



BOARD BULLETIN

December 9, 2024

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, December 9, 2024 at 6:41 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on November 4, 2024.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of three payments.

Approval of transfers.

Approval of depositories for active and interim monies.

Superintendent's Report

Approval of the following resignations:

- Jemil Bowen – Truck Driver Training Instructor – effective 11-15-24
- Donnie Kerns – SADD Advisor – effective 11-1-24
- Rhonda Reed – Administrative Assistant – effective 12-20-24

Approval of the following job descriptions:

- Adult Education Financial Services/Data Management Coordinator

Approval of the 2024-2025 Adult Education salary schedules.

Approval of an increase in work hours for Marsha Calendine, Food Service Worker, from 4 hours per day to 5 hours per day effective December 3, 2024 for the remainder of her current contract.

Approval of an increase in work hours for Jennifer Campbell, Food Service Worker, from 5 hours per day to 5.5 hours per day effective December 3, 2024 for the remainder of her current contract.

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

Adult Education Programs – Part-Time

Adult Education Programs – Full-Time

- Ronald Madden – Truck Driver Training Instructor – to be issued a one-year limited contract for 139 days (prorated from 251 days) at 8 hours per day effective 12-10-24
- Sara Robison – Financial Services/Data Management Coordinator – to be issued a one-year limited contract for 128 days (prorated from 261 days) at 8 hours per day effective 1-2-25

Approval of the following supplemental contracts for club advisory work during the 2024-2025 school year:

Buffalo Campus

- Layne Neuhart – SADD

Approval of the following licensed personnel as substitutes:

- Remington Kyes – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Marjorie Strasser – Administrative Assistant – to be issued a one-year limited contract for 138 days (prorated from 207 days) at 8 hours per day effective 11-18-24
- Ashley Wilhelm – Instructional Assistant – to be issued a one-year limited contract for 101 days (prorated from 190 days) at 6.5 hours per day effective 1-2-25

Approval to place Pamela Wilson, Part-Time Custodian, on a medical leave of absence without pay for six months effective November 19, 2024.

Approval of a leave of absence without pay for one Mid-East staff member.

Approval to raise the student hourly wage for current and future student contracts from \$10.45 per hour to \$10.70 per hour effective January 1, 2025 (as per law).

Approval of the Adult Education full-time tuition and program fees for the 2025-2026 school year.

Approval of the following out-of-state professional visitations:

- June 22-28, 2025 – Corvallis, Oregon – David Mowry, Science Instructor – to attend the American Meteorological Society's Project Ice: Paleoclimatology, Ice Core Science, and Climate Change professional development at Oregon State University

Approval of the following agreements to provide situations and experiences for students in the following programs:

Adult and High School Practical Nurse, Multi-Skilled Health Technologies, Transitions to Healthcare, STNA, & Diploma RN Programs

- Between Mid-East and The Oaks Rehabilitation and Healthcare Center, Zanesville, Ohio

Approval of membership to the Cambridge Area Chamber of Commerce for 2025.

Approval of membership to the Zanesville-Muskingum County Chamber of Commerce for 2025.

Approval of membership to the EdTech Leaders Alliance for one year effective December 9, 2024.

Approval of a memorandum of understanding and data sharing agreement with Zane State College for College Credit Plus for the 2025-2026 school year.

Approval of an award agreement with The Ohio Department of Higher Education for the Commercial Truck Driver Student Aid Program for FY25. The funds awarded provides financial aid to in-state students who complete a CDL program and agree to reside and be employed in Ohio for a minimum of one year upon completion.

Approval of an agreement with OnSolve for One Call Now: Parent Broadcast Plan subscription services effective January 3, 2025 through January 2, 2030 (five years).

Approval of a joint use agreement with Zane State College for the CDL Testing/Training Site.

Approval to rescind Resolution No. 24-341 (Approval to Purchase a CNC with Off Load Pusher, 12 Spindle Drill Block, and Automatic Edgebander for the Carpentry Program) that was approved at the October 14, 2024 Board of Education meeting.

Approval to purchase an AES SUPER NOVA 1632 CNC Router for the Carpentry Program from Winner Woodworking Equipment & Supply, Inc.

Approval to purchase a PRIMA 7M Edgebanding Machine for the Carpentry Program from Winner Woodworking Equipment & Supply, Inc.

Approval to purchase a 2017 Freightliner Cascadia 125 used truck for the Diesel Technology Program from Ryder Vehicle Sales.

Approval to purchase a 2025 Gatormade Air Brake Pintle Trailer for the Adult Education Truck Driver Training Program from Gatormade Inc.

Approval to purchase three (3) Eaton 9PX6KSP Universal Power Supply systems for the Buffalo and Zanesville Campuses from Insight Public Sector, Inc.

Approval of the following donations:

- \$2,000.00 from CHIPCO, LLC (Diesel Technology Program)
- Miter saw, band saw, scroll saw, router table, and miscellaneous wood working tools from the Estate of John Panchalk (Construction Technologies Program)
- \$8,506.65 from United Construction Company, Inc. (District)
- \$6,894.45 from the Guernsey County Farm Bureau Inc. (Large Animal Science & Agriculture Program)

Approval of the plugging application for the orphan well at the Church Hill Road property at no cost to the district.

Approval to select Professional Services Industries, Inc. (PSI) as the most-qualified consultant firm for the District-Wide Improvements Project and to enter into an agreement with PSI for those services. *(Revised from the December 11, 2023 Board of Education meeting.)*

Approval to award a contract to Luburgh, Inc. for the development of the CDL pad and road construction, based on the recommendation of Sands Decker Engineers, as the lowest and best bid received for this project. A portion of this contract will be funded with monies received from the ARC POWER grant.

Approval of Roger D. Fields Associates, Inc. as the architect/engineer for Design Services for the HVAC Remediation Project.

Approval of Robertson Construction Services, LLC as the Construction Manager at Risk (CMR) for Preconstruction Services for the HVAC Remediation Project.

Approval to purchase 300 TechGuard S.H.I.E.L.D Training licenses for FY25 and FY26 (two years) from OME-RESA to be used for staff training for email phishing.

Election of Dave Peoples as President Pro-Tem for the January Organizational meeting.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)].

The Organizational/Regular meeting of the Mid-East Career and Technology Centers Board of Education will be held on **January 13, 2025** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.