

# STEELTON-HIGHSPIRE SCHOOL DISTRICT

## LEGISLATIVE MEETING

OCTOBER 9, 2024

### MINUTES

**VOTING MEMBERS PRESENT:** Mr. Micheal Wanner, President, Mr. Calvin Johnson, Treasurer, Ms. Joyce Culpepper, Ms. Jenna Condran, Ms. Christie Hamilton, Mr. Nicholas Conjar, Mr. Michael Pilsitz.

**VOTING MEMBERS ABSENT:** Ms. Ashley Ward-McMullen, Vice President and Ms. Rosemary Conjar.

**NON-VOTING MEMBERS PRESENT:** Dr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Jr, Assistant Superintendent, Mr. Micheal Lewis, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, Dr. Samantha Neidlinger, Student Services Department and Mark Carnes, II, Business Manager/Board Secretary.

#### **1. CALL TO ORDER**

Mr. Wanner called the meeting to order at 5:52 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

AUDIENCE

#### **3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING**

Executive Session was held prior to this meeting for legal and policy information.

#### **4. PRESENTATION**

4.a. Neighboring Academy, Mr. Frey

#### **5. PUBLIC COMMENT (agenda items)**

*This is an opportunity for residents and taxpayers to address the Board on matters on the meeting agenda. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.*

1. Others (2 minutes)

The Administration respectfully recommends that the Board **Amend the Agenda** for a motion for the Neighboring Group to bring the plans for the **Neighboring Academy** to the Swatara Township for consideration.

On a motion by Mr. Johnson second by Ms. Condran, by Voice Call Vote, all members voting Aye, amended the agenda and the motion was approved.

On a motion to by Mr. Johnson second by Ms. Condran, by Voice Call Vote, all members voting Aye, for the Neighboring Group to bring the plans for the Neighboring Academy to the Swatara Township for consideration and the motion was approved.

#### **6. FOLLOW UP**

Dr. Mick Iskric, Jr.

#### **7. School/Department Spotlight**

7.a. Jr./Sr. High School, Dr. Cordero and Ms. Gross (presentation will be at the 10/9/2024 Legislative Meeting)

## **8. APPROVAL OF MINUTES**

### **8.a. August 14, 2024 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board approve the August 14, 2024 Legislative Meeting Minutes.

### **8.b. September 4, 2024 Committee of the Whole Meeting Minutes**

The Administration respectfully recommends that the Board approve the September 4, 2024 Committee of the Whole Meeting Minutes.

### **8.c. September 11, 2024 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board approve the September 11, 2024 Legislative Meeting Minutes.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, items 8.A, 8.B and 8.C was approved.

## **9. REVIEW OF BOARD REPORTS**

Reports are all listed individually.

### **9.a. CONSENT AGENDA**

The Administration respectfully recommends that the Board approve the attached **Consent Agenda**. These items were put up for Board discussion and review at the **October 2, 2024 Committee of the Whole Meeting** and were put on the Consent Agenda as a result of that meeting.

On a motion by Mr. Johnson second by Ms. Condran, by Voice Call Vote, all members voting Aye, item a.1 was approved.

### **9.b. FINANCE REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached **September 2024** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson second by Ms. Culpepper, by Voice Call Vote, all members voting Aye, item b.1 was approved.

### **9.c. PERSONNEL REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item c.1 was approved.

### **9.d. PROPERTY AND SUPPLIES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the use of the Elementary School entrance on November 4th, 9th, 11th and 16, 2024 from 6:00 p.m. - 8:00 p.m. for Youth Basketball League sign-ups with Mr. Haywood.

On a motion by Mr. Conjar second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item d.1 was approved.

### **9.e. PUPIL SERVICES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **ARP ESSR Health and Safety Plan**.

On a motion by Ms. Condran second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item e.1 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2425-11-03**.

On a motion by Ms. Condran second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item e.2 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2425-09-04**.

On a motion by Ms. Condran second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item e.3 was approved.

#### **9.f. TRANSPORTATION REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the agreement with **Neighboring Academy** for student transportation.

On a motion by Ms. Hamilton second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item f.1 was approved.

The Administration respectfully recommends that the Board review the **field trips** below for informational purposes only. Trips are less than 50 miles.

<b>Date</b>	<b>Class/Program &amp; Teacher/Coach</b>	<b>Location</b>
10/7/2024	11th - 12th grades/Ms. Hume	Penn State Hbg.
10/16/2024	9th-12th grades/Ms. Hume	HACC Hbg.
10/17/2024	7th-8th grades/Ms. Yarnevich	Central Dauphin High School
10/24/2024	Elem TSR Students/Ms. Pugh	Corn Cobb Acres
10/30/2024	7th - 12th grades/Ms. Yarnevich	Infininito's Pizza
12/20/2024	5th grades/Mr. Houck	BizTown

#### **9.g. SUPERINTENDENT'S REPORT**

The Administration respectfully recommends that the Board approve the conferences.

<b>Name</b>	<b>Conference</b>	<b>Date</b>	<b>Cost</b>
Steven Shuleski	Station Rotation/CSI Training	10/1/2024	grant funded
Tayler Thorne	Station Rotation/CSI Training	10/1/2024	grant funded
Kara Mancini	Station Rotation/CSI Training	10/1/2024	grant funded
Kristen Suruskie	Midwest Band & Orchestra Clinic	12/17/2024 - 12/21/2024	grant funded

On a motion by Mr. Johnson second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item g.1 was approved

### Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441

Dr. Iskrick recognized Ms. Ward-McMullen and Mr. Wanner for being members of the School Board for 5 years of services with PSBA certificates.

#### **9.h. SCHOOL BOARD PRESIDENT'S REPORT**

The Administration respectfully recommends that the Board approve the attached agreement with Saxton & Stump law firm for legal services for Steelton-Highspire School District. On a motion by Mr. Johnson second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item h.1 was approved.

#### **9.i. SOLICITOR'S REPORT**

#### **10. BOARD ROUND TABLE**

#### **11. PUBLIC COMMENT**

*This is an opportunity for residents and taxpayers to address the Board concerning items on the agenda, or matters not on the agenda directly related to Board governance or the operation of the District's schools. The same requirements that were communicated regarding the first public comment portion of the meeting apply to comments offered in this portion as well.*

*We shall listen to your comments and questions. However, please be advised that we will not engage in any discussion at this meeting. Thank you for your cooperation.*

1. Others (2 minutes)

#### **12. ADJOURNMENT**

The meeting adjourned at 6:45 p.m. on a motion by Mr. Johnson and second by Ms. Hamilton. All members present voted Aye.

*Respectfully Submitted,*

**Mr. Mark Carnes**

Board Secretary



## **OCTOBER 2, 2024 COMMITTEE OF THE WHOLE MEETING**

05:00 PM in the @ Administration Boardroom

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### **COMMITTEE OF THE WHOLE AGENDA**



#### **1. CALL TO ORDER**

Mr. Micheal Wanner called the meeting to order at

Mr. Micheal Wanner  
Ms. Ashley Ward-McMullen  
Mr. Calvin Johnson  
Ms. Jenna Condran  
Ms. Rosemary Conjar  
Mr. Nicholas Conjar  
Ms. Joyce Culpepper  
Ms. Christie Hamilton  
Mr. Michael Pilsitz

#### **2. PLEDGE OF ALLEGIANCE**

- AUDIENCE

#### **3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING**

Mr. Micheal Wanner

#### **4. PRESENTATION**

- 4.a. Neighboring Academy, Mr. Frey (presentation will be at the 10/9/2024 Legislative Meeting)

#### **5. PUBLIC COMMENT (agenda items)**

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1. Formal Request (5 minutes)
2. Others (2 minutes)

#### **6. FOLLOW UP**

Dr. Mick Iskric, Jr.

## **7. School/Department Spotlight**

**7.a. Jr./Sr. High School, Dr. Cordero and Ms. Gross (presentation will be at the 10/9/2024 Legislative Meeting)**

## **8. APPROVAL OF MINUTES**

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## **9. REVIEW OF BOARD REPORTS**

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### **9.a. PERSONNEL REPORT: Ms. Culpepper**

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

### **9.b. PROPERTY AND SUPPLIES REPORT: Mr. Conjar, Jr.**

#### **Disposal of Equipment Surplus**

The Administration respectfully recommends that the Board approve of the following item declared as surplus.

- **Deltoid machine**

### **9.c. PUPIL SERVICES REPORT: Ms. Ward-McMullen**

The Administration respectfully recommends that the Board approve the attached agreement with **NRG** for school district security and information technology services.

The Administration respectfully recommends that the Board approve the attached agreements with **Keystone Human Services** for Elementary and Jr./Sr. High School SAP services for the 2024-2025 school year.

The Administration respectfully recommends that the Board approve the attached agreements with **Merakey** for student services for the 2024-2025 school year.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2425-11-01**.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2425-11-02**.

**9.d. STUDENT ACTIVITIES REPORT: Ms. Conjar**

The Administration respectfully recommends that the Board review the **fundraisers** for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
2nd Grade/Ms. Davis	10/1/2024	R&K Subs sale
Class 2025/Ms. Thorne	11/1/2024	Blanket Sale
Class 2025/Ms. Thorne	10/11/2024	50/50 Raffle at football games

**9.e. TRANSPORTATION REPORT: Ms. Hamilton**

The Administration respectfully recommends that the Board review the **field trips** below for informational purposes only. Trips are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
10/1/2024	9th-12th Music & Art Students/Ms. Suruskie	Renaissance Fair, Manheim
10/2/2024	10th-12th/Ms. Warner	CAIU Career Readiness
10/22/2024	9th-12th/Ms. Warner	Piedmont Airlines Hanger, Middletown
10/30/2024	9th-12th/Ms. Warner	Independent Electrical Contractors, Mechanicsburg
11/21/2024	9th-12th/Ms. Warner	CAIU Career Readiness
12/3/2024	9th-12th/Ms. Warner	CAIU Career Readiness

**9.f. SUPERINTENDENT'S REPORT: Dr. Iskrie**

**Steelton-Highspire School District Monthly Enrollment**

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024			0			0	0

**9.g. SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner**

**9.h. SOLICITOR'S REPORT: Attorney M. Lewis**

**10. BOARD ROUND TABLE**

**11. PUBLIC COMMENT**

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1. Formal Request (5 minutes)
2. Others (2 minutes)

**12. ADJOURNMENT**



Finance Report

General Fund

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Treasurer's Report:

Balance September 01, 2024	\$	1,600,096
Receipts		5,750,527
Disbursements		3,461,970
Balance September 30, 2024	\$	3,888,653

Accounts Payable/Estimated Expenditures Reports:

Final approval of September vendor payments in the amount of \$2,140,660 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,321,310

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

**CAFETERIA FUND**

Cafeteria Report:

Balance September 01, 2024	\$	342,452
Receipts		3,735
Disbursements		88,718
Balance September 30, 2024	\$	257,469

Accounts Payable/Estimated Expenditures Reports:

Final approval of September vendor payments total in the amount of \$88,718.

All disbursements were done via ACH.

### **ATHLETIC FUND**

#### Athletic Association Financial Report:

Balance September 01, 2024	\$	6,307
Receipts		16,417
Disbursements		18,049
Balance September 30, 2024	\$	4,674

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of September vendor payments  
in the amount of \$18,049 which includes  
vendor checks

No wire payments this month.

No transfers this month for Athletic  
Fund. There were no journal entries this  
month out of the Athletic Fund.

### **STUDENT ACTIVITIES ACCOUNT**

#### Student Activities Financial Report:

Balance September 01, 2024	\$	57,858
Receipts		857
Disbursements		452
Balance September 30, 2024	\$	58,264

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of September vendor payments  
in the amount of \$452 which includes  
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities  
Fund. There were no journal entries this  
month out of the Activity Fund.