

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No.19 Board of Education was held on November 12, 2024.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Kelly Mason called the Springfield Board of Education meeting to order at 7:01p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Mason read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

Attendance

Board Members attending the meeting included Board Chair Kelly Mason, Board Vice Chair Nicole De Graff, Director Ken Kohl, Director Light and Director Heather Quaas-Annsa.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Allie Camp, Kevin Suiter, Kenny Weigandt, Brian Megert, Taylor Madden, Joyce Johnson, Nicole Nakayama, Jeff Fuller, Allie Camp, Eliana Sanchez, Cayden Finley, Alexis DeLuna, Cameron Stratton, Sahara Fisher, Courtney Nash, Lesa Haley, Cara Smith, Carrie Patterson, Shelley Nurre, Amber Mitchell, Brandi Starck, Andy Price, Megan Thompson, Kimberlee Pelster, Joan Schryvers, K. Smith, Jonathon Gault, Kate Hughes, Jose da Silva, Joan Bolts, Calli Dean, Manny Plascencia, Sasha Chang, Kari Isham, Megan Knight, Jill Smith, Lonnie Usrey, H. Dillon, Bobby Nott, Christopher Senior, Faith Wolfe, Moriah Shanahan, Troy Barnhart, and Leah Price.

2. APPROVAL OF THE AGENDA

Chair Mason asked for a motion to approve the November 12, 2024 agenda as presented.

MOTION: Director Kohl moved, Director Quaas-Annsa seconded the motion to approve the November 12, 2024 Agenda.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they supported the motion in favor of approving the agenda: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

Motion passed, 5:0.

3. PRESENTATIONS

A. Introduction of the Student Board Representatives

A3

Cameron Stratton shared:

- Student-led conferences (SLC) were held this month, providing each student with personalized SLC feedback and expectations.
- A food-drive was held for the Crow's Nest-A3's community resource center. Many donations were received, including one generous donation from a community member of coats and accessories for ten students.
- School-wide student testing was held. 9th-graders took the career-oriented ACT WorkKeys, as an early entry test for employment. 10th-graders practiced the pre-ACT to prepare them for the 11th grade ACT exam. 12th-graders attended a planning seminar to help review steps they must take during the next eight months and to plan for their next steps beyond high school.
- The Marine Science class took a field trip to the Hatfield Marine Science Center. Students and staff enjoyed some hands-on learning experiences.
- November events also included:
 - The Fall Dance
 - Staff training on Restorative Justice Practices
 - Spirit Week

Upcoming Events:

- November 20-21st, The play, "Alice in Wonderland"
- November 25th, Springfield Family Turkey Dinner Distribution
- December 10th & 11th, Confluence
- December 12th, Artabration
- December 13th, End of term/grading day

Gateways High School (GHS)

Alexis DeLuna shared:

- October was full of fall spirit and many fun activities, including an advisory contest of pumpkin decorating, Boo-Grams, and daily Spirit Week themes from October 28th - November 1st.
- Thurston High and Springfield High had many sporting events and Homecoming, in which there were some Gateway students in attendance.
- Seniors began meeting with their college and career counselors in preparation of their next steps following graduation. 11th-graders took the ACT and 10th-graders took the pre-ACT test.
- A late-work deadline was held in October to encourage any students behind academically, to catch up.
- Night school continues to help students in getting extra credits and to stay on track for graduation.

- The Cosmetology program hosted Senator Ron Wyden, providing him a tour and enjoying positive discussions with him and his team. In addition, guest speakers provided the students with helpful advice and resources for success.

Springfield High School (SHS)

ASB President, Sahara Fisher shared:

ASB Vice-President, Midori Rakestraw

- The successful “Celestial Serenade” Homecoming Dance was held on October 12th.
- Students in Leadership 101 have been diligently planning and working on decorations for Spirit Week and for the dance in January.
- Theater presented the 37th annual “Hanging By Our Fingernails”, which featured the school band, The Heat Strokes. The successful performance was held October 24th-26th. Audience numbers returned to pre-COVID levels.
- The Boosters Club hosted “Trunk or Treat” in the SHS parking lot on October 26th. Fifteen groups handed out candy, with some giving away over 20lbs of candy.
- The resource center received donations of approximately twelve bags of student clothing from the Active 20/30 Club on October 31st. The Interact Club will help sort the clothing by size and category.
- Springfield High School Hall of Fame held their annual dinner on November 2nd to recognize those whose achievements brought honor and recognition to SHS.
- The Boy’s Soccer team won first place in the 5A-Midwestern league. The Girl’s Cross Country team took second place in the Midwestern League.
- The Leadership team began work on the “Talking Locker” program, a singular locker dedicated to collecting anonymous student input.
- Voting for 9th grade representatives took place on November 4th & 5th.
- The Food Drive was held November 1st - 7th. Many groups, such as Leadership, the Interact Club and Sources of Strength, hosted the drive to help fill pantry packs for students and their families.
- Latino Family Night was held November 7th. Mariachi de Sol performed.
- October 15th was school-wide ACT testing and College and Career Readiness Day.
- SHARP TIME, an academic access time for students to connect with teachers regarding missing assignments, incomplete work, quiz make-ups or content specific help. A large number of students had already signed up via the QR code.
- Last year, SHS seniors earned over four million merit scholarships, with an additional fourteen to come from the Class of 2024, who have earned a total of \$61,000 in scholarships through the Office of Student Access and Completion (OSAC).
- The newly formed Student Voice group, presented to staff during a staff personal growth and development day around collaboration.

Thurston High School (THS)

ASB President, Eliana Sanchez shared:

ASB Vice President, Kenya Liberatore

- THS went on lockdown on October 25th. It was later determined to be a false threat, however students and staff performed well by putting their ALICE training into practice.
- College and Career Readiness Day had over two-thirds student participation. One group of seniors shared their transcripts during their Western Oregon campus tour, which earned them their admissions letters.
- October’s Scholarship Night, provided scholarship access information to students and their families.

- Average daily attendance for the 2024-25 school year broke 90% in September and registered at an 89% average daily attendance in October.
- First quarter grades posted on Friday. Over 40% of students earned a college-ready GPA of 3.0 or above.
- The Homecoming Assembly and the “Rio Carnaval” Homecoming Dance were held in October and considered great successes with large attendance numbers.
- THS Leadership and clubs put on the Halloween Carnival in October, while Jazz Band and the Dance and Tennis Teams helped out at the fundraiser, “Night of 11,000 Stars.
- November 7th was opening night for the fall play, “One Stoplight Town” by Tracy Wells. The final run of showings will be performed November 14-16th.
- Fall Sports:
 - Women’s Soccer made the playoffs.
 - Football had only two losses this season.
 - Cross Country’s Carson Buergey, qualified for State.
 - Boy’s Soccer and Volleyball each finished fifth in their leagues.
 - Cheer and Stunt Showcase was November 7th.

Willamette Leadership Academy (WLA)

Cayden Finney shared:

- Students successfully completed their first quarter of the school year.
- November 4th, students with passing grades attended a hootenanny, while students needing extra help, worked to get caught up on assignments or to receive help from their teachers.
- November 20th - Award ceremonies will be held at different times of the day for both the middle and high schoolers.
- November 27th & 28th - Parent-Teacher Conferences.

B. Willamalane Summer Programs

Michael Wargo

Willamalane Executive Director Michael Wargo was unable to attend.

Willamalane Community Engagement Director Kenny Weigandt and Customer Service Director Kevin Suiter introduced themselves, sharing many highlights and successes from their summer programs, most notably the 1Pass program.

- The 1PASS program is open to all students, not just those from Springfield. 1PASS provides access to healthy activities, education, transportation, culture, and recreation for students.
- Eugene Recreation & Willamalane and Springfield Public Schools (SPS) each have 5,500 passes to sell. SPS limits the cost barrier for their students.
- The impact is measured by the number of scans at partner destinations, with a total of 69,442 scans over the summer. Success is attributed to positive feedback received from the partner destinations.
- A lottery system is used to ensure equitable access to the program. SPS staff and the Family Resource Center work together to identify access barriers. SPS staff helped to distribute 550 passes to incoming kindergarteners and students with barriers. A total of 4000 student passes were distributed.

Board members commented on the program’s reach, partnerships, and positive impacts. Appreciation was expressed towards Willamalane for the program’s effects on student engagement and community involvement.

4. PUBLIC COMMENT

Chair Mason shared: This is the portion of our agenda for public comment. The Board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today at 2:00pm. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

Time permitting, the board may also hear public comment from individuals who signed up in person at the Administration Office before the meeting.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Mount Vernon Elementary student parent *Courtney Nash*, highlighted a lack of communication regarding a concerning video shown to first-grade students, which has involved an employee administrative leave and continual substitute teachers. The ongoing situation has led to deep concern and parental frustration.

Jill Smith (walk-in) declined to speak.

5. ACTION ITEMS

A. Approve Consent Agenda

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| 1. October 14, 2024 Board Meeting Minutes | |
| 2. Financial Statement, Resolution #24-25.015 | Brett Yancey |
| 3. Personnel Report, Resolution #24-25.016 | Dustin Reese |
| 4. Approve 2025-26 Budget Calendar, Resolution #24-25.017 | Brett Yancey |

Chair Mason asked for a motion to approve the Consent Agenda for October 14, 2024 as presented.

MOTION: Director De Graff moved, Director Quaas-Annsa seconded the motion to approve the Consent Agenda.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

Motion passed, 5:0.

B. Approve HB 2009 Enterprise Zone (City of Springfield), Resolution #24-25.024

Allie Camp

It is recommended that the Board of Directors approve the HB 2009 Enterprise Zone (City of Springfield).

Superintendent Hamilton provided a brief overview of House Bill 2009, mandating collaboration between cities and school districts to establish a school support fee. The information was presented upon by Allie Camp during the October board meeting. Hamilton noted that he had connected with partner school districts around the state to compare their city partnerships and fee proposals. A 15% school support fee aligns with other Oregon school districts.

MOTION: Director Light moved, Director Kohl seconded the motion to approve the HB 2009 Enterprise Zone (City of Springfield), Resolution #24-25.024.

Chair Mason asked if there was any further discussion.

There was no further discussion.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they approve the HB 2009 Enterprise Zone (City of Springfield): Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

Motion passed, 5:0.

C. Approve Oregon School Board Associations (OSBA) Elections

1. Amend OSBA Dues Schedule, Resolution #1, Resolution #24-25.018

Superintendent Hamilton

It is recommended that the Board of Directors Amend OSBA Dues Schedule, Resolution #1.

Superintendent Hamilton stated that the election window for the OSBA is from November 15th - December 15th. The election process, timeline and schedule of dues were explained. He assured the Board that, if needed, there would be sufficient time to gather more information and to consider feedback, prior to submitting a decision by the deadline.

Board members felt there was a lack of information and questioned the justification for the increase. Superintendent Hamilton offered to gather additional information and feedback from OSBA representatives, for the Board's consideration at the next meeting. The Board agreed that no action would be taken, pending further discussion.

MOTION: Take No Action, at this time.

2. Amend OSBA Bylaws Relating to Composition of the Board of Directors, Resolution #2, Resolution #24-25.019

Superintendent Hamilton

It is recommended that the Board of Directors Amend OSBA Bylaws Relating to Composition of the Board of Directors, Resolution #2.

Superintendent Hamilton explained the background of the PRIDE caucus, which represents school board members who identify as LGBTQIA2S+, an advisory group, which has requested to become a caucus.

Board members raised concerns about the accountability and funding of caucus groups and requested more information before making a decision. Superintendent Hamilton offered to gather additional information and feedback from OSBA representatives, for the Board's consideration at the next meeting. The Board agreed that no action would be taken, pending further discussion.

MOTION: Take No Action, at this time.

3. Amend OSBA 2023 Bylaws, Resolution #3, Resolution #24-25.020

Superintendent Hamilton

It is recommended that the Board of Directors Amend OSBA 2023 Bylaws, Resolution #3.

Superintendent Hamilton explained there are many edits and a change in status or composition of the board, regarding the overall OSBA bylaws.

Board members discussed and agreed that no action would be taken, pending a board review of additional information and feedback from OSBA.

MOTION: Take No Action, at this time.

D. Adopt Policy C, Resolution #24-25.021

Superintendent Hamilton

It is recommended the Board Adopt Policy C. Resolution#24-25.021

Superintendent Hamilton and the Board discussed the need for clarity on board chair and vice chair roles, the addition of a 12-month evaluation notice for superintendents, the alignment of administrator evaluation cycles with teachers, clarity regarding annual reporting on evaluation systems, the need for consistency in language and terminology, importance of clear policies, and division 22 compliance and reporting. OSBA feedback on the board member's previously submitted policy questions and concerns was discussed.

MOTION: Director Kohl moved, Director De Graff seconded the motion to Adopt Policy C as presented.

MOTION: Director Kohl moved, Chair Mason seconded the motion to withdraw the motion to Adopt Policy C.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they approve the motion to withdraw the previous motion to Adopt Policy C: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

MOTION: Passed 5:0.

MOTION: Director Kohl moved, Director Quaas-Annsa seconded the motion to adopt the Policy C updates, with the exceptions of Policy CBG and CCB that not be part of what is approved, in addition Policy CCG will be edited to read that the superintendent shall annually report to the board on invitation, instead of regularly.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they approve the motion to adopt Policy C updates as presented: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

MOTION: Passed 5:0.

E. Adopt Policy D, E, F, Resolution #24-25.022

Superintendent Hamilton

It is recommended the Board Adopt Policy D, E, F.

Superintendent Hamilton presented the policies related to fiscal management, support services, and facilities to the Board. OSBA was consulted and Superintendent Hamilton shared their feedback with the Board. Hamilton commented on the consistency of the general fund. They discussed budget committee policy terminology, the need for clear language, proper formatting, board approval of certain documents, clear policies that align with district practices, and the handling of district property and vehicles. Also discussed, was the need for language clarification on student transportation and cell phone use. Superintendent Hamilton agreed to return in December to present the pulled policy EBA to the Board, for further discussion.

MOTION: Director Light moved, Director De Graff seconded the motion to adopt Policy D, E, F, with changes and to pull Policy EEAE for further discussion.

Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they approve to adopt Policy D, E, F, with changes and to pull Policy EEAE further discussion: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Chair Mason – Yes, and Director De Graff – Yes.

Motion passed, 5:0.

F. Approve Educational Equity Advisory Committee (EEAC) Update & Recommendation to Appoint Members, Resolution #24-25.023

Taylor Madden

It is recommended that the Board of Directors approve the Educational Equity Advisory Committee (EEAC) Update & Recommendation to Appoint Members.

Equity and Inclusion Coordinator Taylor Madden, provided context on the committee's formation and the need for new members, due to vacancies. He explained the criteria for member selection and emphasized their representation of historically underserved student groups.

Membership Appointment Recommendations:

- Sofia Gonzales
- Allie Perez-Merritt
- Adriana Medina
- Manny Plascencia

Common Program Goals:

- Well-Rounded Education
- Equity Advanced
- Engaged Community
- Strengthened Systems and Capacity

Equity and Inclusion Efforts:

- Additional district-staff positions and professional development.
- High-dosage tutoring and new curricular materials introduced to enhance early literacy.
 - Middle school instructional focus and data analysis.
 - Culturally relevant curriculum materials.
 - Elementary Literacy Plan and Early Literacy Success Grant.
- Targeted interventions and professional development.
 - Elementary behavior interventionists and mental health partnerships.
 - Family resource assistants and high school initiatives.
- K-12 Equity and Inclusion Leadership team and facilitators for student unions and alliance groups.
- Student Affinity groups and high school Student Voice group.

Growth Metrics:

- A 5.7% growth in student achievement, with significant improvements in students experiencing poverty and English learners.
- 34% of kindergartners are meeting literacy benchmarks.
- A 10% increase in passing rates for Title 1 schools.
- Progress markers from the current year were also included.

Report card data for the middle and high schools was shared.

Collins outlined the next steps for the district, including the completion of the comprehensive application to ODE for the next biennium funding. The District will continue to provide updates to the Board.

B. OSBA Fall Convention Highlights

Superintendent Hamilton

Director Light shared that he had attended the medical presentation on Strategic Planning, noting that their process was very thoughtful and reflective. He was most impressed by the large number of students, families and staff that information was solicited from, through the use of surveys, focus groups and listening sessions, in which OSBA used that information to aid them in moving forward. Student performances included the middle school jazz band and a Mexican dance group.

Director Quaas-Annsa shared that it was her first year attending the conference. She enjoyed the breakout sessions and the opportunity to engage with other board members from around the state. She was particularly impressed with the level of support OSBA staff is willing to give board members. She expressed her appreciation for the school district's PBIS teams that provided the Board with training on mental health, ahead of presentations given on the topic at the conference. She also attended a CTE presentation and Wasco County's presentation on "Four Goals of Vision". Both, of which she considered to be inspiring and valuable.

C. Superintendent Communication

Superintendent Hamilton

Superintendent Hamilton expressed gratitude toward all who had given up their personal time to attend the evening's meeting and/or the past conference, those who represent the district, both in the boardroom and out in the community, and to all Springfield School District's treasured community partnerships. Follow-up discussions would be held this winter to review the data and delve deeper with some of the content presented that evening. Hamilton announced that the Springfield Education Foundation (SEF) Gala had raised over \$200,000 of pledged support for SEF.

- Upcoming Events: Friday, November 15th
 - The 6th Annual Springfield Mayor's Revue at the Wildish Theater
Headliner: Curtis Salgado

D. Board Communication and Comments

Chair Mason shared:

- Board Invitation:
 - The Briggs Annual Thanksgiving Luncheon

Vice Chair De Graff had no comment.

Director Light shared:

- In October the Board had been invited to the Springfield American Youth Soccer Organization (AYSO) Day. He highlighted fifty years of the district's partnership with the organization, adding that over 500 kids attended. He then went on to describe the fun-filled activities of the day.
- He attended his first Springfield High School Hall of Fame Celebration. Former Superintendent Nancy Golden was selected as an Ambassador for Kids.
- Upcoming Events: Tuesday, November 19th — The Eugene Symphony will present their Elementary Youth Concerts, welcoming thousands of elementary students to the daytime youth concerts, where they will perform "Peter and the Wolf".

Director Kohl had no comment.

Director Quaas-Annsa shared:

- She joined the Wildish Theater Board of Directors and found herself incredibly busy. That morning she spent time with Cameron, discussing the needs of the Wildish and any possible opportunities she may find to make some connections and recommendations. She is excited to see how she may help.

8. NEXT MEETING

December 9, 2024, Board business Meeting at 7:00pm

Chair Mason thanked everyone for attending.

9. ADJOURNMENT

With no other business, Chair Mason adjourned the meeting at 10:58 p.m.

(Minutes recorded by Trenay Ryan, LCOG)