



REQUEST FOR FUNDRAISING ACTIVITY

1. NAME OF ORGANIZATION: _____

2. DESCRIBE THE ACTIVITY: _____

3. DATE(S) OF ACTIVITY: BEGIN _____ END _____

4. ANTICIPATED PROFITS: _____

5. HOW WILL REVENUE (PROFITS) RAISED BY THIS ACTIVITY BE USED? _____

6. PRODUCT: _____

7. COMPANY: _____

8. SALES REPRESENTATIVE: _____

9. SALES METHOD: _____

10. PRODUCT COST TO ORGANIZATION: _____

11. PRODUCT COST TO BUYER: _____

12. PLEASE SHARE ANY OTHER INFORMATION THAT WOULD HELP THE DIRECTOR AND PRINCIPAL TO BETTER UNDERSTAND THIS ACTIVITY. NO FINAL ARRANGEMENTS AND/OR COMMITMENTS SHALL BE MADE PRIOR TO OBTAINING ALL SIGNATURES SIGNIFYING APPROVAL. _____

SPONSOR: _____

FOR ATHLETICS: DIRECTOR'S SIGNATURE: _____

BUILDING PRINCIPAL SIGNATURE: _____

"Principal's Designation of Collecting Authority (The principal shall designate a collecting authority to be in charge of the collection of any funds associated with this fundraiser. Upon collection of any funds, the collecting authority shall deliver the funds, together with an accounting of the funds, to the custody of the school treasurer.) _____

ADMINISTRATION (DIRECTOR) SIGNATURE: _____

DATE: _____