

GRANADA HILLS CHARTER

Governing Board Meeting

Monday, October 14, 2024 - 4:00 PM

Granada Hills Charter High School Library

10535 Zelzah Ave, Granada Hills, CA 91344

Minutes

In Attendance:

Brian Bauer, CEO/Superintendent (non-voting)

Jody Dunlap, At Large Member (Chair)

Sandra Bingham, At Large Member

Luis Cervantes, At Large Member

Joan Lewis, At Large Member

Richard Nolan, At Large Member

Maribel Ramirez, At Large Member

Lorene Dixon, At Large Member

The meeting was called to order at 4:05 p.m. by Jody Dunlap and roll call was taken by David Bensinger. Jody Dunlap led the Pledge of Allegiance. There was no public comment.

TK-12 Accountability Updates

Julia Howelman, Administrative Director, High School, presented the 2024 Advanced Placement (AP) exam results from the May AP exam administration. Granada Hills Charter offers 33 different AP courses taken by over 2,400 students. In the spring of 2024, over 2,200 students completed 4,860 AP exams at GHC. Seventy five percent of the students earned at least one qualifying score, defined as scoring a three or higher on the exam, a two percent increase over the prior year. Additionally, over 750 students earned three or more qualifying scores. GHC is recognized as a Gold school by the College Board, with seventy percent of students taking at least one AP class before graduating, fifty five percent of students earning college credit, and twenty six percent of students in the class of 2025 taking at least five AP classes before graduating. To reach the goal of eighty percent of students completing at least one AP course, Ms. Howleman suggested additional academic counselor training and outreach to existing students in addition to outreach and counseling for incoming students.

Action Item #1 - Approval of Year to Date Financial Reports

Tammy Stanton, Chief Financial Officer, presented the Year-to-Date Financial report as of September 30, 2024 which summarizes the revenue, expenditures, and changes in fund balance, a balance sheet account summary, and an updated cash flow actuals through September 30, 2024. Ms. Stanton informed the board that the debt service coverage ratio is 1.77 and GHC has 138 Consolidated Days Cash on Hand. The report is updated with revenue and expense actuals through September 30, 2024. The 2024-2025 fiscal year forecasted ending cash balance is \$25,510,469. The financial report also included the following:

- Period Statement of Revenue and Expenditures
- Balance Sheet (consolidated by all funds)

- Cash Flow Projection
- Consolidated income statement

Lorene Dixon made a motion to approve. Richard Nolan seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Action Item #2 - Approval of Revisions to School Wellness Policy (School Lunch Program)

Ms. Stanton presented the proposed updates to the Granada Hills Charter School Wellness Policy. These revisions align oversight to the current staffing structure and include the required food and beverage restrictions by the United States Department of Agriculture (USDA) Food and Nutrition Services (FNS) Child Nutrition Programs and the Food Distribution Program in California.

Luis Cervantes made a motion to approve. Sandra Bingham seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Action Item #3 - Approval of ZCM Advisory Group for Investment Management

Ms. Stanton presented the proposal for the Board to authorize the CEO/Superintendent to pursue entering into an agreement to obtain investment management advisory services for the purpose of investing the 17081 Devonshire LLC available ~\$30M Bond Proceeds. The public financing will continue to be monitored by the fiscal agent, Wilmington Trust, per the terms of the bond indenture(s) and ZCM will coordinate with the fiscal agent and school leadership on the management of the investments.

Luis Cervantes made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Chief Executive Officer/Superintendent’s Report

Mr. Bauer provided an update on the Los Angeles Unified School Board election and placement of a new LAUSD construction bond on the November election ballot. The California Charter School Association (CCSA) has expressed concerns about the bond in its current state and continues to lobby for a greater share of the bond proceeds earmarked for charter schools should voters approve the bond. Mr. Bauer informed the Board that all classrooms on

both campuses have been outfitted with touchscreen displays, and the School continues to prioritize data and cybersecurity, using best in class technology, procedures, and best practices. Construction on the new building on the Devonshire campus continues to be on schedule, and the School has submitted the first drawdown from the bond.

Action Item #4 - Approval of School Site Council Membership

The Board approved the school, student, and parent representatives to serve on the School Site Council Committee for a term of one school year.

Sandra Bingham made a motion to approve. Maribel Ramirez seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Action Item #5 - Approval of Revisions to Authorized School Related Independent Organizations Policy

The Board approved the "Authorized School-related Independent Organizations Policy," outlining the framework for how independent organizations, such as booster clubs or parent associations, must operate in affiliation with Granada Hills Charter (GHC). This language sets the standards for communication, fundraising, financial accountability, digital media usage, and supportive activities.

Sandra Bingham made a motion to approve. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Discussion Item - Governing Board Meeting Calendar

The Board reviewed the proposed meeting dates for 2025. Board members will review their personal calendars and will vote on the GHC Board meeting calendar at the next meeting.

Discussion Item - Certification of GHC Governing Board Compliance Review for the Los Angeles Unified School District

The Governing Board reviewed the school’s policies, systems, and procedures for compliance with applicable Education Code, LAUSD, state, federal, and other applicable requirements and regulations. The Board will take action on this item at its next scheduled meeting.

Action Item #6 - Approval of August 26, 2024 Governing Board Meeting Minutes

Luis Cervantes made a motion to approve. Richard Nolan seconded the motion. Unanimously approved with the following votes:

Richard Nolan	Yes		Jody Dunlap	Yes		Maribel Ramirez	Yes		Lorene Dixon	Yes
Joan Lewis	Yes		Luis Cervantes	Yes		Sandra Bingham	Yes			

Meeting adjourned to closed session at 5:19 p.m. to discuss:

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - Significant exposure to litigation pursuant to Government Code Section 54956.9(b): two cases
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
 - Name of case: Iris Arnold, et al v. Brian Bauer, et al, Case No. 22STCV01783
 - Name of case: S.Q., et al v. Granada Hills Charter, Case No. 23STCV12226

PUBLIC SESSION

Meeting returned to open session at 6:09 p.m. No action was taken by the Board.

Meeting adjourned at 6:09 p.m.

Approved by the GHC Governing Board December 9, 2024

David Bensinger _____

Board Secretary