

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Administrative Offices

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:

www.oaklandschoolsnj.org

Next Regular Monthly Meeting:

December 10, 2024 at 7:00 PM

Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 11, 2024 and November 11, 2024 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette M. Wells, School Business Administrator/Board Secretary
and approximately _____ members of the public.

Dr. Coffaro and the Board will acknowledge the following retiring staff members:

Josephine Capizzi

Kelly Enright

Karen Kutlick

I. MINUTES

- A. Approve the Regular Monthly Meeting minutes from October 15, 2024.
- B. Approve the Work Session minutes from October 15, 2024.
- C. Approve the Executive Session minutes from October 15, 2024.

MINUTES ITEMS A through C

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

II. BUILDINGS AND GROUNDS

Ms. Shelkin

Board Liaison

- A. Approve the safety drill report for the month of October 2024.

BUILDINGS AND GROUNDS ITEM A

Motion: _____

Second: _____

(Discussion)

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

III. PERSONNEL**Ms. Cooper****Board Liaison**

- A. Accept the retirement of Amy Sunshine, Special Education Teacher at Valley Middle School, effective July 1, 2025.
- B. Rescind the appointment of Danny Valencia as Part-time Paraprofessional and Playground/Cafeteria Aide at Heights Elementary School for the 2024-2025 school year.
- C. Amend the end date for Lisa White, Leave Replacement Special Education Teacher at Dogwood Hill Elementary School for Gina Hopf, to on or about December 20, 2024.
- D. Amend the dates for Nicole Duno's leave as follows: NJFLA, unpaid with benefits, beginning November 14, 2024 through February 12, 2025. Ms. Duno plans to return to District on or about February 13, 2025.
- E. Approve the reassignment of Jasmine Mathew from Special Education Teacher (0.6 FTE) at Heights Elementary School to Special Education Teacher (1.0 FTE) at Heights Elementary School at an annual salary of \$77,727 (Step 7/MA) to be prorated, effective January 1, 2025, replacing Nancy Rivera.
- F. Approve the appointment of Gertrude Naples as Leave Replacement Special Education Teacher for Gabrielle Iannucci at Manito Elementary School at an annual salary of \$67,934 (Step 1/MA) to be prorated, effective from on or about November 25, 2024 through on or about April 11, 2025. All employment obligations have been met.
- G. Approve the following appointments of non-certified staff for the 2024-2025 school year.

Name	Position	Location	Replacing	Hourly Rate	Effective
*Jaclyn Cicchino	Part-time Paraprofessional AIDE.HT.RES.MG.11	Heights	Traci Flannery	\$19.10	On or about 11/18/2024
	Playground/Cafeteria Aide AIDE.HT.CAFT.MG.05	Heights	Christina Barbour	\$16.50	On or about 11/18/2024

*Contingent upon satisfactory completion of all employment obligations

- H. Approve the appointment of Denise Salazar as 12-month Curriculum Secretary/Bookkeeper at the Board Office at an annual salary of \$70,411 (Step 6) to be prorated, effective on or about January 13, 2025, replacing Josephine Capizzi.
- I. Approve the appointment of Heather Fisher as Transportation Specialist at the Board Office at an annual salary of \$85,000 to be prorated, effective on or about January 13, 2025, replacing Denise Salazar.
- J. Approve a \$5,000 non-pensionable stipend for Lewis Thurston to install ball isolation valves in classroom unit ventilators at Heights Elementary School after normal business hours upon submission of an approved voucher.

PERSONNEL (continued)

- K. Approve the appointment of the following as Title I Teachers for the 2024-2025 school year at an hourly rate of \$100, pending student enrollment and upon submission of an approved voucher. These salaries will be funded with Title I funds.

Name	Assignment	Location
Kacie Schrettner	Grade 3	Dogwood
Neil Peller	Grade 4	Dogwood
Megan Mitchell	Grade 5	Dogwood
Donna Bruno	Substitute	Dogwood
Casey Fit	Substitute	Dogwood
Noelle Nebbia	Substitute	Dogwood
Alea Mayer-Costa	Grade 6 ELA	Valley
Amanda Steng	Grade 6 ELA	Valley
Jake Gursaly	Grade 6 Math	Valley
Kevin Jacobsen	Grade 6 Math	Valley
Kimberly Salacki	Substitute	Valley

- L. Approve the appointment of the following as Title I Paraprofessionals for the 2024-2025 school year at an hourly rate of \$60, pending student enrollment and upon submission of an approved voucher. These salaries will be funded with Title I funds.

Name	Assignment	Location
Casey Fit	Grade 3	Dogwood
Noelle Nebbia	Grade 4	Dogwood
Donna Bruno	Grade 5	Dogwood
Pamella Reilly	Grade 6 ELA & Math	Valley

- M. Approve the appointment of the following as Title I Nurses for the 2024-2025 school year at an hourly rate of \$100, pending student enrollment and upon submission of an approved voucher. These salaries will be funded with Title I funds.

Name	Location
Barbara Verga	Dogwood
Silvia Della Iacono	Valley

- N. Approve Dena Allen to shadow Karen Kutlick for three days prior to her start date at the daily substitute nurse rate of pay, upon submission of an approved voucher.
- O. Approve Julie Lewis, student at William Paterson University, for a speech-language pathology externship at Manito Elementary School with Stephanie Sellitti for the 2024-2025 school year, effective on or about January 23, 2025, pending appropriate paperwork.

PERSONNEL (continued)

- P. Approve Josie Ugliono, student at William Paterson University, for clinical experience (practicum) with Karen Mastrofilipo for the 2024-2025 school year, effective on or about January 23, 2025, pending appropriate paperwork.
- Q. Approve the appointment of Erin Violetti as Substitute Teacher for the 2024-2025 school year. All employment obligations have been met.
- R. Acknowledge the following employees' days without pay for the 2024-2025 school year as listed below:

Name	School	Dates
Stephanie Chirichella	T.O.P.S. ECL	10/18/2024 (0.5)
Nicole Folkerts	T.O.P.S. ECL	11/27/2024
Lisa White	Dogwood	12/16/2024, 12/17/2024
Karen Introna	Valley	1/3/2025
Janet Leogrande	Heights	1/14/2025-1/17/2025

PERSONNEL ITEMS A through R

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:**

Ms. Cooper _____

Ms. Kilday _____

Mr. Mazzilli _____

Ms. Shelkin _____

Mr. Scerbo _____

- A. Approve the HIB Report for the period October 16, 2024 through November 19, 2024 as follows:

Number of HIB Investigations	2
Number of Affirmed HIB Incidents	0

- B. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the Bergen County Office of Education.
- C. Approve the operation of the District’s Safety Town 2025 Program at Valley Middle School from July 7, 2025 through July 16, 2025 (Closed Friday, July 11, 2025).
- D. Approve the new Valley Middle School afterschool club as per the attached.
- E. Approve the attached list of Valley Middle School afterschool clubs and advisors for the 2024-2025 school year.
- F. Approve the VMS Basketball Schedules and locations for the 2024-2025 school year as per the attached.
- G. Approve Grade 7-8 Valley Middle School Workshop students to participate in the American Classical League Virtual “Pegasus Mythology Exam - Level 3”, at a total cost of \$71.
- H. Approve Grade 6 Valley Middle School Workshop students to participate in the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) Virtual “Steam Machines - Rube Goldberg Machines”, total cost \$150.

REGULAR EDUCATION ITEMS A through H

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

V. **SPECIAL EDUCATION**

Ms. Cooper

Board Liaison

- A. Approve Gaggle.Net., Inc. to provide 10 teletherapy counseling sessions for one student whose name is on file in the Superintendent's office in the amount not to exceed \$1,750.
- B. Approve Mindspring Development Services to provide pediatric neuropsychological evaluation services on an as needed basis for the 2024-2025 school year at the rate of \$4,500 per evaluation.
- C. Amend the approval of Dr. Lori Catania, Ph.D., Neuropsychologist, to provide pediatric neuropsychological evaluation services on an as needed basis for the 2024-2025 school year at the rate of \$5,200 per evaluation.
- D. Approve MedPsych Behavioral Health to complete Psychiatric Evaluations for the 2024-2025 school year not to exceed \$2,000.

SPECIAL EDUCATION ITEMS A through D

Motion: _____

Second: _____

(Discussion)

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

VI. FINANCE

Mr. Mazzilli
Board Liaison

- A. Approve the October 2024 certified gross (net & agency) payroll in the amount of \$2,033,957.32.
- B. Approve the payment of the attached list of bills in the amount of \$3,941,894.34 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of October 31, 2024 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2024-2025 Budget appropriation transfers for the month ending October 31, 2024.
- E. Approve the Board Secretary's Financial Report for the month ending October 31, 2024.
- F. Approve the Treasurer of School Monies Report for the month ending October 31, 2024.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. to provide A/E Services for Roof Drainage System Upgrade at Dogwood Hill Elementary School at the proposal cost of \$14,000.
- I. Approve wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$11,339.84.
- J. Accept additional funds in the amount of \$9,330 from the New Jersey Learning Acceleration Program High Impact Tutoring Grant (NJ HIT).
- K. Approve the Statement of Work No. 2 agreement with Tutored by Teachers to provide tutoring services in alignment with the principals of high impact tutoring under the New Jersey Learning Acceleration Program High Impact Tutoring Grant in the amount of \$24,000 to be paid for with NJ HIT funds.
- L. Approve the re-submission of the FY25 ESEA Grant to include carryover funds from FY24.

FINANCE (continued)

- M. Approve the submission of the FY25 IDEA amended application to include IDEA carryover funds from FY24 as follows:

IDEA Basic	\$40,212
IDEA Preschool	\$ 470

- N. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$2,511 for the 2024-25 school year to be allocated as follows:

	Original Allocation	Additional Funding	Year to Date
Chapter 192 Compensatory Education	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 E.S. L	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 Total	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 193 Initial Exam and Classification	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 193 Annual Exam and Classification	\$ 760.00	\$ 0.00	\$ 760.00
Chapter 193 Corrective Speech	\$ 2,790.00	\$ 2,511.00	\$ 5,301.00
Chapter 193 Supplementary Instruction	\$ 1,652.00	\$ 0.00	\$ 1,652.00
Chapter 193 Total	\$ 5,202.00	\$ 2,511.00	\$ 7,713.00

FINANCE ITEMS A through N

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Mazzilli _____
 Ms. Shelkin _____
 Mr. Scerbo _____

ADMINISTRATION ITEMS A through

Motion: _____

(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____

Ms. Kilday _____

Mr. Mazzilli _____

Ms. Shelkin _____

Mr. Scerbo _____

- A. Approve the list of field trips for students in the Oakland School District for the 2024-2025 school year as per the attached.

TRANSPORTATION ITEM A

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

IX. POLICY

Ms. Cooper

Board Liaison

A. Approve the *second* reading of new/revised Board policies/regulations as listed below:

R 7510 Use of School Facilities

POLICY ITEM A

Motion: _____

Second: _____

(*Discussion*)

Roll Call Vote:

Ms. Cooper _____

Ms. Kilday _____

Mr. Mazzilli _____

Ms. Shelkin _____

Mr. Scerbo _____

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes:	Regular Monthly Meeting- October 15, 2024 Work Session Regular- October 15, 2024 Executive Session- October 15, 2024
Buildings & Grounds:	October 2024 Security Drill
Personnel:	
Regular Education:	November 2024 Enrollment VMS Girls and Boys Basketball Schedules/Locations VMS Dance Troupe VMS Afterschool clubs
Special Education:	
Finance:	October 2024 Treasurer Report October 2024 Transfers October 2024 Board Secretary Report Bills List Conferences/Workshops
Transportation:	Field Trips
Policy:	R 7510 Use of School Facilities