

Memorandum of Understanding

Summit Youth Academy – Patriot Center (SYA-PC) and Emmett School District (ESD)

School Years June 2023 – June 2026

Emmett School District (ESD) Responsibilities
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- Adhere to all district policies as approved by the Board of Trustees.
- Provide a designated administrator or point person for support and communication.
- Provide certified and/or noncertified staff appropriately endorsed as required by the State Department of Education.
- Provide instruction and curriculum as approved by the Board of Trustees for regular instructional programs and special education services.
- Provide year round education instruction and curriculums per IDHW rules and requirements.
- Develop an education and reintegration plan for each student and involve the student in such plan. Share appropriate educational information as needed and requested by the Summit Youth Academy.
- Provide resources for educational needs (computers, internet, copiers, tables, supplies).
- Provide organizational necessities such as staff schedules, personnel changes, district calendars, school days hours, etc.
- Participate in meetings as needed with SYA-PC staff and school staff.
- Notify SYA-PC if a substitute is in the school.
- Notify potential school employee that fingerprinting and a TB test will be administered.

**Summit Youth Academy – Patriot Center
(SYA-PC) Responsibilities**

- Be prepared to answer questions during the annual audits.
- Follow the IDAPA rules for IDJC pertaining to education and respond to any IDAPA deficiencies from IDHW pertaining to education.
- Send a copy of the IEP and all supporting documentation to the department's education records manager within 10 business days or less of its completion.
- Provide proof of liability insurance.
- Designate a person to act as a liaison between ESD and SYA-PC and attend weekly meetings with school staff at a designated time and date.
- Follow a chain of Command beginning with the school administrator, not the teaching staff, with concerns about school schedules, procedures, policies, and operational aspects.
- Facilitate and interact with case managers from Health and Welfare and IDJC so as to communicate more effectively with the school staff on student issues, potential removal, foster care placement, and issues that might impact the school and student learning.
- Inform ESD administration about annual audits with Health and Welfare so they have sufficient time to prepare appropriate input and to allow for an open dialogue about understandings and expectations between all parties.
- Notify school site of any staff changes.
- Maintain a standard of professionalism and behavior consistent with school site expectations.
- Complete student reviews in collaboration with school staff at end of year.
- Provide therapeutic training for ESD staff.
- Agree to share information on students with appropriate school staff to maximize student success per signed parent/student permission. Signed consent will be obtained when youth enter the facility.
- Participate in weekly meetings or as needed with Emmett staff and SYA-PC staff.
- Notify school site if SYA-PC staff will be late or unable to come on assigned day.

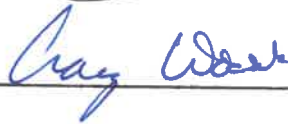
- Provide pre-vocational classes which may include: resume writing, cooking, janitorial, laundry, and individual living.
- Provide life skills classes which may include: emotional management, moral recognition, stress management, and drug and alcohol awareness.
- Provide Physical Education under the guidance of the district.
- Fill out enrollment forms for new students and share records as appropriate.
- Follow Idaho Student Data Accessibility, Transparency and Accountability Act of 2014, Idaho Code Title 33, Section with student information is shared with the district.
- Follow the outlined schedule provided by the Emmett School District for the school year.
- At any time, (with 30 days notice) either party may request a meeting to discuss and address any concerns and /or changes to the MOU.

SYA-PC Representative



Date 5/31/23

ESD – Designated Administrator



Date 4/2/23

