Houston County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in December	**School Volunteers**	**4.501**	**12/09/24**
		Rescinds: **IFCD**	Issued: **07/08/13**

All volunteers must be approved by the principal and shall serve under the supervision and direction of the professional personnel of the school to which they are assigned. Volunteers shall assist professional personnel. They may not teach, but they may reinforce skills taught by the professional staff.

The principal shall identify appropriate tasks for volunteers and shall be responsible for planning and conducting orientation programs and regular in-service training sessions.

Volunteers shall serve without compensation but shall be insured by the Board against loss or damage in the performance of their duties.[1]

The principal shall ensure that appropriate recognition of volunteer services is made annually.

The Director of Schools/Designee shall develop procedures to require the appropriate background checks for volunteers.[2]

Legal References

1. TCA 29-20-310(e)
2. TCA 49-5-413(g)

Cross References

Visitors to the School 1.501
Safety 3.201
Background Investigations 5.118