



**Regular Board Meeting
Board of Education
November 12, 2024 at 6:00 p.m.
Piedmont Learning Center and Administration Office
Board Room/Conference Room
615 Edmond Road NW
Piedmont, Oklahoma 73078**

I. PROCEDURAL ITEMS

A. Layne Jones called the meeting to order at 6.00 p.m.

B. Derek Jones called roll:

Name:	Present	Absent
Neal Cast	X	
Jerrold Moser	X	
Derek Jones	X	
Katie Cornman	X	
Layne Jones	X	

C. Neal Cast led the pledge of allegiance and prayer.

Additional Admin/others present:

Patricia Balenseifen, Jennifer Fuller, Lisa Campbell, Brenda Davis, Tommy Buckner, Mark Melton, Matt Bilyeu, Tyler Bodell, Erin Pruitt, Brandi Skokowski, Jennifer Warner, Jennifer Carver, Scott McCall, Joshua Critchfield, Kara King, Matt Shellenberger, Steve Spears, Scott Ballard, Darnell Zook

II. PUBLIC PARTICIPATION

Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing to speak will be limited to three

minutes. Speakers will be allowed to address the board in the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.

There was none.

III. PRESENTATIONS

A. 2024-2025 Budget Hearing - Chief Financial Officer - Jennifer Fuller

Jennifer Fuller reviewed the 2024-2025 budget. The carryover from FY24 was \$5.4 million. FY25 General Fund revenue is projected at \$46.3 million and anticipated expenditures are \$45.2 million. The Building Fund projected revenue is \$9.68 million and expenses are \$8 million. The Child Nutrition Fund is projected to have an ending balance of \$439,400.00. Ms. Fuller said that payroll is at 85% of the projected expenses for FY25. In FY24 that percentage was 87.

IV. BUSINESS ITEMS

A. Discuss and take possible action regarding 24-25 School Calendar Revision - High School students only - virtual learning on April 9th and April 16th to administer State Science and History tests and ACT tests. Only 11th grade students will be on campus on those dates.

Neal Cast made a motion to approve 24-25 School Calendar Revision - High School students only - virtual learning on April 9th and April 16th to administer State Science and History tests and ACT tests. Derek Jones seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrold Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Executive Director of Secondary Education, Mark Melton explained that the goal with the calendar change is to create a better testing environment and improved scores. This year the request is for 3 tests to be administered across the 2 days. Last year the request was for the ACT test only. Board members asked if the dates could be included when the school calendar is originally submitted and voted upon. Mr. Melton explained the testing window is not usually known until after the start of the school year so the dates can't be finalized any earlier.

- B. Discuss and take possible action on proposed payment of Extra Duty stipends as listed on Attachment B (Incremental Stipends Not List in Negotiated Agreement).

Derek Jones made a motion to approve payment of Extra Duty stipends as listed on Attachment B. Jerrod Moser seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrod Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

- C. Discuss and take possible action regarding guaranteed maximum price amendment for Stone Ridge Portable 3 project. Guaranteed not to exceed \$58,659.

Katie Cornman made a motion to approve a guaranteed maximum price amendment for Stone Ridge Portable 3 project, not to exceed \$58,659. Jerrod Moser seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrod Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained the contract was previously approved but didn't include this quote. He has requested that Lingo submit the quote and the contract at the same time for future projects.

- D. Discuss and take possible action to approve lowest/best bid for High School Hitting Facility from Penns Athletic Fields and Building Construction - \$486,917.

Derek Jones made a motion to approve lowest/best bid for High School Hitting Facility from Penns Athletic Fields and Building Construction - \$486,917. Neal Cast seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrold Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Executive Director of Operations, Matt Bilyeu said Penns Athletic Fields was the sole bidder but that the company had completed projects at Southern Nazarene University as well as others in the metro. With approval, dirt work would begin next Monday and completion is expected in March 2025. Board members requested that the blueprints be shared with them.

- E. Discuss and take possible action regarding revisions, consolidations and deletions of duplicate policies:
1. AF Mission Statement draft - reformat/section label
 2. EE Student Activities - revision
 3. EFA Media Center - Selection of Library Books - reformat/section label
 4. EHBF Dyslexia/Dysgraphia Awareness Program - reformat/section label
 5. EIEDE Graduation - Tribal Regalia - reformat/section label
 6. FE Open Transfer Policy - reformat/revision
 7. FE-R Open Transfer Policy Out of District/Teacher/Student Transfer Procedures - revision (remove Section 2 Student Transfers Policy)
 8. FFA Health Services and Communicable Diseases - reformat/section label
 9. FFB Student Mental Health Crisis Protocol - reformat/section label
 10. FFB-A Mental Health Accommodations - reformat/section label
 11. FLB Resource Information on Student Identification Cards - reformat/section label
 12. FM Student Activities Scholastic Eligibility - revision
 13. FMB Save Women's Sports Act - reformat/section label
 14. GKB Use of Multiple Occupancy Restrooms and Changing Areas reformat/section label
 15. Section 2 - Internet and Technology Safety - delete (See EFBCA Internet and Other Computer Networks Acceptable Use and Internet Safety Policy)

Neal Cast made a motion to approve revisions, consolidations and deletions of duplicate policies as listed Items E 1 through 15. Jerrod Moser seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrold Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained this was a continuation of cleaning up and organizing the policy manual. Once completed, the document will be able to be searchable online.

- F. Discuss and take possible action regarding Addendum #2 to land acquisition agreement with Premium Land, LLC.

This Item was tabled.

V. **CONSENT AGENDA**

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. October 14, 2024 regular board meeting minutes
- B. FY25 Annual Budget
- C. Treasurer's report
- D. Encumbrance report
- E. Encumbrances – Attachment A
- F. Activity fund report
- G. 2025 Board Meeting Dates
- H. Stephen L. Smith Corp. financial consultant contract for FY25
- I. Fundraiser purposes & expenditures - Attachment E
- J. Overnight trip requests - Attachment F

Layne Jones made a motion to approve Consent Agenda Items A through J. Katie Cornman seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrold Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

VI. FINANCIAL REPORT

Jennifer Fuller shared that the General Fund has a \$1.8 million dollar balance after expenses and encumbrances. The District has already received the second state allocation. She noted that the District has earned \$243,000 in interest in the sweep account. The amount fluctuates each month and was not factored into the Estimate of Needs so the interest revenue will be considered “over collections”. Board members asked if there would be a supplemental appropriation schedule this year. Ms. Fuller indicated there would not be unless the District were to overspend what had been budgeted and reported. The Building Fund balance is \$2.6 million. That number will change as property taxes are paid to the county. There wasn’t much change from last month in Child Nutrition, Bond Fund and Sinking Fund balances. Board members expressed their appreciation for the ease of communication of the charts provided.

VII. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session to discuss employment as listed on Attachment C. 25 O.S. § 307(B)(1)

Derek Jones made a motion not to convene into executive session to discuss employment as listed on Attachment C. 25 O.S. § 307(B)(1) Jerrod Moser seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrod Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

VIII. ACTION ITEM

- A. Discuss and take possible action on employment as listed on Attachment C.

Layne Jones made a motion to approve employment as listed on Attachment C. Derek Jones seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrod Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.

IX. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There was none.

X. SUPERINTENDENT'S REPORT

Dr. Eichelberger shared photos of Veterans' Day Assemblies at the schools. He recognized and thanked President, Layne Jones, and all veterans for their service. He announced that the Unified Volleyball team brought home a state championship. He highlighted recent professional development attended by staff members. Dr. Eichelberger also commented on the Transportation Department launching the StopFinder app which allows parents to track their students' bus in real time. He noted that more than 700 families have signed up so far. Board members expressed their appreciation for the application and noted positive feedback from parents. Dr. Eichelberger said that District enrollment remained steady. Finally, he shared that the Piedmont Foundation had recently awarded \$26,870 in grants to schools.

XI. ADJOURNMENT

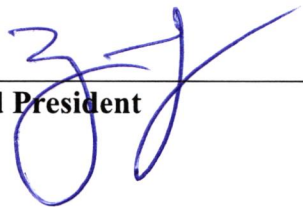
At 6:28 p.m., Derek Jones made a motion to adjourn. Neal Cast seconded the motion. The votes were recorded as follows:

Neal Cast	Yes
Jerrold Moser	Yes
Derek Jones	Yes
Katie Cornman	Yes
Layne Jones	Yes

Motion passed.



Board Minutes Clerk



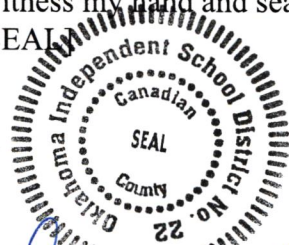
Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.

Witness my hand and seal of this school district on this 12th day of November 2024.

[SEAL]



Sandra K. Lemaster

Board Minutes Clerk

Attachment A
Encumbrances

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	406-476	\$38,791.35	11	General Fund	70001-71012	\$38,357,043.63
21	Building Fund	88-100	\$599,178.31	21	Building Fund	70001-70010	\$514,907.12
22	Child Nutrition			22	Child Nutrition		\$
32	Bond 31		\$				
33	Bond 32		\$				
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund		\$	11	General Fund		\$
21	Building Fund		\$				
22	Child Nutrition		\$	22	Child Nutrition		\$
TOTAL			\$ 637,969.66	PAYROLL TOTAL			\$38,871,950.75
GRAND TOTAL \$ 39,509,920.41							

Activity Fund Stipends/Extra Duty**Attachment B**

Employee	Stipend Name	Date	Amount
Charon, Elizabeth	Testing Coordinator	24-25	\$5,000.00
Kimmel, Jammie	LEAP Liaison	24-25	\$2,000.00
Reese, Denise	EL Coordinator	24-25	\$5,000.00

**Attachment E
Fundraisers
FY25**

Site	Activity Account Name	Activity Account #	Fundraiser
HS	Athletics	801	Corporate Sponsorships
HS	Swimming (Boys & Girls)	828/829	Adrenaline Online Fundraiser
HS	Tennis (Girls)	825	Adrenaline Online Fundraiser
HS	Band	846	Restaurant/Food Trucks

**Attachment F
Overnight Trip Requests
FY25**

Site	Group/Club	Destination	Event	Dates of Travel	Staff/Chaperones Traveling
HS	Girls Basketball	Bixby, OK	Varsity Basketball Tournament	Dec 5 - Dec 7, 2024	Joe Crawford, Larry Weaver, Cedar Stewart, Lance Yanda
HS	Boys Basketball	Bixby, OK	Varsity Basketball Tournament	Dec 5 - Dec 7, 2024	Brian Beale, Logan LaRue, Chris Braggs
HS	Band	Tulsa, OK	OK Music Educators Assoc. All State	Jan 15 - Jan 18, 2024	Jeff Jahnke, Christian Morse, Connor Gowriluk, Chelsea Madden

**Attachment C
Employment**

Employment FY25					
Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing	Effective Date
Applebee	Jocelyn	Hourly	D/Clubhouse worker	Existing	10-5-24
Bottom	Francesca	Support	Transportation/Bus Monitor	Existing	10-24-24
Dustin	Devrey	Hourly	CCC/TA	Existing	10-29-24
Henson	Sydnee	Hourly	WCC worker	Existing	10-13-24
Lawson	Sarah	Support	ECC/TA	Existing	11-11-24
Lindley	Charlotte	Hourly	D/Clubhouse worker	Existing	11-01-24
Mayo	Cassye	Support	HS/Paraprofessional	Existing	11-07-24
Monroe	Michael	Support	Transportation/ Bus Driver	Existing	10-28-24
Warren	Mary	Support	HS/Paraprofessional	Existing	10-24-24
Resignations//Retirements/Terminations/Leave of Absence					
Last Name	First Name	Certified Professional Support Adjunct	Site/Assignment	Effective Date	
Beck	Kelly	Extra Duty	HS/Cross Country and Track Head Coach	05-23-24	
Bowling	Taryn	Support	ECC/Paraprofessional	10-28-24	
Davis	Megan	Support	D/Activity Clerk	11-29-24	
Inge	Kelsi	Support	SR/Paraprofessional	10-11-24	
Jantz	Earl	Support	D/Bus Driver	11-15-24	
Jantz	Marcia	Support	D/Bus Driver	11-15-24	
Lightfoot	Raeanne	Certified	ECC/Reading Specialist	01-13-25	
McCaslin	Keely	Adjunct	HS/Volleyball Adjunct Coach	10-31-24	