

Agenda
July 26, 2023
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input type="checkbox"/> Erin Carroll	Operations Committee
<input type="checkbox"/> Kathryn Beaver	Curriculum Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Marie Barbara	Personnel/Finance, Negotiations Committees

Quorum_____

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
_____ Personnel, Superintendent Search _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time _____

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

E. Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated **June 14, 2023, as submitted**.

Board action needed: Yes

2. Communication

A. Superintendent

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- 1) Superintendent Updates

- 2) Correspondence.

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

3. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Vivian Lane

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Kari Foote	School Psychologist	-	-	Resignation	On or before September 14, 2023
2- Nicole White	Teacher	-	-	Resignation	On or before September 12, 2023
3- Kimberly Bohanon	Teacher	-	-	Resignation	On or before September 5, 2023
4- Dr. Walter Kappeler	Superintendent	-	-	Resignation	November 15, 2023
5- Andrea Santos	Guidance Counsellor	Step 1/MA \$55,134	11-000-218-104-000-00-080	New Hire- 1 Year Contract	September 1, 2023- pending completion of All State required paperwork
6- Alecia Larmond	LPC	\$14.13/hour	60-910-310-100-000-00	New Hire	September 6, 2023- pending completion of ALL state required paperwork
7- Brad Gilmore	Teacher	Step 1/MA \$55,134	11-130-100-101-000-00-060	New Hire- 1 Year Contract	September 1, 2023- pending completion of ALL state required paperwork
8- Madison Roberts	LTS	\$125/day for the first 20 days and \$200/day for 21+	11-130-100-101-000-00-060	New Hire- LTS for Staff ID #4786	On or around October 1, 2023-April 2, 2023 pending completion of ALL state required paperwork
9- Barry Mesmer	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
10- Latanya Clarke	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
11- Diana Sanes	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
12- Lori Anne Belluscio	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
13- Brianna Neuman	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
14- Safaa Elmahboub	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year

Agenda
July 26, 2023

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

15- Lee Russo	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
16- Zineb Hnini	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
17- Jennifer Hammad	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
18- Maria Palmaccio	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
19- Kelley Weick	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
20- Jennifer Cardamone	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
21- Ritika Vinayak	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
22- Donna Bentacur	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
23- Lynda Lobascio	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
24- Tanis Coley	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
25- Nicole Higginbotham	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
26- Crystal Green	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
27- Eve Persichetti	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
28- Marsha Snajkowski	LPC	\$14.13/hour	60-910-310-100-000-00	Renewal	2023-2024 School Year
29- Staff ID # 4758	Teacher	-	-	Extension in Maternity Leave	2023-2024 School Year
30- Matthew Kelly	Hill Principal	-	-	Start date change	August 1, 2023 from August 15, 2023
31- Thomas Cerone	Teacher	MA+30/ \$71,184.00	11-213-100-101-000-00-060	Lane Change	September 1, 2023

B. Stipends- Recommendation: Approve the following stipends for the 2022-2023 school year, as listed:

Name	School	Stipend Position	Amount
1- Clifford School	Clifford	Stipend Positions for the 2023-2024 School year	See attached

Swedesboro-Woolwich Board of Education

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2- Stratton School	Stratton	Stipend Positions for the 2023-2024 School year	See attached
3- Harker School	Harker	Stipend Positions for the 2023-2024 School year	See attached
4- Hill School	Hill	Stipend Positions for the 2023-2024 School year	See attached

C. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Rachel Ryman	Handle with Care Annual Trainer Recertification	October 6, 2023 9am-5pm	\$525/person	\$0
2- Lorraine Campbell	HIB Law Update: Back to School Edition	August 17, 2023/9:00 am-3:00 pm	\$0- Star Advantage with NJPSA Membership	\$0
3- Lorraine Campbell	2023 NJPSA/FEA/NJASCD Fall Conference- Making Excellence Happen	October 11, 2023	\$198	\$0
4- Jeni Boston, Lorraine Campbell, Jennifer Garcia-Griffin, Jackie Traini & Matthew Kelly	Model School Conference 2024	June 23-25, 2024	\$695/person	No to exceed \$3000/person

D. Recommendation: Approve the [Board Secretary’s Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **May 2023**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **May 2023**. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of **May 2023**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **June 2023** regular and addendum bills in the amount of **\$661,849.18** and payment **July 2023** regular and addendum bills in the amount of **\$1,379,293.21** and **June 2023** payroll in the amount of **\$1,543,033.84**, **as submitted.**

F. Recommendation: Approve the **Line-Item Transfer** for **June 2023** in the amount of **\$1,468,030.57**, **as submitted.**

G. Recommendation: Approve the Vacation Day Buy Out for the following administrators, as per contract:

- Jeni Boston- 3 days
- Joel Brown- 6 days
- Lorraine Campbell- 6 days
- Leigh Donato- 6 days
- Jamie Flick- 6 days
- Jennifer Garcia-Griffin- 6 days
- Carolynne Sandy- 6 days
- Jackie Traini- 6 days
- Heather Worrell- 6 days

H. Recommendation: Approve the following per pupil tuition rates for the 2023-2024 school year, as listed:

- Prek-K \$15,079
- 1st-5th \$16,805
- 6th \$17,731
- Disability \$22,607

I. Recommendation: Approve the submission of the IDEA Grant Application for the 2023-2024 school year:

- Basic \$350,932
- PreK \$ 19,489

J. Recommendation: Approve Mrs. Leigh Donato, retiring July 2023, to be paid for unused sick time not to exceed \$15,000, as per contract.

K. Recommendation: Approve all Harker LPC's for two hours of training prior to the start of the school year, at the rate of \$14.13/hour.

L. Recommendation: Approve the Addendum to the 2019-2024 SWEA Contract, **as submitted**.

M. Recommendation: Approve the ESS Salary Guide for the 2023-2024 school year from Kelly Services, as submitted.

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

A. Recommendation: Approve **HIB**, **as submitted**.

B. Recommendation: Approve the following Choice Students for the 2023-2024 school year:

- R.C. #31107- South Harrison Twp School
- N.G #30119- South Harrison Twp School

C. Recommendation: Approve the Student Internship Agreement between the Swedesboro-Woolwich School District and Rowan University for the 2023-2024 school year, **as submitted**.

D. Recommendation: Approve the following Handle with Care Training/Retraining for Summer 2023, \$25/hour for paraprofessionals/aide and \$38/hour for teacher/nurse, as per contract, **as submitted**.

E. Recommendation: Approve the following **staff members** to work on summer curriculum updates, \$25/hour for paraprofessionals/aides and \$38/hour for teachers, as per contract, **as submitted**.

F. Recommendation: Approve the following Summer 2023 clubs, at the \$38/hour contracted rate:

Teacher (s)	School/Grades	Club Name	Dates
1- Amber LaVoie	1 st Grade	Adventure Summer Club	July 31-August 17, 2023/Monday-Thursday 9- 11:15 am

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G. Recommendation: Approve the following policies for 1st Reading, **as submitted**:

- [Policy 2419](#) School Threat Assessment Team (New) Mandated

H. Recommendation: Approve the following policies for 2nd Reading, **as submitted**:

- [Policy 8550](#) Unpaid Meal Charges/Outstanding Food Services Charge

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation Committee Meeting Report, (Chairperson) Julie Dickson

A. Recommendation: Approve the following Joint Transportation Agreement between the Swedesboro-Woolwich School District and Kingsway Regional School District, **as submitted**:

- [2023 ESY](#)
- [2023-2024 School Year](#)

B. Recommendation: Approve the following Disposal of Property, **as submitted**:

- **Technology**

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

4. Old Business

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

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Personnel, Superintendent Search
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Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

5. Board Retreat

Delegates:

- a. NJSBA – Mrs. Gina Azzari

b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes

Time: _____

Respectfully submitted,



Mr. Robert Miles
Board Secretary/SBA

Next Meeting(s)

August 9, 2023

Board/Committee Meetings as scheduled