



CRYSTAL LAKE ELEMENTARY DISTRICT #47

300 Commerce Drive, Crystal Lake, Illinois 60014 (815) 788-5000

www.d47.org

 /D47schools  @crystallakeSD47

July 11, 2017

Mr. Kevin Kruse
7111 Ridgeview Dr.
McHenry, IL. 60050

Re: Freedom of Information Request

Dear Mr. Kruse:

On July 6, 2017, Crystal Lake School District No. 47 received a Freedom of Information Act ("FOIA") Request from you via email dated July 5, 2017, in which you requested the following:

*Annual water usage records (reported quarterly) for any school in your district which meets the following criteria: 1) has full service kitchen 2) student population from 400 – 700.

* Does not want a bill (per email and phone call)

The School District does not have a specific record that is responsive to this request and in the format that you request. The FOIA specifically provides that a public body is not obligated to prepare a public record for the purpose of responding to a FOIA request. 5 ILCS 140/1. See also *Harwood v McDonough*, 799 N.E.2d 859, 856 (2003) (noting that a request for records that have not yet been created is invalid).

To the extent you consider this response a denial to your request; you have the right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to: Public Access Counselor, Office of the Attorney General, 500 South 2nd Street Springfield, Illinois 62706, Fax: 217-782-1396, E-mail: publicaccess@atg.state.il.us, Phone: 312-814-5526. If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days after the date of the denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original request for documents and the denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you have any questions, please feel free to contact me 815-788-5000.

Sincerely,

Clare F. Bourne
Freedom of Information Officer
Crystal Lake School District 47

**REQUEST FOR ACCESS TO PUBLIC RECORDS
PURSUANT TO THE FREEDOM OF INFORMATION ACT (5ILCS 140)**

Date of Request: 7/5/2017

FOIA Record # _____

Name: KEVIN KRUSE

Organization: _____

Address: 711 RIDGEVIEW DR.
MCHENRY IL 60050

Phone Number: 815 578 8991

I HEREBY REQUEST ACCESS TO THE FOLLOWING RECORDS:

ANNUAL WATER USAGE RECORDS (REPORTED QUARTERLY)
FOR ANY SCHOOL IN YOUR DISTRICT WHICH MEETS
THE FOLLOWING CRITERIA :
1. HAS A FULL SERVICE KITCHEN
2. STUDENT POPULATION FROM 400 TO 750

Within 5 business days of the District receiving your request, you are entitled to a response, or notice that the district is in need of addition processing time (not to exceed an additional 5 business days). When our response is complete, we will contact you.

The District's response, including all supporting documents, and FOIA request with all submitted information, will be posted online under "Freedom of Information" on the District 47 website. District 47 provides this service as a public courtesy for no fee. Documents will be posted within 10 business days from our response to your request.

Fees will apply after the initial limited amount of black and white copies are provided. Actual cost of color or abnormal size copies will apply.

FOR OFFICE USE ONLY:

The District's response and records were accessed by : In House Inspection Pick-up Mail Fax Email

Date: _____ Time: _____

AMT REC'D: _____ Check# _____ Cash _____

FOIA Officer: _____

Witness: _____



Crystal Lake Community Consolidated School District 47
300 Commerce Drive, Crystal Lake, IL. 60014
Phone: 815-459-6070 Fax: 815-479-8566

