



**COEUR D'ALENE CHARTER ACADEMY, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
NOVEMBER 11, 2024**

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<b>LOCATION</b>	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
<b>CALL TO ORDER</b>	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM.  <b>Board members:</b> <input checked="" type="checkbox"/> Adam Johnson <input checked="" type="checkbox"/> Dan Redline <input checked="" type="checkbox"/> Christine Mabile <input checked="" type="checkbox"/> Cheri Rose-Kociela <input checked="" type="checkbox"/> Scott MacPhee <input checked="" type="checkbox"/> Britni Turkenburg  Director Rose-Kociela confirmed a quorum was present.  <b>Other attendees:</b> Dan Nicklay, Aaron Lippy, Angela Durick, Laura Beyer, Virginia Hammond, Dr. Bill Proser, Ben Meine, Laura Meine, Eddie Bardwell
<b>PLEDGE TO THE FLAG</b>	Chairman MacPhee led the pledge of allegiance to the flag.
<b>ACTION ITEMS</b>	Chairman MacPhee called for an approval of the agenda.  <i>Motion: Director Turkenburg moved to approve the agenda as presented. Seconded by Director Rose-Kociela, the motion carried.</i>  Chairman MacPhee called for an approval of the consent agenda, containing the minutes from October 14, 2024.  <i>Motion: Director Redline moved to approve the minutes from October 14, 2024 as presented. Seconded by Director Turkenburg, the motion carried.</i>
<b>PUBLIC COMMENT</b>	None.
<b>ASB REPORT</b>	ASB is holding a fall food drive this week and will be holding lunchtime activities next week with the prize still to be determined. There will be a 6 <sup>th</sup> grade game night on December 6.
<b>CPO REPORT</b>	Laura Meine, CPO President, shared the CPO report. They have been able to award 12 staff stipends so far, and this fall they have treated the staff to a caramel apple bar and a baked potato bar. The book fair with the Well~Read Moose was a success with \$1000 given back to the school. Poinsettia sales are ongoing.
<b>PRINCIPAL'S REPORT</b>	<b><u>Enrollment Report</u></b> Mr. Nicklay presented the enrollment report. There are currently 589 students enrolled in grades 6-12, which is a net loss of 5 from last month.  <b><u>Alumni Update</u></b> Mr. Nicklay noted that board member and alum Christine Mabile ('05) and board clerk Laura Beyer were both recently recognized on the list of Kootenai County's Top 30 Under 40.

**VICE PRINCIPAL'S  
REPORT**

**Activities & Discipline Report**

The drama department wrapped up their production of Clue. Conferences went well. Speech & Debate is kicking off, and there will be a group of high school students participating in the NIC Math Competition. The school held a Veteran's Day ceremony earlier today, and will soon be sending students to the Model UN competition in Missoula. The soccer season wrapped up nicely with the boys taking 2<sup>nd</sup> place in the state competition. There has been an uptick in discipline with some students racking up tardies.

**BUSINESS MANAGER'S  
REPORT - A. DURICK**

Mrs. Durick shared that the audit is complete!

*Motion: Director Mabile moved to approve the audit. Seconded by Director Redline, the motion carried.*

**June Financial Statements**

*Motion: Director Johnson moved to approve the June 2024 financial statements. Seconded by Director Rose-Kociela, the motion carried.*

The ISEE upload recently occurred and ADA (Average Daily Attendance) is estimated at 591 which is less than the school is budgeted for. Mrs. Durick is currently working on a 5 year projected budget.

**REGULAR COMMITTEE  
REPORTS**

**Finance & Long-Range Planning Committee**

The committee met with HMH Engineering and took a detailed look at a potential soccer field expansion and/or pickleball courts. A larger soccer field will not fit within the boundaries of the school's property lines. There is a potential for 2 tennis/pickleball courts. HMH is donating their time to work on this project. The committee also reviewed enrollment, trends, and projections.

**Scholarship Committee**

Did not meet.

**Education Excellence Committee**

Did not meet and may disband.

**Fundraising Committee**

The gala committee is meeting regularly and the gala ticket price will be increasing on January 1, so don't wait to get tickets!

**EXECUTIVE SESSION**

None.

**NEW BUSINESS**

**Pickleball Club Formation**

Mr. Lippy would like to form a pickleball club. Middle school would function as a club, while high school may have the opportunity to compete against other schools. It would not be an official IHSAA-sanctioned activity.

*Motion: Director Redline moved to approve the formation of a pickleball club and a high school pickleball team. Seconded by Director Rose-Kociela, the motion carried.*

**ADJOURNMENT**

Chairman MacPhee called for a motion to adjourn at 5:30 PM.

*Motion: So moved by Director Turkenburg and seconded by Director Rose-Kociela, the motion carried.*

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Cheri Rose-Kociela, Secretary