

**Agenda**  
**August 9, 2023**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 Executive Session**  
**Regular Session to Follow**

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**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/>	Gina Azzari, School Board President	All Committees
<input type="checkbox"/>	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/>	Tamara McGovern	Curriculum Committee
<input type="checkbox"/>	Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input type="checkbox"/>	Erin Carroll	Operations Committee
<input type="checkbox"/>	Kathryn Beaver	Curriculum Committee
<input type="checkbox"/>	Laurie Cecala-Read	Operations Committee
<input type="checkbox"/>	Marie Barbara	Personnel/Finance, Negotiations Committees

Quorum \_\_\_\_\_

Swedesboro-Woolwich Board of Education

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**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: School Ethics Act Training
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Superintendent Search
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

**Swedesboro-Woolwich Board of Education**

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- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
Board action needed: Yes Time \_\_\_\_\_
  
- 2) Recommendation: Return to **Regular Session**.  
Board action needed: Yes Time \_\_\_\_\_

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

E. Approval of Minutes

Recommendation: Approve the **regular** and executive session minutes dated **July 26, 2023, as submitted**.

Board action needed: Yes

## **2. Communication**

A. Superintendent

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1) Superintendent Updates

a) Regulations

- **1642.01** Sick Leave
- **2419** School Threat Assessment

## **Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

**3. Action Items**

**Personnel/Finance/Negotiations Committee**

*(Chairperson) Vivian Lane*

*(Chairperson) Natalie Baker*

*Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:*

**A. Personnel- Recommendation:** Approve the following personnel items, as listed:

<b>Name</b>	<b>Position/ Cert</b>	<b>Salary</b>	<b>Budget Acct #</b>	<b>Action</b>	<b>Effective Date</b>
1- Staff ID# 4786	Teacher	-	-	Maternity Leave	On or about October 14, 2023- April 2024- Utilizing sick time as per contract
2- Staff ID # 4880	Teacher	-	-	Extension of Maternity Leave	April 1, 2024
3- Deborah Cosenza	Substitute Nurse	\$225/day	TBD	Substitute Nurse	September 1, 2023
4- Tiffany Affatigato	Substitute	\$125/day	TBD	Substitute	September 1, 2023-TBD- until NJ Teacher Certificate has been received
5- Tiffany Affatigato	Teacher	Step 16/MA \$83,624	TBD	New Hire	2023-2024 School Year- Pending completion of ALL State Required Paperwork and NJ Certificate has been received
6- Justina Funchion	Paraprofessional	Step 10/BA \$25,623	TBD	New Hire	September 1, 2023- pending completion of ALL state required paperwork
7- Meghan Egbert	Paraprofessional	Step 10/BA \$25,623	TBD	New Hire	September 1, 2023- pending completion of ALL state required paperwork
8- Christine Ellen Spadano	Long Term Sub	\$125/day for day 1-20/\$200/day for day 21+	TBD	New Hire- LTS for Staff # 4951	September 2023-December 2023/pending completion of ALL state required paperwork
9- Shannon Carlin	Long Term Sub	\$125/day for day 1-20/\$200/day for day 21+	TBD	New Hire- LTS for Staff # 4856	October 2023-March 2024/pending completion of ALL state required paperwork
10- Kaitlyn Eldridge	Student Teacher	-	-	Clinical Work under the direction of Ashly DiTonno	Fall 2023

**B. Stipends- Recommendation:** Approve the following stipends for the 2022-2023 school year, as listed:

<b>Name</b>	<b>School</b>	<b>Stipend Position</b>	<b>Amount</b>
1-Clifford School	Clifford	<a href="#"><u>Stipend Positions for the 2023-2024 school year</u></a>	See attached, as per contract
2-Stratton School	Stratton	<a href="#"><u>Stipend Positions for the 2023-2024 school year</u></a>	See attached, as per contract

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3- Harker School	Harker	<a href="#">Stipend Positions for the 2023-2024 school year</a>	See attached, as per contract
4- Hill School	Hill	<a href="#">Stipend Positions for the 2023-2024 school year</a>	See attached, as per contract

**C. Workshops- Recommendation:** Approve the following workshops, as listed:

<b>Name</b>	<b>Workshop</b>	<b>Date &amp; Time</b>	<b>Cost</b>	<b>Estimated Travel Cost</b>
1- Diane Thomas, Cristina D’Amelio, Alayna Pasztalaniec	Handle with Care Annual Trainer Recertification	October 5, 2023, Vineland NJ	\$525/person	\$0

**D. Regular, Payroll, Cafeteria & Addendum Bills**

**Recommendation:** For payment of **August 2023 regular and addendum bills** in the amount of **\$314,847.22** and payment of **July 2023 payroll** in the amount of **\$283,701.35, as submitted.**

**E. Recommendation:** Approve the **Line-Item Transfer** for **July 2023** in the amount of **\$0, as submitted.**

**F. Recommendation:** Approve the **Standard Superintendent Search Agreement** between the Swedesboro-Woolwich Board of Education and The New Jersey School Boards Association (NJSBA) in the amount of \$7,000, **as submitted.**

**G. Recommendation:** Approve Leigh Donato to be paid for 5 unused vacation days, as per contract.

**H. Recommendation:** Approve the following Clifford LPC’s, for summer Office work in August 2023, not to exceed 5 days and not to exceed 5 hours/day:

- Kelly Weick
- Jen Cardamone

**I. Recommendation:** Approve Mr. Robert Miles to be appointed as Fund Commissioner to the School Health Insurance Fund (SHIF), effective July 1, 2023 to represent the Swedesboro-Woolwich Board of Education.

**J. Recommendation:** Approve the school lunch & breakfast prices for the 2023-2024 school year, as listed:

- Student       \$ 3.10
- Reduced       \$    0
- Staff           \$ 4.00
- Breakfast     \$ 1.60

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

**Curriculum, Policy, Community Relations Committee**  
***(Chairperson) Natalie Baker***

- A. Recommendation: Approve the following Handle with Care Training/Retraining for Summer 2023 for the following staff member(s), \$25/hour for paraprofessionals/aide and \$38/hour for teacher/nurse, as per contract:
- Danielle Murphy
- B. Recommendation: Approve the following Code of Conduct for the 2023-2024 school year, as submitted:
- [Clifford & Stratton Schools](#)
  - [Harker School](#)
  - [Hill School](#)
- C. Recommendation: Approve the following curriculum handbooks for the 2023-2024 school year, **as submitted:**
- [Gifted & Talented](#)
  - [RTI for Staff](#)
  - [RTI for Families](#)
- D. Recommendation: Approve the Marzano Framework as the Teacher Evaluation Tool for the 2023-2024 school year.
- E. Recommendation: Approve the following Curriculum for the 2023-2024 school year:
- K-6 Science
  - K-6 Social Studies
  - K-6 Language Arts/Literacy
  - K-6 Math
  - K-6 Art
  - K-6 Music
  - K-6 Physical Education and Health
  - 3-6 World Cultures
  - K-2 Technology
  - 3-6 STEM

- K-2 Media Center
- K-6 Character Education
- 3-6 Gifted & Talented
- 5-6 Advance Math

- F. Recommendation: Approve the [District Professional Development Plan](#) for the 2023-2024 school year, **as submitted**.
- G. Recommendation: Approve the Annual Agreement for Professional Services with Cooper University Health Care for evaluation, as needed for the 2023-2024 school year.
- H. Recommendation: Approve the Annual McKinney Vento Education of Homeless Children and Youth Program LEA General Intent to Collaborate for the 2023-2024 school year.
- I. Recommendation: Approve the **Interlocal Service Agreement** between the Township of Woolwich and the Swedesboro-Woolwich School District for the provision of Class 3 Officers during the 2023-2024 school year, **as submitted**.
- J. Recommendation: Approve the following policies, **as submitted**:
- **Policy 2419** School Threat Assessment Team (New) Mandated
  - **Policy 1642.01** Sick Leave

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

### **Operations**

***(Chairperson) Julie Dickson***

- A. Facility Usage Requests  
Recommendation: Approve Facility Usage Requests for the 2023-2024 school year, as listed.  
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
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1- Boy Scouts of America	District	Various dates and times	Meetings & Events
2- Girls Scouts of America	District	Various dates and times	Meetings & Events

B. Recommendation: Approve the **Transportation Renewal Agreement** between Holcomb Bus Services, Inc and The Swedesboro-Woolwich School District for the 2023-2024 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Tamara McGovern

Vivian Lane

Erin Carroll

Kathryn Beaver

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**4. Old Business**

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Personnel, Superintendent Search
  - Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

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Board action needed: Yes Time \_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time \_\_\_\_\_

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: \_\_\_\_\_

Respectfully submitted,



Mr. Robert Miles  
Board Secretary/SBA

Next Meeting(s).

September 13, 2023

Board/Committee Meetings as scheduled