

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, October 9, 2024, in the All-Purpose Room located in the Manor Elementary School, 1590 Washington Avenue in Seaford, New York.

- PRESENT:** Ms. Trisha Matulewicz - Vice President  
Mr. Jimmy Chwe – Trustee  
Ms. Heather Umhafer - Trustee
- ABSENT:** Ms. Lisa Herbert – President  
Ms. Melissa Whidden - Trustee

ALSO PRESENT:  
Dr. Adele V. Pecora  
Dr. Sheena Jacob  
Dr. Alison Offerman-Celentano  
Mr. Andrew Casale  
Ms. Mary Anne Sadowski – Attorney

At 7:04 p.m., the Vice President of the Board of Education opened the Regular Meeting. Ms. Matulewicz then advised that she needed a motion to adjourn the public portion of the meeting and convene an executive session for the purpose of discussing legal matters, employment relative to particular employees and a particular student matter.

OPEN MEETING

A motion was made by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

MOTION FOR  
EXECUTIVE SESSION

**RESOLVED**, that the Board of Education of the Seaford Union Free School District enter into executive session for the purpose of discussing legal matters, employment relative to particular employees and a particular student matter and upon completion of discussion respecting the foregoing to return to open session.

No Discussion.  
All Ayes  
Motion Carried.

Executive Session concluded at 7:26 p.m.

ADJOURN EXECUTIVE  
SESSION

At 7:35 p.m., the Vice President of the Board of Education re-opened the Public Session. As the first order of business, Board Vice President Trisha Matulewicz led the audience in the Pledge of Allegiance.

RE-OPEN PUBLIC  
SESSION

The School District's external auditing firm, PKF O'Connor Davies, gave a presentation of the final audit report for the 2023/2024 school year. Areas covered in the presentation included:

PRESENTATION

Summary Overview and Required Communications  
General fund  
Other Considerations  
Overall Financial Health and Summary Closing Points  
Managements and Those Charged with Governance Responsibility  
Auditing Responsibility  
2024 Revenues & Expenditures Compared to Budget  
2024 Major Revenues – General Fund  
2024 Major Expenditures – General Fund  
Comparative Fund Balance Analysis – General Fund  
Other Considerations – Other Funds  
Other Considerations – Debt Service Requirements – Bonds Only  
Overall Financial Health/Closing Points

EXTERNAL AUDITORS

Topics covered in Dr. Pecora's Administrative Report dated October 2, 2024, included:

ADMINISTRATIVE  
REPORT

Nassau County Board of Elections presentation to our High School students  
Seaford Scholars Presentation at Long Island ASCD  
Changes coming related to graduation requirements/credits  
- Sunsetting diplomas/assessments  
New Administrator workshops

Dr. Adele Pecora, Superintendent of Schools, gave a presentation entitled Seaford Superintendent of Schools Goals for 2024-2025. Dr. Pecora explained that her Goals are based on the five Board of Education Goals. She then went on to explain the District's Mission Statement and her Goals:

PRESENTATION  
SUPERINTENDENT'S  
GOALS FOR 2024/2025

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PRESENTATION – SUPERINTENDENT'S GOALS (cont'd)

Mission Statement: The Seaford Union Free School District's purpose is to provide our students with an innovative educational program that will empower students to develop their academic and social skills while becoming learners and leaders who create a better present and future in a democratic society.

1. Teaching and Learning: Provide a dynamic, innovative learning environment that promotes and supports the academic growth of students so that they may realize their full potential while becoming responsible and productive citizens.
  - Develop a strong administrative team and together we will monitor and improve our educational programs so that all students (K-12) receive instruction that addresses individual learning needs, fosters innovation, and raises academic achievement.
  - Work with the Human Resources, Curriculum and Technology Departments to further enhance teaching and learning through new professional development opportunities.
  - Collaborate with the Seaford Scholar Committee to fully implement the Seaford Scholar Profile initiative.
  - Establish a think tank to study the implications of artificial intelligence on instructional pedagogy and assessments.
2. Social Emotional Learning and Safety: Create a safe, secure and nurturing environment that supports the physical, social and emotional needs of our students.
  - Work collaboratively with the community to create a safe environment for students in which there are more opportunities to develop positive relationships, healthy behaviors and wise choices.
  - Continue to incorporate our SEL Programs (Lion's Quest, Growth Mindset, Innovators Mindset, Habits of Mind, RULER) independent and inclusive of the Seaford Scholar Profile.
  - Work with the Districtwide Health and Safety Committee as well as the Nassau County Police Department to continuously evaluate protocols and structures that will ensure that our campuses are safe and secure learning environments.
  - Continue to support our partnership with Northwell.
  - Work with BOCES and our technology team to safeguard our district digital network.
3. Financial: Create a fiscally responsible and operationally efficient budget that maintains and enhances the integrity of all programs.
  - Develop a fiscally conservative budget that stays within the tax cap, maintains, and augments Seaford's programs while aligning with the community's financial and educational expectations.
  - Work with the Assistant Superintendent for Business and Operations on developing budgeting strategies that include prudent spending and targeted saving. The focus is to maintain financial solvency and minimize fiscal stress.
  - Plan to self-fund capital projects where possible through the careful maintenance of reserve funds.
4. Communication: Maintain and enhance communication systems that ensure the open flow and accessibility of information with all stakeholders.
  - Continue to improve the district's public relations and communication systems to ensure effective and timely sharing of information with students, parents, staff, and the community at large, particularly focusing on the implementation of Parent Square and Viking POPS videos.

PRESENTATION – SUPERINTENDENT’S GOALS (cont’d)

- Launch our new website and continue to enhance the robustness of the new platform.
  - Rebrand district materials and publications to include our new seal and logo.
5. Operations and Facilities: Create a modern and competitive campus to enhance opportunities and growth for all Seaford students.
- Continue to monitor and adapt the capital project plan to address the items identified in the Building Conditions Survey.
  - Monitor the construction of the capital projects that are scheduled for implementation in 2024-2025.
  - Plan additional capital projects to ensure the beautification and functionality of our campuses, including renovations of our libraries and replacement of our roofs.

Motion by Ms. Umhafer, second by Mr. Chwe, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion  
All Ayes  
Motion Carried.

**CONSENT AGENDA  
ITEMS 5.A.-D.2  
(detailed below)**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the Board of Education Minutes of the September 10, 2024, Regular Meeting and the September 25, 2024, Regular Meeting.

No Discussion.  
All Ayes  
Motion Carried.

**MINUTES**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Treasurer’s Report dated July 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**TREASURER’S REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated July 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**EXTRACURRICULAR  
FUND ACTIVITY REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Treasurer’s Report dated August 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**TREASURER’S REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated August 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**EXTRACURRICULAR  
FUND ACTIVITY REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Budget Status Report dated August 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**BUDGET STATUS REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Budgetary Transfer Report dated August 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**BUDGETARY TRANSFER  
REPORT**

Motion by Ms. Umhafer, second by Mr. Chwe, to acknowledge acceptance for audit of the Revenue Status Report dated August 31, 2024

No Discussion.  
All Ayes  
Motion Carried.

**REVENUE STATUS  
REPORT**

CONSENT AGENDA (cont'd)

Motion by Ms. Umhafer, second by Mr. Chwe, to accept the recommendation to approve the Personnel Action Report:

PERSONNEL ACTION  
REPORT - INSTRUCTIONAL

A. Instructional (dated October 9, 2024):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES:

1. CHRISTINA URSO

Position: Secondary Education Teacher  
Assignment: Seaford High School  
Effective Date: September 25, 2024  
Sick Leave: Intermittent Leave (10 Family Sick Days Available)  
Leave without Pay: Intermittent Leave  
Expiration Date: December 18, 2024 (A.M.)  
FMLA: September 25, 2024 – December 18, 2024 (A.M.)  
Reason: Family Medical Leave
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS:

(\*) 1. ANDREW LEAHY

Position: Per Diem Substitute  
Type of Appointment: Substitute  
Assignment: Seaford Harbor School  
Certification: Physical Education Initial  
Effective Date: October 11, 2024  
Salary: \$125 per day  
Reason: To Meet District Needs
- P-8: OTHER:

a) Recommend the Board of Education approve the following Seaford Manor School club and extracurricular appointment for the 2024-2025 school year:

Sara Heuser      Maker Space Cub      \$1000

b) Recommend the Board of Education approve the following Seaford Middle School club and extracurricular appointment for the 2024-2025 school year:

Kevin Mullany      Robotics      \$1540

c) Recommend the Board of Education approve a sixth period teaching assignment for the 2024-2025 school year for the following teacher at Seaford High School as of October 10, 2024.

Diana Arichabala      .1      ENL- High School

d) Recommend the Board of Education amend the dates of Jenna Ammon’s Child Care Leave of absence as approved at the June 13, 2024, Board of Education Meeting:

<u>JENNA AMMON</u>	<u>ORIGINAL DATES</u>	<u>1<sup>ST</sup> REVISED DATES</u>
Position:	Secondary Education Teacher	Secondary Education Teacher
Assignment:	Seaford High School	Seaford High School
Effective Date:	September 28, 2024	September 17, 2024
Sick Leave:	September 28, 2024 - November 14, 2024	September 17, 2024 - October 31, 2024
Leave without Pay:	November 15, 2024 - January 24, 2025	November 1, 2024 - January 24, 2025
Expiration Date:	January 24, 2025	January 24, 2025
FMLA:	September 28, 2024 - January 6, 2025 (A.M.)	September 17, 2024 - December 10, 2024 (A.M.)
Reason:	Child Care Leave	Child Care Leave

PERSONNEL (cont'd)

- e) Recommend the Board of Education approve the following mentor-teacher appointments for the 2024-2025 school year. Stipend per UTS contract.

<u>School</u>	<u>Mentor</u>	<u>Mentee</u>
Seaford High School	Suzanne Cosenza	Sarah Squicciarini
Seaford High School	Tania Cintorino	Savannah Weilert
Seaford High School	Andrea Kantor	Shannon Lavin
Seaford High School	Kevin O'Reilly	Champ LaRocca
Seaford High School	Frank Stazzone	Felicia Flammia
Seaford Middle School	Adam Cohen	Meagan Costa
Seaford Harbor School	Renee Hauser-Enea	Margaret Liguori
Seaford Harbor School	Jessica Dispenza	Kayla Parisi
Seaford School District	Sharon Klein	Theresa Ferragamo

B. Non-Instructional (dated October 9, 2024):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RETIREMENTS:

1. THERESA WALSH  
Position: Teacher Aide Part Time  
Civil Service Title: Teacher Aide Part Time  
Location: Seaford High School  
Effective Date: October 31, 2024

P-4: RESIGNATIONS:

1. OLIVIA CASTAGNA  
Position: Teacher Aide Part Time  
Civil Service Title: Teacher Aide Part Time  
Location: Seaford Harbor School  
Effective Date: September 25, 2024 (To become a substitute teacher aide part time)
2. VALERIE RIZZO  
Position: Teacher Aide Part Time  
Civil Service Title: Teacher Aide Part Time  
Location: Seaford Manor School  
Effective Date: August 28, 2024

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS: (\*) ALL new employee appointments are subject to approval by the Nassau County Civil Service Commission fingerprint clearance and the successful completion of pre-employment screening

1. OLIVIA CASTAGNA  
Position: Substitute Teacher Aide Part Time  
Civil Service Title: Substitute Teacher Aide Part Time  
Type of Appointment: Substitute  
Location: Seaford Harbor School  
Salary: \$16.00 per hour  
Reason: To Meet District Needs  
Effective Date: September 26, 2024
- (\*) 2. DEBORAH QUINDE  
Position: Teacher Aide Full Time  
Civil Service Title: Teacher Aide Full Time  
Type of Appointment: Probationary  
Location: Seaford Manor School  
Salary: \$33,150  
Reason: To Meet District Needs  
Effective Date: October 10, 2024
- (\*) 3. MICHELLE HOULDER  
Position: Teacher Aide Full Time  
Civil Service Title: Teacher Aide Full Time  
Type of Appointment: Probationary  
Location: Seaford Manor School  
Salary: \$33,150  
Reason: To Meet District Needs  
Effective Date: October 10, 2024
- (\*) 4. LAURETTE FAGAN  
Position: Teacher Aide Full Time  
Civil Service Title: Teacher Aide Full Time  
Type of Appointment: Probationary  
Location: Seaford Manor School  
Salary: \$33,150  
Reason: To Meet District Needs  
Effective Date: October 10, 2024

PERSONNEL (cont'd)

- (\*)

5.

ROBERT RUFRANO

Position: Security Aide Part Time

Civil Service Title: Security Aide Part Time

Type of Appointment: Part Time

Location: District

Salary: \$23.50

Reason: To Meet District Needs

Effective Date: October 10, 2024
- (\*)

6.

MARIAN CONBOY

Position: Teacher Aide Part Time

Civil Service Title: Teacher Aide Part Time

Type of Appointment: Part Time

Location: Seaford Manor School

Salary: \$16.00

Reason: To Meet District Needs

Effective Date: October 15, 2024
- (\*)

7.

KELLY MCCARTHY

Position: Teacher Aide Part Time

Civil Service Title: Teacher Aide Part Time

Type of Appointment: Part Time

Location: Seaford Manor School

Salary: \$16.00

Reason: To Meet District Needs

Effective Date: October 15, 2024
- (\*)

8.

TRACY PUPKE

Position: Teacher Aide Part Time

Civil Service Title: Teacher Aide Part Time

Type of Appointment: Part Time

Location: Seaford High School

Salary: \$16.00

Reason: To Meet District Needs

Effective Date: October 10, 2024

- P-7:

LEAVES:

No Recommended Actions
- P-8:

OTHER:

No Recommended Actions

No Discussion.

All Ayes

Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Special Education Committee Meetings of:

CSE

School Year 2024-2025:

9/17/24, 9/23/24, 9/24/24, 9/25/24.

No Discussion.

All Ayes

Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Pre-School Special Education Committee Meetings of:

CPSE

School Year 2024-2025:

9/11/24, 9/18/24, 9/24/24.

No Discussion.

All Ayes

Motion Carried.

None

RESIDENTS' COMMENTS

All correspondence has received a response

CORRESPONDENCE

NEW BUSINESS

Motion by Ms. Umhafer, second by Mr. Chwe, to approve an agreement between Seaford UFSD and Dr. Jeffrey Elfenbein for the 2024-2025 school year and authorize the Board President to sign this agreement.

CONTRACT 2024/2025  
DR. JEFFREY ELFENBEIN

No Discussion.

All Ayes

Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve a special education and related services agreement between Seaford UFSD and the Hicksville School District for the 2024-2025 school year and authorize the Board President to sign this agreement.

CONTRACT 2024/2025  
SPECIAL EDUCATION  
RELATED SERVICES  
HICKSVILLE UFSD

No Discussion.

All Ayes

Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the High School Wrestling team’s trip to attend a wrestling tournament at Arlington High School in LaGrangeville, N.Y. on December 26, 2024.

FIELD TRIP  
HIGH SCHOOL

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

RESOLUTION

**RESOLVED**, that the Board of Education approve acceptance in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the External Audit Report for the school year ending June 30, 2024, as submitted by PKF O’Connor Davies LLP, including Extraclassroom Activities Funds Report and Management Letter.

EXTERNAL AUDIT REPORT  
YEAR ENDING 6/30/2024

Trisha Matulewicz -  
Heather Umhafer -  
Jimmy Chwe -

No Discussion  
Aye  
Aye  
Aye  
Motion Carried.

None

DISCUSSION ITEMS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ♦ Thank you to Mr. Casale, Ms. Spinelli and the entire Business Office for all their efforts and assistance with the auditors
- ♦ Thank you to the Gary Sinise Foundation for all the opportunities it has provided to our students; so grateful for these opportunities
- ♦ Thank you to Cristina Spinelli and Steve Arnone for their hard work behind the closing out of our books
- ♦ Amount of feedback I hear about Seaford shows the work that is put into our schools and students

There being no further business, a motion was made by Ms. Umhafer, second by Mr. Chwe, to adjourn the Regular Meeting at 8:09 p.m.

ADJOURN REGULAR  
MEETING

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Heather Umhafer  
Vice District Clerk