

**Agenda**  
**December 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 P.M. Meeting Opening**

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**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Curriculum Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Alfred Beaver	Operations Committee
<input type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum\_\_\_\_\_

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented.**

Board action needed: Yes

## **2. Presentations**

*Stellar Comet Award is each month, the principal of each building selects students as Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!*

### **A. Stellar Comet of the Month- November 2024**

#### **1) Walter Hill School**

##### Grade 6

- Grayson Harder
- Shaelyn Stacy

#### **2) Charles G. Harker School**

##### Grade 3

- Annie Abbott
- Maxton Aiken

##### Grade 4

- Emma Aspenburg
- Omar Thomas

##### Grade 5

- Tristan Adieyefeh
- Abigail Moshkovich

#### **3) Gov. Charles Stratton School**

##### Grade 1

- Michael Sechrist
- Keaton Colubriale

##### Grade 2

- Ashton Kelly
- Chase Weisenstein

#### **4) Margaret Clifford School**

##### Preschool

- Savannah Leverich
- Luca Piccioni

##### Kindergarten

- Vanessa Bobst
- Owen Calloway

B. Recognition of Retirees

- Mrs. Carolynne Sandy
- Mr. Walter Sandy
- Mrs. Julie Steinman

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
Board action needed: Yes Time\_\_\_\_\_
  
- 2) Recommendation: Return to **Regular Session**.  
Board action needed: Yes Time\_\_\_\_\_

**Approval of Minutes**

Recommendation: Approve the regular and executive session minutes dated **November 20, 2024, as submitted.**

Board action needed: Yes

**3. Communication**

A. Superintendent

*“A Community dedicated to inspiring life-long learners”*

- 1) Superintendent Updates- [Slideshow](#)
- 2) NJSBA Review
  - a) Dr. Kellogg- [Presentation](#)
  - b) Board Members
- 3) District Enrollment
  - a) Report, **as submitted**

[Clifford](#)  
[Stratton](#)  
[Harker](#)  
[Hill](#)

- 4) Correspondence.

[Thank you](#)- Maria McGinley  
[Thank you](#)- Ellen & Caroline Floyd

B. District Administration

- 1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford](#)  
[Stratton](#)  
[Harker](#)  
[Hill](#)  
**Technology**  
[Special Services](#)  
[Curriculum & Instruction](#)  
[Maintenance](#)

**C. OPRA Log**

Document (s) Requested	Who Requested	Date Received	Date Completed
American Transparency is initiating an OPRA request for the following:  An electronic copy of all payment transactions for Swedesboro-Woolwich School District for fiscal year 2023-2024.  Any report listing a minimum of the Payee Name, Amount and Date of each transaction is acceptable.	Christopher Cattoni, American Transparency	11/15/2024	11/18/2024

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

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**4. Action Items**

**Personnel/Finance/Negotiations Committee**

***Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara***  
***Negotiations Committee Meeting Report, (Chairperson) Natalie Baker***

*Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:*

**A. Personnel- Recommendation:** Approve the following personnel items, as listed:

<b>Name</b>	<b>Position/ Cert</b>	<b>Salary</b>	<b>Budget Acct #</b>	<b>Action</b>	<b>Effective Date</b>
1- Staff ID #4912	Teacher	-	-	Medical Leave	On or about March 24, 2025-June 30, 2025
2- Mattson Gray	Maintenance	\$33,000	11-000-261-100-000-01	New Hire	December 12, 2024- Pending completion of ALL state required paperwork
3- Christie McNevin	Paraprofessional	\$27, 146	11-212-100-106-000-01-080	Lane Change to AS Date adjustment	September 1, 2024
4- Cheri Kershner	School Nurse Clinical Internship	-	-	Clinical Internship under the direction of Patty Lynn	Spring 2025/January 21, 2025-May 9, 2025
5- Karin Brown-Bolis	School Nurse Clinical Internship	-	-	Clinical Internship under the direction of Angela Blomquist	Spring 2025/January 21, 2025-May 9, 2025
6- Nora Bridgeford	Student Internship	-	-	Student Internship under the direction of Eileen Healey	Tuesday & Thursday February 4, 2025 April 3, 2025
7- Emma DePalma	Student Internship	-	-	Student Internship under the direction of Eileen Healey	Tuesday & Thursday February 4, 2025 April 3, 2025
8- Ava Lopergolo	Student Internship	-	-	Student Internship under the direction of Amanda Cicchini	Tuesday & Thursday February 4, 2025 April 3, 2025
9- Brooke Seibel	Student Internship	-	-	Student Internship under the direction of Amanda Cicchini	Tuesday & Thursday February 4, 2025 April 3, 2025
10- Kiya Snyder	Student Internship	-	-	Student Internship under the direction of Chris MacGuigan	Tuesday & Thursday February 4, 2025 April 3, 2025

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11- Carli Thompson	Student Internship	-	-	Student Internship under the direction of Chris MacGuigan	Tuesday & Thursday February 4, 2025 April 3, 2025
12- Moral Best	Student Internship	-	-	Student Internship under the direction of Chris MacGuigan	Tuesday & Thursday February 4, 2025 April 3, 2025
13- Lori Savas	District Academic Coach	82,822.96	11-000-221-104-000-01-0X0	District Academic Coach	December 12, 2024
14- Walter Federowicz	Substitute Bus Driver	\$32/hour	11-000-270-515-000-00	New Hire- Substitute Bus Driver	December 12, 2024- pending completion of ALL state required paperwork and CDL License Training

**B. Workshops- Recommendation:** Approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Joel Brown, Kristin Kellogg	TECHSPO 25	January 29, 2025-January 31, 2025- Atlantic City	\$590/person	\$234.44/person- Lodging
2- Linsley Robinson, Tiffany Sciorillo, Brielle Scott, Kevin Jolly, Alaine Zizzamia	2 <sup>nd</sup> Annual NJSCA Winer Conference at Rowan	January 10, 2025	\$35/person	N/A
3- Lorraine Campbell	Model Schools Conference	June 21-25, 2025- Washington DC	\$895	\$1076- Lodging

**C. Regular, Payroll, Cafeteria & Addendum Bills**

**Recommendation:** For payment of **December 2024 [regular and addendum bills](#)** in the amount of **\$1,231,155.97** and payment of **November 2024** payroll in the amount of **\$1,546,973.78, as submitted.**

**D. Recommendation:** Approve the **[Line-Item Transfer](#)** for **November 2024** in the amount of **\$1,884.00, as submitted.**

**E. Recommendation:** Approve the 2024-2025 sick day payment for retiree Mrs. Carolynne Sandy not to exceed 150 days at \$15,000 and 18 vacation days, as per contract.

- F. Recommendation: Approve Nancy McCabe as the Swedesboro-Woolwich School District Treasurer, at the rate of \$4,999.
- G. Recommendation: Approve the [2024-2025 School Safety & Security Plan Statement of Assurance](#), as submitted.
- H. Recommendation: Approve the **District 2024-2025 School Safety & Security Plan, as submitted.**
- I. Recommendation: Approve the [new hourly rates](#) for ESS based on the state minimum wage increase on January 1, 2025, **as submitted.**
- J. Recommendation: After review and discussion, approve to accept the [Annual Comprehensive Financial Report](#) for the fiscal year ended June 30, 2024, **as submitted.**
- K. Recommendation: Approve SWEA Nurses to be comped one (1) personal day due to new SWEA Contract.
- L. Recommendation: Approve the contract between the [Swedesboro-Woolwich School District and ADP](#) for payroll services for the 2024-2025 school year, **as submitted.**
- M. Recommendation: Approve the following job descriptions, **as submitted**:
- [District Academic Coach Job Description](#)
  - [Instructional Facilitator Job Description](#)
  - [Custodial Job Description](#)

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari



**Curriculum, Policy, Community Relations Committee**  
***Committee Meeting Report, (Chairperson) Natalie Baker***

A. HIB Reports

Recommendation: Approve **HIB, as submitted.**

B. Recommendation: Approve Julia Taormina to provide Homebound Instruction for (#1935146618) up to 10 hours per week, at \$38/hour, as per contract.

C. Recommendation: Approve the revised [2024-2025 School Calendar](#), **as submitted.**

D. Recommendation: Approve the [District Goals](#) for the 2024-2025 school year, **as submitted.**

E. Recommendation: Approve the following policy for 2<sup>nd</sup> Reading, **as submitted.**

- [7231](#) Gifts from Vendors

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation  
 Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<b>Organization</b>	<b>School/Location</b>	<b>Date &amp; Time</b>	<b>Activity</b>
1- Swedesboro-Woolwich Performing Arts	Harker Cafeteria	Saturday 12/14/2024/10am-10pm	Annual Show
2- The Goddard School	Walter Hill MPR	June 19, 2025/2pm-6:30pm	Graduation
3- S/W Little Theater	Stratton- MPR Stage Side	Various Dates & Times	Practice

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari



Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time \_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time \_\_\_\_\_

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: \_\_\_\_\_

**Respectfully submitted,**



**Mr. Corey Jeffries**  
**Board Secretary/SBA**

**Next Meeting(s).**

**January 2, 2025**

**Board/Committee Meetings as scheduled**