

Automatic Deposit Allocation Form

Automatic Deposit Allocation Instructions

Payroll Deduction Allocations from a Participating Employer

Complete Steps A and B and return to the Credit Union. You should also check with your Payroll Office to verify whether you are required to complete any additional forms.

Direct Deposit from any Employer

Step A: For Direct Deposit to ONE account only, see your employer or paying agent. Provide them with the Credit Union Routing and Transit Number (**221480807**) and your CORRECT Credit Union account number.

Step B: After arranging Direct Deposit through your employer to ONE Credit Union account (Step A), you may allocate portions of those funds to multiple Credit Union Accounts by completing Step B - Allocations. Then, return the completed form directly to the Credit Union.

Return Completed Form to:

NEFCU, 1000 Corporate Drive, Westbury, NY 11590
Email: Payroll@mynefcu.org • EFax 516.714.2835

Step A - Employer

NEW Total deduction amount requested: ☐ Full Payroll ☐ Other Amount: \$ _____

☐ **Change** Old Amount: \$ _____ OR ☐ New Amount \$ _____

Employee Name	Employer	
Social Security Number	Home Phone(Work Phone(

Deposit Account:
☐ Share Savings Account # _____ ☐ Checking Account # _____

Step B - Allocations

Important Notice: All allocations you wish to make must be stated each time a card is submitted. **This card replaces any card you currently have on file.**

Please Distribute as Follows:

Account#: _____	Amount: _____	Account Type: <input type="checkbox"/> Share Savings <input type="checkbox"/> Checking <input type="checkbox"/> Loan
Account#: _____	Amount: _____	Account Type: <input type="checkbox"/> Share Savings <input type="checkbox"/> Checking <input type="checkbox"/> Loan
Account#: _____	Amount: _____	Account Type: <input type="checkbox"/> Share Savings <input type="checkbox"/> Checking <input type="checkbox"/> Loan
Account#: _____	Amount: _____	Account Type: <input type="checkbox"/> Share Savings <input type="checkbox"/> Checking <input type="checkbox"/> Loan
Account#: _____	Amount: _____	Account Type: <input type="checkbox"/> Share Savings <input type="checkbox"/> Checking <input type="checkbox"/> Loan

I hereby authorize my employer, until further notice, to deduct the above stated amount from my pay each payroll period and to transmit it to NEFCU. (**Direct Deposit RT Number: 221480807**)

Member Signature X	Date
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FOR OFFICE USE ONLY:

Date Received: _____

Data File Maintenance: _____

Date Mailed: _____

Print

Clear Form Button