

Welcome

School Start Time Committee members will **actively engage** with one another as they consider sleep research, benchmark comparisons, Wisconsin education requirements, community input, and related human and economic constraints in order **to develop recommendations** related to **school start time** and Board of Education policies supported by the **majority** of participants.



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Special Board Committee - School Start Time

“The Board may appoint a special Board committee to research, deliberate and prepare an advisory recommendation for Board consideration on a specific issue. Board member appointments to special Board committees shall be made by the President, with confirmation by a majority of the Board. If the Board determines that citizen participation on a special Board committee is desirable, the citizen committee members shall also be confirmed by a majority of the Board. Special Board committees shall be for a specified purpose and duration, as outlined in the charge to the committee.”



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Critical Success Factors

1. Create a shared understanding of the current environment and all contributing factors
2. Establish a school start time recommendation for elementary, middle, and high school based on sleep research, student performance data, Committee member perspectives and values, family and staff feedback, and human and financial constraints
3. Consider and recommend changes to any related School Board policies necessary to successfully implement the school start time recommendation(s)



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Committee Timeline

All meetings will be held at Burleigh Elementary in the Viking Room from 6pm-8pm.

Meeting	Forecasted Agenda Items
Wednesday, November 13, 2024	Committee Introductions & Expectations; Review of Sleep Research; Current Status and Background Information
Tuesday, December 3, 2024	Contributing Factors; Benchmark Comparisons; Considering Options
Wednesday, January 15, 2024	Evaluating Start Time Options
Tuesday, February 18, 2025	Narrowing Start Time Options; Consider Policy Changes; Identifying Survey Needs
Tuesday, March 11, 2025	Review Survey Feedback; Reach Consensus on Recommendations
Tuesday, March 18, 2025	Advisory Team Representative(s) Presentation of Recommendations to the Board of Education



Committee Member Commitments

All members will agree to the following Commitments:

- Be present, prepared, and engaged
- Participate for the duration of the Committee, through March, 2025
- Represent one's stakeholder group(s) (e.g. parent, middle school, staff), while respectfully engaging with stakeholders who may share different interests and perspectives



School Start Time Advisory Team

The School Start Time Advisory Team will consist of two board members and one representative from each of the tables participating in the School Start Time Committee meetings. The Advisory Team will meet virtually for one hour in between Committee meetings and will help make sure the Committee accomplishes its critical success factors by:

- Providing feedback on the facilitation and execution of each meeting
- Offering insight into questions and ideas generated by one or more groups during small group discussions
- Providing input on start time options being considered and support the narrowing of those options for consideration by the Committee as we get closer to a recommendation



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Table Introductions and Roles - 10 Minutes

1. Declare a timekeeper
2. In 60 seconds or less, introduce yourself to the group and briefly share your interest in this Committee
3. In the remaining time, establish the following Table Roles for the evening:
 - **Facilitator** - ensure everyone at the table actively participates, follow through on assigned task
 - **Timekeeper** - respectfully hold others accountable to time and the task at hand
 - **Notetaker** - with legible handwriting - capture significant ideas, questions, or themes
 - **Reporter** - share the group's output when prompted
 - **Participant** - everyone without an assignment, actively listen and engage in the assigned tasks



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School Start Time and Sleep Research

Advance Reading for November 13th Meeting

- American Psychological Association Summary [Article](#)
- American Academy of Sleep Medicine's [Position Statement](#)
- American Academy of Pediatrics 2014 [Position Statement](#)
- Passed legislation in [California](#) (effective 2022) and [Florida](#) (effective 2026)

Optional (If Interested) Articles and Additional Research

- “How to Make School Start Time Later” - [Article](#)
- Other Organizations' [Position Statements](#)
- Other [Legislation](#) Considered and In-Progress
- A Comprehensive List of Related [Research](#)



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Table Prompt

On two different pieces of poster paper respond to the following prompts:

1. What did you find significant about the articles or research presented?
2. What questions or wonderings did you have about the articles, research or related topics? Or, what would you like to learn more about?



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School Start Time Components

Wisconsin Laws and Administrative Rules

- Hours of Instruction
- Transportation Requirements

School Board Policy and Guidelines

- Public and Private School Boundaries

School Finance

- Three-Tier Busing
- Expenses and Revenues

School Profiles



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Wisconsin Dept of Public Instruction (DPI) Rule

Grade	Required Hours of Instruction	Elmbrook
Kindergarten	437	1,098
Grades 1-6	1,050	1,111 (Elem) 1,154 (6th)
Grades 7-12	1,137	1,154 (7/8th & High)

Each school board shall annually schedule and hold the instructional hours for each grade level/grouping. Instructional hours include recess (30 minutes) and passing time, but not lunch. Inclement weather days are not counted unless virtual learning is an expectation.



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Public Transportation To/From School

Wisconsin Law [121.54](#)

- (2)(a). Every school board shall provide transportation to and from public school for all pupils who reside in the school district 2 miles or more from the nearest public school they are entitled to attend.
- (8)(a). The cost of providing transportation for pupils shall be paid by the school district in which they reside, and no part of such cost may be charged to the pupils or their parents or guardians.



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Private School Transportation

Wisconsin Law [121.54\(2\)\(b\)1](#)

- The school board also **shall provide transportation to and from the school a pupil attends** for each pupil residing in the school district who **attends a private school** located 2 miles or more from the pupil's residence.
- The private school's attendance area is situated within the school district or not more than 5 miles beyond the boundaries of the school district measured along the usually traveled route.



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Private School Transportation

Wisconsin Law [121.54\(2\)\(b\)2](#)

The school board may fulfill its obligation to transport a pupil by offering to contract with the parent or guardian of the pupil. Many families decline the offer.

- In 2023-24, 161 contracts representing 244 students were paid
- Students attended 13 different private and parochial qualifying schools
- At \$633 per student, the total parent contract expense was \$152,450
- In 2024-25, the contract rate drops to \$579 per student



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Transportation in Areas of Unusual Hazards

Wisconsin Law [121.54\(9\)\(a\)](#)

In school districts in which unusual hazards exist for pupils in **walking to and from the school** where they are enrolled, the **school board shall develop a plan** which shall show by map and explanation the nature of the unusual hazards to pupil travel and propose a plan of transportation which will provide proper safeguards for the school attendance of such pupils. Copies of the plan shall be filed with the **sheriff of the county** in which the principal office of the school district is located.



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Since 1976, the District is a Hazardous Zone

Based upon the above stated judgements and facts, it would be my opinion that "Unusual Hazards" do exist throughout the Elmbrook School District, and that **all students living within two miles of their school of attendance, both public and private, would have to walk through areas of unusual hazard.** On the basis of this opinion, I would have declared hazardous all areas of the Elmbrook School District.

...transportation policies be established to provide for **reasonable walking distances** to and from specified **bus stops**, given the existence of hazardous walking areas for students.



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Table Prompt

Briefly share one thing you learned tonight that you did not already know about Wisconsin State Statutes, Department of Public Instruction's Rules, and the District's Transportation Policy.



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School Board Policy & Practice Statement 3541.1

Grades	Bus Stop Distance (Excludes cul de sacs)	# of Riders on 72 Passenger Bus	Length of Ride Time
4K-5	1/8 Mile	72	40 Min One-Way 60 Min Total
6-8	1/4 Mile	56	
9-12	3/8 Mile	47	

“Special effort will be made to place pickup and dropoff bus stops in view of the 4K/KG student's home. “



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Three-Tier Busing Model

Elmbrook Schools

Bus Tier	School Type	Start & End	# of Buses	# of Riders in 2023-24
Tier 1	Middle School	7:18 - 2:31	37 Large Buses, 3 Small	1,500
Tier 2	High School	7:55 - 3:09	34 Large Buses, 3 Small	1,474
Tier 3	Elementary	8:50 - 3:42	47 Large Buses, 8 Small	2,676

73% Ridership

5,650 Riders / 7,706 Eligible Students

Large Bus Rate: \$308.46/day

Route Cost: \$16.84

Fuel: Avg Price Per Gallon / 7.5 miles



Two-Tier Busing Model - Sort of

Private and Parochial Schools

School	Start/End Time	# of Buses	# of Riders
St. Dominics	7:45 - 2:45	2 Buses	77
St. John Vianney	7:45 - 2:50	4 Buses	72
St. Mary's	7:45 - 2:45	2 Buses	93
Brookfield Academy	8:05 - 2:40	5 (am) & 2 (pm) Buses	80
Brookfield Christian	8:20 - 3:18	7 (am) & 11 (pm) Buses	104

22% Ridership: 426 Riders / 1,899 Eligible Students

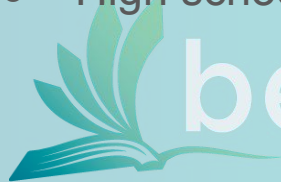
Private and parochial routes occur simultaneously with middle and high school routes to free up buses for public elementary routes

Bus Ridership & Capacity

	# Students	# of Riders in 2023-24	% Ridership	Regular Buses	Bus Capacity	Capacity %
MS	1,671	1,500	89%	37	2,072	72%
HS	2,492	1,474	59%	33	1,551	95%
Elem	3,543	2,676	76%	47	3,384	79%
Total	7,606	5,650	74%	117	7,007	81%

Notes on Current Transportation Environment

- A larger percentage of middle school students ride the bus, most ride a.m. & p.m.
- High school ridership varies during the year, with more riders in the afternoon and Fall



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Transportation Expenditures and Revenues

Expense	2023-24
Elmbrook Busing	\$3,646,355
Elmbrook Special Education	\$599,234
Private Busing	\$182,283
Private Parent Contracts	\$152,450
Summer School	\$75,974
Total	\$4,656,296

**Transportation expense is
4.2% of entire District Budget**

Revenue	2023-24
Transportation Aid from State	\$179,485
Summer School Aid	\$35,293
Total	\$214,778



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2024-2025 Middle School Profiles

	Pilgrim Park	Wisconsin Hills
Student Enrollment	897	810
2029-30 (5 Yr) Enrollment Projection	1043	784
# Buses	19 Large, 2 Small	18 Large, 1 Small
# Routed Student Riders	787 (88%)	753 (93%)
Avg Riders per Large Bus	41	42



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2024-2025 High School Profiles

	Brookfield Central	Brookfield East
Student Enrollment	1197	1364
2029-30 (5 Yr) Enrollment Projection	1154	1402
# Buses	17 Large, 2 Small	17 Large, 1 Small
# Routed Student Riders	760 (64%)	714 (52%)
Avg Riders per Large Bus	46 Students	42 Students
# Student Drivers (2023-24)	367 (Fall) 474 (Spring)	448 (Fall) 557 (Spring)
# of Parking Spots	446	463



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2024-2025 Elementary School Profiles

	Brook El	Burleigh	Dixon	Swanson	Tonawanda
Student Enrollment	641	907	657	777	528
Projected Enrollment (2029)	560	908	589	727	521
# Buses	9 Large 1 Small	12 Large 3 Small	8 Large 2 Small	12 Large 2 Small	6 Large 1 Small
# Routed Student Riders	504 (79%)	708 (78%)	496 (75%)	623 (80%)	355 (67%)
Avg Riders per Large Bus	54 Students	56 Students	61 Students	51 Students	58 Students



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Table Prompt

Capture any questions about the information you heard this evening that you would like answered or addressed before our next meeting in December.



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Advisory Team Member Representative

Elect one person from your table who is willing to serve on the Advisory Team.

The Advisory Team will meet virtually for one hour in between Committee meetings and will help make sure the Committee accomplishes its critical success factors by:

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