



The monthly meeting of the Board of Directors was held Tuesday, October 8, 2024 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:00 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Secretary - At Large)	Present
Karl Schaumann (Teacher)	Present
Cam Hedlund (Community Member)	Present
Jonell Pacyga (Parent)	Present
Corey Purkat (Treasurer - At Large)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present
Erin Chapman (Teacher)	Absent
Matt Gockowski (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member. Four LILA students spoke during this forum:

Name	Position/Role	Discussion
Student 1	Student	<p>In favor of reversing new electronic device policy regarding headphone use. Advantages of headphones: (music) focus, wellbeing, & improved study. Proposal: grant teachers regulation of student use as headphones are necessary in the classroom (video/audio on computer for lessons). In favor of the ban on other personal electronic devices.</p>
Student 2	Student	<p>In favor of reversing new electronic device policy regarding headphone use. Student personally needs music to focus and is more distracted without earbuds. Regarding obtaining headphones through use of an IEP - process is too resource intensive: some students don't have USB/auxillary ports on their computers (IS provides only wired headphones) and reusing headphones causes potentially unsanitary conditions. Proposal - each student should be able to use their own wired headphones and teachers should take away headphones from those who can't use them respectfully.</p>
Student 3	Student	<p>In support of new electronic device policy. Student has personally received better grades. Regarding headphones, student is not a user of headphones but advocates for their use.</p>
Student 4	Student	<p>In favor of reversing new electronic device policy regarding headphone use. Student personally uses headphones as a substitute for being new in 6th grade and not having friends - it makes them feel comfortable, helps focus. Generally believes that headphones help students cope with stressful situations and drowns out loudness in the classroom. Student's personal grades went down as a result of not being able to use headphones. Proposal - each student should be able to use their own wired headphones.</p>

Review of Agenda:

- Add Action Item: Approve 2023-24 Annual Report and World’s Best Workforce Report
- Add “World’s Best Workforce Presentation” to 5. School/Community Presentation

Conflict of Interest Disclosure:

School/Community Presentations:

Name	Position/Role	Presentation
Nancy Hawkinson	Upper School Principal	World’s Best Workforce

Celebrate LILA:

- Chair Feagan attended 4th grade field trip and was impressed with questions from the students
- Executive Director Peterson was randomly seated near LILA CASVI students at Loons game
- Scary Scamper coming up

School Update

Executive Director Report: Shannon Peterson, Executive Director

Strategic Plan Pillar 1 Dynamic Student Experience:

- Beginning mental health partnership with Forest Lake Center for Youth and Families provide free/low cost services to students

Strategic Plan Pillar 2 Collaborative Community:

- Scary Scamper coming up - PTO and Booster Club partnering in event
- 14 CASVI students returned to Spain

Strategic Plan Pillar 3 Professional Excellence:

- ED attended a full day law conference

Strategic Plan Pillar 4 Advancing LILA’s Future:

- One new hire requires approval per the anti-nepotism policy

Action Items

Action Item: Approve Treasurer’s Report

Explanation	Treasurer’s Report needs Board approval
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Motion	Motion to Approve Treasurer’s Report
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Made by	Jonell Pacyga	Seconded by	Corey Purkat
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Discussion	First payment on hold back in August; reminder that 80% of available funds are designated for staff salary and benefits						
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Vote		Yea	7 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.						
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Action Item: Approve Policy 108, Fixed Assets

Explanation	Policy review needs Board approval						
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Motion	Motion to Approve Policy 108, Fixed Assets						
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Made by	Michael Rynders			Seconded by	Karl Schaumann		
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Discussion	Reviewed suggested changes.						
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Vote		Yea	7 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.						
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Action Item: Approve Policy 338, Wellness

Explanation	Policy review needs Board approval						
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Motion	Motion to Approve Policy 338, Wellness						
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Made by	Corey Purkat	Seconded by	Michael Rynders
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Discussion	Reviewed suggested changes.
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Vote		Yea	7 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.
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Action Item: Approve Policy 232, Conflict of Interest

Explanation	Policy review needs Board approval
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Motion	Motion to Approve Policy 232, Conflict of Interest
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Made by	Jonell Pacyga	Seconded by	Jennifer May
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Discussion	Reviewed suggested changes.
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Vote		Yea	7 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
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Decision	Motion carries.
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Action Item: Approve Policy 214, Mandating Reporting of Child Neglect or Physical Abuse or Sexual Abuse

Explanation	Policy review needs Board approval
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Motion	Motion to Approve Policy Policy 214, Mandating Reporting of Child Neglect or Physical Abuse or Sexual Abuse
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Made by	Jonell Pacyga	Seconded by	Corey Purkat
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Discussion	Reviewed suggested changes.
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Vote		Yea	7	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund				Feagan

Decision	Motion carries.
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Action Item: Approve Policy 126, Public School Fees

Explanation	Policy review needs Board approval
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Motion	Motion to Approve Policy 126, Public School Fees
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Made by	Jonell Pacyga	Seconded by	Karl Schaumann
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Discussion	Reviewed suggested changes.
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Vote		Yea	7	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund				Feagan

Decision	Motion carries.
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Action Item: Approve Policy 358, Student Dress Code

Explanation	Policy review needs Board approval
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Motion	Motion to Approve Policy 358, Student Dress Code
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Made by	Corey Purkat	Seconded by	Michael Rynders
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Discussion	Reviewed suggested changes.
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Vote		Yea	7	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund				Feagan

Decision	Motion tabled.
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Action Item: Approve Policy 364, School Meals

Explanation	Policy review needs Board approval
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Motion	Motion to Approve Policy 364, School Meals
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Made by	Jonell Pacyga	Seconded by	Jennifer May
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Discussion	Reviewed suggested changes.
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Vote		Yea	7	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund				Feagan

Decision	Motion carries.
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Action Item: Approve 2023-24 Annual Report and World’s Best Workforce Report

Explanation	Report needs Board approval						
Motion	Motion to Approve 2023-24 Annual Report and World’s Best Workforce Report						
Made by	Jonell Pacyga			Seconded by	Jennifer May		
Discussion	Reviewed suggested changes.						
Vote		Yea	7 May Rynders Schaumann Gockowski Pacyga Purkat Hedlund	Nay	0	Abstain	1 Feagan
Decision	Motion tabled.						

Dialog/Discussion Items

- FY25 Budget Revision 1 (first draft): CFO Julie Lundgren presented the first draft of the FY25 Budget Revision. Some highlights:
 - Increase of 22 ADM
 - Less than expected revenue for new busing service
 - Expenditures \$259,000 higher than originally budgeted
- Date of regular Board Meeting in November: Request to push back a week to November 19 to account for Auditor availability to present on the 19th.
- Discuss September 2024 Board Meeting Community Input about archery practice: Practice time not decreased, just moved to lower school. New Arts and Athletics Director will connect with her as there are likely communication gaps with students
- Headphones: General feeling amongst teachers is to relax the headphone portion of personal electronics policy. IS was caught off guard with headphone requests. Policy Committee will review policy at next meeting. 504 requests exceeding ability to meet. Notice will go out to discuss possible actions to address issues.

Reports

Subject	Finance Committee meeting Minutes 10/1/2024 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee meeting Minutes 9/10/2024 (for review and file)
Discussion	Reports are filed.

Subject	Policy Committee meeting Minutes 9/30/2024 (for review and file)
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda - Secretary's Reports (8/13/2024 Board Meeting Minutes, Waiver of Anti-Nepotism Policy for Related New Hires, Donations Report)
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Made by	Jonell Pacyga	Seconded by	Michael Rynders
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Vote		Yea	7	Nay	0	Abstain	1
			May Rynders Schaumann Gockowski Pacyga Purkat Hedlund				Feagan

Decision	Motion carries.
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Announcements

- Community Updates:
 - LILA Advocates - Coffee and Conversation with candidates at Forest Lake YMCA 9-11am
- Board Training

- Erin Chapman: IEP&Me training
- Jonell Pacyga: MN Charter Board Training and Development Certifications, including: Adopt a Budget, Negotiate A Charter Contract, Conduct Open Meetings.
- ED Shannon Peterson: MN School Law Update: Squires Waldspurger and Mace, 9/20/24
- CFO Julie Lundgren: Midwest Health Promotion Conference 9/25/24, sessions on worksite wellness, women’s health, and generative AI use for worksite wellness planning
- Mike Rynders: Maintain Authorizer Relations, MN Charter Board Training and Development Grant Project, 10/4/2024; Negotiate the Charter Contract, MN Charter Board Training and Development Grant Project, 10/4/2024; Take Minutes, MN Charter Board Training and Development Grant Project, 10/4/2024; Conduct Open Meetings, MN Charter Board Training and Development Grant Project, 10/4/2024

Reflection on Board Performance

- Board Chair led activity

Adjourn:

Motion	Motion to adjourn at 7:44pm
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