

Addendum
BUUSD Board Meeting
December 11, 2024



BUUSD

Barre Unified Union School District

**ACTION ITEM BRIEFING MEMO
BUUSD BOARD MEETING AGENDA ITEM
BUUSD BOARD MEETING AGENDA: 12/11/2024**

Consent Item No.: **Discussion Item No.** **Action Item No.**

AGENDA ITEM DESCRIPTION(How the item shall appear on the agenda): Open Meeting Law Violation

SUBJECT(Explain what the item is): Acknowledge the violation and advise that it has been cured

SUBMITTING STAFF PERSON or COMMITTEE MEMBER:
Michael Boutin

RESOURCES NEEDED INCLUDING STAFF TIME: None

STAFF RECCOMENDATION: Acknowledge error and cure

DESIRED OUTCOME(What is the purpose of this item):
Fulfill requirements under state statute

BACKGROUND/SUPPLEMENTAL INFORMATION(If there is an background/history regarding it please advise):

On November 13, 2024, the BUUSD had a board meeting. As of the December 4, 2024, the minutes had not been posted. After the Board meeting Board Member Terry Reil approached Board Chair Michael Boutin and handed him a piece of paper which had the OML violation complaint. He said that it was an open meeting violation complaint. The board chair notified the superintendent and she immediately corrected the issue. However, since it was an official complaint we as a board need to publicly acknowledge the violation and advise that it has been corrected.

LINK(S):
<https://legislature.vermont.gov/statutes/section/01/005/00314>

ATTACHMENTS: Open Meeting Law Violation Complaint

INTERESTED/AFFECTED PARTIES: BUUSD Board and staff

RECOMMENDED ACTION/MOTION:
Motion to acknowledge the violation that the minutes we not posted and acknowledge that it has been cured by posting the minutes.

December 4, 2024

To: Michael Boutin, BUUSD Board Chair

From: Terry Reil, BUUSD Board Director

Re: OML Violation – BUUSD Board Meeting – November 13, 2024

There is an Open Meeting Law violation following the full board meeting on November 13, 2024. Please advise and respond according to 1VSA314(b)(2). In accordance with 1VSA314(b)(1), the violation is:

1. A violation of 1V.S.A.312(b)(2). – “Meeting minutes shall be posted no later than five calendar days from the date of the meeting to a website.”

As of December 1, 2024, (18 calendar days) no meeting minutes for the November 13, 2024 Board meeting have been posted to the BUUSD website. In addition, they are not available or included in the upcoming Board Special Meeting agenda on December 4, 2024 for review and approval. Timely posting of meeting minutes has been discussed multiple times among the Board, Board Chair, and Superintendent.

The cure for this violation would be for the Board Chair and Superintendent to get the November 13th meeting minutes posted immediately, ensure future meeting minutes are posted in accordance with statutory requirements, and complete Open Meeting Law training and more specifically the meeting minutes posting requirements of 1V.S.A.312(b)(2).

From: Terry Reil, BUUSD Board Director

Re: OML Violation – BUUSD Board Meeting – November 13, 2024

Meeting Minutes & Agendas
FY25

Board & Committee Meeting Schedule

Meeting	Date	Time	Location
BUUSD Board Meeting	Dec 4, 2024	6:00 PM - 8:00 PM	In-Person: Spaulding High School Library, 155 Ayers St, Barre
BUUSD Finance Committee	Dec 16, 2024	6:00 PM - 7:30 PM	https://meet.google.com/xsm-kaba-zzj
BUUSD Board Meeting	Dec 19, 2024	6:00 PM - 8:00 PM	In-Person: Spaulding High School Library, 155 Ayers St, Barre

Meeting Video Recordings

- 2024-12-04 - Agenda
- 2024-11-13 - Addendum 2
- 2024-11-13 - Addendum
- 2024-11-13 - Agenda
- 2024-10-30 - Minutes Retreat
- 2024-10-30 Agenda - Board Retreat

12/2 - NO
12/3 - NO
12/4 - NO