

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, November 11, 2024, at 6:30 p.m. in the F.L. O'Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

I. CALL TO ORDER

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Dr. Matt Freije, Mr. Eric Hylton, Mr. Mike Wells, and Mrs. Katie Dixon. Administrators present were Dr. Kat Jessup, Mr. Shane Hacker, Mrs. Jodi Gordon, Ms. Vicki Nieman-Murphy, Mr. Corey Ebert, Mrs. Laurie Johnson and Police Officer Shelby James.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Ms. Heffernan asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Brownsburg Education Foundation Report – Mrs. Dixon

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- **Apples for Excellence Promotion – EARLY CHILDHOOD CENTER AND ELEMENTARY SCHOOLS**

Apples for Excellence will be sold the week after Thanksgiving, in conjunction with #GivingTuesday, December 3rd and 4th for a \$5 donation. Teachers and staff will receive a golden apple pin, and students will receive a purple color-changing pencil for themselves! Sales will also begin ONLINE the week before for anyone wishing to purchase apples with a credit card.

- **2025 GALA**

This year's theme is Tailgate and Tiaras. Wear your favorite jersey or sparkly outfit – or both! Save the date for **March 14, 2025**, at Binford Pavilion at Lucas Oil Raceway. Early Bird table reservations will be from *December 1-15* and individual reservations will go on sale January 1, 2025. See the BEF website for more details.

B. Operations Update – Mr. Hacker

Mr. Hacker shared an update on operations activities throughout the district.

- **Real Men Read** starting up this last week and will run through March 2025. MENTors read to kindergarten classes around the district. Fun event for MENTors and an amazing experience to keep connected with the kids. Mr. Hacker thanked Rene Behrend for her help with putting this together.
- **BHS Aquatic Center** officially opened over Fall Break. Mr. Hacker showed a drone video that Meyer Najem, our construction group, put together of the aquatic center and renovations. Pool went from 8 lanes to 10 lanes.
- **BHS Tennis Phase 1** is officially completed with Phase 2 beginning now. 15 Brownsburg purple courts right now ready to use. Lower fences for eyesight of patrons for a nice viewing experience. Phase 2 will have the parking spaces, a locker room and more

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courts. All have underground retention put in. Bret Daghe met with the HOA committees of Hunters Cove and Thornburg to discuss any questions or concerns they may have had. This will be fully completed by spring 2025. Perimeter fence will also be put up to make sure that the courts are fully secured. The courts will also have youth lines Coach Fields has camps we can utilize these courts.

- **BHS Project** – Fieldhouse is now fully enclosed. We have another 7 to 8 months before this is completely turned over to BHS.
- **ALPHA Playground** – for the first time now has a playground for elementary and secondary. This will be their first outdoor space giving them the same opportunities as other schools with an outdoor area to utilize.
- **Fall Break Projects** – Maintenance team worked incredibly hard during the fall break to finish the below projects, along with Irish Mechanical and Leach & Russell.

Building	Project	Person Responsible
LE	Paint office hallway	Brian Eldridge
LE	Install corner trim and protective wall covering	Brian Eldridge
Harris	Complete painting/carpet repair in media center	Brian Eldridge
Harris	Paint cabinetry/install reading nook in Rm 114	Brian Eldridge
WLE	Carpeting Rms 109, 110, 111, 112	Justin Reed
Warehouse	Purge/clean/organize	Ambyr Duncan
WMS	Purge/organize athletic outbuilding	Travis Miller
Corp-wide	Inclement weather fleet preparedness	Brian Eldridge
EMS	Core installation	Miranda Kinter
BE, EE, ECC	Complete new playground punchlists	Buddy Faulkner
RE	Hang 35 projector screens	Rich McBride, Jorge Portillo-Celestino
Energy Management Projects		
WMS	Install dimmer switch in Rm 327	Milton Davis
WMS	Hot water coil tie ins to locker rooms/gym offices	Alek Sullivan w/ Leach & Russell
WMS	Various HVAC work	Kenney McKinney w/ Ermco
Corp-wide	Clean towers & strainers	Milton Davis, Alek Sullivan
Kitchens	Preventative maintenance	Curtis Pitts
CO/ECC, BE	Honeywell work to change IP addresses	Nate Janeksela w/ Technology
BHS	Pool JACE and graphics	Nate Janeksela w/ e-Solutions
BHS	Startup of pool air handling units	Leach & Russell
BHS	Ductwork insulation in science bulkhead	Vendor
BE	Programming clean-up	Kenney McKinney w/ e-Solutions
BE	Heat pump work	Kenney McKinney w/ Ermco
WLE	Installation of new domestic water heater	Irish Mechanical
EE	Temporary heat and ongoing construction in central plant	Irish Mechanical
BHS	Startup of pool air handling units	Leach & Russell
CO	Pipe insulation in warehouse office	Vendor

Questions from the Board: Ms. Heffernan asked who was the first to jump in the pool. Mr. Hacker said that the high school swim team was the first to jump in the pool. They made a fun video of that as well of them holding hands and jumping in together.

C. PSAT Update – Mrs. Johnson

Mrs. Johnson shared that PSAT is now an accountability measure for Indiana High School Performance. She shared that Brownsburg needed to do two things: increase awareness for all of our stakeholders about the importance of this assessment and Brownsburg needed to reflect on our own instructional practices to make sure our students were as prepared as possible for PSAT. Mrs. Johnson introduced Mrs. Amanda Pond and Mrs. Lynn Werckenthien who are Secondary Department Heads representing the entire high school to talk about some of the intentional moves that were made to reach these goals.

Mrs. Amanda Pond:

- **PSAT Question of the Day** - Amanda shared with the Board the PSAT Question of the Day, which they started 4 weeks before the PSAT. A QR code was placed around the school for students to answer the daily PSAT question. Some days it was more complex questions and some days it wasn't. These responses were collected from BHS students and provided them a reward at the end of each week. 25 students a week were randomly selected and rewarded for their answers. This helped to gain their interest in the test, but also to give them a glimpse of what kind of questions they would see on the test. The difficulty level ranged for these questions.
- **Increased Weekly Communication** - Mrs. Pond shared that in the past, communication was only communicated with parents letting them know that the test was coming up. This changed this year to including weekly communication to all parents and students via teams, weekly communication to staff, and communication directly from the principal.
- **Classroom Posters** - posters were hung in every single classroom that provided the date of the SAT and the PSAT so that students could constantly see the date and remember that the test is coming up.
- **BHS TV Video announcements** - Secondary Department Heads were interviewed on BHS TV Announcements with questions about PSAT and about what the school was doing, along with a PSAT Countdown.

Mrs. Lynne Werckenthien:

- **Student Goalsetting sheet** - this was sent to each student individually in the beginning of September showing their personal benchmarks which is set by the College Board. This helped students to know what they needed to improve as well. This also gave them a list of resources to help prepare. It showed their Benchmarks for each grade for English and Math, along with the dates of the test and ways they can accomplish their goal of reaching the Benchmarks needed.
- **Implementing Study Hall Interventions** - all students in grade 9 through 11 who were already scheduled in a study hall and were either approaching or below the benchmark in the previous test, were put into an intervention group during their study hall where academic coaches spent time with them to facilitate their learning through Khan Academy, which is a free online platform and is the official practice site for the PSAT and SAT and endorsed by the College Board.
- **Short-term Schoolwide Goals** - Mrs. Werckenthien shared that they wrote short-term schoolwide goals to build toward long-term goals because the long-term goals for the PSAT and SAT results are lofty. Mrs. Werckenthien shared that they wanted to set some goals that seemed more achievable for teachers to build toward the long-term goals.
- **Updated Instructional Materials** - Mrs. Werckenthien shared that they have been working for several years to update the Instructional Materials to align with the PSAT and SAT. This included adding SAT/PSAT vocabulary, having a similar structure to SAT/PSAT question formats, and making sure it had the alignment to rigor of SAT/PSAT.
- **Khan Academy** - Mrs. Werckenthien shared that Khan Academy was used as an extension activity in class. This allowed for students who were finished with their work to work on Khan Academy.

Mrs. Werckenthien stated that teachers have been working extremely hard and they are very proud of how the students and teachers have done.

V. COMMENTS FROM PATRONS

There were no comments from Patrons.

VI. CONSENT ITEMS

- A. **Approval of Minutes –**
 - **October 7, 2024, Business Meeting**
- B. **Approval of Claims**
 - **P/R# 10/11/2024 - \$2,172,366.80**
 - **P/R# 10/25/2024 - \$1,949,062.96**
 - **Claims 10/2/2024 – 11/6/2024 \$5,798,281.99**
- C. **Superintendent's Report**

The Superintendent's Report is presented as follows:

1. **Retirement – Certified Staff:**

Name	Building	Position	Effective Date
a. Chris Floyd	BHS	PLTW Teacher	End of the 2024-25 school year

2. **Terminations – Support Staff:**

Name	Building	Position	Effective Date
a. Sarah Watson	BHS	Nutrition Services	October 11, 2024
b. Sarah Alford-Judd	Transportation	Service and Parts Advisor	October 24, 2024

3. **Resignation – Certified Staff:**

Name	Building	Position	Effective Date
a. Kara Quade	BHS	Math Teacher	October 11, 2024

4. **Resignations – Support Staff:**

Name	Building	Position	Effective Date
a. Lucinda Slade	Cardinal	Special Education Instructional Assistant	October 30, 2024
b. Kaitlyn Coffman	WMS	Special Education Instructional Assistant	December 20, 2024
c. Herman Turner	Facility Services	Custodian	October 11, 2024
d. Teresa Fishback	BEF	Development Director	October 4 ,2024
e. Connie Halvorson	Facility Services	Custodian	October 21, 2024
f. Shelby Howell	BHS	Nutrition Services	October 3, 2024
g. Annah Gilbert	Crossroads	Technology Instructional Assistant	October 11, 2024
h. Ben Edwards	BHS	Special Education Job Coach	October 11, 2024
i. Lydia Namufasha	Facility Services	Custodian	October 10, 2024
j. Dean Gumbel	Transportation	Bus Driver	October 1, 2024
k. Kimberli Costello	Transportation	Bus Aide	October 2, 2024

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I. Jessica Stophel	ECC	Instructional Assistant	November 26, 2024
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5. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Dana Lewandowski	WMS	Language Arts Teacher; Temporary contract	November 18, 2024, thru approximately January 10, 2025	Bachelors	While Shelley Rankin is on medical leave
b. Eric Alling	BHS	Social Studies Teacher; Temporary contract	October 28, 2024, thru approximately December 6, 2024	Bachelors	While Melissa Nowotarski is on family medical leave
c. Kiersten White	BHS	School Counselor; Temporary contract	October 9, 2024, thru April 18, 2025	Bachelors	While Sarah Mahan is on medical/ maternity leave

6. New Employment – Support Staff

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Wendy James	WMS	Special Education Instructional Assistant – Applied Skills	October 8, 2024	7	Replacing Casey Jones due to a job transfer
b. Abigail Branham	WMS	Special Education Instructional Assistant – Applied Skills	November 4, 2024	7	Replacing Danielle King due to a job transfer
c. Elhadj Sow	BHS	ELL Instructional Assistant	October 9, 2024	7	Replacing Andrea Enz
d. Connor Scales	BHS	ELL Instructional Assistant	October 28, 2024	7	New position
e. Lucinda Slade	Cardinal	Special Education Instructional Assistant – Inclusion	October 28, 2024	7	New position due to student needs
f. Josh Stephens	BCSC	Police Officer	January 12, 2025	8	New position from 2023-24
g. Brenda Robbins	Transportation	Bus Driver	October 28, 2024	Band A1	Replacing Roger Hughes
h. Mark	Transportation	Bus Driver	October 28, 2024	Band B	Replacing Kelly Koons

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	Barnard				
i.	Julie Kirtley	Transportation	Bus Driver	November 4, 2024	Band A1 Replacing Charles Bennett
j.	Janiya Webb	Transportation	Bus Aide	November 4, 2024	6 Replacing Tammy Robertson
k.	Catherine Marr	Crossroads	Technology Instructional Assistant	November 4, 2024	7.5 Replacing Annah Gilbert
l.	Yuderkis Vasquez Fernandez	Facility Services	Custodian	October 14, 2024	8 Replacing Lydia Namufasha
m.	Ruta Goitom	Nutrition Services	Floater	November 4, 2024	5 Open position

7. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Rachel Scott	ECC	Leadership Team	For the 2024-25 school year
b. Alyssabeth Depriest	ECC	Leadership Team	For the 2024-25 school year
c. Katie Schnepf	ECC	Leadership Team (Lay)	For the 2024-25 school year
d. Christina Carrington	WMS	National Junior Honor Society Sponsor	For the 2024-25 school year
e. Keaton Diener	EMS	Musical	For the 2024-25 school year
f. Brian Burr	BHS	Environmental Club Sponsor	For the 2024-25 school year
g. Katie Keith	BHS	National Art Honor Society Sponsor	For the 2024-25 school year; splitting position with Megan Wysong
h. Megan Wysong	BHS	National Art Honor Society Sponsor	For the 2024-25 school year; splitting position with Katie Keith
i. Drew Baum	BHS	Musical Choreographer (Lay)	For the 2024-25 school year
j. Tarron Lawson	EMS	8 th Grade Baseball (Lay) Coach	For the 2024-25 season
k. Kevin Dahlstrom	EMS	Assistant Track Coach	For the 2024-25 season
l. Susan Lester	EMS	Assistant Track Coach	For the 2024-25 season
m. Matt Bradley	BHS	Assistant Varsity Girls Basketball Coach	For the 2024-25 season
n. Derick Witty	WMS	7 th Grade Girls Basketball (Lay) Coach	For the 2024-25 season
o. Makia Hughes	WMS	8 th Grade Girls Basketball (Lay) Coach	For the 2024-25 season

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p. Van Mathews	BHS	Assistant Band (Lay) Director	For the 2024-25 school year
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8. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Will Mahan	BHS	Assistant Principal	Paternity	October 28, 2024, thru November 12, 2024
b. Kim Williams	EMS	6 th Grade Teacher	Medical	October 28, 2024, thru approximately January 17, 2025

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Mistian Whitfield	EMS Café Assistant Manager	Cardinal/Delaware Trail Café Manager	October 7, 2024	Replacing Jill Miller due to a job transfer
b. Vanessa Robertson	Eagle Assistant Café Manager	Eagle Café Manager	October 7, 2024	Replacing Nicole Quasebarth due to a job transfer,
c. Danielle King	WMS Special Education Instructional Assistant	BHS Team 2026 Administrative Assistant	October 28, 2024	Replacing Deb Veyette
d. China Williams	Type A, Band E, Driver and Bus Aide	Type A, Band A1, Driver and Bus Aide	October 28, 2024	Replacing Cathy George
e. Jael Osorio	Bus Driver, Band A1	Bus Driver, Band A2	October 7, 2024	Adjustment to route
f. Ashanti Sherrer	Facility Services Custodial Team Lead	Facility Services Maintenance Technician	October 5, 2024	Re-structure position

10. Clarification – Certified Staff:

Name	Position	Reason for Change
a. Zulami Gomez	BHS Spanish Teacher	Ms. Gomez was previously approved as a Spanish Teacher; she will be considered an Adjunct Spanish Teacher for the 2024-25 school year
b. Elle Hahn	BHS 6 th Grade Teacher	Miss Hahn was previously approved as a temporary contract teacher; she will actually be a long-term substitute

11. BOOST Team Member / Student Employment:

It is recommended the Board approve the following BOOST team member and student workers. All team members are part time.

Kaitlyn Huffman
Mackenzie Turner
Lynetta Laws
Melanie Cooper
Addie Waters
Kale Osborne
Addison MacAllister

Kelsey Penrod
Kathryn Danner

12. **Aquatic Center Student Lifeguards:**

It is recommended the Board approve the following student lifeguards. All lifeguards are part time.

Ian Baker
Gwyneth Pritchard
Isaac Johnson
Madison Lam
Addison Heyen
Josiah Bousom
Elizabeth Fischer
Owen Brown
Parker Huff
Tanner Hicks
Gavin Barnes

13. **School Psychologist Internship Supervision:**

It is recommended the Board approve the school psychologist internship supervision supplemental payment to be paid to Shana Cunningham for supervising new school psychologist Sarah Horwich as she completes her internship in the fall semester.

FOR BOARD INFORMATION:

14. **Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established thoughts.

BHS Pool Renovation						
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Description
BP 01 - JBM Contractors	6	\$ 415,070.00	\$ 35,443.00	\$ 450,513.00	11/8/2024	CR 017-1 - ASI-017 C2-199N.2 Hardware Set Revision, CR 020 - ASI 020 Formliner Painting, CR 5033 - RFI-026 Beam Notching
BP 05 - Electric Plus	7	\$ 450,513.00	\$ 17,795.00	\$ 468,308.00	8/20/2024	CR 5031 - ASI-006 Electrical Equipment Temporary Resupport & Reinstallation, CR 5032 Existing Electrical Panel Corroded Breaker Replacement
BHS Field House Additions & Renovations						
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Description
BP 01 - High Concrete Group	2	\$ 4,447,641.00	\$ (20,585.00)	\$ 4,427,056.00	10/17/2024	CR 5015 - Precast Conduit Repairs
BP 02 - JL Walters & Associates	3	\$ 4,427,056.00	\$ 3,016.00	\$ 4,430,072.00	11/8/2024	CR 5022 - Base Plate Hole Slots per Anchor Bolt As-Built
BP 13 - Circle B	3	\$ 4,430,072.00	\$ 12,383.45	\$ 4,442,455.45	10/15/2024	CR 5019 - West Roof Soffit Plywood Adjustments, CR 5020 - Unit N Additional Drywall Bulkheads & Ceilings
BP 14 - Diversify PRO, LLC	3	\$ 4,442,455.45	\$ 6,773.00	\$ 4,449,228.45	8/21/2024	CR 5016 - Unit N Terrazzo Patching
BHS Sr. Academy Additions & Renovations						
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Description
BP 08 - Indiana Steel Fabricating	8	\$ 2,330,648.00	\$ 29,444.00	\$ 2,360,092.00	9/11/2024	CR 038 - ASI 038 - Unit T.5 Framing Modifications & CR 5058 - Damaged Glazing Backcharge
BP 08 - Indiana Steel Fabricating	9	\$ 2,360,092.00	\$ 39,457.00	\$ 2,399,549.00	11/8/2024	CR 038-1 - ASI 038 Additional Costs, CR 5061 - RFI #120, CR 5062 - RFI #161 - S202T.3 Masonry Clips, CR 5063 - RFI #208 - Hydronics, CR 5064 - PH Backcharges
BP 09 - Atlas Excavating	10	\$ 2,399,549.00	\$ 54,329.00	\$ 2,453,878.00	11/8/2024	CR 5059 - RFI 188 - Odell St. Water Line Changes, CR 5073 - Temporary Stabilization Backcharge, CR 5076 - BP #9 Allowance Allocations
BP 10 - Patterson Horth	4	\$ 2,453,878.00	\$ (12,234.00)	\$ 2,441,644.00	11/8/2024	CR 5058 - Damaged Glazing Backcharge, CR 5064 - BP #10 PH Steel Backcharges, CR 5075 - Temporary Stabilization Backcharges
BP 14 - Santarossa Mosaic & Tile	3	\$ 2,441,644.00	\$ 338,251.00	\$ 2,779,895.00	11/8/2024	CR 5065 - Alternate #2 Terrazzo & CR 5070 - Unit N Floor Prep
BHS Tennis Facility						
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Description
BP 01 - JR Bowling	3	\$ 1,597,680.00	\$ (20,261.50)	\$ 1,577,418.50	8/15/2024	CR 5003 - Existing ST-2 to ST-1 Gas Line Conflict, CR 5004 - East Odell Storm Work Credit, CR 005 - ASI-003 Trail at Odell
BP 02 - PCC Sports	1	\$ 4,069,714.00	\$ 8,489.00	\$ 4,069,205.00	8/15/2024	CR 5005 - Tennis Court Color Upgrade
BP 02 - PCC Sports	2	\$ 4,069,205.00	\$ 6,930.00	\$ 4,076,135.00	10/30/2024	CR 5006 - Additional Striping for Junior Courts

FOR BOARD APPROVAL:

15. **Field Trip Requests:**

The following field trip request has been approved by the Superintendent based on travel guidelines set forth by the Board.

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Brownsburg High School – Overnight

The Brownsburg High School Girls' Wrestling Team will be traveling to Columbia City, IN to attend a wrestling tournament from November 29, 2024, to November 30, 2024. Approximately 2 students and 1 chaperone will be traveling together. The trip is being organized by Zach Brown, girls' wrestling coach.

Dr. Jessup recommended the Consent Agenda be approved as submitted. Ms. Heffernan moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion for a vote of five (5) ayes; zero (0) nays.

VII. OLD BUSINESS

There were no Old Business items to address.

VIII. NEW BUSINESS

A. Recommendation to Approve Resolution to Participate in the Indiana Bond Bank Tax Anticipation Program and to Authorize Tax Anticipation Warrants for 2025 Budget – Mr. Hacker

Superintendent's Recommendation:

It is recommended that the Board of School Trustees approve the resolutions to participate in the Indiana Bond Bank Tax Anticipation Program.

Background Information:

This is a temporary loan that we issue each year from the Indiana Bond Bank to help maintain a positive fund balance in debt service in between our two major property tax fund distributions. Ultimately, this means our billing cycle for bond payments does not match up with the June and December property tax distributions, therefore this loan helps us keep a positive cash balance and make the payments according to the amortization schedule we must follow. These two resolutions authorize us to participate in the program through the Indiana Bond Bank and then repay the loan within the 2025 budget out of Debt Service.

Ms. Heffernan moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion for a vote of five (5) ayes; zero (0) nays

B. Recommendation to Approve Fees for the 2025-26 School Year – Mr. Hacker

Superintendent's Recommendation:

It is recommended that the Board of School Trustees approve BECC Tuition and transportation fees, ECA Transportation Fees, and Use of Facilities Fees and Policies effective July 1, 2025.

Background Information:

BECC Fees

As a result of a financial analysis, we recommend a continued increase of tuition rates, transportation, and snack fee for the 2025-26 school year. The objective has always been to provide reasonable access to preschool for tuition paying students living in Brownsburg

Schools, while minimizing the impact to the overall BCSC Education Fund. Below are the proposed fees compared the current school year.

BECC Fee History and Proposed Increases					
School Year	Supply Fee	Transportation	2 Day Tuition/month Snack/year	3 Day Tuition/month Snack/year	5 Day Tuition/month Snack/year
23-24	\$65/year	\$650/year	\$160/month \$60/year	\$240/month \$100/year	\$350/month \$150/year
24-25	\$65/year	\$680/year	\$165/month \$62/year	\$250/month \$102/year	\$370/month \$153/year
25-26	\$70/year	\$700/year	\$170/month \$65/year	\$260/month \$105/year	\$385/month \$155/year

*Note: A non-refundable deposit fee equal to the amount of the yearly supply fee is required for new students to be paid within 48 hours of receiving notification that they have a spot in order to hold the spot.

ECA Transportation Fees

The recommended Extra Curricular Activity Transportation Fees are charged to extracurricular groups, including field trips and Athletics, to cover the costs of transportation services that would otherwise need to be absorbed by the Operations Fund. These fees are typically calculated using the actual cost of all Transportation operations (excluding the cost of drivers and aides) divided by the miles operated. Staffing charges are based upon the "field trip" pay rate for drivers, including all fringes and benefits. These fees are reviewed annually, using the prior calendar year's data, and recommended for approval well in advance to give the ECA groups adequate notice before the fees become effective in July. These fees will continue to be reviewed annually.

Listed below is the history of ECA rates since they were initially implemented.

Year	Mileage Rate	Driver Rate
2025-26	\$3.50	\$30.00
2024-25	\$3.35	\$28.00
2023-24	\$3.25	\$27.50
2022-23	\$3.00	\$27.00
2021-22	\$2.90	\$25.75
2020-21	\$2.65	\$25.75

Use of Facilities Rules and Fees

The proposed Use of Facilities Rules & Fee schedule was provided to Board Members for review in the November 8, 2024, edition of Friday Notes. The adjustments to the rules are minimal and were summarized in the Friday Notes. The proposed fee schedule reflects a nominal 3% increase of space rental fees, rounded to the nearest 25¢.

The proposed Rules and Fees schedule will, pending the Board's approval, become effective for any new event scheduled to occur on or after July 1, 2025.

Ms. Heffernan moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion for a vote of five (5) ayes; zero (0) nays

IX. SUPERINTENDENT COMMENTS

Dr. Jessup shared that this is an interesting time of the year with wrapping up fall and moving into
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winter. Dr. Jessup congratulated the Band on the 4th place finish at State. Reminded everyone to come out and support the Brownsburg Bulldogs as they take on Lawrence North this Friday night at home. Dr. Jessup reminded everyone that the Middle School play of Frozen is coming up this weekend. She also reminded everyone that the East and West basketball game is coming up as well.

X. BOARD MEMBER COMMENTS

- Mr. Hylton congratulated the band for their 4th place finish at State. He mentioned that being consistently in the top 5 at State is quite remarkable. Mr. Hylton congratulated Mr. Hayward for his election win. He is looking forward to what Mr. Hayward can bring to the board in future.
- Dr. Freije thanked Mr. Hacker for a great operations report, as always. There is a ton information to go through and Mr. Hacker does an excellent job. Dr. Freije also congratulated the other candidates and the two winners for a successful campaign. He also thanked the candidates who did not win as it's never easy to put yourself out there. He also thanked the Brownsburg Community for voting Dr. Freije back in the office for another term. He also thanked Mr. Hylton for all his service for the School Board and he will be missed.
- Mr. Wells congratulated the band. Mr. Wells thanked everyone for being elected for another 4-year term.
- Mrs. Dixon said there is a lot to celebrate this week. Mrs. Dixon congratulated the football. Mrs. Dixon said that she looks forward to the following weeks as there are a lot of big things coming for a lot of different groups. Mrs. Dixon appreciated the PSAT update, having 2 students of her own that will be taking that test. Mrs. Dixon was also excited that the pool is finally open and appreciated the drone video.
- Ms. Heffernan acknowledged there are a lot of things to celebrate this week. Ms. Heffernan appreciated the PSAT update, as she has her own students who will need to prepare for this. She thanked Mr. Hacker for his operations report, as well as building that relationship with the neighborhoods surrounding the tennis court. She also congratulated the band and the football team. Ms. Heffernan thanked all the candidates.

XI. ADJOURNMENT

Ms. Heffernan called for a motion to adjourn. Mr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 6:59pm.