

The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on October 22, 2024 at 3403 Lapeer Road, Port Huron, MI. 48060. The meeting was called to order at 4:07 p.m.

MEMBERS PRESENT:

Art Czachowski; Tracie Eschenburg; Kathleen Kish; Fran McBride

MEMBERS ABSENT:

None

INTRODUCTION OF GUESTS:

Paul Bailey, UHY LLP Managing Director; Josh Everitt, VLA Principal; Jean Sturtridge, RESA Director of Legal Services; Brenda Tenniswood, RESA Superintendent; Keli Wilson; VLA Business Manager

PUBLIC PARTICIPATION:

None

ADDITIONS/DELETIONS TO AGENDA:

Action Item D. Approval of Cynthia's Raymo's Resignation
Action Item E. Approval of Revised 2024-2025 Board Meeting Dates & Times (following discussion)

ACTION ITEMS:

A. Approval of Minutes (*Enclosure #1*)

It was moved by Fran McBride and supported by Tracie Eschenburg to approve the minutes of the September 18, 2024 meeting as presented.

PUT TO A VOTE: All: Yes Motion: Carried

B. Approval of Bills (*Enclosure #2*)

It was moved by Tracie Eschenburg and supported by Fran McBride to approve the September 2024 bills (check #3973-3989 for a total of \$103,774.43).

PUT TO A VOTE: All: Yes Motion: Carried

C. Approval of VLA's Audit Report (distributed at the meeting)

Paul Bailey presented VLA's annual financial report for the year ended June 30 2024.

It was moved by Fran McBride and supported by Tracie Eschenburg to approve VLA's audit report as presented.

PUT TO A VOTE: All: Yes Motion: Carried

D. Approval of Cynthia Raymo's Resignation

It was moved by Tracie Eschenburg and supported by Fran McBride to approve Cynthia Raymo's resignation.

PUT TO A VOTE: All: Yes Motion: Carried

E. Approval of Revised 2024-2025 Board Meeting Dates & Times

Following the discussion of revising the 2024-2025 board meeting dates and times, a motion was made by Fran McBride to amend the 2024-2025 scheduled board meeting dates and times. It was supported by Art Czachowski.

PUT TO A VOTE: All: Yes Motion: Carried

INFORMATIONAL ITEMS:

A. September Financial Report

Keli Wilson presented the September Financial Report highlighting the 2023-2024 year-end excess revenues and fund balance, as well as the projected fund balance for VLA's 2024-2025 working budget.

B. Administrative Update

Josh Everitt shared an update on VLA's count comparison data from October 2023 to October 2024, including total FTE's, student district of residence, gender, age, ethnicity, special education and more. He also shared information on the scheduling of students at both VLA's drop-in site location and the TEC building, count period progress, the launch of some social work support groups, the hiring of the special education resource room teacher/interventionist, and VLA's administrative team working with RESA's leadership team to update and revise some of VLA's policies and procedures. He concluded his update bringing attention to two of VLA's most recent graduates who have overcome challenges, earned their high school diploma and found success.

C. French Associates Update

Brenda Tenniswood shared the most current rendering from French Associates. She highlighted multiple estimates that RESA has received for the renovation work at VLA to ensure the building meets school code as well as VLA needs. Estimates have increased due to construction cost increases and large ticket items (i.e. rooftop units, hallway expansion, restroom renovation). Attention was brought to VLA's 2023-2024 budget ending \$100,000 in the good and a slight increase in student count for the 2024-2025 school year. Brenda also discussed a potential infusion of 31n funds to offset a portion of SW and a potential savings of a portion of SCCRESA Support Services agreement. A timeline was shared out, as well as a construction estimate with a breakdown of the expenses by category. The board was in favor of moving forward with the bid process.

DISCUSSION ITEMS:

A. New Board Meetings Dates & Times (must be approved as an action item following discussion)

The VLA board members, along with the RESA administration team and VLA's principal, addressed the need for board meetings monthly for the remainder of the 2024-2025 school year. Dates and times were discussed. A motion was made to amend the 2024-2025 dates and times as an action item.

ANNOUNCEMENTS/COMMENTS:

The next meeting is scheduled for November 6, 2024 at 4:00pm in the RESA administration building board room (499 Range Road, Marysville, MI. 48040).


ADJOURNMENT:

It was moved by Tracie Eschenburg and supported by Fran McBride to adjourn the October 22, 2024 meeting at 5:39 p.m.

PUT TO A VOTE: All: Yes Motion: Carried



Josh Everitt, Recording Secretary

APPROVED: 

Fran McBride, Secretary/Treasurer