 Fuel	2016 Fuel	2017 Fuel	
Jan	0:00:00	14919:24:57	4451:27:01	2618:44:27	2623:14:43		\$71,613.20	\$11,885.37	\$9,898.84	\$7,855.57		\$3.20	\$1.78	\$2.52	\$1.99	
Feb	3269:33:40	9499:59:27	6530:08:48	1979:43:32	1777:39:24	\$15,399.63	\$48,734.95	\$20,961.77	\$13,066.19	\$5,323.37	\$3.55	\$3.42	\$2.14	\$2.52	\$1.99	
Mar	1656:53:16	3241:07:57	2521:38:59	1394:39:18	1698:53:28	\$7,803.94	\$16,238.07	\$9,115.76	\$9,204.72	\$5,087.50	\$3.32	\$3.34	\$2.41	\$2.52	\$1.99	
Apr	1769:53:40	2096:35:04	1681:56:46	1556:19:24	1471:21:26	\$8,336.20	\$10,440.99	\$6,357.76	\$10,271.73	\$4,406.13	\$3.25	\$3.32	\$2.52	\$2.52	\$1.99	
May	1575:15:41	1696:36:20	1375:56:21	1357:36:14	1534:23:19	\$7,419.48	\$8,220.05	\$5,090.51	\$8,960.19	\$4,594.88	\$3.39	\$3.23	\$2.52	\$2.52	\$1.99	
Jun	456:00:00	684:19:17	612:56:20	440:55:07	118:05:53	\$2,151.27	\$3,289.14	\$2,316.91	\$2,910.06	\$343.66	\$3.24	\$3.22	\$2.52	\$2.52	\$1.99	
Jul	397:01:33	412:06:08	242:54:29	314:46:45		\$1,869.99	\$1,978.09	\$918.19	\$2,077.54		\$3.24	\$3.20	\$2.52	\$2.52		
Aug	661:00:33	544:59:10	503:25:29	794:48:55		\$3,113.35	\$2,313.47	\$1,902.95	\$5,245.78		\$3.39	\$3.08	\$2.52	\$2.52		
Sep	1737:19:07	1586:11:38	1261:52:59	1434:28:18		\$8,238.87	\$6,639.68	\$4,769.92	\$5,142.58		\$3.28	\$3.05	\$2.52	\$2.39		
Oct	1555:45:44	1468:59:09	1163:31:30	1364:03:37		\$7,467.66	\$6,436.45	\$4,398.12	\$3,744.35		\$3.20	\$2.92	\$2.52	\$1.83		
Nov	1499:29:31	1523:24:12	1175:05:08	1469:43:27		\$7,197.56	\$7,152.38	\$4,441.82	\$3,835.98		\$3.22	\$3.13	\$2.52	\$1.74		
Dec	2814:34:52	1532:44:46	1026:42:26	2064:51:13		\$13,172.24	\$5,632.84	\$3,880.95	\$6,182.17		\$3.12	\$2.45	\$2.52	\$1.99		
Total	17392:47:37	39206:28:05	22547:36:16	16790:40:17	9223:38:13	\$82,170.19	\$188,689.31	\$76,040.03	\$80,540.13	\$27,611.11						

SEPTEMBER 6, 2017

Transportation
Joint
Agreement



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Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, September 6, 2017 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5 ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 4.0 Approval of Minutes of Previous Meeting
- 5.0 Correspondence
- 6.0 Citizen Input
- 7.0 Report from the Director
 - 7.1 Financial Reports
 - 7.2 Personnel
 - 7.3 Fuel
- 8.0 Report from the Assistant Director
 - 8.1 Crash Report
 - 8.2 Worker's Compensation Report
 - 8.3 Training
 - 8.4 Zonar Idle Report
 - 8.5 On-Line Conduct Reports
- 9.0 Any other matters that come before the board
- 10.0 Adjournment

Minutes of the TJA Advisory Committee
Wednesday, June 14, 2017 @ 1:00 p.m.

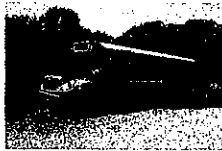
1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:00 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mrs. Nelson, Ms. Palsgrove and Mr. Secrest.
Absent: Mr. Daurer and Mr. Fetzner
3. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Secrest to approve the regular session minutes from the May 3, 2017 meeting. Motion passed unanimously.
4. **Correspondence:** Newsletters attached
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial Reports – As of the end of May 2017, TJA is under budget, at 80.49% of the current budget. However this does not include the purchase of 3 new buses, which will appear on the June 2017 financials. TJA should still remain under budget.
 - 6.2. Fuel – TJA currently has used 224,737 gallons. TJA still has quite a bit of fuel left over at the locked in rate.
 - 6.3. Updated Proposed 2017/2018 TJA budget – Ms. Fleming has all budgetary items included in this version of the budget. The major cause for an increase is the purchase of more new buses. More new buses are being asked for to improve the age of the fleet.
Mrs. Nelson moved with, seconded by Mr. Secrest to recommend that the TJA budget be presented to school districts 47 & 155 at the August Board Meetings. All ayes, motion passed unanimously.
7. **Assistant Director's Report:**
 - 7.1. Crash Report – TJA has had 18 preventable and 12 non-preventable crashes to date.
 - 7.2. Worker's Compensation Report – TJA has 13 injuries. Ten claims are still open and four have returned to duty.
 - 7.3. Zonar Idle Report – Mr. McCormick updated the Idle Report. The month of May was high. Mr. McCormick stated that we have a few buses that are at vendors being repaired. They idle while they inspect the bus. Those idle times are included in report. Mr. Secrest asked if we could unplug the unit before going out to be repaired. Mr. Secrest suggested, if we can't do that, maybe we separate them from the report or flag them separately. Ms. Fleming will talk with the shop foreman.
8. Any other matters that come before the board: NONE
9. Executive Session: EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
10. Adjournment: Mrs. Palsgrove moved with, seconded by Mrs. Nelson to adjourn. All ayes, motion carried at 1:08p.m...

Next meeting: June 14, 2017 @ 1:00 p.m.
Submitted by: Kathy Johnson

Transportation

Joint

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TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: August 31, 2017

7.0 Report from the Director

7.1 Financial Reports: TJA's budget is at 7.59% of monies spent as of July 31, 2017.
Please see attached report.

7.2 Personnel: TJA is currently hiring to fill six (6) open positions. Report attached.

7.3 Fuel: Fuel consumption is at 7,471 gallons to date. Report attached.

2017-2018

Account # & Name	Dist. #	July	Total		Budget 2017-2018	% of Budget	Account Total
41.2550.0111.00	47	3,493.98	3,493.98				
Salary - Director of Trans.	155	3,356.96	3,356.96	6,850.94	85,490.00	8.01%	\$ 6,850.94
41.2550.0111.06 Salary	47	2,412.58	2,412.58				
Asst. Director/Safety Mngr	155	2,317.96	2,317.96	4,730.54	62,250.00	7.60%	\$ 4,730.54
41.2550.0111.07	47	1,908.38	1,908.38				
Salary-Routing Manager	155	1,833.54	1,833.54	3,741.92	51,875.00	7.21%	\$ 3,741.92
41.2550.0111.09	47	1,809.66	1,809.66				
Salary - Admin. Assistant	155	1,738.69	1,738.69	3,548.35	46,318.00	7.66%	\$ 3,548.35
41.2550.0111.10	47	1,782.53	1,782.53				
Salary - Head Dispatcher I	155	1,712.62	1,712.62	3,495.15	50,217.00	6.96%	\$ 3,495.15
41.2550.0111.11	47	1,585.59	1,585.59				
Salary - Dispatcher II	155	1,523.41	1,523.41	3,109.00	48,311.00	6.44%	\$ 3,109.00
41.2550.0212.00	47	1,448.49	1,448.49				
I.M.R.F. - Office	155	1,391.69	1,391.69	2,840.18	35,825.00	7.93%	\$ 2,840.18
41.2550.0213.00	47	805.67	805.67				
F.I.C.A. - Office	155	774.07	774.07	1,579.74	21,360.00	7.40%	\$ 1,579.74
41.2550.0214.00	47	188.42	188.42				
Medicare - Office	155	181.03	181.03	369.45	4,995.00	7.40%	\$ 369.45
41.2550.0222.00	47	2,263.18	2,263.18				
Hospital Insurance - Office	155	2,174.42	2,174.42	4,437.60	60,000.00	7.40%	\$ 4,437.60
41.2550.0310.00	47	905.25	905.25				
Professional	155	869.75	869.75	1,775.00	103,000.00	1.72%	\$ 1,775.00
41.2550.0317.00	47	-	-				
Audit	155	-	-	-	8,100.00	0.00%	\$ -
41.2550.0318.00	47	-	-				
Legal	155	-	-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	196.37	196.37				
Garbage/Extermination	155	188.67	188.67	385.04	5,000.00	7.70%	\$ 385.04
41.2550.0323.00	47	113.64	113.64				
Repairs & Maintenance	155	109.18	109.18	222.82	70,000.00	0.32%	\$ 222.82
41.2550.0325.00	47	1,217.88	1,217.88				
Leases	155	1,170.12	1,170.12	2,388.00	34,000.00	7.02%	\$ 2,388.00
41.2550.0332.00	47	6.55	6.55				
Travel & Meeting	155	6.29	6.29	12.84	9,000.00	0.14%	\$ 12.84
41.2550.0333.02	47	342.00	342.00				
Special Ed Cabs	155	-	-	342.00	28,000.00	1.22%	\$ 342.00
41.2550.0234.00	47	-	-				
Health Ins Exchange	155	-	-	-	20,000.00	0.00%	\$ -
41.2550.0341.00	47	551.41	551.41				
Telephone	155	529.78	529.78	1,081.19	23,000.00	4.70%	\$ 1,081.19
41.2550.0342.00	47	-	-				
Postage	155	-	-	-	6,500.00	0.00%	\$ -
41.2550.0351.00	47	-	-				
Legal Notices	155	-	-	-	500.00	0.00%	\$ -
41.2550.0370.00	47	70.77	70.77				
Water & Sewer	155	67.99	67.99	138.76	950.00	14.61%	\$ 138.76
41.2550.0382.00	47	-	-				
Unemploy. Compensation	155	-	-	-	10,000.00	0.00%	\$ -
41.2550.0410.00	47	-	-				
Supplies	155	-	-	-	10,000.00	0.00%	\$ -
41.2550.0465.00	47	83.75	83.75				
Heat	155	80.47	80.47	164.22	7,000.00	2.35%	\$ 164.22

Account # & Name	Dist. #	July	Total	2017-2018	% of Budget	Account Total
41.2550.0466.00	47	-	-			
Electric	155	-	-	5,000.00	0.00%	\$ -
41.2550.0470.00	47	-	-			
Software	155	-	-	300.00	0.00%	\$ -
41.2550.0540.00	47	-	-			
Capital Outlay	155	-	-	-	#DIV/0!	\$ -
41.2550.0640.00	47	408.00	408.00			
Dues & Fees	155	392.00	392.00	800.00	500.00	160.00% \$ 800.00
41.2550.0690.00	47	-	-			
Awards & Incentives	155	-	-	21,000.00	0.00%	\$ -
41.2552.0710.00	47	-	-			
Non-Capitalized Equip	155	-	-	10,000.00	0.00%	\$ -
41.2552.0111.01	47	42,957.99	42,957.99			
Operations Salaries	155	29,852.16	29,852.16	72,810.15	1,964,542.00	3.71% \$ 72,810.15
41.2552.0111.02	47	35,578.77	35,578.77			
Special Education Salaries	155	29,109.91	29,109.91	64,688.68	1,746,540.00	3.70% \$ 64,688.68
41.2552.0111.47	47	-	-			
Field Trip Salaries		-	-	72,740.00	0.00%	\$ -
41.2552.0111.55		-	-			
Field Trip Salaries	155	1,721.56	1,721.56	1,721.56	268,220.00	0.64% \$ 1,721.56
41.2552.0111.04	47	5,183.30	5,183.30			
Field Trip - Other Salaries	155	4,980.04	4,980.04	10,163.34	36,000.00	28.23% \$ 10,163.34
41.2552.0111.05	47	1,346.96	1,346.96			
Driver Training	155	1,294.14	1,294.14	2,641.10	50,000.00	5.28% \$ 2,641.10
41.2552.0212.00	47	8,185.10	8,185.10			
I.M.R.F. - Drivers/Attend	155	7,864.11	7,864.11	16,049.21	418,100.00	3.84% \$ 16,049.21
41.2552.0213.00	47	4,752.84	4,752.84			
F.I.C.A. - Drivers/Attendants	155	4,566.45	4,566.45	9,319.29	249,300.00	3.74% \$ 9,319.29
41.2552.0214.00	47	1,111.53	1,111.53			
Medicare - Drivers/Attendant	155	1,067.94	1,067.94	2,179.47	58,500.00	3.73% \$ 2,179.47
41.2552.0222.00	47	13,050.90	13,050.90			
HRA - Drivers	155	12,539.10	12,539.10	25,590.00	380,000.00	6.73% \$ 25,590.00
41.2552.0240.00	47	129.54	129.54			
Operations - Physical	155	124.46	124.46	254.00	26,000.00	0.98% \$ 254.00
41.2552.0310.00	47	-	-			
Professional	155	-	-	4,800.00	0.00%	\$ -
41.2552.0323.00	47	-	-			
Repairs & Maintenance	155	-	-	10,000.00	0.00%	\$ -
41.2552.0381.00 Insurance	47	62,403.60	62,403.60			
Bus, Fire & Liability	155	59,956.40	59,956.40	122,360.00	466,905.00	26.21% \$ 122,360.00
41.2552.0410.00	47	241.34	241.34			
Operations Supplies	155	231.87	231.87	473.21	25,000.00	1.89% \$ 473.21
41.2552.0410.02	47	-	-			
Special Ed Equip	155	-	-	9,000.00	0.00%	\$ -
41.2552.0410.03	47	-	-			
Field Trip Expenses	155	-	-	500.00	0.00%	\$ -
41.2552.0410.04	47	-	-			
Field Trip Expenses - Other	155	-	-	-	0.00%	\$ -
41.2552.0464.00	47	7,620.45	7,620.45			
Gas & Oil	155	7,321.60	7,321.60	14,942.05	590,000.00	2.53% \$ 14,942.05
41.2552.0540.00	47	133,063.00	133,063.00			
Purchase - New Bus/Radios	155	133,063.00	133,063.00	266,126.00	1,100,000.00	24.19% \$ 266,126.00
41.2552.0710.00	47	-	-			
Non-Capitalized Equip	155	-	-	-	#DIV/0!	\$ -

Account # & Name	Dist. #	July	Total	2017-2018	% of Budget	Account Total
41.2554.0118.00	47	8,062.22	8,062.22			
Maintenance Salaries	155	7,746.05	7,746.05	15,808.27	207,000.00	7.64% \$ 15,808.27
41.2554.0212.00	47	869.92	869.92			
I.M.R.F. - Mechanics	155	835.80	835.80	1,705.72	21,600.00	7.90% \$ 1,705.72
41.2554.0213.00	47	387.07	387.07			
F.I.C.A. - Mechanics	155	371.90	371.90	758.97	12,900.00	5.88% \$ 758.97
41.2554.0214.00	47	90.53	90.53			
Medicare - Mechanics	155	86.98	86.98	177.51	3,050.00	5.82% \$ 177.51
41.2554.0222.00	47	1,379.05	1,379.05			
Hospital Insurance - Mech	155	1,324.97	1,324.97	2,704.02	32,500.00	8.32% \$ 2,704.02
41.2554.0323.00	47	-	-			
Repairs & Maintenance	155	-	-	-	120,000.00	0.00% \$ -
41.2554.0339.00	47	(7.14)	(7.14)			
Permits/Licences/Inspections	155	(6.86)	(6.86)	(14.00)	10,000.00	-0.14% \$ (14.00)
41.2554.0410.00	47	4,343.35	4,343.35			
Maintenance Supplies	155	4,173.03	4,173.03	8,516.38	200,000.00	4.26% \$ 8,516.38
41.2554.0540.00	47	-	-			
Capital Outlay	155	-	-	-	#DIV/0!	\$ -
41.2554.0710.00	47	-	-			
Non-Capitalized Equip	155	-	-	44,000.00	0.00%	\$ -
Total		\$ 680,987.67	\$ 680,987.67	\$ 8,966,688.00	7.59%	\$ 680,987.67

Sub Total District 47 352,344.42 352,344.42 \$ 8,285,700.33
Sub Total District 155 328,643.25 328,643.25

Other Field Trip Billed

Total District 47 (5,183.30) (5,183.30)
Total District 155 (4,980.04) (4,980.04)

Total District 47 347,161.12 347,161.12
Total District 155 323,663.21 323,663.21

Total Dist. 47 (% of Total) 51.74% 51.74%
Total Dist.155 (% of Total) 48.26% 48.26%

TJA Fuel Prices 2017/2018

[illegible]

Transportation **J**oint **A**greement



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Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: August 31, 2017

8.0 Report from the Assistant Director

- 8.1 Crash Report:** TJA has experienced zero preventable and zero non-preventable crashes to date.
- 8.2 Workers Compensation Report:** TJA has experienced zero work related injuries to date.
- 8.3 Training/Mandatory Meeting August 08, 2017:** We discussed bloodborne pathogens, focusing heavily on protection this year. Reinforced the expectation of kindness and respect in the workplace. We also highlighted some of the year's achievements and recognized new staff. A large portion of the presentation was focused on policies and procedures. We currently have 3 newly licensed drivers, 3 more currently in training, and 2 new attendants.
- 8.4 Zonar Idle Report:** Please see attached report. Mechanical Hours amounted to 14:23:14 in the month of July. August mechanical hours are 2:08:58 with an additional 54:22:38 due to beginning of the school year start-ups.
- 8.5 Online Conduct Report:** After receiving approval from the TJA Advisory Board, the process was started to transition to the new online conduct reporting system. On August 18th we attended a DLT meeting where we introduced the new system to the school administrators and took questions. On August 23rd the new system went into effect for D47 and we have been receiving conduct reports. The first conduct report got a response from the school less than 3 hours after it was submitted. Due to scheduling conflicts, we have yet to meet with D155 to make sure that this system can be implemented.

WORKER'S COMPENSATION

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Total	Still Open
2017/2018	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2016/2017	0	1	2	2	2	0	2	1	0	1	2	0	13	8
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	0
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0
Total Claims Remaining Open													10	

CRASHES

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTALS
2017/2018	0	0	0	0	0	0	0	0	0	0	0	0	Preventable Non - Preventable Total Annual Crashes
2016/2017	0	2	1	3	2	2	1	2	3	1	1	0	18 12 30
2015/2016	0	1	1	4	5	0	0	2	1	0	2	0	21 8 29
2014/2015	1	0	0	0	0	3	2	1	1	0	3	4	13 13 26
2013/2014	0	0	0	0	0	2	2	3	1	0	2	0	9 11 20
2012/2013	0	0	0	1	3	5	1	1	0	2	0	0	17 9 26
2011/2012	0	0	3	1	4	3	1	2	1	1	0	0	17 10 27
Total/Month	1	9	25	24	15	9	21	17	13	13	11	0	

School Districts 47 & 155 dba

Transportation ***J***oint ***A***greement



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Driver/Attendant Meeting

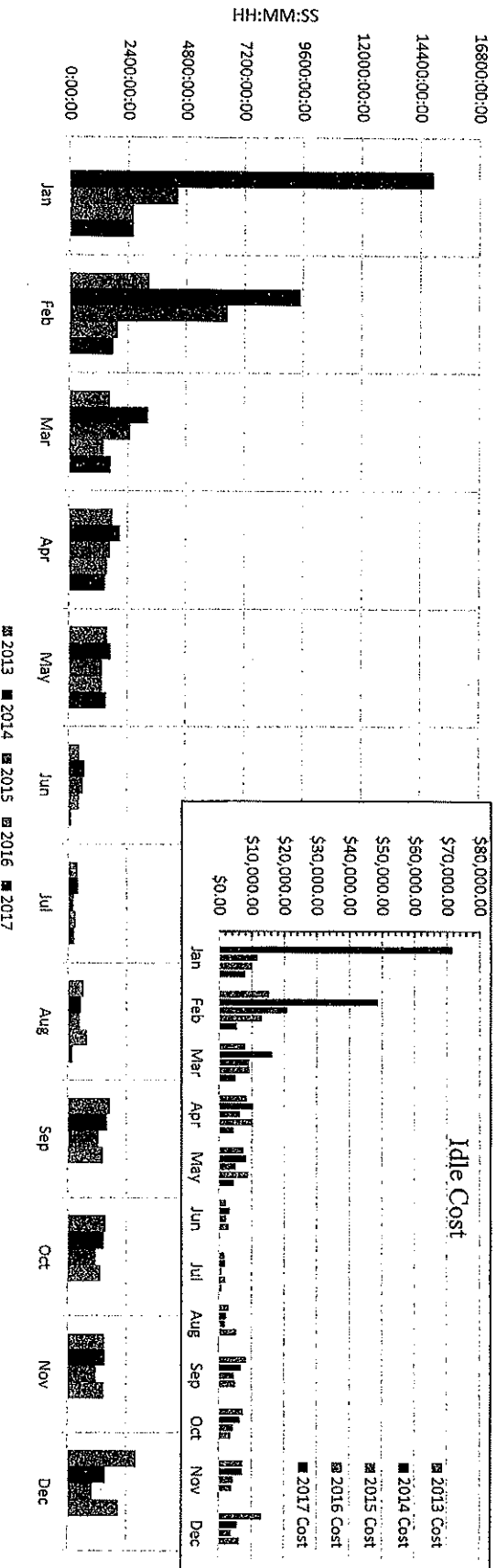
Tuesday, August 8, 2017 9:00 am - 12:00(approx)

Crystal Lake South High School Auditorium

Agenda

- 1.0 Welcome back
- 2.0 Appreciation
- 3.0 BBP Training
- 4.0 New Buses/Fuel
- 5.0 Review of Policies
- 6.0 Important Information
- 7.0 Training
 - 7.1 PBIS on the bus
 - 7.2 On-line conduct reports
- 8.0 Questions and Answers
- 9.0 Handouts
- 10.0 Adjournment

Fleet Idle Times

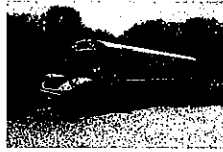


Idling Data

Idle Times						Idle Cost						Cost of Fuel per Gallon					
Month	2013	2014	2015	2016	2017	2013 Cost	2014 Cost	2015 Cost	2016 Cost	2017 Cost	2013 Fuel	2014 Fuel	2015 Fuel	2016 Fuel	2017 Fuel		
Jan	0:00:00	149:19:24.57	44:51:27.01	26:18:44.27	26:23:14.43		\$71,613.20	\$11,885.37	\$9,898.84	\$7,855.57		\$3.20	\$1.78	\$2.52	\$1.99		
Feb	32:69:33.40	94:99:59.27	65:30:08.48	19:79:43.32	17:77:39.24	\$15,399.63	\$48,734.95	\$20,961.77	\$13,066.19	\$5,323.37	\$3.55	\$3.42	\$2.14	\$2.52	\$1.99		
Mar	16:56:53.16	32:41:07.57	25:21:38.59	13:94:39.18	16:98:53.28	\$7,803.94	\$16,238.07	\$9,115.76	\$9,204.72	\$5,087.50	\$3.32	\$3.34	\$2.41	\$2.52	\$1.99		
Apr	17:69:53.40	20:96:35.04	16:81:56.46	15:56:19.24	14:71:21.26	\$8,336.20	\$10,440.99	\$6,357.76	\$10,271.73	\$4,406.13	\$3.25	\$3.32	\$2.52	\$2.52	\$1.99		
May	15:75:15.41	16:96:36.20	13:75:56.21	13:57:36.14	15:34:23.19	\$7,419.48	\$8,220.05	\$5,090.51	\$8,960.19	\$4,594.88	\$3.39	\$3.23	\$2.52	\$2.52	\$1.99		
Jun	4:56:00:00	6:84:19.17	6:12:56.20	4:40:55.07	1:18:05.53	\$2,151.27	\$3,289.14	\$2,316.91	\$2,910.06	\$343.66	\$3.24	\$3.22	\$2.52	\$2.52	\$1.99		
Jul	3:97:01.33	4:12:06.08	2:42:54.29	3:14:46.45	2:75:31.52	\$1,869.99	\$1,978.09	\$918.19	\$2,077.54	\$825.11	\$3.24	\$3.20	\$2.52	\$2.52	\$1.99		
Aug	6:61:00.33	5:44:59.10	5:03:25.29	7:94:48.55	2:07:51.37	\$3,113.35	\$2,313.47	\$1,902.95	\$5,245.78		\$3.39	\$3.08	\$2.52	\$2.52			
Sep	1:73:19.07	1:58:61.13	1:26:15.25	1:43:42.81		\$8,238.87	\$6,639.68	\$4,769.92	\$5,142.58		\$3.28	\$3.05	\$2.52	\$2.39			
Oct	1:55:45.44	1:46:59.09	1:16:31.30	1:36:40.33		\$7,467.66	\$6,436.45	\$4,398.12	\$3,744.35		\$3.20	\$2.92	\$2.52	\$1.83			
Nov	1:49:29.31	1:52:32.41	1:17:50.08	1:46:43.27		\$7,197.56	\$7,152.38	\$4,441.82	\$3,835.98		\$3.22	\$3.13	\$2.52	\$1.74			
Dec	2:81:34.52	1:53:24.44	1:02:64.22	2:06:45.13		\$13,172.24	\$5,632.84	\$3,880.95	\$6,182.17		\$3.12	\$2.45	\$2.52	\$1.99			
Total	173:92:47.37	392:06:28.05	225:47:36.16	167:90:40.17	97:07:01.42	\$82,170.19	\$188,689.31	\$76,040.03	\$80,540.13	\$28,436.22							

NOVEMBER 1, 2017

Transportation
Joint
Agreement



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Agenda

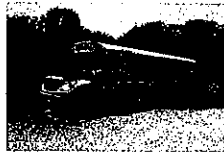
Transportation Joint Agreement: Advisory Board
Wednesday, November 1, 2017 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director
 - 6.1 Financial Reports
 - 6.2 Personnel
 - 6.3 Fuel
 - 6.4 Bus Bids
 - 6.5 Leach Trailer
 - 6.6 Versa Trans Map Update
- 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
- 8.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 9.0 Any other matters that come before the board
- 10.0 Adjournment

Transportation

Joint

Agreement



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Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: October 27, 2017

7.0 Report from the Director

7.1 Financial Reports: TJA's budget is at 17.70% of monies spent as of September 30, 2017. Please see attached report.

7.2 Personnel: TJA is currently hiring to fill six (6) open positions. Report attached.

7.3 Fuel: Fuel consumption is at 59,757 gallons to date. Report attached.

7.4 Bus Bids: Discussion. Bids attached.

7.5 Leach Trailer: The Leach trailer is in need of repairs. The last two rain falls have resulted in water coming into the trailer through the roof and through the widows. Roof repairs have been scheduled and we are still searching for someone who will replace the windows.

7.6 Versa Trans Map Update: The Versa Trans (VT) map that is currently being used by TJA has not been updated since 1996. To better serve the districts and improve routing efficiencies, TJA has reached out to Tyler Technologies for information regarding a map update and a quote. The attached letter explains how the upgrade will provide an accurate and reliable set of data map. Please see the attached letter and quote.

Minutes of the TJA Advisory Board

Wednesday, September 6, 2017 @ 1:00 P.M.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:05 P.M. at the TJA Office, 1204 S. McHenry Ave, Crystal Lake, IL, 60014.
2. **Roll Call:** Present: Mrs. Palsgrove, Mr. Daurer, Mr. Secrest. and Mrs. Nelson
Absent: Mr. Fetzner
3. **Executive Session:** None
4. **Approval of Minutes:** Mr. Secrest moved to approve the regular session minutes from the June 14, 2017, amending 6.3 Updated Proposed 2017/2018 Budget, correcting the date to present the budget to the D47 School Board from the stated "August Board Meeting" to read "September Board Meeting". The motion was second by Mrs. Nelson. Motion passed unanimously.
5. **Correspondence:** None
6. **Citizens Input:** None
7. **Director's Report:**
 - 7.1 Financial Reports: As of the end of July, 2017, TJA is under budget, at 7.59% of the of the current budget.
 - 7.2 Personnel: Ms. Fleming reported that while TJA is still in the midst of a driver shortage, the gap is slowly closing. Six positions remain open and TJA is still interviewing.
 - 7.3 Fuel: TJA is on target for fuel usage. As of the end of August 2017, TJA has used 7,471 gallons.
8. **Assistant Director's Report:**
 - 8.1 Crash Report: Mr. McCormick reported no crashes to date.
 - 8.2 Worker's Compensation: TJA has experienced zero work related injuries to date. Mr. McCormick updated on status of claims that remain open from previous school years.
 - 8.3 Training/Mandatory Meeting August 8, 2017: TJA currently has 3 newly licensed drivers, and 3 more in training. Mr. McCormick highlighted topics discussed and presented at the August 8, 2017 Mandatory Meeting.

8.4 Zonar Idle Report: The report shows a decrease in idle times.

8.5 Online Conduct Report: Mr. McCormick reported that the On-line Conduct Report system is up and running and is very successful. Mr. McCormick will present the system to D155 Admin in an effort to include D155 in the program. Training is provided to any employee who needs assistance navigating through the program.

9. **Any other matters that come before the board:** Mrs. Palsgrove inquired about the updates to TJA technology. Ms. Fleming reported that all office computers have been replaced. TJA replaced Penny and Collins desk tops with lap tops which allows them to disconnect and work from other locations. Ms. Fleming also reported that TJA has obtained a MIFI account to allow for continuity of service when the internet is down. TJA continues to have problems with the internet service and recommends updating.

Mr. Secrest reported on the changes to D155 Administration. Ms. Fleming requested an updated Admin contact list for D155. Mr. Daurer stated that he will provide said list.

10. **Adjournment:** Mr. Daurer moved to adjourn, second by Mrs. Palsgrove. All ayes, motion carried.

2017-2018

Account # & Name	Dist. #	September	Total		Budget 2017-2018	% of Budget	Account Total
41.2550.0111.00	47	4,786.57	14,130.28				
Salary - Director of Trans.	155	3,191.04	8,102.99	22,233.27	85,490.00	26.01%	\$ 22,233.27
41.2550.0111.06 Salary	47	2,866.16	9,052.52				
Asst. Director/Safety Mngr	155	1,910.78	5,231.90	14,284.42	62,250.00	22.95%	\$ 14,284.42
41.2550.0111.07	47	2,245.15	7,109.65				
Salary-Routing Manager	155	1,496.77	4,116.11	11,225.76	51,875.00	21.64%	\$ 11,225.76
41.2550.0111.09	47	2,128.38	6,740.41				
Salary - Admin. Assistant	155	1,418.92	3,902.54	10,642.95	46,318.00	22.98%	\$ 10,642.95
41.2550.0111.10	47	1,966.94	6,339.28				
Salary -Head Dispatcher I	155	1,311.30	3,712.35	10,051.63	50,217.00	20.02%	\$ 10,051.63
41.2550.0111.11	47	1,865.40	5,907.10				
Salary - Dispatcher II	155	1,243.60	3,419.90	9,327.00	48,311.00	19.31%	\$ 9,327.00
41.2550.0212.00	47	1,727.33	5,439.65				
I.M.R.F. - Office	155	1,151.56	3,145.03	8,584.68	35,825.00	23.96%	\$ 8,584.68
41.2550.0213.00	47	961.97	3,029.68				
F.I.C.A. - Office	155	641.32	1,750.87	4,780.55	21,360.00	22.38%	\$ 4,780.55
41.2550.0214.00	47	224.98	708.52				
Medicare - Office	155	149.98	409.46	1,117.98	4,995.00	22.38%	\$ 1,117.98
41.2550.0222.00	47	2,364.80	7,738.68				
Hospital Insurance - Office	155	1,576.53	4,577.85	12,316.53	60,000.00	20.53%	\$ 12,316.53
41.2550.0310.00	47	1,792.43	4,204.45				
Professional	155	1,194.96	2,465.24	6,669.69	103,000.00	6.48%	\$ 6,669.69
41.2550.0317.00	47	1,200.00	1,200.00				
Audit	155	800.00	800.00	2,000.00	8,100.00	24.69%	\$ 2,000.00
41.2550.0318.00	47	-	-				
Legal	155	-	-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	232.53	678.37				
Garbage/Extermination	155	155.02	410.00	1,088.37	5,000.00	21.77%	\$ 1,088.37
41.2550.0323.00	47	2,044.97	8,574.74				
Repairs & Maintenance	155	1,363.31	3,178.04	11,752.78	70,000.00	16.79%	\$ 11,752.78
41.2550.0325.00	47	1,268.62	4,373.02				
Leases	155	845.75	2,517.35	6,890.37	34,000.00	20.27%	\$ 6,890.37
41.2550.0332.00	47	30.91	37.46				
Travel & Meeting	155	20.61	26.90	64.36	9,000.00	0.72%	\$ 64.36
41.2550.0333.02	47	(342.00)	342.00				
Special Ed Cabs	155	-	-	342.00	28,000.00	1.22%	\$ 342.00
41.2550.0234.00	47	-	-				
Health Ins Exchange	155	-	-		20,000.00	0.00%	\$ -
41.2550.0341.00	47	183.31	1,992.96				
Telephone	155	122.21	986.46	2,979.42	23,000.00	12.95%	\$ 2,979.42
41.2550.0342.00	47	74.07	1,869.63				
Postage	155	49.38	526.68	2,396.31	6,500.00	36.87%	\$ 2,396.31
41.2550.0351.00	47	-	-				
Legal Notices	155	-	-		500.00	0.00%	\$ -
41.2550.0370.00	47	(77.74)	(6.97)				
Water & Sewer	155	(51.83)	16.16	9.19	950.00	0.97%	\$ 9.19
41.2550.0382.00	47	(71.70)	22.71				
Unemploy. Compensation	155	(47.80)	(22.70)	0.01	10,000.00	0.00%	\$ 0.01
41.2550.0410.00	47	800.71	2,305.96				
Supplies	155	533.81	933.94	3,239.90	10,000.00	32.40%	\$ 3,239.90
41.2550.0465.00	47	12.91	417.18				
Heat	155	8.60	174.27	591.45	7,000.00	8.45%	\$ 591.45

Account # & Name	Dist. #	September	Total	2017-2018	% of Budget	Account Total
41.2550.0466.00	47		-			
Electric	155		-	5,000.00	0.00%	\$ -
41.2550.0470.00	47		-			
Software	155		-	300.00	0.00%	\$ -
41.2550.0540.00	47		-			
Capital Outlay	155		-	-	#DIV/0!	\$ -
41.2550.0640.00	47	39.00	647.21			
Dues & Fees	155	26.00	471.22	1,118.43	500.00	223.69% \$ 1,118.43
41.2550.0690.00	47	402.85	1,620.99			
Awards & Incentives	155	268.56	592.37	2,213.36	21,000.00	10.54% \$ 2,213.36
41.2552.0710.00	47		-			
Non-Capitalized Equip	155		-	-	10,000.00	0.00% \$ -
41.2552.0111.01	47	13,420.23	112,370.82			
Operations Salaries	155	5,218.98	56,846.04	169,216.86	1,964,542.00	8.61% \$ 169,216.86
41.2552.0111.02	47	45,041.92	100,549.78			
Special Education Salaries	155	36,852.48	77,666.78	178,216.56	1,746,540.00	10.20% \$ 178,216.56
41.2552.0111.47	47	520.03	520.03			
Field Trip Salaries			-	520.03	72,740.00	0.71% \$ 520.03
41.2552.0111.55			-			
Field Trip Salaries	155	22,229.25	24,590.77	24,590.77	268,220.00	9.17% \$ 24,590.77
41.2552.0111.04	47	646.72	11,675.27			
Field Trip - Other Salaries	155	431.14	6,964.98	18,640.25	36,000.00	51.78% \$ 18,640.25
41.2552.0111.05	47	2,942.82	9,022.65			
Driver Training	155	1,961.88	4,514.13	13,536.78	50,000.00	27.07% \$ 13,536.78
41.2552.0212.00	47	15,608.79	33,943.80			
I.M.R.F. - Drivers/Attend	155	10,405.86	20,968.05	54,911.85	418,100.00	13.13% \$ 54,911.85
41.2552.0213.00	47	8,971.24	19,724.69			
F.I.C.A. - Drivers/Attendants	155	5,980.82	12,142.37	31,867.06	249,300.00	12.78% \$ 31,867.06
41.2552.0214.00	47	2,098.12	4,613.01			
Medicare - Drivers/Attendant	155	1,398.75	2,839.74	7,452.75	58,500.00	12.74% \$ 7,452.75
41.2552.0222.00	47	16,915.89	30,681.74			
HRA - Drivers	155	11,277.26	24,006.41	54,688.15	380,000.00	14.39% \$ 54,688.15
41.2552.0240.00	47	697.80	3,875.16			
Operations - Physical	155	465.20	1,399.84	5,275.00	26,000.00	20.29% \$ 5,275.00
41.2552.0310.00	47	(70.20)	22.23			
Professional	155	(46.80)	(22.23)	-	4,800.00	0.00% \$ -
41.2552.0323.00	47		-			
Repairs & Maintenance	155		-	10,000.00	0.00%	\$ -
41.2552.0381.00 Insurance	47	14,682.00	96,416.90			
Bus, Fire & Liability	155	9,788.00	74,883.10	171,300.00	466,905.00	36.69% \$ 171,300.00
41.2552.0410.00	47	327.59	1,279.72			
Operations Supplies	155	218.39	639.21	1,918.93	25,000.00	7.68% \$ 1,918.93
41.2552.0410.02	47		-			
Special Ed Equip	155		-	9,000.00	0.00%	\$ -
41.2552.0410.03	47		-			
Field Trip Expenses	155		-	500.00	0.00%	\$ -
41.2552.0410.04	47		-			
Field Trip Expenses - Other	155		-	-	0.00%	\$ -
41.2552.0464.00	47	10,505.53	18,510.58			
Gas & Oil	155	7,003.69	14,427.53	32,938.11	590,000.00	5.58% \$ 32,938.11
41.2552.0540.00	47	132,863.00	265,926.00			
Purchase - New Bus/Radios	155	132,863.00	265,926.00	531,852.00	1,100,000.00	48.35% \$ 531,852.00
41.2552.0710.00	47		-			
Non-Capitalized Equip	155		-	-	#DIV/0!	\$ -

Account # & Name	Dist. #	September	Total	2017-2018	% of Budget	Account Total
41.2554.0118.00	47	9,393.72	29,857.89			
Maintenance Salaries	155	6,262.48	17,305.25	47,163.14	207,000.00	22.78% \$ 47,163.14
41.2554.0212.00	47	1,013.58	3,221.67			
I.M.R.F. - Mechanics	155	675.72	1,867.24	5,088.91	21,600.00	23.56% \$ 5,088.91
41.2554.0213.00	47	451.38	1,435.44			
F.I.C.A. - Mechanics	155	300.92	831.51	2,266.95	12,900.00	17.57% \$ 2,266.95
41.2554.0214.00	47	105.57	335.72			
Medicare - Mechanics	155	70.38	194.48	530.20	3,050.00	17.38% \$ 530.20
41.2554.0222.00	47	1,622.41	5,137.64			
Hospital Insurance - Mech	155	1,081.61	2,974.42	8,112.06	32,500.00	24.96% \$ 8,112.06
41.2554.0323.00	47	3,848.70	7,455.88			
Repairs & Maintenance	155	2,565.80	3,524.67	10,980.55	120,000.00	9.15% \$ 10,980.55
41.2554.0339.00	47	418.20	731.80			
Permits/Licences/Inspections	155	278.80	357.20	1,089.00	10,000.00	10.89% \$ 1,089.00
41.2554.0410.00	47	24,455.53	40,849.12			
Maintenance Supplies	155	16,303.68	23,679.94	64,529.06	200,000.00	32.26% \$ 64,529.06
41.2554.0540.00	47	-	-			
Capital Outlay	155	-	-	-	#DIV/0!	\$ -
41.2554.0710.00	47	1,111.42	2,111.41			
Non-Capitalized Equip	155	1,111.42	2,111.41	4,222.82	44,000.00	9.60% \$ 4,222.82
Total		\$ 630,399.63	\$ 1,586,828.20	\$ 8,966,688.00	17.70%	\$ 1,586,828.20

Sub Total District 47	336,320.54	894,744.43	\$ 7,379,859.80
Sub Total District 155	294,079.09	692,083.77	

Other Field Trip Billed

Total District 47	(646.72)	(11,675.27)
Total District 155	(431.14)	(6,964.98)

Total District 47	335,673.82	883,069.16
Total District 155	293,647.95	685,118.79

Total Dist. 47 (% of Total)	53.35%	56.39%
Total Dist.155 (% of Total)	46.65%	43.61%

TJA Fuel Prices 2017/2018

[illegible]



Versatrans Division
23 British American Blvd
Latham, New York 12110

P: 800.433.5530
F: 518.786.7778
www.tylertech.com

October 26, 2017

Penny Fleming
Transportation Director
Crystal Lake Community High School District 155
1204 South McHenry Avenue
Crystal Lake, IL 60014

Dear Ms. Fleming,

In response to our recent conversations regarding Versatrans' Routing and Planning map and software upgrade services, I've enclosed a Versatrans Routing and Planning Upgrade Service Agreement. The ultimate goal of this upgrade is to provide you with an accurate, reliable set of data and map upon which you can depend for precise route times, distances and route directions *plus* the training you will need to be able to maintain as needed in the future.

I also want to take a moment to review some of the features in Versatrans Routing and Planning, and share information on how they will impact your upgrade experience:

- **Updateable Map** – Versatrans Routing and Planning now supports a fully updateable map, which will make future updates from the same map source quick and efficient. During this upgrade, you will migrate to this updateable map. Migration to this updateable map will take some effort: house numbers may be recorded differently and roads could be drawn differently or may need to be added. Due to these differences, students may locate to a different 'closest stop.' Be assured however, that we'll support your transition to this new map and help you through any adjustments that may need to be made. We'll also re-create your custom road links including schools, driveways, and turnarounds once you identify their location and distance.
- **More precise routing** – Versatrans Routing and Planning also offers many innovations that increase the precision of your routing. Features like right-side restrictions, hazard boundaries with curb-to-curb stops, turning restrictions, multiple speed sets, and bus-size travel restrictions enable you to create the most effective, efficient, and precise routes possible. Updates to your existing route set may be required for you to take advantage of these features.
- **Student Import:** Versatrans will perform a new ASCII import of your students information into Versatrans Routing and Planning from your districts Student Information System. Based on the student's location on the map Versatrans will use assign school stop to place students at the closest classified stop. Null Class stops will not be recognized by Tyler's Versatrans Solution's Staff therefore will not be used as a useable stop. Any corrections to the bus stops will need to be made by the client to ensure students proper bus stop assignment.
- **Customizable Reports** – Versatrans Routing and Planning supports highly flexible, user-modifiable reports. If you have custom reports from a previous version, Versatrans will export those reports during your upgrade and import them into the newest version of Versatrans Routing and Planning for you. Following that import, you will use Versatrans Routing and Planning's flexible report modification toolset to apply formatting to them – the look and feel of the printed reports will be completely within your control.

To proceed with scheduling this upgrade, please sign pages five and six of the attached agreement and return it to my attention. Our mailing address is: Tyler Technologies, Inc, 23 British-American Boulevard, Latham, NY 12110, and our fax number is (518) 786-7778.

Please do not hesitate to contact me at (800) 433-5530, extension 131804 if you have any questions regarding our upgrade services or the attached agreement.

I look forward to helping your transportation office meet its automation needs today, and into the future!

Sincerely,

Melinda Clark
Account Representative

SERVICES AGREEMENT

This Services Agreement ("Agreement") is made this ____ day of _____, 2017 ("Effective Date") between Tyler Technologies, Inc., with offices at 2 British American Boulevard, Latham, New York 12110 ("Tyler") and the Crystal Lake Community High School District 155 with offices at 1204 South McHenry Avenue, Crystal Lake, Illinois 60014 ("Client").

Tyler and Client agree as follows:

1. **Expenses.** Expenses shall be billed in accordance with the then-current Tyler Business Travel Policy, based on Tyler's usual and customary practices. Copies of receipts shall be provided on an exception basis at no charge. Should all receipts for non per diem expenses be requested, an administrative fee shall be incurred. Receipts for mileage and miscellaneous items less than five dollars (\$5) are not available.
2. **Cancellation of Services.** In the event Client cancels services less than fifteen (15) business days in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the canceled services if Tyler is unable to re-assign its personnel. Training may be rescheduled upon written request of Client and prepayment of Training costs at the rates and upon the terms and conditions provided for in this Agreement.
3. **Work Responsibilities.** Client data necessary to utilize the Tyler Software Products (the "Client Data") shall be developed between the Effective Date and the first day of training. The parties shall have the additional responsibilities for developing and formatting the Client Data as set forth in the "Work Responsibilities" annexed hereto as Exhibit 2 and made a part of this Agreement. Should a HERE map be used in the software, such map data shall be subject to the terms in Exhibit 3 ("HERE End User License Agreement").
4. **Additional Services.** Services requested by Client in excess of those set forth in the Investment Summary, including but not limited to district canvassing, if Client's downloads do not meet specifications or if fields of data are missing or need to be interpreted or processed, may be billable services, at Tyler's sole discretion, to be provided at Tyler's then-current rates. Tyler shall not perform additional services without Client's prior written approval.
5. **Taxes.** The fees set forth in the Investment Summary do not include any taxes, including, without limitation, sales, use or excise tax. All applicable taxes shall be paid by Tyler to the proper authorities and shall be reimbursed by Client to Tyler. In the event Client possesses a valid direct-pay permit, Client will forward such permit to Tyler on the Effective Date. In such event, Client shall be responsible for remitting all applicable taxes to the proper authorities. If tax-exempt, Client shall provide Tyler with Client's tax-exempt certificate.
6. **Force Majeure.** Neither party shall be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by force majeure. Either party shall have the right to terminate this Agreement if Force Majeure suspends performance of scheduled tasks by one or more parties for a period of one hundred-twenty (120) or more days from the scheduled date of the task. This paragraph shall not relieve Client of its responsibility to pay for services and goods provided to Client and expenses incurred on behalf of Client prior to the effective date of termination.
7. **Indemnification.** Subject to the limitation of liability set forth herein, Tyler shall indemnify and hold harmless Client and its agents, officials and employees from and against any and all claims, losses, liabilities, damages, costs and expenses (including reasonable attorney's fees and costs) arising from Tyler's negligence or willful misconduct. Tyler shall not be liable to the degree or extent of damages, loss, or expense determined to be the fault of the Client.
8. **Limitation of Liability.** In no event shall Tyler be liable for special, indirect, incidental, consequential, or

exemplary damages, including, without limitation, any damages resulting from loss of use, loss of data, interruption of business activities, or failure to realize savings arising out of or in connection with the services. Tyler's liability for damages and expenses arising from the services, whether based on a theory of contract or tort, including negligence and strict liability, shall be limited to the fees set forth in the Investment Summary related to the defective service. Such fees reflect and are set in reliance upon this limitation of liability.

9. **Disclaimer.** THE RIGHTS, REMEDIES, AND WARRANTIES SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE AND IN LIEU OF ALL OTHER RIGHTS, REMEDIES, AND WARRANTIES EXPRESSED, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND SYSTEM INTEGRATION, WHICH ARE HEREBY DISCLAIMED BY TYLER.

10. **Termination.**

- 10.1. **Termination for Cause.** In the event of Tyler's failure to perform under this Agreement, Client shall immediately notify Tyler in writing of such failure and allow Tyler a thirty (30) day period in which to cure such failure. If, at the end of the cure period, Tyler has not cured such failure, Client will have the right to terminate this Agreement. Upon such termination, Client shall pay Tyler for all services and expenses not in dispute which were delivered or incurred prior to the date Tyler received Client's notice of termination. Payment for services and expenses in dispute will be determined through non-binding arbitration.
- 10.2. **Termination for Non-appropriation.** If Client should not appropriate or otherwise make available funds sufficient to purchase the services set forth in this Agreement, Client may unilaterally terminate this Agreement only upon thirty (30) days written notice to Tyler. Upon termination, Client shall remit payment for all services delivered to Client and all expenses incurred by Tyler prior to Tyler's receipt of the termination notice.

11. **No Assignment.** Client may not assign its rights and responsibilities under this Agreement without Tyler's prior written permission, not to be unreasonably withheld.

12. **Confidentiality.** Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein shall survive the termination or cancellation of this Agreement for a period of two (2) years. In the event of Freedom of Information Act or similar public record requests, confidential information shall be disclosed only to the extent disclosure is based on the good faith written opinion of the receiving party's legal counsel that disclosure is required by law; provided, however, that that receiving party shall give prompt notice of the service of process or other documentation that underlies such requirement and use its best efforts to assist the disclosing party if the disclosing party wishes to obtain a protective order or otherwise protect the confidentiality of such confidential information. The disclosing party reserves the right to obtain protective order or otherwise protect the confidentiality of its confidential information.

13. **Payment Terms.**

- 13.1. Tyler will invoice Client the fee of \$6,585 for Map Upgrade Services as follows:
- 13.1.1. 80% upon completion of map conversion and map data preparation
 - 13.1.2. 20% upon completion of training
- 13.2. Annual Software Support and Maintenance for Versatrans Routing & Planning must remain in effect until the end of the Map Upgrade project.
- 13.3. Tyler will invoice Client fees for services not included with the Map Upgrade, including, but not limited to route building, project management, consulting, and additional product training, if and as provided.
- 13.4. Tyler will invoice Client travel expenses as incurred (prices do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy).
- 13.5. Payment is due within thirty (30) days of the invoice date.

14. **Electronic Payment.** Tyler prefers to receive payments electronically. Tyler's electronic payment information is as follows:

Bank: Wells Fargo Bank, N.A.
420 Montgomery
San Francisco, CA 94104

ABA: 121000248

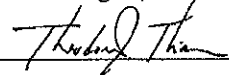
Account: 4124302472

Beneficiary: Tyler Technologies Inc. – Operating

15. **Entire Agreement.** This Agreement represents the entire agreement of Client and Tyler with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Client hereby acknowledges that in entering into this Agreement it did not rely on any information not explicitly set forth in this Agreement. This Agreement may only be modified by written amendment signed by authorized representatives of both parties.
16. **Multiple Originals and Signatures.** This Agreement may be executed in multiple originals, any of which shall be independently treated as an original document. Any electronic, faxed, scanned, photocopied or similarly reproduced signature on this Agreement or any amendment hereto shall be deemed an original signature and shall be fully enforceable as if an original signature.

IN WITNESS WHEREOF, persons having been duly authorized and empowered enter into this Agreement.

Tyler Technologies, Inc.

By: 

Name: Theodore J. Thien

Title: VP and General Manager, Versatrans

Date: October 26, 2017

Crystal Lake Community High School District 155

By: _____

Name: _____

Title: _____

Date: _____

Exhibit 1:**Investment Summary***prices are valid until January 24, 2018***Client: Crystal Lake Community High School District 155**

1. Software	Quantity	Price	Extended Price	This Year Total	Future Year Renewal
Subtotal: Application Software License Fees			\$0	\$0	\$0

2. Maintenance	Quantity	Price	Extended	This Year Total	Future Year Renewal
Subtotal: Application Software Maintenance Fees			\$0	\$0	\$0

3. Services	Quantity	Price	Extended	This Year Total	Future Year Renewal
Versatrans RP Map Upgrade	1	\$6,585	\$6,585	\$6,585	\$0
-- includes online training (1)(4)					
McHenry County Map (Source: local GIS)	1	\$0	\$0	\$0	\$0
Additional Maps: (none are included with this quote)	0	\$2,000		not inc.	\$0
Route Building is not included					\$0
Subtotal: Application Services				\$6,585	\$0

4. Hardware and other Services	Quantity	Price	Extended	This Year Total	Future Year Renewal
Subtotal: Hardware and other Services				\$0	\$0

Total One-Time Fees: \$6,585
Total Recurring Fees **: \$0
** Subject to annual increase

¹ Travel expenses for trainer to visit the user's site are not included and will be billed at actual costs

⁴ Training Classes are limited to 5 persons

Note: Route Building is not included

Ver. 42450

Quote prepared on October 26, 2017

Signature

Exhibit 2
Regular Services Package
Work Responsibilities

Mapping

Tyler will (a) provide Client with a digitized map covering the area of the district, and essential roadways outside of the district commonly traveled for in-district students. Client will supply contact information for local GIS agency if available.

Map Data Preparation

Tyler will work with the Client to collect or move data from the current Versatrans Routing and Planning database into the updated map file, including, but not limited to the following:

- Building locations and contacts
- Map restrictions
- Bus stops and bus stop classifications
- One way streets
- Average road speeds
- Walk-to-stop distances by grade and arrival/departure times
- Define and assign boundaries
- School names and locations
- Grades at each school
- Employees and employee types
- Drivers
- Vehicles

House Numbering Data

If necessary, Tyler will enter house numbering data for the district portion of the map provided by Client in electronic format. Tyler will not perform a district canvass for house numbers, unless expressly contracted by Client in accordance with Section 7 ("Additional Services") of this Agreement.

Student File Preparation

Tyler will provide Client with an ASCII file layout describing the required district student data file and will import the Client's ASCII file(s) into the new map data file (the "Student Data").

Tyler will pass the Student Data through the location process. To the extent feasible as determined in Tyler's sole discretion, Tyler will correct Student Data not matching street/number ranges in the digital map. To the extent such corrections are not feasible, Tyler will furnish Client with a list of students with non-locatable addresses for Client to correct.

Editorial Responsibilities

Tyler may periodically require Client to review district data. The timely and accurate review of this data is critical. Client will cause its employees or agents to perform the editing functions timely, accurately and to the best of their ability, and will notify Tyler when corrections are final. The information and data approved following the periodic review stages are the sole responsibility of Client. Alterations later requested or necessary which could have been

made as part of this editing process are available in accordance with Section 7 of this Agreement. Tyler shall not be responsible for any failure to meet a written production schedule to the extent such failure is due, in whole or in part, to Client's failure to perform its work responsibilities timely and accurately.

Training

- a. During the course of the Client implementation, Tyler will provide training in the use of the Tyler Software Products (the "Training"). Up to five (5) Client employees may attend the Training. Implementation Training is delivered on-line on weekdays, unless the parties agree to other arrangements. Weekend Training may be available at premium rates and based on trainer availability. It is understood that the effectiveness of Training depends upon continuous attendance by all trainees, minimum interruptions, and the availability of one or more Client computers fully equipped to run the Tyler Software Products.
- b. Training does not include installation services such as disk formatting, installing operating systems, installing hardware, installing non-Tyler software, equipment repairs or adjustment, or training in the use of Windows, local area networks, peer-to-peer networks, or communications software. Such services must be performed internally or obtained from third parties.
- c. All Training dates must be approved by Client in writing.

Exhibit 3

HERE End User License Agreement

Your receipt and use of the HERE data is subject to the following terms and conditions:

Use of Data. Your use of the HERE data is restricted to your own use for use with the Tyler Software. You are prohibited from using the HERE data with geographic data from competitors of HERE.

Reverse Engineering and Archiving. You are prohibited from reverse engineering or archiving the HERE data.

Export. You are prohibited from exporting the HERE data (or derivative thereof) except in compliance with applicable export laws, rules and regulations.

Cessation of Use. You will be required to cease using the HERE data if you fail to comply with the terms and conditions herein.

Regulatory and Third-Party Supplier Restrictions and Obligations. The applicable regulatory and third-party supplier restrictions and obligations (including copyright notices) are available for review at <https://legal.here.com/terms/general-content-supplier/terms-and- notices/>.

Commercial Item. The HERE data is a "commercial item", as that term is defined at 48 C.F.R. ("FAR") 2.101, and is licensed in accordance with the terms and conditions herein.

Disclaimer of Warranties. Any warranties, express or implied of quality, performance, merchantability, fitness for a particular purpose and non-infringement are hereby disclaimed. Tyler does not make or imply any warranties on behalf of HERE or its data suppliers.

Disclaimer of Liability. Liability is hereby disclaimed for any claim, demand or action, irrespective of the nature of the cause of the claim, demand or action arising out of the use or possession of the HERE data; or for any loss of profit, revenue, contracts or savings, or any other direct, indirect, incidental, special or consequential damages arising out of the use of, or inability to use the HERE data, any defect or inaccuracy in the HERE data, or the breach of these terms or conditions, whether in an action in contract or tort or based on a warranty, even if Tyler, HERE or their suppliers have been advised of the possibility of such damages. Tyler does not provide any right of liability or indemnity against HERE or its data suppliers.

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Transportation

Joint

Agreement



1204 S McHenry Avenue
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Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation & Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board

FR: Collin McCormick

RE: Report from the Assistant Director

DT: October 27, 2017

7.0 Report from the Assistant Director

7.1 Crash Report: TJA has experienced 5 preventable and 3 non-preventable crashes to date. See attached report.

7.2 Workers Compensation Report: TJA has experienced 2 work related injuries to date. See attached report.

7.3 Training/October Mandatory Meeting: TJA currently has 2 drivers in training. At the Mandatory meeting we were delighted to have Martha Manno from District 155 come to our facility and train our drivers and attendants with a very informative presentation on Epi Pens. The presentation was well received as I and several others left feeling better informed on not only how to administer epinephrine, but also as to what leads to an allergic reaction. See attached agenda.

WORKER'S COMPENSATION

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Still Open
2017/2018	0	0	0	2	0	0	0	0	0	0	0	0	2	2
2016/2017	0	1	2	2	2	0	2	1	0	1	2	0	13	6
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	0
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0

Total Claims Remaining Open 10

CRASHES

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTALS
2017/2018	0	0	0	1	0	0	0	0	0	0	0	0	Preventable Non - Total Annual Crashes
2016/2017	0	0	2	1	2	1	2	2	0	2	3	1	19
2015/2016	0	0	1	1	4	5	0	5	0	2	0	0	21
2014/2015	1	0	0	0	0	0	3	4	0	2	2	0	13
2013/2014	0	0	0	0	0	0	0	0	2	2	1	0	9
2012/2013	0	0	0	1	3	5	1	3	1	2	0	0	17
2011/2012	0	0	3	1	4	3	1	4	1	0	1	0	17
Total/Month	1	9	31	26	15	9	22	17	13	13	11	0	Preventable Non - Total Annual Crashes

School Districts 47 & 155 dba

Transportation

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Mandatory Driver/Attendant Meeting

Regular Education Drivers – October 5, 2017 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – October 6, 2017 @ 9:30am

Agenda:

1.0 Announcements

2.0 Epi-pen training – Martha Manno & Kim Dahlem, D155

Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.
Please remember - children are not allowed at TJA meetings.

If you cannot attend this meeting, please complete the following and return it to
Penny or Collin.

Name: _____

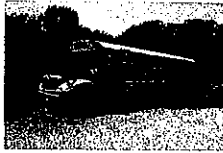
Reason for non-attendance: _____

JANUARY 10, 2018

Transportation

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Agenda

Transportation Joint Agreement: Advisory Board
Wednesday, January 10, 2018 @ 1:00 p.m.

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of Minutes of Previous Meeting
- 4.0 Correspondence
- 5.0 Citizen Input
- 6.0 Report from the Director
 - 6.1 Financial Reports
 - 6.2 Personnel
 - 6.3 Fuel
 - 6.4 Bus Bids
 - 6.5 Leach Trailer
 - 6.6 Versa Trans Map Update
 - 6.7 Festival of Lights Parade
- 7.0 Report from the Assistant Director
 - 7.1 Crash Report
 - 7.2 Worker's Compensation Report
 - 7.3 Training
- 8.0 EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 9.0 Any other matters that come before the board
- 10.0 Adjournment

Minutes of the TJA Advisory Committee
Wednesday, November 2, 2017 @ 1:00 p.m.

1. **Call to Order:** The meeting of the TJA Advisory Committee was called to order by Penny Fleming at 1:03 p.m. at the TJA Office, 1204 S McHenry Avenue, Crystal Lake, Illinois, 60014.
2. **Roll Call:** Present, Mr. Daurer, Mr. Fetzner, Mrs. Nelson, Mrs. Palsgrove and Mr. Secrest.
Absent:
3. **Approval of Minutes:** Mrs. Nelson moved with, seconded by Mr. Secrest to approve the regular session minutes from the September 6, 2017 meeting. Motion passed unanimously.
4. **Correspondence:** None
5. **Citizens Input:** None
6. **Director's Report:**
 - 6.1. Financial Reports – As of the end of September 2017, TJA is under budget, at 17.7% of the current budget. However this does not include the purchase of 6 new buses that have not been ordered yet. Ms. Fleming handed out the final budget for FY 16-17. Mrs. Nelson made adjustments to the 16-17 budget to include bills paid for in July and August.
 - 6.2. Personnel – TJA is still hiring. Currently we have two in training and one recent hire.
 - 6.3. Fuel – TJA currently has used 59,757 gallons of fuel. In comparison to last year, we have used 2,000-3,000 more gallons.
 - 6.4. Bus Bids – TJA has six buses to order in FY 17-18. Bus bids for FY 18-19 have been written and included in the board packet. The bids are written for up to 18 buses. In an attempt to not have to rebid, Ms. Fleming added additional clauses that TJA has the right to cancel, increase or decrease the amount of buses purchased. With the option, also, to trade in all buses or a portion or none at all. Ms. Fleming stated that with Dual Language and ELL growing, she would recommend that we add to the fleet. These children are riding on special education routes because they are attending schools out of their home boundary. Mrs. Fleming would like to mail bids 12-1-17. Mr. Daurer stated that he would include a guarantee of the number of buses to be purchased. Mrs. Fleming stated all buses being traded FY 17-18 are regular education buses.
 - 6.5. Leach Trailer – The trailer has roof, window and wall damage. The roof and windows are leaking. There is mold on the wall paneling. Mr. McCormick received a quote to repair the roof. According to a TJA employee who was a contractor, TJA will have a hard time finding someone to replace the windows. TJA is not sure if there is framework damage from the water. It could be rotted. TJA would have to gut the trailer and it might be better cost efficiency to purchase/lease a new/used trailer. Ms. Fleming will get prices. Mr. Fetzner and Mr. Daurer made suggestions in the meantime. Mr. McCormick will tarp the ceiling and windows as a temporary fix. Ms. Fleming will have the temperature reduced as another precaution.
 - 6.6. Versa Trans Map Update – TJA's version of Versa Trans is dated 1996. The maps are outdated. Ms. Urbina, Route Manager, draws new streets with a click of a mouse. Doing this can make things inaccurate. Ms. Fleming stated that now is a great opportunity to purchase the software. Since this is the last year of the current contract, having an updated map, could make route more efficient. Both time and money. The quote that Mr. McCormick received was \$6,000 plus travel costs. Ms. Fleming stated that it should not exceed \$10,000. Mr. Daurer stated that we could write the purchase "Not to Exceed". Mr. Daurer suggested to have Ms. Fleming make a list of software that needs to be updated for TJA Advisory Board Meeting later in the school year.

7. Assistant Director's Report:

- 7.1. Crash Report – TJA has had 5 preventable and 3 non-preventable crashes to date.
- 7.2. Worker's Compensation Report – TJA has 2 injuries. 1 injury lost a week time worked and 1 is back working light duty. TJA has her driving regular education routes versus special education routes. TJA still has two open cases from last school year.
- 8. Any other matters that come before the board: NONE
- 9. Executive Session: EXECUTIVE SESSION FOR THE PURPOSE OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY 5ILCS 120/2(C)(1) AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES 5 ILCS 120/2(C)(2).
- 10. Adjournment: Mr. Fetzner moved with, seconded by Mrs. Palsgrove to adjourn. All ayes, motion carried at 3:10p.m...

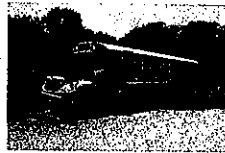
Next meeting: January 10, 2018 @ 1:00 p.m.

Submitted by: Kathy Johnson

Transportation

Joint

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TO: TJA Advisory Board
FR: Penny Fleming
RE: Report from the Director
DT: January 5, 2018

7.0 Report from the Director

7.1 Financial Reports: TJA's budget is at 30.47% of monies spent as of November 30, 2017. Please see attached report.

7.2 Personnel: TJA is currently hiring to fill open driving positions. Report attached.

7.3 Fuel: Fuel consumption is at 104,779 gallons to date. Report attached.

7.4 Bus Bids: TJA opened Bus Bids on January 3, 2018. TJA received two bids. Attached are the bid results and a break-down by budget year for the purchase of buses. Discussion.

7.5 Leach Trailer Update: Temporary repairs and clean-up have been done at the Leach trailer. These repairs are expected to get us through the winter. All attempts to find someone willing to make permanent repairs to the trailer have failed. TJA will need to replace the trailer in the spring or early summer. Approximate annual cost to replace the trailer is \$15,000.00 for the first year, which includes delivery and set-up of new unit, removal of existing unit and monthly rental fee. Monthly rental is currently running \$670.00.

7.6 Versa Trans Map Update: The Versa Trans (VT) map update has been ordered. Tyler Technologies estimates that it will be up and running by April.

7.7 Festival of Lights Parade: On November 24, 2017, TJA entered a school bus in Crystal Lake's Festival of Lights Parade. This year the bus was designed and dressed as the "Beast" from Beauty and the Beast. With a popular theme, designer wheel covers, employees dressed in costume and an estimated 7,500 – 8,000 lights on the bus, the team clearly created a crowd pleasing float. Drivers and attendants volunteer their time to decorate the bus and walk in the parade. The bus won the trophy for "Best Use of Lights". Of the eleven (11) years that TJA has entered a bus in the parade, this is the tenth (10th) trophy we have won.

2017-2018

Transportation Joint Agreement - Monthly Board Bills

Account # & Name	Dist. #	October	November	Total		Budget 2017-2018	% of Budget	Account Total
41.2550.0111.00	47	4,609.12	4,596.83	23,336.23				
Salary - Director of Trans.	155	3,621.45	3,064.55	14,788.99	38,125.22	85,490.00	44.60%	\$ 38,125.22
41.2550.0111.06 Salary	47	2,675.09	2,866.16	14,593.77				
Asst. Director/Safety Mngr	155	2,101.85	1,910.78	9,244.53	23,838.30	62,250.00	38.29%	\$ 23,838.30
41.2550.0111.07	47	2,095.48	2,245.15	11,450.28				
Salary-Routing Manager	155	1,646.44	1,496.77	7,259.32	18,709.60	51,875.00	36.07%	\$ 18,709.60
41.2550.0111.09	47	1,986.49	2,128.38	10,855.28				
Salary - Admin. Assistant	155	1,560.81	1,418.92	6,882.27	17,737.55	46,318.00	38.30%	\$ 17,737.55
41.2550.0111.10	47	1,835.81	1,966.94	10,142.03				
Salary -Head Dispatcher I	155	1,442.43	1,311.30	6,466.08	16,608.11	50,217.00	33.07%	\$ 16,608.11
41.2550.0111.11	47	1,741.04	1,865.40	9,513.54				
Salary - Dispatcher II	155	1,367.96	1,243.60	6,031.46	15,545.00	48,311.00	32.18%	\$ 15,545.00
41.2550.0212.00	47	1,660.70	1,716.59	8,816.94				
I.M.R.F. - Office	155	1,304.84	1,144.39	5,594.26	14,411.20	35,825.00	40.23%	\$ 14,411.20
41.2550.0213.00	47	924.04	954.76	4,908.48				
F.I.C.A. - Office	155	726.03	636.51	3,113.41	8,021.89	21,360.00	37.56%	\$ 8,021.89
41.2550.0214.00	47	216.12	223.29	1,147.93				
Medicare - Office	155	169.80	148.86	728.12	1,876.05	4,995.00	37.56%	\$ 1,876.05
41.2550.0222.00	47	2,205.06	2,366.14	12,309.88				
Hospital Insurance - Office	155	1,732.54	1,577.43	7,887.82	20,197.70	60,000.00	33.66%	\$ 20,197.70
41.2550.0310.00	47	1,475.60		5,680.05				
Professional	155	1,159.40		3,624.64	9,304.69	103,000.00	9.03%	\$ 9,304.69
41.2550.0317.00	47	2,240.00	600.00	4,040.00				
Audit	155	1,760.00	400.00	2,960.00	7,000.00	8,100.00	86.42%	\$ 7,000.00
41.2550.0318.00	47			-				
Legal	155			-	-	1,000.00	0.00%	\$ -
41.2550.0321.00	47	258.25	211.04	1,147.66				
Garbage/Extermination	155	202.91	140.69	753.60	1,901.26	5,000.00	38.03%	\$ 1,901.26
41.2550.0323.00	47	1,738.73	1,471.37	11,784.84				
Repairs & Maintenance	155	1,366.15	980.91	5,525.10	17,309.94	70,000.00	24.73%	\$ 17,309.94
41.2550.0325.00	47	1,420.52	1,785.60	7,579.14				
Leases	155	1,116.13	1,190.40	4,823.88	12,403.02	34,000.00	36.48%	\$ 12,403.02
41.2550.0332.00	47	91.31		128.77				
Travel & Meeting	155	71.74		98.64	227.41	9,000.00	2.53%	\$ 227.41
41.2550.0333.02	47	61.00	1,792.00	2,195.00				
Special Ed Cabs	155	697.00	1,630.00	2,327.00	4,522.00	28,000.00	16.15%	\$ 4,522.00
41.2550.0234.00	47			-				
Health Ins Exchange	155			-		20,000.00	0.00%	\$ -
41.2550.0341.00	47	1,219.73	703.88	3,916.57				
Telephone	155	958.36	469.25	2,414.07	6,330.64	23,000.00	27.52%	\$ 6,330.64
41.2550.0342.00	47	17.91	9.59	1,897.13				
Postage	155	14.07	6.40	547.15	2,444.28	6,500.00	37.60%	\$ 2,444.28
41.2550.0351.00	47			-				
Legal Notices	155			-		500.00	0.00%	\$ -
41.2550.0370.00	47	36.13	38.71	67.87				
Water & Sewer	155	28.39	25.81	70.36	138.23	950.00	14.55%	\$ 138.23
41.2550.0382.00	47			22.71				
Unemploy. Compensation	155			(22.70)	0.01	10,000.00	0.00%	\$ 0.01
41.2550.0410.00	47	300.50	129.41	2,735.87				
Supplies	155	236.10	86.27	1,256.31	3,992.18	10,000.00	39.92%	\$ 3,992.18
41.2550.0465.00	47	79.69	125.11	621.98				
Heat	155	62.61	83.41	320.29	942.27	7,000.00	13.46%	\$ 942.27

Account # & Name	Dist. #	October	November	Total	2017-2018	% of Budget	Account Total
41.2550.0466.00	47			-			
Electric	155			-	5,000.00	0.00%	\$ -
41.2550.0470.00	47			-			
Software	155			-	300.00	0.00%	\$ -
41.2550.0540.00	47			-			
Capital Outlay	155			-	-	#DIV/0!	\$ -
41.2550.0640.00	47	89.60		736.81			
Dues & Fees	155	70.40		541.62	1,278.43	500.00	255.69% \$ 1,278.43
41.2550.0690.00	47	462.00	318.00	2,400.99			
Awards & Incentives	155	363.00	212.00	1,167.37	3,568.36	21,000.00	16.99% \$ 3,568.36
41.2552.0710.00	47			-			
Non-Capitalized Equip	155			-	-	10,000.00	0.00% \$ -
41.2552.0111.01	47	129,003.75	122,973.12	364,347.69			
Operations Salaries	155	50,168.12	47,822.88	154,837.04	519,184.73	1,964,542.00	26.43% \$ 519,184.73
41.2552.0111.02	47	61,497.52	56,626.27	218,673.57			
Special Education Salaries	155	50,316.16	46,330.58	174,313.52	392,987.09	1,746,540.00	22.50% \$ 392,987.09
41.2552.0111.47	47	6,522.92	6,712.62	13,755.57			
Field Trip Salaries				-	13,755.57	72,740.00	18.91% \$ 13,755.57
41.2552.0111.55				-			
Field Trip Salaries	155	36,265.07	18,067.01	78,922.85	78,922.85	268,220.00	29.42% \$ 78,922.85
41.2552.0111.04	47	661.64	1,892.25	14,229.16			
Field Trip - Other Salaries	155	519.86	1,261.50	8,746.34	22,975.50	36,000.00	63.82% \$ 22,975.50
41.2552.0111.05	47	2,112.45	2,337.04	13,472.14			
Driver Training	155	1,659.78	1,558.03	7,731.94	21,204.08	50,000.00	42.41% \$ 21,204.08
41.2552.0212.00	47	20,021.42	19,227.50	73,192.72			
I.M.R.F. - Drivers/Attend	155	15,731.11	12,818.33	49,517.49	122,710.21	418,100.00	29.35% \$ 122,710.21
41.2552.0213.00	47	11,494.67	11,006.89	42,226.25			
F.I.C.A. - Drivers/Attendants	155	9,031.53	7,337.93	28,511.83	70,738.08	249,300.00	28.37% \$ 70,738.08
41.2552.0214.00	47	2,688.24	2,574.18	9,875.43			
Medicare - Drivers/Attendant	155	2,112.19	1,716.12	6,668.05	16,543.48	58,500.00	28.28% \$ 16,543.48
41.2552.0222.00	47	1,445.85	30,339.55	62,467.14			
HRA - Drivers	155	1,136.03	20,226.36	45,368.80	107,835.94	380,000.00	28.38% \$ 107,835.94
41.2552.0240.00	47	1,763.44	1,146.00	6,784.60			
Operations - Physical	155	1,385.56	764.00	3,549.40	10,334.00	26,000.00	39.75% \$ 10,334.00
41.2552.0310.00	47			22.23			
Professional	155			(22.23)	-	4,800.00	0.00% \$ -
41.2552.0323.00	47			-			
Repairs & Maintenance	155			-	-	10,000.00	0.00% \$ -
41.2552.0381.00 Insurance	47	14,921.76	(12,594.00)	98,744.66			
Bus, Fire & Liability	155	11,724.24	(8,396.00)	78,211.34	176,956.00	466,905.00	37.90% \$ 176,956.00
41.2552.0410.00	47	552.53	534.10	2,366.35			
Operations Supplies	155	434.13	356.07	1,429.41	3,795.76	25,000.00	15.18% \$ 3,795.76
41.2552.0410.02	47	121.30		121.30			
Special Ed Equip	155	95.30		95.30	9,000.00	2.41%	\$ 216.60
41.2552.0410.03	47			-			
Field Trip Expenses	155			-	500.00	0.00%	\$ -
41.2552.0410.04	47			-			
Field Trip Expenses - Other	155			-	-	0.00%	\$ -
41.2552.0464.00	47	26,239.52	37,246.43	81,996.53			
Gas & Oil	155	20,616.77	24,830.95	59,875.25	141,871.78	590,000.00	24.05% \$ 141,871.78
41.2552.0540.00	47			265,926.00			
Purchase - New Bus/Radios	155			265,926.00	531,852.00	1,100,000.00	48.35% \$ 531,852.00
41.2552.0710.00	47			-			
Non-Capitalized Equip	155			-	-	#DIV/0!	\$ -

Account # & Name	Dist. #	October	November	Total	2017-2018	% of Budget	Account Total
41.2554.0118.00	47	8,734.87	8,841.79	47,434.55			
Maintenance Salaries	155	6,863.12	5,894.53	30,062.90	77,497.45	207,000.00	37.44% \$ 77,497.45
41.2554.0212.00	47	942.49	1,011.46	5,175.62			
I.M.R.F. - Mechanics	155	740.52	674.30	3,282.06	8,457.68	21,600.00	39.16% \$ 8,457.68
41.2554.0213.00	47	418.09	416.59	2,270.12			
F.I.C.A. - Mechanics	155	328.50	277.72	1,437.73	3,707.85	12,900.00	28.74% \$ 3,707.85
41.2554.0214.00	47	97.79	97.43	530.94			
Medicare - Mechanics	155	76.83	64.96	336.27	867.21	3,050.00	28.43% \$ 867.21
41.2554.0222.00	47	1,514.25	1,622.41	8,274.30			
Hospital Insurance - Mech	155	1,189.77	1,081.61	5,245.80	13,520.10	32,500.00	41.60% \$ 13,520.10
41.2554.0323.00	47	(14.70)	1,318.85	8,760.03			
Repairs & Maintenance	155	(11.55)	879.23	4,392.35	13,152.38	120,000.00	10.96% \$ 13,152.38
41.2554.0339.00	47	629.44	313.20	1,674.44			
Permits/Licences/Inspections	155	494.56	208.80	1,060.56	2,735.00	10,000.00	27.35% \$ 2,735.00
41.2554.0410.00	47	17,074.57	16,962.43	74,886.12			
Maintenance Supplies	155	13,415.73	11,308.28	48,403.95	123,290.07	200,000.00	61.65% \$ 123,290.07
41.2554.0540.00	47			-			
Capital Outlay	155			-	-	#DIV/0!	\$ -
41.2554.0710.00	47	2,733.95	344.04	5,189.40			
Non-Capitalized Equip	155	2,733.95	344.04	5,189.40	10,378.80	44,000.00	23.59% \$ 10,378.80
Total		\$ 591,425.37	\$ 553,669.98	\$ 2,731,923.55	\$ 8,966,688.00	30.47%	\$ 2,731,923.55

Sub Total District 47 340,617.68 339,064.50 1,574,426.61 \$ 6,234,764.45
Sub Total District 155 250,807.69 214,605.48 1,157,496.94

Other Field Trip Billed

Total District 47 (661.64) (1,892.25) (14,229.16)
Total District 155 (519.86) (1,261.50) (8,746.34)

Total District 47 339,956.04 337,172.25 1,560,197.45
Total District 155 250,287.83 213,343.98 1,148,750.60

Total Dist. 47 (% of Total) 57.59% 61.24% 57.63%
Total Dist.155 (% of Total) 42.41% 38.76% 42.37%

TJA Fuel Prices 2017/2018

[illegible]

BUS BID SUMMARY - January 4, 2018

Size of Bus	Quantity	Vendor & Bid Price	Vendor & Bid Price	Vendor & Bid Price
		Midwest Bus Sales	Midwest Transit Equipment	Central States Bus Sales
Conventional 71 passenger	18	No Bid	<u>International Body</u> <u>International</u> <u>Chassis</u> Per bus: $\$87,973.00 \times 18 =$ $\$1,583,514.00$ $\$ -22,700.00$ Trades Total \$1,443,014.00	<u>Bluebird Body</u> <u>Bluebird Chassis</u> Per bus: $\$90,250.00 \times 18 =$ $\$1,624,500.00$ $\$ -114,000.00$ Trades Total \$1,510,500.00
			Per District \$721,507.00	Per District \$755,250.00

Certificate of the Publisher

Northwest Herald

Description: SCHOOL BUS BODIES & CHASS

1486041

PENNY FLEMING

TRANSPORTATION JOINT AGREEMENT

1204 S MCHENRY AVE
CRYSTAL LAKE IL 60014

Shaw Media certifies that it is the publisher of the Northwest Herald. The Northwest Herald is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Crystal Lake, County of McHenry, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Northwest Herald, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 12/04/2017

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by John Rung, its publisher, at Crystal Lake, Illinois, on 4th day of December, A.D. 2017

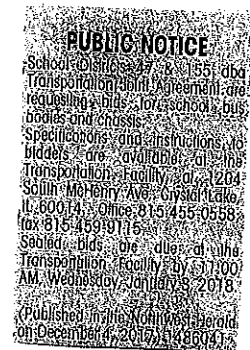
Shaw Media By:



John Rung, Publisher

Account Number 10397

Amount \$39.70



Transportation Joint Agreement School Bus Vendor List 2017

Company Name	Bid Mailed (via email)	Bid Received
Central States Bus Sales	11/29/2017	1/3/2018
2450 Cassens Drive		
Fenton, MO 63026		
630-556-3130		
630-556-3133 Fax		
MidWest Bus Sales	11/29/2017	~~1/3/2018~~
3135 North Main		<i>No Bid</i>
Princeton, IL 61356		
815-875-4510		
815-875-4512 Fax		
MidWest Transit Equipment	11/29/2017	1/3/2018
146 W. Issert Drive		
P.O. Box 582		
Kankakee, IL 60901		
800-933-2412		
219-365-3734 Fax		



MIDWEST
bus sales | Division of The Kincaid Group

January 2, 2018

Ms. Penny Fleming
Transportation Director
1204 S. McHenry Avenue
Crystal Lake, IL 60014-7495

Dear Ms. Fleming,

We would like to thank you for the opportunity given to review the bid documentation. After a careful evaluation made on the subject, we regret to inform you that we are not in a position to submit a proposal.

However, we look forward to working with you on future projects in the area of vehicles for pupil transportation. Accordingly we hope that you will include us in future RFP's of similar engagements.

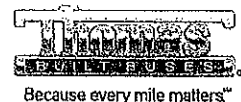
Should you have any questions about this, please feel free to call or email me at dstocker@midwestbussales.com

Thank you for your consideration.

Respectfully,

Daniel Stocker

Daniel Stocker (V1)



Transportation **J**oint



1204 S McHenry Avenue
Crystal Lake, IL 60014
Office (815) 455-0558
Fax (815) 459-9115

Penny Fleming CDPT, Director of Transportation
Collin McCormick, Assistant Director of
Transportation & Safety
Kathy Johnson, Administrative Assistant
Norma Urbina, Route Manager
Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

TO: TJA Advisory Board
FR: Collin McCormick
RE: Report from the Assistant Director
DT: January 5, 2018

7.0 Report from the Assistant Director

- 7.1 Crash Report:** TJA has experienced 9 preventable and 5 non-preventable crashes to date. See attached report.
- 7.2 Workers Compensation Report:** TJA has experienced 2 work related injuries to date. See attached report.
- 7.3 Training/December Mandatory Meeting:** TJA currently has 3 drivers in training. At the Mandatory meeting we shared the success of the Festival of Lights Parade where TJA brought home the trophy for "Best Use of Lights." We informed the staff of important upcoming dates and events. Preventable accidents were discussed and examples were given on how to be better prepared. We also discussed the cost of idling, not only for the districts but to the vehicles and our environment. There was further discussion on the conduct reporting system, specifically on how easy it is to use. Clarification was made on PBIS on the bus and how it is going to affect the transportation department and what to expect in the coming months. See attached agenda.

WORKER'S COMPENSATION

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Total	Still Open
2017/2018	0	0	0	2	0	0	0	0	0	0	0	0	2	2
2016/2017	0	1	2	2	2	0	2	1	0	1	2	0	13	6
2015/2016	0	0	2	0	0	1	1	0	0	0	0	0	4	0
2014/2015	0	0	2	0	3	0	3	1	0	2	1	0	12	0
2013/2014	0	0	0	1	2	3	0	3	2	1	0	0	12	2
2012/2013	0	0	1	3	0	0	1	3	2	2	0	1	13	0
2011/2012	0	0	1	1	0	1	0	2	0	0	0	0	5	0
2010/2011	0	0	1	0	2	1	1	0	0	1	2	1	9	0
Total Claims Remaining Open													10	

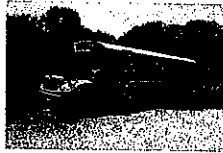
CRASHES

School Year	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTALS
2017/2018	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable	Preventable Non - Preventable Total Annual Crashes
2017/2018	0	0	0	4	2	1	1	3	1	1	0	0	9
2016/2017	0	0	2	1	3	2	2	2	1	0	0	0	19
2015/2016	0	0	1	4	5	5	0	2	0	3	0	0	21
2014/2015	1	0	0	0	3	2	1	1	1	2	2	0	13
2013/2014	0	0	0	0	2	2	3	1	2	1	1	0	9
2012/2013	0	0	0	1	5	1	1	2	1	2	2	0	17
2011/2012	0	0	3	1	0	0	3	1	1	2	1	0	17
2010/2011	0	0	4	3	1	0	1	4	1	1	1	0	17
Total/Month	1	9	31	26	19	11	22	17	13	13	11	0	177

Transportation

Joint

Agreement



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Crystal Lake, IL 60014
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Lisa Russo, Head Dispatcher
Yvonne Rhodes, Dispatcher
Timothy Oppenhagen, Shop Foreman

Mandatory Driver/Attendant Meeting

Regular Education Drivers – December 7, 2017 @ 9:30am

Special Education Drivers, Sub Drivers, and Attendants – December 8, 2017 @ 9:30am

Agenda:

- 1.0 Festival of Lights Parade
- 2.0 Leach Parking
- 3.0 IDOT
- 4.0 Holiday Office Schedule (Trip Bidding Schedule)
- 5.0 Preventable Crashes
- 6.0 Idle Report
- 7.0 D47 PBIS on the Bus
- 8.0 Bus Bucks
- 9.0 Holiday Luncheon
- 10.0 Party Committee's Holiday Party

Mandatory meetings: Refer to page 11 of the TJA Driver/Attendant handbook.

Please remember - children are not allowed at TJA meetings.

If you cannot attend this meeting, please complete the following and return it to Penny or Collin.

Name: _____

Reason for non-attendance: _____