



EAST RUTHERFORD PUBLIC SCHOOLS

Department of Special Services

100 Uhland Street

EAST RUTHERFORD, NEW JERSEY 07073

Phone: 201-804-3100 ♦ Fax: 201-438-4157

G. Giancaspro

Superintendent of Schools

M. KRAMER

Business Administrator

S. King-Dobson

Supervisor of Student Services

S. Eposito

Child Study Team Secretary

Criteria for Determining Title I Eligibility

By law, a school district must “establish entrance and exit criteria based on multiple, objective, and uniform criteria such as assessment results, teacher recommendations, and parent recommendations.” The purpose of this document is to lay out the criteria used by the East Rutherford School District to determine student eligibility for Title 1 services.

Criteria for students in grades K– 3 (Language Arts)

Students must meet at least 3 of the criteria listed below to be eligible for Title 1 Services.

Assessment	Qualifying Criteria
Reading Levels	Grades K, 1, and 2 - Student is 4 or more levels below grade level. Grade 3 - Student is 3 or more levels below grade level.
Report Card	Grades K, 1, and 2 - The average of performance indicators that is a score of 2 or below. Grade 3 - Reading grade that is S- or below.
MAP Assessment	Grades K, 1, and 2 - 10 points below student status norms per grade level. Grade 3 - Any score below student status norms.
Teacher Recommendation	Teacher recommendation form; approval of basic skills teacher and school principal
Parent Recommendation	Parent recommendation form; approval of basic skills teacher and school principal



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Criteria for students in grades 1 – 3 (Math)

Students in grades 1 and 2 must meet at least 3 of the criteria listed below to be eligible for Title 1 Services.

Students in grade 3 must meet at least 4 of the criteria listed below to be eligible for Title 1 Services.

Assessment	Qualifying Criteria
Baseline Math Assessment	Grades 1 and 2 - Score of 78% or below Grade 3 - Score of 75% or below
Reading Levels to determine ability to read and solve word problems (applies to grades 3 only)	Grade 3 - Student is 3 or more levels below grade level reading level.
MAP Assessment	Grades 1 and 2 - 10 points below student status norms per grade level. Grade 3 - Any score below student status norms.
Report Card	Grades 1 and 2 - The average of performance indicators that is a score of 2 or below. Grade 3 - Reading and Math that is a grade of S- or below.
Teacher Recommendation	Teacher recommendation form; approval of basic skills teacher and school principal
Parent Recommendation	Parent recommendation form; approval of basic skills teacher and school principal



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Criteria for students in grades 4 (Language Arts and Math)

Students must meet at least 3 of the criteria listed below to be eligible for English Language Arts Title 1 Services.

Students must meet at least 4 of the criteria listed below to be eligible for Mathematics Title 1 Services.

Assessment	Qualifying Criteria
Beginning of year Baseline Math Assessment	Score of 70% or below
Reading Levels	Student is 3 or more levels below grade level.
2016 -2017 PARCC Results	Language Arts - A score of 730 or below Math - A score of 743 or below
Report Card	Language Arts - A grade of C or below Math - A grade of C or below
Teacher Recommendation	Teacher recommendation form; approval of basic skills teacher and school principal
Parent Recommendation	Parent recommendation form; approval of basic skills teacher and school Principal



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Title I Elementary Student Information Worksheet

Student Name: _____ ID# _____

Birth Date: _____ School: _____ Grade: _____

Ethnicity: _____ Sex: _____

Title 1 Information

(Only enter data for areas in which student will receive Title 1 Services)

	Entry Date	Exit Date
Language Arts		
Mathematics		

Criteria for Admission:

	Language Arts	Math
Reading Level as of _____		
Math Benchmark as of _____		
Report Card Performance Indicator Average Score		
MAP/PARCC Scores		
Teacher Recommendation		
Parent Recommendation		

Student meets _____ out of 5 criteria in Language Arts.

Student meets _____ out of 5 criteria in Mathematics.

Student is eligible for Title 1 services in (circle one)

Language Arts

Mathematics

Both Language Arts and Mathematics



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Individual Student Improvement Plan (Elementary School)

Title 1 Program

GENERAL DATA

Student: _____ Grade: _____

Instructors: _____

Areas of Title 1 Instruction: Language Arts Mathematics

Parent Communication: Letter Other: _____

Entrance Criteria

	Language Arts	Math
Reading level as of _____		
Math Benchmark as of _____		
Report Card Performance indicator Average Score		
MAP/PARCC Scores		
Teacher Recommendation		
Parent Recommendation		

Exit Criteria

Spring Assessment Scores (to be determined in 2018)

Name of Assessment	Score

Weekly Student Services

Instruction	Times Per Week	Totals Hours and Minutes
Language Arts		
Math		

Instructional Techniques and Materials Proximity to Teacher Physical and Verbal Cues
 Manipulatives Repetition of Directions Audio/Visual Reading of Assessments Shortening of
 Assessments Behavioral Plan Small Group Instruction



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Date _____

Parents/Guardian:

Your child, _____, was selected to participate in the East Rutherford School District's Title 1 program identified below. During the regular school day, these programs will give your child supplemental instructions in the subjects(s) noted below. Basic skills instruction will be either "in-class support" in language arts and/or math or your child may also receive "out of class" support on an as needed basis.

Students were selected for the Title 1 program based upon multiple assessments including teacher recommendations. Please take the time to complete the form indicating whether or not you want to have your child participate. Students can return this form to their homeroom teacher. Please feel free to contact your child's Title I Instructor/s for conferences, advice, or discussion regarding questions or concerns.

Supervisor of Student Services

Principal

Title I Instructor

Your child will receive Title 1/Remedial instruction in the following subject areas:

Language Arts: _____

Mathematics: _____

I **ACCEPT** the Title I services proposed for my child and gives permission for participation.

Parent Signature _____ Date: _____

I **DO NOT ACCEPT** the Title I services proposed for my child and **DOES NOT** give permission for participation.

Parent Signature _____ Date: _____



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Title 1

Teacher Recommendation Form

Student's Name: _____ Grade: _____

Teacher's Name: _____

Subjects Taught by Teacher: _____

Reason(s) for Recommendation (must be for school-based issues such as academics, behavior, school health): _____

Specific and Descriptive Observed Behaviors:

Subject Area	Strengths	Areas for Improvement
Reading/LA - Reading Level – _____ (Criterion) Gray - _____ (Norm) Report Card Grade – _____ MAP/PARCC Score – _____		
Math - Benchmark - _____ Report Card Grade - _____ MAP/PARCC Score - _____		

Please indicate the types of interventions you have tried prior to making this recommendation by placing a "√" in the column indicated.

"√"	<i>Types of Interventions</i>
	Spoke to student privately after class
	Explained class rules and expectations
	Gave student help after class/school
	Changed student's seat.
	Spoke with parent on the telephone. Phone number _____
	Gave student special work at his/her level
	Checked cumulative folder
	Held conference with parent in school
	Sent home notices regarding behavior/school work
	Arranged an independent study program for student
	Gave student extra attention
	Set up contingency management program with student
	Referred student to School Counselor
	Referred student to Administrator
	Gave student extra time to complete work
	Explained concerns
	Conducted A to Z/F&P assessment. Reading Level _____
	Referred student to other: Specify _____



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Title I Program Parental Release Form

I understand that my child's performance indicates that he or she is in need of supportive services in the area of Title I/Remedial Education.

I also understand that it is the concern and obligation of the East Rutherford Public School District to provide the needed supplemental help where such individualized attention would improve my child's performance. Such services are equal to the services of private facilities and will be provided at no cost to me.

I further understand that participation in a remedial setting is recommended by school personnel for my child.

I also further understand that the NJ State Department of Education states: "*Parents do not have the right to remove students from assessed Title I/Remedial Education Programs because the obligation to have assessed students in Remedial Education Programs is the same as the obligation to have children enrolled in school.*"

Knowing and understanding all of the above, it is still my desire NOT to have my child participate in the Remedial Education Program.

Student's Name

School

Grade

Parent/Guardian Signature

Date

cc: Supervisor of Student Services (*Original Copy*)
Superintendent of Schools
Building Principal
Title I/Remedial Instructor and Classroom Instructor