

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
Minutes of a Regular Meeting**

The Putnam Economic Development Commission met for a Regular meeting on Tuesday, December 10, 2024

The Chair opened the meeting at 8:30 a.m.

a. Call to Order: EDC Chair Lee Konicki, Vice-Chair Paul Grenier; Commission Members: Doug Taylor and Mike Bogdanski.

Absent: Oliver Ian Williamson.

Town representatives in attendance: Mayor Barney Seney, ECD Director Mary Ann Chinatti, Land Use Agent and Zoning Enforcement Officer, Bruce Fitzback and Recording Secretary Jackie Lefevre.

b. Approval of Meeting Minutes - November 12, 2024*:

VC Grenier motioned to approve the minutes of November 12, 2024, as presented, seconded by Member Taylor, motion carried.

c. Communications: None

d. New Business:

I. None

e. Reports of Officers and Committees: None

f. Old Business:

- i. **Update of Town's P.O.C.D:** The Director reminded the Commission members to fill out the P.O.C.D. input forms, as provided by the Consultant Tyche Planning & Policy Group, at the earliest convenience, and turn them into her. She reiterated the importance of their input.
- ii. **2025 EDC Meeting Schedule*:** The 2025 meeting schedule was reviewed. All meetings to be held on the second Tuesday of each month, except for November 2025, due to Veteran's Day falls on the 2nd Tuesday of the month; therefore, it is proposed to be held on the 3rd Tuesday of November 18th, 2025. VC Grenier motioned to approve the 2025 EDC meeting schedule as presented, to include the 3rd Tuesday, of November 18th, 2025, seconded by Member Taylor, motion carried.

g. Public Comments: None

h. Other:

- I. Director's Report: Surveyors for each project, the Airline Trail and the Putnam Foundry are coordinating their efforts. Ribbon Cutting scheduled for JT's Appliance's new location at 51 Pomfret Street, is scheduled for Monday, December 16th at 11:00 a.m. All are welcome to attend.
- ii. Available Commercial Properties: No updates - no new Commercial Properties available at this time.
- iii. Trade Name Certificates: report reviewed.

i. ADJOURNMENT: There being no further business to come before the Commission, a Motion to adjourn was made by Member Bogdanski, seconded by Member Taylor, motion carried. Meeting adjourned at 9:03 a.m.

Respectfully submitted by Recording Secretary Jackie Lefevre