

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, November 12, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko-online, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta-online, Dr. Shamim Pakzad, and Jay Santos. Also present were Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:04 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Student Disciplinary Matter and Legal Issue
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the minutes of October 22, 2024. Vote: 9-yes, 0-no
- VII. **Recognition** – High Academic Achievement Recognition:  
Gavin Laslo, Stella Graf, Truman Eustace, and Violet Whitley
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report** – Peter Albano, SGA Vice-President
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*  
Superintendent Vlasaty had Robert Frey present a comparison of the expenditures of the Theater, Music, Athletics, and Club Budgets. She also introduced the Rachel’s Challenge. Information will be sent to the district soon. Lastly, Superintendent Vlasaty showed the mockup of the district mascot costume that the district would like to purchase.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$ 562,675.94
  - B. Cafeteria Expenditures – \$ 36,607.54
  - C. Health Benefits – None
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.  
Director Conte, seconded by Director Dettmar, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no

**XIII. Treasurer's Report – Donald Carpenter/David Bonenberger**

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report – None
- C. Budget Transfers – \$8,271.25
- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

**XIV. AGENDA ITEMS****A. Education**

- A. District Data Presentation – Dr. Lensi Nikolov
- B. Academic & Personnel Committee Meeting Summary – 11/6/2024

1. Approve the attached list of Conference/Travel requests.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Item #1. Vote: 9-yes, 0-no

**B. Personnel**

1. Approve the transfer of Mary Seip from a Non-Instructional Paraprofessional to an Administrative Assistant, AA3, hourly rate remains the same at \$20.38, with benefits per the current Administrative Assistants Compensation and Benefits Plan, effective November 13, 2024.
2. Approve the resignation of Kendra Schessler as the elementary administrative assistant effective October 28, 2024.
3. Approve Calista Unger as an Administrative Assistant at an hourly wage of \$18.72, AA3 with benefits per the current Administrative Assistants Compensation and Benefits Plan, pending completion of employment paperwork.
4. Approve the following additions to the substitute teachers list for the 2024-2025 school year:
 

|               |              |
|---------------|--------------|
| James Matlack | Sara Mantoni |
| Lori Ramsey   | Dylan Young  |
5. Approve the following game workers for the 2024-2025 school year:
 

|               |
|---------------|
| Regina Albano |
| Penny Lauer   |



**D. Finance**

1. Approve the MOU with the MY Learning Group/ American Red Cross for lifeguard instructor certification and lifeguard certification.
2. Approve to enter into a contract with Street Characters, Inc. to design and produce a Saucon Valley School District Panther mascot, not to exceed \$12,600.00, pending review and approval of the district solicitor.
3. Approve the attached agreement with Hercules Achievement, LLC. to print and bind the 2024-2025 edition of the Saucon Valley High School yearbook.

Director Erickson-Parsons, seconded by Director Conte, moved to approve Finance Items #1-3. Vote: 9-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* – Teacher Tribute Program

**F. Northampton Community College** – *Susan Baxter* – NCC has seen a 5% growth for the 3<sup>rd</sup> consecutive year and the Winter class registration is open.

**G. Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar* BAVTS is doing their annual Thanksgiving baskets for the needy. They are looking for donations.

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad* – Dr. Pakzad gave the report to the board members.

**I. PSBA Representative** – *Donald Carpenter* - None

**J. New Business** – Mr. Broun discussed the development of the district website.

**K. Old Business** - None

**XV. Citizens’ Inquiries and Comments** – *S. McCarthy* – spoke about her visit to BAVTS.

**XVI. Announcements**

**Future Meetings ~**

December 3, 2024 – 7 pm – Reorganization & Business Meeting – High School Audion

**XVII. Motion to Adjourn Meeting** – Board President Pakzad adjourned the meeting at 9:32 p.m.

ATTEST \_\_\_\_\_

Secretary

\_\_\_\_\_

President