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The following items are contained in the November 13, 2024 Regular Meeting Minutes:

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23. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on November 13, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 21, 2024, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

Roll Call - Members Present: Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Steve Swift
Others Present: Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of October 2024 attached as Exhibit # 1, pages 29,816-29,820.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill shared that the staff held a professional development day on Election Day. He informed the Public that he will be frequently sharing a quote that serves to create a common goal for the District. The quote emphasizes the importance of lending someone your strengths in their moment of weakness. He further stated that his goal is to share this frequently to help instill in our students and the school community the importance of the essential character traits and skills we would all like to see embodied in our students.

He shared his excitement to see the responses to the parent surveys that were recently shared. The goal is to incorporate insight from parents into the common goal of the District.

He also shared some of the many upcoming events during this busy time of year including the food drives, toy drive, SEPAG meeting on November 19, 2024, parent and teacher conference scheduled for the first week of December, Title I Parent Meeting on December 5, 2024, and the student centered events sponsored by the MEF including the movie night and the school dance.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

Mr. Pepe thanked Mrs. Cuevas for bringing her newest service dog Lily to the meeting to meet the Public. Lily is the newest addition to the Ross School community and will be visiting with Ross students to enhance the school climate. Mr. Pepe added that Lily will be a great addition to the District!

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Personnel matters:

1. Approve payout of \$125 per day for unused sick days as per the Collective Bargaining Agreement between the Margate Board of Education and the Margate Education Association, maximum 200 days payable in one payment in July 2025.
Kimberly Reeves 200 sick days x \$125 = \$ 25,000
2. Approve an unpaid leave of absence for Nicolette Harden from approximately February 13, 2025 to anticipated return date of September 1, 2025.
3. Approve and confirm the request of resignation of Mr. Alan Friss as ten-month bus driver effective December 6, 2024.
4. Approve Julia Carnevale & Brenda Perez as Lucky Kids Staff (as needed) for the 2024-2025 school year at a rate of \$20.00 per hour, pending completion of paperwork. Resumes attached.
5. Approve Omar Ruiz as a substitute maintenance worker for the 2024-2025 school year, at a rate of \$18.00 per hour, pending completion of paperwork. Resume attached.
6. Approve Joseph Cacia as a substitute bus driver for the 2024-2025 school year at a rate of \$25.00 per hour, pending completion of paperwork. Resume attached.
7. Approve the hiring of Jim Hiltner to replace Brian Hiltner as the Boys Head Basketball Coach for the 2024-2025 school year. Costs: \$2,450
8. Approve Jesse Weiner as the Boys Basketball Assistant Coach for the 2024-2025 school year. Costs: \$0 - volunteer position.
9. Approve the following staff to work home instruction as needed during the 2024-2025 school year at the MEA approved hourly rate, not to exceed 10 hours per week. Staff: Natasa Coughlin, Kelly Crawford, Pete Davis, Amy Hughes and Sherry Scott. Costs: \$55.00 per hour.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Instructional Support Activities requests:

1. Approve Margate's Got Talent Fundraiser on December 18, 2024. Staff: Debbie Roland & Chelsi Crompton. Costs: \$100.00. There will be a \$30.00 participation fee and \$10.00 entrance fee.
2. Approve the NJHS Tighe Toy Drive from November 25, 2024 - December 6, 2024.
3. Approve Jessica Cuevas to bring her certified therapy dogs, Mavis and Lilly, to the Ross School to meet with students and staff during lunch and recess, pending completion of required paperwork. Staff: Jessica Cuevas and Kaitlin Roselli.
4. Approve alumni and family empty bowls evening events in the Tighe School art room on Thursday, November 21, 2024 and Thursday, December 5, 2024. Staff: Barbara Farrell, Anita Grimley, Natasa Coughlin. Costs: \$10.00 Registration fee per participant.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe
Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Field Trips:

1. Approve the Student Council trip to Morey's Pier in Wildwood, NJ on June 6, 2024. Staff: Tracy Magel, Danielle Ujcich, chaperones as needed. Costs: Morey's Pier \$1,676.25. Transportation: District school bus, bus driver up to 8 hours at \$25.00 per hour = \$200.00.
2. Approve Lindsey Evans and Kaitlin Roselli to take the fourth grade Ross Choir to the Lite Rock 96.9 radio station in Northfield to sing holiday songs on December 2, 2024. Transportation: District school bus.
3. Approve Lindsey Evans and Ross Choir students to attend the annual Tree and Menorah lighting ceremony on December 13, 2024 at the Longport Library. Parents will provide transportation to and from for their children.
4. Approve Lindsey Evans and Ross Choir students to attend the annual Winter Wonderland Toy Drive on December 13, 2024 at 7:00 pm in Margate. Parents will provide transportation to and from for their children.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe
Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Contracts:

1. Approve a residential tuition contract, for one student, with Wellspring Foundation, Inc. for the 2024-2025 school year in the amount of approximately \$176,982.02.
2. Approve Atlantic County Special Services to provide Itinerant Services for the Margate City School District from July 1, 2024 through June 30, 2025, as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Facilities/PAC items:

1. Approve the following staff for the PAC for the 2024-2025 school year:
 - Debbie Roland – Theater Site Manager for \$50 per hour
 - Beth Ann Hall – Lighting Designer/Engineer for \$40 per hour
 - Doug Pendleton – Audio Designer/Engineer for \$40 per hour
 - Chelsi Crompton – Audio Designer/Engineer or Lighting Designer/Engineer for \$40 per hour

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Students:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Student matter:

1. Share HIB report to Board of Education Investigation #R02-202425.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Workshop matters:

1. Approve the attendance of Melina Skwarek at the 2024 USDA Foods Conference on Thursday, December 5, 2024 from 8:00 am to 3:00 pm at the NJ Convention and Exposition Center in Edison, NJ. Costs: Travel.
2. Approve the attendance of Melina Skwarek at the Ethics and the BA NJASBO Workshop on December 17, 2024 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.
3. Approve the attendance of Melina Skwarek at the A.I. for the Business Office NJASBO Workshop on January 15, 2025 from 9:00 am to 1:00 pm at the Westin, Mt. Laurel. Costs: \$145.00 Registration Fee and Travel.

Workshops (Continued):

4. Approve the attendance of Jacque Jones at the School Refusal: Real help for Children and Teens Who Can't or Won't Go to School Online Workshop on November 20, 2024. Costs: \$145.00.
5. Approve the attendance of Veronica Valencia at the Strategies to De-escalate Conflict and Respond Effectively to Disruptive Student Behavior Workshop on November 21, 2024 from 9:00 am to 12:00 pm in Galloway, NJ. Costs: ETTC Hours, Travel and Substitute.
6. Approve the attendance of Kaitlin Roselli at the Cape May and Atlantic County School Social Worker Meeting on November 22, 2024 from 9:00 am to 12:00 pm at Ocean City High School. Costs: none.
7. Approve the attendance of Anita Grimley at the Wilson Reading System continuing education virtual workshop on February 10, 11, and 12, 2025 from 8:30 am to 4:00 pm. Costs: \$690.00.
8. Approve the attendance of Lindsey Evans at the NJ Music Educators Association Conference on February 20-22, 2025 at the Atlantic City Convention Center. Costs: NAFME annual fee-\$104.00+ NJMEA state fee-\$31.00 + 3 day workshop- \$200.00 = \$335.00 plus substitute for 2 days.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the October 9, 2024 Regular Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the month of September 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 29,821 - 29,844. The Secretary's Reports agree with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of September 30, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 29,845 - 29,868.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2024-2025

TO:	11-000-230-530-00-00	Communications/Telephone	\$445.00
	11-000-230-890-00-00	General Admin./District	\$100.00
	11-422-100-101-00-00-010	Summer School Sals	\$2,500.00
		TOTAL	\$3,045.00
FROM:	11-000-230-895-00-00	BOE Expense - Fiber	\$445.00
	11-000-230-895-00-00	BOE Expense	\$100.00
	11-422-100-101-00-00-025	Summer School Sals	\$2,500.00
		TOTAL	\$3,045.00

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of September 2024, attached as Exhibit # 4, pages 29,869 – 29,880.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Cash Report for the month of September 2024, attached as Exhibit # 5, page 29,881.

Motion passed by the following roll call vote:

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following New Business:

- A. Approve the updated Standard Operating Procedures (SOP) Manual for the 2024-2025 school year.
- B. Approve the updated Dr. Dominick A. Potena Performing Arts Center facility license agreement.
- C. Approve the Nursing Services Plan for 2024-2025.
- D. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.

- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

Total Title II-A Allocation	\$9,330
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G. Approve the transportation jointure between Mainland Regional High School (HOST) and Margate Board of Education (JOINER) for eleven students to Mainland Regional High School for the 2024-2025 school year at a cost of \$12,978.00.

H. Approve the revised transportation jointure between Ventnor City School District (HOST) and Margate Board of Education (JOINER) for one student to YALE School West for the 2024-2025 school year at a cost of \$46,316.98.

A. Approve the hiring of Joseph Cacia as a full time 10-month Bus Driver effective November 18, 2024 at a salary of \$34,000 (prorated) with benefits. Pending completion of paperwork and County Office approval.

Ayes: Mr. Swift, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Brog, Mr. Sorensen, and Mr. Pepe
Nays: None

Public Comment:

No Members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 6:15 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator